

**Ocean City Board of Education**  
**Regular Meeting Agenda**  
**Wednesday, February 28, 2018**  
**7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Moment of Silence
- E. Roll Call
- F. Presentations
  - 1. MLK Essay Winners
  - 2. Colony Club Spelling Bee Winners
  - 3. State Educational Achievement Recognition
- G. Public Comments (on Agenda Items Only)
- H. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
- I. Vote on Board Resolutions (Full Board)
- J. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.F, 2.G, 3.H, 4.J, 4.K, 4.L, 4.M and 4.N)
- K. Approval of Minutes
  - 1. Special Meeting/Finance Committee of the Whole – January 31, 2018 (Attachment #K.1)
  - 2. Regular Meeting and Executive Session – January 31, 2018 (Attachment #K.2)
- L. Unfinished Business
- M. New Business
- N. Public Comments
- O. Board Comments
- P. Board President's Report/Comments
- Q. Executive Session (not open to the public)
- R. Reconvene Public Session
- S. Adjournment

OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS

**TO:** Ocean City Board of Education  
**FROM:** Dr. Kathleen Taylor, Superintendent of Schools  
**RE:** February 28, 2018 Regular Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings and Grounds**

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: City of Ocean City  
Use: Rehearsals and Show: *A Chorus Line with the Ocean City POPS*  
Dates/Times: June 21 and 22, 2018 (Thurs and Fri), 8:30AM-10:00PM  
June 23, 2018 (Sat), 9:00AM-3:00PM  
June 25-29, 2018 (Mon-Fri), 8:30AM-10:00PM  
June 30, 2018 (Sat), 8:30AM-5:00PM  
July 2, 3, 5 and 6, 2018 (Mon, Tues, Thurs and Fri), 12:30PM-10:30PM  
July 7, 2018 (Sat), 8:30AM-5:00PM  
July 9, 2018 (Mon), 12:30PM-11:00PM  
July 10 and 11, 2018 (Tues and Wed), 4:00PM-11:00PM with show at 7:30PM  
July 12, 2018 (Thurs), 12:30PM-7:00PM with show at 2:00PM  
July 13, 2018 (Fri), 4:00PM-12:00AM with show at 7:30PM and load out  
July 14, 2018 (Sat), 8:30AM-3:00PM – load out  
Rooms: Auditorium and Classrooms F105 and F107  
Fee: No charge

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Requested By: City of Ocean City  
Use: Theatre Camp 1  
Dates/Times: July 2, 3, 5 and 6, 2018 (Mon, Tues, Thurs and Fri), 8:30AM-12:30PM  
July 9-12, 2018 (Mon-Thurs), 8:30AM-12:30PM  
Rooms: Auditorium and Classrooms F105 and F107  
Fee: No charge

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Requested By: City of Ocean City  
Use: Theatre Camp 2  
Dates/Times: July 16-20, 2018 (Mon-Fri), 8:30AM-12:30PM  
July 23-26, 2018 (Mon-Thurs), 8:30AM-12:30pm  
July 27, 2018 (Fri), 8:30AM-1:00PM and 5:00PM-8:30PM with show at 6:00PM  
Rooms: Auditorium and Classrooms F105 and F107  
Fee: No charge

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Requested By: City of Ocean City/OC POPS/OC Theatre Company  
Use: Rehearsals and Show: *Beauty and the Beast with the Ocean City POPS*  
Dates/Times: July 16-20, 2018 (Mon-Fri), 12:30PM-10:00PM  
July 21, 2018 (Sat), 8:30AM-3:00PM  
July 23-26, 2018 (Mon-Thurs), 12:30PM-10:00PM  
July 28, 2018 (Sat), 8:30AM-3:00PM  
July 30-August 3, 2018 (Mon-Fri), 8:30AM-10:00PM  
August 4, 2018 (Sat), 8:30AM-5:00PM  
August 6, 2018 (Mon), 8:30AM-11:00PM  
August 7 and 8, 2018 (Tues and Wed), 4:00PM-11:00PM with show at 7:30PM  
August 9, 2018 (Thurs), 12:30PM-7:30PM with show at 2:00PM  
August 10, 2018 (Fri), 4:00PM-12:30AM with show at 7:30PM and load out  
August 11, 2018 (Sat) 8:30AM-3:00PM – load out  
August 13, 2018 (Mon), 8:30AM-5:00PM – load out  
Rooms: Auditorium and Classrooms F105 and F107  
Fee: No charge

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Requested By: City of Ocean City  
Use: Theatre Camp 3  
Dates/Times: August 8, 2018 (Wed), 9:00AM-12:30PM  
August 10, 2018 (Fri), 9:00AM-1:00PM with show at 11:30AM  
Rooms: Auditorium and Classrooms F105 and F107  
Fee: No charge

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Requested By: City of Ocean City  
Use: Miss Ocean City Rehearsals  
Dates/Times: August 6-9, 2018 (Mon-Thurs), 5:00PM-9:00PM  
Room: Cafeteria and Classrooms C107 and C109  
Fee: No charge

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Requested By: City of Ocean City  
Use: Summer Basketball Leagues  
Dates/Times: June 18-August 6, 2018 (Mon), 5:30PM-9:00PM (rain or shine)  
June 19-August 9, 2018 (Tues, Wed and Thurs), 5:30PM-10:00PM (rain only)  
Rooms: Main Gym and Auxiliary Gym  
Fee: No charge

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Requested By: City of Ocean City  
Use: Basketball Camp  
Dates/Times: July 16-August 3, 2018 (Mon-Fri), 8:00AM-2:00PM  
Rooms: Main Gym and Auxiliary Gym  
Fee: No charge

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Requested By: Rowan University  
Use: Intra-Squad Scrimmage  
Date/Times: August 18, 2018 (Sat), 8:00AM-1:00PM  
Rooms: Locker Rooms and Exterior Restrooms  
Fee: \$315.00

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Requested By: City of Ocean City  
Use: Nor'Easters Soccer Games  
Dates/Times: May 9, 2018 (Wed), 5:00PM-10:00PM, location at home still to be TBD with game at 7:00PM  
May 16 and 30, 2018\* (Wed), 5:00PM-10:00PM with games starting at 7:00PM  
June 3, 20, 23 and 30, 2018 (Sun, Wed and Sat), 5:00PM-10:00PM with games at 7:00PM  
July 2, 7, 11, 13 and 15, 2018 (Mon, Sat, Wed, Fri and Sun), 5:00PM-10:00PM with games at 7:00PM  
July 17, 2018\* (Tues), 5:00PM-10:00PM with game at 7:00PM  
July 21, 2018\* (Sat), 2:30PM-10:00PM with semifinal matches at 4:30PM and 7:00PM  
July 22, 2018\* (Sun), 5:00PM-10:00PM with conference game at 7:00PM  
July 28, 2018\* (Sat), 5:00PM-10:00PM with national semifinal at 7:00PM  
August 4, 2018\* (Sat), 5:00PM-10:00PM with national final at 7:00PM  
\*potential games  
Rooms: Locker Rooms and Exterior Rest Rooms  
Fee: up to \$2,902.50

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B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: City of Ocean City  
Use: Men's Softball League  
Dates/Times: May 7-August 16, 2018 (Mon-Thurs), 5:45PM-8:00PM  
Room: Baseball and Softball Fields  
Fee: No charge

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Requested By: City of Ocean City  
Use: Pickleball  
Dates/Times: June 16-September 4, 2018\* (Every Day), 8:00AM-8:00PM  
Room: Pickleball Courts  
Fee: No charge

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Requested By: City of Ocean City  
Use: Fun N' Fitness Camp  
Dates/Times: June 25-August 17, 2018\* (Mon-Fri), 8:30AM-12:30PM  
\*Not available July 4, 2018  
Room: Multi-Purpose Room  
Fee: No charge

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Requested By: City of Ocean City  
Use: Morning Sports Program  
Dates/Times: June 25-July 6, 2018\* (Mon-Fri), 8:00AM-12:30PM  
\*Not available July 4, 2018  
July 16-August 3, 2018 (Mon-Fri), 8:00AM-12:30PM  
August 13-17, 2018 (Mon-Fri), 8:00AM-12:30PM  
Rooms: Fields, Basketball Courts and Restrooms  
Fee: No charge

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Requested By: City of Ocean City  
Use: Summer Basketball Leagues  
Dates/Times: June 25-August 8, 2018\* (Mon and Wed), 4:30PM-8:30PM  
June 12-August 9, 2018 (Tues and Thurs), 4:30PM-10:00PM  
\*Not available July 4, 2018  
Room: Gym and Basketball Courts  
Fee: No charge

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Requested By: City of Ocean City  
Use: Field Hockey Camp  
Dates/Times: July 9-13, 2018 (Mon-Fri), 8:00AM-12:30PM  
Room: Gym (July 9 only); All OCIS Fields and Restrooms  
Fee: No charge

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Requested By: United States Specialty Sports Association  
Use: Youth Baseball Tournament  
Dates/Times: June 23 and 24, 2018 and July 21 and 22, 2018 (Sat and Sun), 8:00AM-8:00PM  
Room: Baseball and Softball Fields  
Fee: \$1,260.00

### Informational Items

#### Fire Drills

Ocean City High School	January 11, 2018
Ocean City Intermediate School	January 29, 2018
Ocean City Primary School	January 10, 2018

#### Security Drills

Ocean City High School	January 12, 2018
Ocean City Intermediate School	January 31, 2018
Ocean City Primary School	January 12, 2018

- Discussion
- Buildings and Grounds Committee Report – Mr. Braun, Chairperson

## 2. Curriculum and Student Affairs

### A. Core Ethical Values

The Board adopts the following School District Core Ethical Values, which are incorporated into the District Code of Student Conduct:

- Integrity
- Respect
- Responsibility
- Trust
- Courage
- Open-mindedness
- Citizenship
- Perseverance

### B. High School Field Trip Request (Attachment #2.B)

The Board approves the attached High School Field Trip list.

### C. Summer School Program – High School

The Board approves the High School Summer School Program through the online service, EDUCERE (60-hour remediation in any core subject areas including world language), from June 18, 2018 – August 10, 2018.

### D. Credit Completion Programs

1. The Board approves the offering of the 2017-18 High School Credit Completion Program. The Program will be held from May 22, 2018 – June 5, 2018 (including two Saturdays). The cost of the Program is for 4 teachers with a maximum of 30 hours each, not to exceed a total of 118 hours aggregate, pending enrollment. The cost of the Program will not exceed \$3,776.00.
2. The Board approves the offering of the 2017-18 Extension School Credit Completion Program. The Program will be held for 4 Saturday Sessions between May 5, 2018 – June 9, 2018. The cost of the Program is for 1 staff member, not to exceed a total of 28 hours, pending enrollment. Total cost for the Program is \$896.00.

### E. High School Spring Sports' Schedules (Attachment #2.E)

The Board approves the attached High School 2017-18 Spring Sports' Schedules.

### F. Intermediate School Field Trip Request (Attachment #2.F) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

### G. Intermediate School Spring Sports' Schedules (Attachment #2.G) (Ocean City Representatives Only)

The Board approves the attached Intermediate School 2017-18 Spring Sports' Schedules

### H. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.H)

The Board approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for January 2018

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

### 3. Finance

- A. Bill List (Attachment #3.A)  
The Board ratifies the payment of bills for February 2018 in the amount of \$3,645,542.04.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)  
The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for January 2018.
- C. Line Item Transfers (Attachment #3.C)  
The Board approves the revenue and appropriation transfers for January 2018. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for January 2018.
- D. Travel & Expense Reimbursement (Attachment #3.D)  
The Board approves the February 2018 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (Attachment #3.E)  
The Board accepts the Food Service Monthly Finance Report for January 2018.
- F. Tuition Rates  
The Board approves the following tuition rates for the 2018-19 school year:  
Kindergarten - \$12,000  
Grades 1-5 - \$14,000  
Grades 6-8 - \$16,000  
Grades 9-12 - \$15,809  
Learning/Language Disabilities - \$20,000  
Behavioral Disabilities - \$41,000  
Multiple Disabilities - \$33,000  
Preschool Disabilities (Part Time) - \$20,000
- G. Special Education Tuition Contract Agreement  
The Board approves the 2017-18 Special Education Tuition Contract Agreement with the Upper Township Board of Education for One-to-One Aide extraordinary services for four Upper Township students in the amount of \$161,323.
- H. Donation (Ocean City Representatives Only)  
The Board accepts a donation in the amount of \$1,779.00 from the Ocean City PTA for the purchase of a laminator for the Primary School.
- Discussion



