

Ocean City Board of Education
Regular Meeting Agenda
Wednesday, January 31, 2018
7:00 p.m. – High School Community Room

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. New Jersey School Board Member Month
 - 2. Student Services Presentation
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.F, 2.G, 2.H, 2.I, 2.J, 2.K, 2.L, 2.M, 3.H, 3.I, 4.O, 4.P, 4.Q, 4.R, 4.S, 4.T and 4.U)
- J. Approval of Minutes
 - 1. Special Meeting/Finance Committee of the Whole – December 13, 2017 (Attachment #J.1)
 - 2. Regular Meeting – December 13, 2017 (Attachment #J.2)
 - 3. Reorganization/Regular Meeting – January 3, 2018 (Attachment #J.3)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

OFFICE OF THE
SUPERINTENDENT OF SCHOOLS

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: January 31, 2018 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Macedonia Church
Use: Church Event
Date/Times: January 15, 2018 (Mon), 11:00AM-5:00PM
Room: Cafeteria
Fee: \$360.00

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: City of Ocean City/Ocean City Fishing Club
Use: Fishing Tournament Headquarters
Dates/Times: October 26, 2018 (Fri), 5:00PM-8:00PM - set up
October 27, 2018 (Sat), 5:00AM-4:00PM - event and breakdown
Rooms: Multi-purpose Room and Cafeteria
Fee: No charge

Requested By: Upper Township/Ocean City Warriors Lacrosse
Use: Girls' Lacrosse Practices
Dates/Times: March 8 – May 24, 2018 (Thurs), 5:00PM-8:00PM
Room: OCIS Fields
Fee: No charge

Informational Items

Fire Drills

Ocean City High School December 11, 2017
Ocean City Intermediate School December 18, 2017
Ocean City Primary School December 14, 2017

Security Drills

Ocean City High School	December 14, 2017
Ocean City Intermediate School	December 12, 2017
Ocean City Primary School	December 13, 2017

- Discussion
- Buildings and Grounds Committee Report – Mr. Braun, Chairperson

2. Curriculum and Student Affairs

A. Revised 2017-18 School Calendar (Attachment #2.A)

The Board approves the revisions to the 2017-18 school year calendar:

March 8th - change from ½ day In-Service to Full day staff/students

March 9th - change from Full day In-Service to ½ day students - ½ day In-Service

June 14th - change from last day for students to ½ day for students

June 15th - change from no school for students and last day for staff to last day for students
and full day for staff

June 18th - change to last day for staff

B. Out of District Placements

The Board approves the following out of district student placement for the 2017-18 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSD-Ocean Academy	1	OC	\$37,550

C. High School Field Trip Requests (Attachment #2.C)

The Board approves the attached High School Field Trip list.

D. Program of Studies - High School (Attachment #2.D)

The Board approves the attached High School Program of Studies for the 2018-19 school year.

E. Special Education Extended School Year Programs (ESY) – High School

The Board approves the High School Special Education ESY Program, June 25, 2018 – July 26, 2018, Monday–Thursday.

F. Intermediate School Field Trip Requests (Attachment #2.F) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

G. Special Education Extended School Year Programs (ESY) (Ocean City Representatives Only)

The Board approves the ESY Program at the Primary School and Intermediate School, June 25, 2018 – July 26, 2018, Monday–Thursday.

H. Summer School Program – Intermediate School (Ocean City Representatives Only)

The Board approves the Summer School Program for students entering into 5th through 8th grades from July 9, 2018 – August 2, 2018, Monday-Thursday.

I. Summer Wilson Summer Program/Clinic – Intermediate School (Ocean City Representatives Only)

The Board approves the Wilson Reading Summer Program/Clinic for the Intermediate School from July 9, 2018 – August 2, 2018, Monday-Thursday.

J. Summer 21st Century Challenge Program (Ocean City Representatives Only)

The Board approves the application to operate the Summer 21st Century Challenge Program for the Intermediate School from July 9-20, 2018.

K. Primary School Field Trip Requests (Attachment #2.K) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

L. Summer School Title I Program - Primary School (Ocean City Representatives Only)

The Board approves the Summer School Title I Program for students entering into Kindergarten through 4th grades from July 2, 2018 - July 26, 2018, Monday - Thursday. This program will be funded through the Title I Federal Program.

M. Summer School ELL Program - Primary School (Ocean City Representatives Only)

The Board approves the Summer School ELL Program for students entering into Kindergarten through 4th grades from July 2, 2018 - July 26, 2018, Monday - Thursday.

N. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.N)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for December 2017

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

- A. Bill List (Attachment #3.A)
The Board ratifies the payment of bills for January 2018 in the amount of \$5,752,045.67.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)
The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for November 2017 and December 2017.
- C. Line Item Transfers (Attachment #3.C)
The Board approves the revenue and appropriation transfers for November 2017 and December 2017. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for November 2017 and December 2017.
- D. Travel & Expense Reimbursement (Attachment #3.D)
The Board approves the January 2018 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (Attachment #3.E)
The Board accepts the Food Service Monthly Finance Report for December 2017.
- F. 2016-17 Annual School District Audit
After reviewing and discussing the annual School District Audit with the auditor, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor's Management Report on Administrative Findings - Financial, Compliance and Performance for the 2016-17 school year as prepared by Ford, Scott and Associates, LLC. There are no audit findings.
- G. Award of Joint Bid for Containerized Waste and Recycling Disposal (Attachment #3.G)
The District entered into a Cooperative Pricing Agreement with the City of Ocean City for the joint bidding of Containerized Waste and Recycling Disposal services with the City of Ocean City. The Board acknowledges receipt of bids for the contract from EarthTech Contracting Inc., Gold Medal Environmental of NJ, Inc. and Waste Management of New Jersey, Inc. Additionally, the Board awards the Containerized Waste and Recycling Disposal Services' contract to Gold Medal Environmental of NJ, Inc. as the lowest bidder effective February 1, 2018 through January 31, 2023 in the following amounts. Vendors are advised that this award does not guarantee that all items listed will be required during the contract period and are subject to the actual need as established by the Ocean City Board of Education.

	<u>First Annual Year Cost</u>
Furnish & Service two (02) cubic yard trash containers	\$ 12.44 per pull
Service of twenty (20) cubic yard trash compactor	\$162.00 per pull
Furnish & Service two (02) cubic yard recycle containers	\$ 8.40 per pull
Furnish & Service four (04) cubic yard recycle containers	\$ 24.99 per pull

H. Donation (Ocean City Representatives Only)

The Board accepts the donation of the following two books from the South Jersey Federal Credit Union for the Intermediate School with an estimated value of \$4.99 each: *My New Team* and *The Best Bat*.

I. Donation (Ocean City Representatives Only)

The Board accepts a donation in the amount of \$1,915.48 from the Ocean City PTA for a 6th Grade Classroom Reading Library.

- Discussion

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A) – roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes for the 2017-18 school year.

B. Statement of Assurance (Attachment #4.B) - roll call vote

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the January 31, 2018 submission to the New Jersey Department of Education.

C. Appointment of School Safety Specialist - roll call vote

The Board approves Timothy E. Kelley as the School District's School Safety Specialist for the 2017-18 school year, effective January 17, 2018, in accordance with P.L. 2007 c. 162.

D. Leaves of Absence - District Supportive Staff (Attachment #4.D) - roll call vote

The Board approves the following District supportive staff leaves of absence:

Employee #3240, a paid leave of absence, effective December 22, 2017 through on or before March 14, 2018.

Employee #2860, an unpaid leave of absence, effective January 2, 2018 through April 20, 2018.

E. New Hire - District Supportive Staff - roll call vote

The Board approves Amelia-Rae Dennis, District interim special education aide, effective February 1, 2018 through June 30, 2018 at a salary of \$21,068, step 1, 7 hours per day.

F. Temporary Change in Assignment - District Supportive Staff - roll call vote

The Board approves the temporary change in assignment for Eileen Rocks, from Secretary to Director of Student Services to acting Secretary to the Superintendent, effective March 23, 2018 through June 30, 2018 with an additional monthly stipend of \$835 (pro-rated).

G. Leave Replacement - District Supportive Staff - roll call vote

The Board approves name to be provided, leave replacement Secretary to the Director of Student Services, effective March 23, 2018 through June 30, 2018 at a salary of to be provided (pro-rated).

H. Resignation - High School Supportive Staff - roll call vote

The Board accepts the resignation of Jennifer Gould, High School part-time food service worker, effective February 5, 2018.

I. High School Co-Curricular Activity Club Advisors and Stipends (Attachment #4.I) - roll call vote

The Board approves the attached High School co-curricular activity club advisors and stipends for the 2017-18 school year.

- J. Leave of Absence - High School Supportive Staff (Attachment #4.J) - roll call vote
The Board approves employee #4186, an unpaid FMLA leave of absence, effective January 22, 2018 through February 9, 2018.
- K. Short-Term Leave Replacement - High School Certificated Staff - roll call vote
The Board approves Marcia Vogel, short-term leave replacement High School mathematics teacher, effective March 21, 2018 through on or before May 16, 2018 at a stipend of \$160 per diem.
- L. High School Senior Scholarship Program Coordinator and Stipend - roll call vote
The Board approves Dr. Brian Schkeeper, High School senior scholarship program coordinator, effective for the 2018-19 school year at a stipend of \$1,000.
- M. High School Volunteer Coaches and Coaches' Aides for the 2017-18 School Year (Attachment #4.M) - roll call vote
The Board approves the attached High School spring volunteer coaches and coaches' aides for the 2017-18 school year.
- N. High School Fall Coaches, Stipends and a Volunteer Coach for the 2018-19 School Year (Attachment #4.N) - roll call vote
The Board approves the attached High School fall coaches, stipends and a volunteer coach for the 2018-19 school year.
- O. Intermediate School Fall Coaches and Stipends for the 2018-19 School Year (Attachment #4.O) - roll call vote (Ocean City Representatives Only)
The Board approves the attached Intermediate school fall coaches and stipends for the 2018-19 school year.
- P. Leave of Absence - Intermediate School Certificated Staff (Attachment #4.P) - roll call vote (Ocean City Representatives Only)
The Board approves employee #3196, a paid leave of absence, effective approximately April 9, 2018 through May 18, 2018 and an unpaid FMLA/NJFLA leave of absence, effective May 21, 2018 through June 30, 2018.
- Q. Extended Leave of Absence - Primary School Administrative Staff (Attachment #4.Q) - roll call vote (Ocean City Representatives Only)
The Board approves employee #3574, an extended paid leave of absence through January 26, 2018.
- R. Extension of Short-Term Additional Assignment - District Administrative Staff - roll call vote (Ocean City Representatives Only)
The Board approves Lauren Gunther, an extension of the short-term additional assignment as acting Primary School Principal through January 26, 2018 with an additional stipend of \$35 per diem.

S. Extended leave of Absence - Primary School Supportive Staff (Attachment #4.S) - roll call vote
(Ocean City Representatives Only)

The Board approves employee #3962, an extended unpaid leave of absence through January 26, 2018.

T. Extension of Short-Term Leave Replacement - Primary School Supportive Staff - roll call vote
(Ocean City Representatives Only)

The Board approves the extension of Kimberly Beckmann, short-term leave replacement part-time supervisory aide, through January 26, 2018 at a stipend of \$15.15 per hour.

U. Short-Term Leave Replacement - Primary School Certificated Staff - roll call vote (Ocean City
Representatives Only)

The Board approves Robert Snodgrass, short-term leave replacement music teacher, effective February 21, 2018 through on or before April 11, 2018 at a stipend of \$160 per diem.

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policies – 1st Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

New Policies

0169.02 Board Member Use of Social Networks

Revised Policies

3437 Military Leave

4437 Military Leave

7440 School District Security (M)

8630 Bus Driver/Bus Aide Responsibility (M)

Revised Regulation

7101 Educational Adequacy of Capital Projects

8630 Emergency School Bus Procedures (M)

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson