

**MINUTES OF REGULAR MEETING**  
**MARCH 26, 2018**

**CALL TO ORDER**

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Monday, March 26, 2018 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, Michael James, Jacqueline McAlister, Suzanne Morgan, Andrea Olenik-Hipkins, J. Tiffany Prettyman (arrived at 8:14 p.m.), William Sooy, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Daniel Tumolo from Sea Isle City and Student Representatives Korey Greene. Members absent were Fran Newman and Student Representative Jesse Schmeizer. There were 75 members of the public present.

**PRESENTATIONS:**

Mrs. Lisa Iannone presented information on the mission and upcoming events of the Ocean City Education Foundation (OCEF).

Mr. Vince Leavey, Athletic Director, presented winter athletic accomplishments.

Mr. Curt Nath, Director of Academic Services, presented the Board with an overview of the School/District AMX communication project.

Mr. Timothy Kelley, School Business Administrator, presented the Board with information on the 2018-19 budget.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

Mr. Victor Staniec, Ocean City, commented on the proposed 2018-19 budget introduction.

**SUPERINTENDENT'S REPORT:**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

***Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun and carried unanimously, the Board of Education approved the following Superintendent's recommendations by "roll call vote."***

## 1. Buildings and Grounds

### A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Shiloh Baptist Church  
Use: Basketball Tournament  
Date/Times: May 5, 2018 (Sat), 8:30AM-5:00PM  
Room: Main Gym and Auxiliary Gym  
Fee: \$247.50

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Requested By: Ocean City Police Department/Cape May County Police Academy  
Use: Police Academy Graduation  
Date/Times: June 8, 2018 (Fri), 4:00PM-6:00PM with rehearsal 9:30AM-10:30AM and set up at 3:00PM  
Room: Auditorium  
Fee: No charge

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Requested By: The Piano Men  
Use: Dueling Grand Piano Concert  
Dates/Times: September 6, 2018 (Thurs), 4:00PM-6:00PM - rehearsal  
September 7, 2018 (Fri), 7:00PM-9:15PM with set up 5:00PM-7:00PM  
Room: Auditorium  
Fee: \$476.00

### Informational Items

#### Fire Drills

Ocean City High School	February 14, 2018
Ocean City Intermediate School	February 21, 2018
Ocean City Primary School	February 14, 2018

#### Security Drills

Ocean City High School	February 22, 2018
Ocean City Intermediate School	February 23, 2018
Ocean City Primary School	February 15, 2018

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson  
Mr. Braun gave a report of the Committee meeting.

## 2. Curriculum and Student Affairs

### A. Revised 2017-18 School Calendar (Attachment #2.A)

The Board approves the revisions to the 2017-18 school year calendar:

June 14<sup>th</sup> - change from last day for students to ½ day for students  
June 15<sup>th</sup> - change from last day for students to ½ day for students  
June 18<sup>th</sup> - change from last day for staff to last day for students  
June 19<sup>th</sup> - change to last day for staff

B. 2018-19 School Calendar (Attachment #2.B)

The Board approves the attached 2018-19 School Calendar.

C. Out of District Placement

The Board approves the out of district placement for the 2017-18 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD-Ocean Academy	1	OC	\$31,750
CMCSSSD-High School	1	UT	\$42,750

D. Code of Student Conduct

The Board approves the attached School District's K-12 Code of Student Conduct.

E. High School Field Trip Request

The Board approves the attached High School Field Trip list.

F. High School Textbook Adoptions

The Board adopts the new textbooks for the 2018-19 school year:

- Campbell Biology in Focus, Urry, Cain, Wasserman, Minorsky, Reece (Pearson), 2017 for AP Biology
- Tonal Harmony, 8th Edition, Kostka & Payne (McGraw Hill), 2018 for AP Music Theory
- College Physics for AP Courses, Wolfe, Czuba, Oberoi, Pujji, Ingram and Lyublinskaya (Open Stax Free Source – Rice University), 2016 for AP Physics 2
- enVision Algebra I, Cuoco, Kennedy, Milou, Thomas & Zbeik (Pearson), 2018 for Algebra I
- Chemistry, Wilbraham, Staley, Matta & Waterman (Pearson), 2017 for Chemistry
- Criminal Law Today, 6th Edition, Schmalleger, Hall (Pearson), 2016 for Criminal Justice II
- Living in the Environment, Miller, Spoonman (MindTap Online Edition), 2015 for AP Environmental Science
- Realidades 3, Boyles, Met & Sayers (Pearson), 2014 for Spanish 3
- *Etched in Sand: A True Story of Five Siblings Who Survived an Unspeakable Childhood on Long Island*, Regina Calcaterra (William Morrow), 2013 for 10th Grade English
- *I Will Always Write Back: How One Letter Changes Two Lives*, Caitlin Alifirenka, Martin Ganda & Liz Welch (Little, Brown Books), 2016 for 9th Grade English

J. Harassment, Intimidation and Bullying (HIB) Case Findings

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items

Out-of-School Suspension Reports for February 2018

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Committee meeting.

**3. Finance**

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for March 2018 in the amount of \$1,659,988.50.

B. Travel & Expense Reimbursement (Attachment #3.B)

The Board approves the March 2018 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Food Service Report (Attachment #3.C)

The Board accepts the Food Service Monthly Finance Report for February 2018.

D. Certified Per Pupil Costs Report

The Board accepts the 2016-17 Certified Per Pupil Costs Report.

E. Preliminary Budget

The Board approves the Preliminary Budget for the 2018-19 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2018-19 as follows, subject to final approval or modification at the public hearing on April 25, 2018.

A. General Fund	\$42,457,203
Amount to be raised by local taxes	\$22,612,380
B. Special Revenue Fund	\$ 625,220
C. Debt Fund	\$ 2,771,455
Amount to be raised by local taxes	\$ 2,641,073

and, BE IT FURTHER RESOLVED; that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval.

and, BE IT FURTHER RESOLVED; pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$35,000.

and, BE IT FURTHER RESOLVED; that the public hearing for the 2018-19 school year budget will be held on Wednesday, April 25, 2018, in the High School Community Room at 7:00 p.m., and will be followed by a regular meeting.

and, BE IT FURTHER RESOLVED; that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

F. National Cooperative Purchasing Agreement

The Board authorizes the acquisition of AMX – Unified Campus technology to be obtained from Troxell in accordance with the National Cooperative Purchase Alliance (“NCPA”) and the Region 14 Education Services Center, Abilene, Texas contract for Technology Solutions, Number 11-15 in the amount of \$763,541. The School Business Administrator is authorized to issue a purchase order(s) for said unified campus technology in accordance with the terms of the National Cooperative Purchasing Alliance & Region 14 Education Services Center, Abilene, Texas contract Number 11-15 as authorized by N.J.S.A. 52:34-6.2(b), PL 2011, c 139 and New Jersey Division of Local Government Services (DLGS) Local Finance Notice LFN 2012-10.

G. Emergency Contract

The Board approves the awarding of an emergency contract to Crossfire Technologies of Egg Harbor Township, NJ in the amount of \$7,656 to troubleshoot and replace an NAC panel in the high school fire alarm system. This contract is being awarded as an emergency contract in accordance with NJSA 18A:18A-7. The purchasing agent has provided written notification to the Executive County Superintendent in accordance with NJAC 5:34-6.1. The purchasing agent has also obtained a Business Entity Disclosure Certification from the vendor and said form is on file in the district office.

H. Tuition Contracts

The Board approves the following Ocean City 2018-19 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City - \$304,582  
Longport - \$343,832  
Sea Isle City - \$1,163,120  
Upper Township - \$9,475,182

I. Tuition Contract Agreement

The Board approves the 2017-18 Tuition Contract Agreement with the Atlantic County Vocational School Board of Education for one grade 10 Upper Township student attending the Atlantic County Alternative High School effective on or about March 19, 2018 through June 30, 2018 in the amount of \$17,221.

4. **Personnel** (All motions are upon Superintendent’s recommendation:)

A. Substitutes and Sporting Event Worker (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event worker for the 2017-18 school year.

B. New Hire - District Supportive Staff

The Board approves Kimberly Wright, District part-time food service worker, effective March 27, 2018 through June 30, 2018, at \$10,575 (pro-rated), step 1.

C. New Hire - District Supportive Staff

The Board approves Daniel Sinclair, Sr., District part-time food service worker, effective April 9, 2018 through June 30, 2018, at \$10,575 (pro-rated), step 1.

- D. Leave of Absence - High School Supportive Staff (Attachment #4.D)  
The Board approves employee #2817, an unpaid FMLA leave of absence, effective March 12, 2018 through on or before June 1, 2018.
- E. High School Co-Curricular Activity Sponsor for the 2017-18 Spring Play  
The Board approves Steven Spengler, pit musician for the 2017-18 spring play, at a stipend of \$300. Stipend paid from ticket sales.
- F. High School Spring Volunteer Coaches and Coaches' Aides for the 2017-18 School Year (Attachment #4.F)  
The Board approves the attached High School spring volunteer coaches and coaches' aides for the 2017-18 school year.
- Negotiations Committee Report – Mr. Bauer, Chairperson  
Mr. Bauer gave a report of the Committee meeting.

## 5. Policy

- A. Policies – 2nd Reading  
The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

### New Policies

3145	Employee Harassment
3351	Healthy Workplace Environment
4145	Employee Harassment
4351	Healthy Workplace Environment

### Revised Policies

1250.1	Civility
7441	Electronic Surveillance in School Buildings and on School Grounds

- Policy Committee Report – Mrs. Prettyman, Chairperson  
No report.

## 6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
Ms. Gallelli-Keyes gave a report of the Committee meeting.

***Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously, except as noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."***

## 2. Curriculum and Student Affairs

### G. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

### H. Intermediate School Textbook Adoptions (Ocean City Representatives Only)

The Board adopts the new textbook for the 2018-19 school year:

- o Wilson Reading System: 4th Edition, (Wilson Language Training), 2018 for 4th - 8th grade Language Arts
  
- o enVision Algebra I, Cuoco, Kennedy, Milou, Thomas & Zbeik (Pearson), 2018 for Algebra I

### I. Primary School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

## 3. Finance

### J. Tuition Contract Agreement (Ocean City Representatives Only)

The Board approves the 2017-18 Tuition Contract Agreement with the Egg Harbor Township Board of Education for one grade 7 student attending Fernwood Avenue Middle School in compliance with the McKinney Vento Act effective September 7, 2017 through June 30, 2018 in the amount of \$14,511.

### K. Tuition Contract Agreements (Ocean City Representatives Only)

The Board approves the 2017-18 Tuition Contract Agreements with the Galloway Township Board of Education for two students, grades 4 and 5, attending Galloway Township Public Schools in compliance with the McKinney Vento Act effective January 17, 2018 through June 30, 2018 in the amount of \$81.43 per diem per student, in the total amount of \$16,611.72.

### L. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the Ocean City PTA:

#### Intermediate School

Field Trip Bus	\$ 640.28
Art Supplies	\$1,964.67

#### Primary School

Read Across America Winners	\$ 128.00
Field Trips	\$4,317.00

*Motion carried with a vote to abstain from Mr. Braun.*

## 4. Personnel (All motions are upon Superintendent's recommendation:)

### G. Retirement - Intermediate School Certificated Staff (Ocean City Representatives Only)

The Board accepts with deep regret the retirement of Wendy Tribulski, Intermediate School science teacher, effective as of July 1, 2018.

- H. Leave of Absence - Primary School Supportive Staff (Attachment #4.H) (Ocean City Representatives Only)  
The Board approves employee #1992, an unpaid FMLA/NJFLA intermittent leave of absence, effective March 1, 2018 through June 30, 2018.
- I. Extended Leave of Absence - Primary School Certificated Staff (Attachment #4.I) (Ocean City Representatives Only)  
The Board approves employee #2122, an extended paid leave of absence through ½ day June 13, 2018 and an unpaid FMLA leave of absence effective ½ day June 13, 2018 through June 30, 2018.
- J. Extension of Short-Term Leave Replacement - Primary School Certificated Staff (Ocean City Representatives Only)  
The Board approves the extension of Robert Snodgrass, Primary School short-term leave replacement teacher of music, through the last day of student attendance, at a stipend of \$160 per diem.
- K. Short-Term Leave Replacement - Primary School Certificated Staff (Ocean City Representatives Only)  
The Board approves Melodie Perri, Primary School short-term leave replacement Title I reading teacher, effective March 27, 2018 through on or before June 4, 2018, at a stipend of \$160 per diem.

**APPROVAL OF MINUTES:**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the February 28, 2018 Special Meeting/Finance Committee of the Whole as presented.

**Motion carried with a vote to abstain from Mr. Sooy.**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the February 28, 2018 Regular Meeting as presented.

**Motion carried with a vote to abstain from Mr. Sooy.**

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

There was no new business.

**PUBLIC COMMENTS:**

There were no public comments.

**BOARD COMMENTS:**

Board comments included commendations for the recently performed spring musical, *The Adams Family*; the success of the high school winter sports' programs; and the introduced budget.

**BOARD PRESIDENT COMMENTS:**

There were no Board President comments.

**EXECUTIVE SESSION:**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adopt a resolution to go into Executive Session.



President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: District Security Measures.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the Executive Session.

The meeting adjourned into Executive Session at 8:59 p.m.

**RECONVENE MEETING:**

Motion by Mr. Braun, seconded by Ms. Gallelli-Keyes, and carried unanimously to reconvene the meeting at 10:04 p.m.

**ADJOURNMENT:**

Motion by Mr. Braun, seconded by Ms. Gallelli-Keyes, and carried unanimously to adjourn the meeting at 10:04 p.m.

Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

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OCEAN CITY BOARD OF EDUCATION  
MINUTES OF EXECUTIVE SESSION  
HELD ON MARCH 26, 2018

Members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, Michael James, Jacqueline McAlister, Suzanne Morgan, Andrea Olenik-Hipkins, J. Tiffany Prettyman, William Sooy, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary and Michael Stanton, Esquire. Member absent was Fran Newman.

**Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:** District Security Measures.

Dr. Taylor introduced Acting Police Chief Jay Prettyman and Lt. Dave Hall from the Ocean City Police Department.

Dr. Taylor reviewed a variety of active security measures in place within the District with the Board of Education.

Acting Chief Prettyman and Lt. Hall reviewed a number of security measures in place throughout the District from the Ocean City Police Department.

The Executive Session ended at 10:04 p.m.

Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

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