4. **Personnel** (All motions are upon Superintendent's recommendation:)
- A. Substitutes and Sporting Event Worker (Attachment #4.A) – roll call vote  
The Board approves the attached criminal history approved/HIB trained substitutes and event worker for the 2017-18 school year.
  - B. New Hire - District Supportive Staff - roll call vote  
The Board approves Kelsey Foster, District interim special education aide, effective March 1, 2018 through June 30, 2018 at a salary of \$21,068, step 1, 7 hours per day.
  - C. Termination of Employment (Attachment #4.C) - roll call vote  
The Board approves to terminate the employment of employee #4447.
  - D. Extended Leave of Absence - High School Supportive Staff (Attachment #4.D) - roll call vote  
The Board approves employee #4186, an extended unpaid FMLA leave of absence through February 16, 2018.
  - E. Leave of Absence - High School Supportive Staff (Attachment #4.E) - roll call vote  
The Board approves employee #1980, a paid leave of absence, effective February 12, 2018 through March 15, 2018.
  - F. Leave of Absence - High School Certificated Staff (Attachment #4.F) - roll call vote  
The Board approves employee #1453, an unpaid FMLA/NJFLA intermittent leave of absence, effective February 16, 2018 through June 30, 2018.
  - G. High School Volunteer Co-Curricular Activity Advisor for the 2017-18 School Year - roll call vote  
The Board approves Jill Berenato, High School Gilda's Club volunteer co-curricular activity advisor, for the 2017-18 school year.
  - H. High School Spring Volunteer Coach and Coaches' Aides for the 2017-18 School Year (Attachment #4.H) - roll call vote  
The Board approves the attached High School spring volunteer coach and coaches' aides for the 2017-18 school year.
  - I. High School Coach and Stipend for the 2018-19 School Year - roll call vote  
The Board approves Patricia Pepe, High School assistant field hockey coach, for the 2018-19 school year at a stipend of \$5,233.
  - J. Retirement - Intermediate School Supportive Staff - roll call vote (Ocean City Representatives Only)  
The Board accepts with deep regret the retirement of Judy Winfield, Intermediate School full-time food service worker, effective as of March 1, 2018.

- K. Revised Leave of Absence - Intermediate School Certificated Staff (Attachment #4.K) - roll call vote (Ocean City Representatives Only)  
The Board approves employee #2592, a revised paid leave of absence through February 9, 2018, a revised unpaid FMLA/NJFLA leave of absence, effective February 12, 2018 through May 7, 2018, and a revised extended leave of absence, effective May 8, 2018 through June 30, 2018.
- L. Leave of Absence - Intermediate School Certificated Staff (Attachment #4.L) - roll call vote (Ocean City Representatives Only)  
The Board approves employee #2789, a paid leave of absence, effective May 7, 2018 through June 19, 2018 and an unpaid FMLA/NJFLA leave of absence, effective June 20, 2018, through November 30, 2018.
- M. Short-term leave replacement - Intermediate School Certificated Staff - roll call vote (Ocean City Representatives Only)  
The Board approves Randall Howell, Intermediate School short-term leave replacement teacher of computer science technology, effective approximately April 9, 2018 through June 15, 2018, at \$160 per diem.
- N. Intermediate School Coach and Stipend for the 2018-19 School Year - roll call vote (Ocean City Representatives Only)  
The Board approves Beth Kelly, Intermediate School co-field hockey coach, at a stipend of \$2,446.00 for the 2018-19 school year.
- Discussion
  - Negotiations Committee Report – Mr. Bauer, Chairperson

## 5. Policy

### A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

#### New Policies

0169.02 Board Member Use of Social Networks

#### Revised Policies

3437 Military Leave

4437 Military Leave

7440 School District Security (M)

8630 Bus Driver/Bus Aide Responsibility (M)

#### Revised Regulation

7101 Educational Adequacy of Capital Projects

8630 Emergency School Bus Procedures (M)

### B. Policies – 1st Reading (Attachment #5.B)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

#### New Policies

3145 Employee Harassment

3351 Healthy Workplace Environment

4145 Employee Harassment

4351 Healthy Workplace Environment

#### Revised Policies

1250.1 Civility

7441 Electronic Surveillance in School Buildings and on School Grounds

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

**6. District Communications**

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson