

MINUTES OF REGULAR MEETING
JANUARY 31, 2018

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by Vice President McAlister on Wednesday, January 31, 2018 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

Vice President McAlister announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

Vice President McAlister led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Michael James, Jacqueline McAlister, Suzanne Morgan, Fran Newman (left the meeting at 8:02 p.m.), Andrea Olenik-Hipkins (left the meeting at 8:02 p.m.), J. Tiffany Prettyman, William Sooy (left the meeting at 8:02 p.m.) and Gregory Whelan. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City and Student Representative Jesse Schmeizer. Members absent were Cecilia Gallelli-Keyes, Joseph S. Clark, Jr. and Student Representative Corey Greene. There were 9 members of the public present.

PRESENTATIONS:

Dr. Taylor recognized the members of the Board of Education for School Board Recognition Month.

Mrs. McAlister presented recognition plaques to the two new Board members Ms. Sue Morgan and Mr. Bill Sooy.

Dr. Taylor introduced Mr. Matthew Carey, Director of Student Services. Mr. Carey presented the Board with information on services provided to students along with Mr. Tony DiCesare of Brett Dinovi and Associates.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

SUPERINTENDENT'S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Braun, seconded by Mr. Bauer and carried unanimously, except as noted below, the Board of Education approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Macedonia Church
Use: Church Event
Date/Times: January 15, 2018 (Mon), 11:00AM-5:00PM
Room: Cafeteria
Fee: \$360.00

Informational Items

Fire Drills

Ocean City High School December 11, 2017
Ocean City Intermediate School December 18, 2017
Ocean City Primary School December 14, 2017

Security Drills

Ocean City High School December 14, 2017
Ocean City Intermediate School December 12, 2017
Ocean City Primary School December 13, 2017

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
No report.

2. Curriculum and Student Affairs

A. Revised 2017-18 School Calendar (Attachment #2.A)

The Board approves the revisions to the 2017-18 school year calendar:

March 8th - change from ½ day In-Service to Full day staff/students
March 9th - change from Full day In-Service to ½ day students - ½ day In-Service
June 14th - change from last day for students to ½ day for students
June 15th - change from no school for students and last day for staff to last day for students
and full day for staff
June 18th - change to last day for staff

B. Out of District Placements

The Board approves the following out of district student placement for the 2017-18 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD-Ocean Academy	1	OC	\$37,550

C. High School Field Trip Requests

The Board approves the attached High School Field Trip list.

D. Program of Studies - High School

The Board approves the attached High School Program of Studies for the 2018-19 school year.

- E. Special Education Extended School Year Programs (ESY) – High School
The Board approves the High School Special Education ESY Program, June 25, 2018 – July 26, 2018, Monday–Thursday.
- N. Harassment, Intimidation and Bullying (HIB) Case Findings
The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items

Out-of-School Suspension Reports for December 2017

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

- A. Bill List (Attachment #3.A)
The Board ratifies the payment of bills for January 2018 in the amount of \$5,752,045.67.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)
The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for November 2017 and December 2017.
- C. Line Item Transfers (Attachment #3.C)
The Board approves the revenue and appropriation transfers for November 2017 and December 2017. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for November 2017 and December 2017.
- D. Travel & Expense Reimbursement (Attachment #3.D)
The Board approves the January 2018 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (Attachment #3.E)
The Board accepts the Food Service Monthly Finance Report for December 2017.
- F. 2016-17 Annual School District Audit
After reviewing and discussing the annual School District Audit with the auditor, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor's Management Report on Administrative Findings - Financial, Compliance and Performance for the 2016-17 school year as prepared by Ford, Scott and Associates, LLC. There are no audit findings.
- G. Award of Joint Bid for Containerized Waste and Recycling Disposal (Attachment #3.G)
The District entered into a Cooperative Pricing Agreement with the City of Ocean City for the joint bidding of Containerized Waste and Recycling Disposal services with the City of Ocean City. The Board acknowledges receipt of bids for the contract from EarthTech Contracting Inc., Gold Medal Environmental of NJ, Inc. and Waste Management of New Jersey, Inc. Additionally, the Board awards the Containerized Waste and Recycling Disposal Services’ contract to Gold Medal Environmental of NJ, Inc. as the lowest bidder effective February 1, 2018 through January 31, 2023

in the following amounts. Vendors are advised that this award does not guarantee that all items listed will be required during the contract period and are subject to the actual need as established by the Ocean City Board of Education.

	<u>First Annual Year Cost</u>
Furnish & Service two (02) cubic yard trash containers	\$ 12.44 per pull
Service of twenty (20) cubic yard trash compactor	\$162.00 per pull
Furnish & Service two (02) cubic yard recycle containers	\$ 8.40 per pull
Furnish & Service four (04) cubic yard recycle containers	\$ 24.99 per pull

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes for the 2017-18 school year.

B. Statement of Assurance (Attachment #4.B)

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the January 31, 2018 submission to the New Jersey Department of Education.

C. Appointment of School Safety Specialist

The Board approves Timothy E. Kelley as the School District's School Safety Specialist for the 2017-18 school year, effective January 17, 2018, in accordance with P.L. 2017 c. 162.

D. Leaves of Absence - District Supportive Staff (Attachment #4.D)

The Board approves the following District supportive staff leaves of absence:

Employee #3240, a paid leave of absence, effective December 22, 2017 through on or before March 14, 2018.

Employee #2860, an unpaid leave of absence, effective January 2, 2018 through April 20, 2018.

E. New Hire - District Supportive Staff

The Board approves Amelia-Rae Dennis, District interim special education aide, effective February 1, 2018 through June 30, 2018 at a salary of \$21,068, step 1, 7 hours per day.

F. Temporary Change in Assignment - District Supportive Staff

The Board approves the temporary change in assignment for Eileen Rocks, from Secretary to Director of Student Services to acting Secretary to the Superintendent, effective March 23, 2018 through June 30, 2018 with an additional monthly stipend of \$835 (pro-rated).

G. Leave Replacement - District Supportive Staff

The Board approves Kasey Simone, leave replacement Secretary to the Director of Student Services, effective March 28, 2018 through June 30, 2018 at a salary of \$41,821 (pro-rated), step 1.

H. Resignation - High School Supportive Staff

The Board accepts the resignation of Jennifer Gould, High School part-time food service worker, effective February 5, 2018.

- I. High School Co-Curricular Activity Club Advisors and Stipends (Attachment #4.I)
The Board approves the attached High School co-curricular activity club advisors and stipends for the 2017-18 school year.
- J. Leave of Absence - High School Supportive Staff (Attachment #4.J)
The Board approves employee #4186, an unpaid FMLA leave of absence, effective January 22, 2018 through February 9, 2018.
- K. Short-Term Leave Replacement - High School Certificated Staff
The Board approves Marcia Vogel, short-term leave replacement High School mathematics teacher, effective March 21, 2018 through on or before May 16, 2018 at a stipend of \$160 per diem.
- L. High School Senior Scholarship Program Coordinator and Stipend
The Board approves Dr. Brian Schkeeper, High School senior scholarship program coordinator, effective for the 2018-19 school year at a stipend of \$1,000.
- M. High School Volunteer Coaches and Coaches' Aides for the 2017-18 School Year (Attachment #4.M)
The Board approves the attached High School spring volunteer coaches and coaches' aides for the 2017-18 school year.
- N. High School Fall Coaches, Stipends and a Volunteer Coach for the 2018-19 School Year (Attachment #4.N)
The Board approves the attached High School fall coaches, stipends and a volunteer coach for the 2018-19 school year.

Motion carried with a vote of nay from Mrs. McAlister.

- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. Policy

- A. Policies – 1st Reading
The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

New Policies

0169.02 Board Member Use of Social Networks

Revised Policies

3437 Military Leave
4437 Military Leave
7440 School District Security (M)
8630 Bus Driver/Bus Aide Responsibility (M)

Revised Regulation

7101 Educational Adequacy of Capital Projects
8630 Emergency School Bus Procedures (M)

- Policy Committee Report – Mrs. Prettyman, Chairperson
Mrs. Prettyman gave a report of the Committee meeting.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
No report.

Motion by Mr. Bauer, seconded by Mr. Braun, and carried unanimously, except as noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: City of Ocean City/Ocean City Fishing Club
Use: Fishing Tournament Headquarters
Dates/Times: October 26, 2018 (Fri), 5:00PM-8:00PM - set up
October 27, 2018 (Sat), 5:00AM-4:00PM - event and breakdown
Rooms: Multi-purpose Room and Cafeteria
Fee: No charge

Requested By: Upper Township/Ocean City Warriors Lacrosse
Use: Girls' Lacrosse Practices
Dates/Times: March 8 – May 24, 2018 (Thurs), 5:00PM-8:00PM
Room: OCIS Fields
Fee: No charge

Motion carried with a vote to abstain from Mr. Braun.

2. Curriculum and Student Affairs

F. Intermediate School Field Trip Requests (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

G. Special Education Extended School Year Programs (ESY) (Ocean City Representatives Only)

The Board approves the ESY Program at the Primary School and Intermediate School, June 25, 2018 – July 26, 2018, Monday–Thursday.

H. Summer School Program – Intermediate School (Ocean City Representatives Only)

The Board approves the Summer School Program for students entering into 5th through 8th grades from July 9, 2018 – August 2, 2018, Monday-Thursday.

- I. Summer Wilson Summer Program/Clinic – Intermediate School (Ocean City Representatives Only)
The Board approves the Wilson Reading Summer Program/Clinic for the Intermediate School from July 9, 2018 – August 2, 2018, Monday-Thursday.
- J. Summer 21st Century Challenge Program (Ocean City Representatives Only)
The Board approves the application to operate the Summer 21st Century Challenge Program for the Intermediate School from July 9-20, 2018.
- K. Primary School Field Trip Requests (Ocean City Representatives Only)
The Board approves the attached Primary School Field Trip list.
- L. Summer School Title I Program - Primary School (Ocean City Representatives Only)
The Board approves the Summer School Title I Program for students entering into Kindergarten through 4th grades from July 2, 2018 - July 26, 2018, Monday - Thursday. This program will be funded through the Title I Federal Program.
- M. Summer School ELL Program - Primary School (Ocean City Representatives Only)
The Board approves the Summer School ELL Program for students entering into Kindergarten through 4th grades from July 2, 2018 - July 26, 2018, Monday - Thursday.

3. Finance

- H. Donation (Ocean City Representatives Only)
The Board accepts the donation of the following two books from the South Jersey Federal Credit Union for the Intermediate School with an estimated value of \$4.99 each: *My New Team* and *The Best Bat*.
- I. Donation (Ocean City Representatives Only)
The Board accepts a donation in the amount of \$1,915.48 from the Ocean City PTA for a 6th Grade Classroom Reading Library.

Motion carried with a vote to abstain from Mr. Braun.

4. Personnel (All motions are upon Superintendent's recommendation:)

- O. Intermediate School Fall Coaches and Stipends for the 2018-19 School Year (Attachment #4.O) (Ocean City Representatives Only)
The Board approves the attached Intermediate school fall coaches and stipends for the 2018-19 school year.
- P. Leave of Absence - Intermediate School Certificated Staff (Attachment #4.P) (Ocean City Representatives Only)
The Board approves employee #3196, a paid leave of absence, effective approximately April 9, 2018 through May 18, 2018 and an unpaid FMLA/NJFLA leave of absence, effective May 21, 2018 through June 30, 2018.

- Q. Extended Leave of Absence - Primary School Administrative Staff (Attachment #4.Q) Ocean City Representatives Only
The Board approves employee #3574, an extended paid leave of absence through January 26, 2018.
- R. Extension of Short-Term Additional Assignment - District Administrative Staff (Ocean City Representatives Only)
The Board approves Lauren Gunther, an extension of the short-term additional assignment as acting Primary School Principal through January 26, 2018 with an additional stipend of \$35 per diem.
- S. Extended leave of Absence - Primary School Supportive Staff (Attachment #4.S) (Ocean City Representatives Only)
The Board approves employee #3962, an extended unpaid leave of absence through January 26, 2018.
- T. Extension of Short-Term Leave Replacement - Primary School Supportive Staff (Ocean City Representatives Only)
The Board approves the extension of Kimberly Beckmann, short-term leave replacement part-time supervisory aide, through January 26, 2018 at a stipend of \$15.15 per hour.
- U. Short-Term Leave Replacement - Primary School Certificated Staff (Ocean City Representatives Only)
The Board approves Robert Snodgrass, short-term leave replacement music teacher, effective February 21, 2018 through on or before April 11, 2018 at a stipend of \$160 per diem.

APPROVAL OF MINUTES:

Motion by Mr. Bauer, seconded by Mr. Braun, the Board of Education approved the minutes of the December 13, 2017 Special Meeting/Finance Committee of the Whole as presented.

Motion carried with votes to abstain from Ms. Morgan, Mrs. Prettyman, Mr. Sooy and Mr. Whelan.

Motion by Mr. Bauer, seconded by Mr. Braun, the Board of Education approved the minutes of the December 13, 2017 Regular Meeting and Executive Session as presented.

Motion carried with votes to abstain from Ms. Morgan, Mrs. Prettyman, Mr. Sooy and Mr. Whelan.

Motion by Mr. Bauer, seconded by Mr. Braun, the Board of Education approved the minutes of the January 3, 2018 Reorganization/Regular Meeting as presented.

Motion carried with a vote to abstain from Ms. Morgan.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Dr. Taylor reported that Ocean City High School student Nora Faverzani was elected to represent all of New Jersey's student body as the student representative to the State Board of Education in Trenton for the upcoming year.

PUBLIC COMMENTS:

Victor Staniec, Ocean City, questioned a Board stipend for High School Scholarship events.

BOARD COMMENTS:

Student Representative Mr. Schmeizer commented on seniors receiving college acceptances, winter athletics and the upcoming Ocean City's Got Talent event.

Other Board comments pertained to the 2017 audit and also Dr. Taylor's recognition at the January Cape May County Freeholder meeting on being named New Jersey Superintendent of the Year.

BOARD PRESIDENT COMMENTS:

There were no Board President comments.

EXECUTIVE SESSION:

Motion by Mr. Braun, seconded by Mr. Bauer and carried unanimously to adopt a resolution to go into Executive Session.

Vice President McAlister stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving anticipated or pending litigation, including matters of attorney-client privilege and specifically: Upper Township Board of Education litigation.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the Executive Session.

The meeting adjourned into Executive Session at 8:02 p.m.

RECONVENE MEETING:

Motion by Mr. Braun, seconded by Mr. Bauer and carried unanimously to reconvene the meeting at 8:47 p.m.

ADJOURNMENT:

Motion by Mr. Bauer, seconded by Mr. Braun and carried unanimously to adjourn the meeting at 8:48 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp