

**Ocean City Board of Education
Regular Meeting Agenda
Monday, March 26, 2018
7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Ocean City Education Foundation Presentation
 - 2. 2018 Board of Education State Representative
 - 3. Winter Athletic Accomplishments
 - 4. School/District Communications Presentation
 - 5. Budget Presentation
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #2.G, 2.H, 2.I, 3.J, 3.K, 3.L, 4.G, 4.H, 4.I, 4.J and 4.K)
- J. Approval of Minutes
 - 1. Special Meeting/Finance Committee of the Whole – February 28, 2018 (Attachment #J.1)
 - 2. Regular Meeting – February 28, 2018 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

OFFICE OF THE
SUPERINTENDENT OF SCHOOLS

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: March 26, 2018 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Shiloh Baptist Church
Use: Basketball Tournament
Date/Times: May 5, 2018 (Sat), 8:30AM-5:00PM
Room: Main Gym and Auxiliary Gym
Fee: \$247.50

Requested By: Ocean City Police Department/Cape May County Police Academy
Use: Police Academy Graduation
Date/Times: June 8, 2018 (Fri), 4:00PM-6:00PM with rehearsal 9:30AM-10:30AM and set up at 3:00PM
Room: Auditorium
Fee: No charge

Requested By: The Piano Men
Use: Dueling Grand Piano Concert
Dates/Times: September 6, 2018 (Thurs), 4:00PM-6:00PM - rehearsal
September 7, 2018 (Fri), 7:00PM-9:15PM with set up 5:00PM-7:00PM
Room: Auditorium
Fee: \$476.00

Informational Items

Fire Drills

Ocean City High School	February 14, 2018
Ocean City Intermediate School	February 21, 2018
Ocean City Primary School	February 14, 2018

Security Drills

Ocean City High School	February 22, 2018
Ocean City Intermediate School	February 23, 2018
Ocean City Primary School	February 15, 2018

- Discussion
- Buildings and Grounds Committee Report – Mr. Braun, Chairperson

2. Curriculum and Student Affairs

A. Revised 2017-18 School Calendar (Attachment #2.A)

The Board approves the revisions to the 2017-18 school year calendar:

June 14th - change from last day for students to ½ day for students

June 15th - change from last day for students to ½ day for students

June 18th - change from last day for staff to last day for students

June 19th - change to last day for staff

B. 2018-19 School Calendar (Attachment #2.B)

The Board approves the attached 2018-19 School Calendar.

C. Out of District Placement

The Board approves the out of district placement for the 2017-18 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD-Ocean Academy	1	OC	\$31,750
CMCSSSD-High School	1	UT	\$42,750

D. Code of Student Conduct (Attachment #2.D)

The Board approves the attached School District's K-12 Code of Student Conduct.

E. High School Field Trip Request (Attachment #2.E)

The Board approves the attached High School Field Trip list.

F. High School Textbook Adoptions

The Board adopts the new textbooks for the 2018-19 school year:

- Campbell Biology in Focus, Urry, Cain, Wasserman, Minorsky, Reece (Pearson), 2017 for AP Biology
- Tonal Harmony, 8th Edition, Kostka & Payne (McGraw Hill), 2018 for AP Music Theory
- College Physics for AP Courses, Wolfe, Czuba, Oberoi, Pujji, Ingram and Lyublinskaya (Open Stax Free Source – Rice University), 2016 for AP Physics 2
- enVision Algebra I, Cuoco, Kennedy, Milou, Thomas & Zbeik (Pearson), 2018 for Algebra I
- Chemistry, Wilbraham, Staley, Matta & Waterman (Pearson), 2017 for Chemistry
- Criminal Law Today, 6th Edition, Schmallegger, Hall (Pearson), 2016 for Criminal Justice II
- Living in the Environment, Miller, Spoonman (MindTap Online Edition), 2015 for AP Environmental Science
- Realidades 3, Boyles, Met & Sayers (Pearson), 2014 for Spanish 3

- *Etched in Sand: A True Story of Five Siblings Who Survived an Unspeakable Childhood on Long Island*, Regina Calcaterra (William Morrow), 2013 for 10th Grade English
- *I Will Always Write Back: How One Letter Changes Two Lives*, Caitlin Alifirenka, Martin Ganda & Liz Welch (Little, Brown Books), 2016 for 9th Grade English

G. Intermediate School Field Trip Request (Attachment #2.G) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

H. Intermediate School Textbook Adoptions (Ocean City Representatives Only)

The Board adopts the new textbook for the 2018-19 school year:

- Wilson Reading System: 4th Edition, (Wilson Language Training), 2018 for 4th - 8th grade Language Arts
- enVision Algebra I, Cuoco, Kennedy, Milou, Thomas & Zbeik (Pearson), 2018 for Algebra I

I. Primary School Field Trip Request (Attachment #2.I) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

J. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.J)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for February 2018

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for March 2018 in the amount of \$1,659,988.50.

B. Travel & Expense Reimbursement (Attachment #3.B)

The Board approves the March 2018 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Food Service Report (Attachment #3.C)

The Board accepts the Food Service Monthly Finance Report for February 2018.

D. Certified Per Pupil Costs Report

The Board accepts the 2016-17 Certified Per Pupil Costs Report.

E. Preliminary Budget

The Board approves the Preliminary Budget for the 2018-19 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2018-19 as follows, subject to final approval or modification at the public hearing on April 25, 2018.

A. General Fund	\$42,457,203
Amount to be raised by local taxes	\$22,612,380
B. Special Revenue Fund	\$ 625,220
C. Debt Fund	\$ 2,771,455
Amount to be raised by local taxes	\$ 2,641,073

and, BE IT FURTHER RESOLVED; that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval.

and, BE IT FURTHER RESOLVED; pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$35,000.

and, BE IT FURTHER RESOLVED; that the public hearing for the 2018-19 school year budget will be held on Wednesday, April 25, 2018, in the High School Community Room at 7:00 p.m., and will be followed by a regular meeting.

and, BE IT FURTHER RESOLVED; that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

F. National Cooperative Purchasing Agreement

The Board authorizes the acquisition of AMX – Unified Campus technology to be obtained from Troxell in accordance with the National Cooperative Purchase Alliance (“NCPA”) and the Region 14 Education Services Center, Abilene, Texas contract for Technology Solutions, Number 11-15 in the amount of \$763,541. The School Business Administrator is authorized to issue a purchase order(s) for said unified campus technology in accordance with the terms of the National Cooperative Purchasing Alliance & Region 14 Education Services Center, Abilene, Texas contract Number 11-15 as authorized by N.J.S.A. 52:34-6.2(b), PL 2011, c 139 and New Jersey Division of Local Government Services (DLGS) Local Finance Notice LFN 2012-10.

G. Emergency Contract

The Board approves the awarding of an emergency contract to Crossfire Technologies of Egg Harbor Township, NJ in the amount of \$7,656 to troubleshoot and replace an NAC panel in the high school fire alarm system. This contract is being awarded as an emergency contract in accordance with NJSA 18A:18A-7. The purchasing agent has provided written notification to the Executive County Superintendent in accordance with NJAC 5:34-6.1. The purchasing agent has also obtained a Business Entity Disclosure Certification from the vendor and said form is on file in the district office.

H. Tuition Contracts

The Board approves the following Ocean City High School 2018-19 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City - \$304,582
Longport - \$343,832
Sea Isle City - \$1,163,120
Upper Township - \$9,475,182

I. Tuition Contract Agreement

The Board approves the 2017-18 Tuition Contract Agreement with the Atlantic County Vocational School Board of Education for one grade 10 Upper Township student attending the Atlantic County Alternative High School effective on or about March 19, 2018 through June 30, 2018 in the amount of \$17,221.

J. Tuition Contract Agreement (Ocean City Representatives Only)

The Board approves the 2017-18 Tuition Contract Agreement with the Egg Harbor Township Board of Education for one grade 7 student attending Fernwood Avenue Middle School in compliance with the McKinney Vento Act effective September 7, 2017 through June 30, 2018 in the amount of \$14,511.

K. Tuition Contract Agreements (Ocean City Representatives Only)

The Board approves the 2017-18 Tuition Contract Agreements with the Galloway Township Board of Education for two students, grades 4 and 5, attending Galloway Township Public Schools in compliance with the McKinney Vento Act effective January 17, 2018 through June 30, 2018 in the amount of \$81.43 per diem per student, in the total amount of \$16,611.72.

L. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the Ocean City PTA:

Intermediate School

Field Trip Bus	\$ 640.28
Art Supplies	\$1,964.67

Primary School

Read Across America Winners	\$ 128.00
Field Trips	\$4,317.00

● Discussion

4. **Personnel** (All motions are upon Superintendent's recommendation:)

- A. Substitutes and Sporting Event Worker (Attachment #4.A) - roll call vote
The Board approves the attached criminal history approved/HIB trained substitutes and sporting event worker for the 2017-18 school year.
- B. New Hire - District Supportive Staff - roll call vote
The Board approves Kimberly Wright, District part-time food service worker, effective March 27, 2018 through June 30, 2018, at \$10,575 (pro-rated), step 1.
- C. New Hire - District Supportive Staff - roll call vote
The Board approves Daniel Sinclair, Sr., District part-time food service worker, effective April 9, 2018 through June 30, 2018, at \$10,575 (pro-rated), step 1.
- D. Leave of Absence - High School Supportive Staff (Attachment #4.D) - roll call vote
The Board approves employee #2817, an unpaid FMLA leave of absence, effective March 12, 2018 through on or before June 1, 2018.
- E. High School Co-Curricular Activity Sponsor for the 2017-18 Spring Play - roll call vote
The Board approves Steven Spengler, pit musician for the 2017-18 spring play, at a stipend of \$300. Stipend paid from ticket sales.
- F. High School Spring Volunteer Coaches and Coaches' Aides for the 2017-18 School Year (Attachment #4.F) - roll call vote
The Board approves the attached High School spring volunteer coaches and coaches' aides for the 2017-18 school year.
- G. Retirement - Intermediate School Certificated Staff - roll call vote (Ocean City Representatives Only)
The Board accepts with deep regret the retirement of Wendy Tribulski, Intermediate School science teacher, effective as of July 1, 2018.
- H. Leave of Absence - Primary School Supportive Staff (Attachment #4.H) - roll call vote (Ocean City Representatives Only)
The Board approves employee #1992, an unpaid FMLA/NJFLA intermittent leave of absence, effective March 1, 2018 through June 30, 2018.
- I. Extended Leave of Absence - Primary School Certificated Staff (Attachment #4.I) - roll call vote (Ocean City Representatives Only)
The Board approves employee #2122, an extended paid leave of absence through ½ day June 13, 2018 and an unpaid FMLA leave of absence effective ½ day June 13, 2018 through June 30, 2018.
- J. Extension of Short-Term Leave Replacement - Primary School Certificated Staff - roll call vote (Ocean City Representatives Only)
The Board approves the extension of Robert Snodgrass, Primary School short-term leave replacement teacher of music, through the last day of student attendance, at a stipend of \$160 per diem.

K. Short-Term Leave Replacement - Primary School Certificated Staff - roll call vote (**Ocean City Representatives Only**)

The Board approves Melodie Perri, Primary School short-term leave replacement Title I reading teacher, effective March 27, 2018 through on or before June 4, 2018, at a stipend of \$160 per diem.

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

New Policies

3145	Employee Harassment
3351	Healthy Workplace Environment
4145	Employee Harassment
4351	Healthy Workplace Environment

Revised Policies

1250.1	Civility
7441	Electronic Surveillance in School Buildings and on School Grounds

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson