

MINUTES OF REGULAR MEETING
DECEMBER 13, 2017

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, December 13, 2017 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, Michael James, Jacqueline McAlister, Fran Newman, Andrea Olenik-Hipkins and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City and Student Representatives Korey Greene and Jesse Schmeizer. Members absent were Robert Evans, J. Tiffany Prettyman and Gregory Whelan. There were 35 members of the public present.

PRESENTATIONS:

Dr. Taylor and Mr. Clark made the following presentations:

- NJ STEAM TANK winners
- PARCC Perfect Scores
- National Merit Recognitions

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

SUPERINTENDENT’S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister and carried unanimously, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: National Multiple Sclerosis Society
Use: Bike to Shore Ride 2018
Dates/Times: September 28, 2018 (Fri), 8:00AM-5:00PM – set up
September 29, 2018 (Sat), 8:00AM-10:00PM - event
September 30, 2018 (Sun), 3:00AM-12:00PM - event
Rooms: Auxiliary Gym (in the event of rain), Cafeteria and Kitchen
Fee: \$4,375.00

Informational Items

Fire Drills

Ocean City High School November 14, 2017
Ocean City Intermediate School November 17, 2017
Ocean City Primary School November 17, 2017

Security Drills

Ocean City High School November 16, 2017
Ocean City Intermediate School November 29, 2017
Ocean City Primary School November 8, 2017

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
Mr. Braun gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. Out of District Placements

The Board approves the following out of district student placement for the 2017-18 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSD-Ocean Academy	1	OC	\$31,750

B. High School Field Trip Request

The Board approves the attached High School Field Trip list.

E. Harassment, Intimidation, and Bullying (HIB) Case Finding

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items

Out-of-School Suspension Reports for November 2017

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for December 2017 in the amount of \$3,508,913.50.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2017.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for October 2016. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2017.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the December 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for November 2017.

F. Ocean City Free and Public Library Grant

The Board accepts the *Bringing Wetlands to Life in Ocean City* program for the 2017-18 school year. This program is provided by the Ocean City Free Public Library who funds the program in the amount of \$23,000.

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event Workers (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2017-18 school year.

B. New Hire - District Supportive Staff

The Board approves Erika Himstedt, District nurse's aide, effective December 18, 2017 through June 30, 2018 at a salary of \$32,789 (pro-rated), step 1.

C. New Hire - District Supportive Staff

The Board approves Louise Stewart, District interim special education aide, effective December 18, 2017 through June 30, 2018 at a salary of \$21,068 (pro-rated), step 1, 7 hours per day.

D. New Hire - District Supportive Staff

The Board approves Jennifer Rolls, District part-time food service worker, effective December 18, 2017 through June 30, 2018, at \$10,575 (pro-rated), step 1.

E. Leaves of Absence - District Non-Affiliated Staff (Attachment #4.E)

The Board approves the following District non-affiliated staff leaves of absence:

Employee #4126, a paid leave of absence, effective December 20, 2017 through on or before February 2, 2018.

Employee #3714, a paid leave of absence, effective March 23, 2018 through May 25, 2018 and an unpaid FMLA/NJFLA leave of absence, effective May 29, 2018 through June 30, 2018.

F. Short-Term Assignment - District Non-Affiliated Staff

The Board approves Hubert Snyder, as the acting Facilities Director, effective December 20, 2017 through on or before February 2, 2018, at an additional stipend of \$835 (pro-rated) per month.

G. Retirement - District Non-Affiliated Staff

The Board accepts with deep regret the retirement of Shelley Plechner, secretary to the Business Administrator, effective as of November 1, 2018.

H. Retirement - District Supportive Staff

The Board accepts with deep regret the retirement of Karen Wallenstein, special education aide, effective as of July 1, 2018.

I. Retirements - High School Certificated Staff

The Board accepts with deep regret the following High School certificated staff retirements:

Kathleen Byrne-Musick, health and physical education teacher, effective as of May 1, 2018.

Craig Mensinger, business teacher, effective as of July 1, 2018.

J. High School Coach, Stipend and Volunteer

The Board approves the following High School coach, stipend and volunteer for the 2017-18 school year:

Kevin Wallace, boys' assistant crew coach, at a stipend of \$5,233.

William Pesda, golf team volunteer coach.

K. Resignations - High School Co-Curricular Activity Club Advisors

The Board accepts the following High School co-curricular activity club advisor resignations:

Gregory Wheeldon, assistant director spring musical, effective November 20, 2017.

Brian Schkeeper, High School piano services and pit musician for the spring play, effective November 28, 2017.

L. High School Additional Co-Curricular Activity Club Advisors and Stipends (Attachment #4.L)

The Board approves the attached High School additional co-curricular activity club advisors and stipends for the 2017-18 school year.

M. Leave of Absences - High School Certificated Staff (Attachment #4.M)

The Board approves the following High School certificated staff leaves of absence:

Employee #2505, a paid leave of absence, effective March 21, 2018 through May 16, 2018.

Employee #1048, a paid leave of absence, effective November 30, 2017 through January 18, 2018.

N. Leave of Absence - High School Supportive Staff (Attachment #4.N)

The Board approves employee #1502, a paid leave of absence December 6, 2017 through on or before February 2, 2018.

O. Short-Term Leave Replacement - High School Certificated Staff

The Board approves Kara Uhrich, High School short-term leave replacement Spanish teacher, effective January 10, 2018 through on or before April 27, 2018 at a stipend of \$160 per diem.

P. Short-Term Leave Replacement - High School Certificated Staff

The Board approves Amelia-Rae Dennis, High School short-term leave replacement guidance counselor, effective December 14, 2017 through on or before January 18, 2018 at a stipend of \$160 per diem.

- Negotiations Committee Report – Mr. Bauer, Chairperson
Mr. Bauer gave a report of the Committee meeting.

5. Policy

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Mrs. McAlister, seconded by Ms. Gallelli-Keyes, and carried unanimously, except as noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."

2. Curriculum and Student Affairs

- C. Intermediate School Field Trip Request (Ocean City Representatives Only)
The Board approves the attached Intermediate School Field Trip list.

- D. Intermediate School Grant Application Submission (Ocean City Representatives Only)
The Board authorizes the Intermediate School's submission of one grant application to the Cape May County Clean Communities Program. The grant would offset costs associated with the Music Department's annual play trip and would align with the Intermediate School's green initiatives.

3. Finance

- G. Donation (Ocean City Representatives Only)
The Board accepts a donation from the Ocean City PTA in the amount of \$3,469 for an Intermediate School field trip.

Motion carried with a vote to abstain from Mr. Braun.

4. Personnel (All motions are upon Superintendent's recommendation:)

Q. Short-Term Leave Replacement - Intermediate School Certificated Staff (Ocean City Representatives Only)

The Board approves Rebecca Jenkins, Intermediate School short-term leave replacement physical education teacher, effective January 29, 2018 through March 8, 2018 at a stipend of \$160 per diem.

R. Leave of Absence - Primary School Certificated Staff (Attachment #4.R) (Ocean City Representatives Only)

The Board approves employee #2122, a paid leave of absence, effective February 21, 2018 through April 11, 2018.

S. Revised Leaves of absences - Primary School Certificated Staff (Attachment #4.S) (Ocean City Representatives Only)

The Board approves the following Primary School certificated staff revised leaves of absences:
Employee #3719, a revised FMLA leave of absence, effective December 15, 2017 through January 3, 2018 and a revised FMLA/NJFLA leave of absence, effective January 4, 2018 through March 29, 2018.

Employee #0355, a revised paid leave of absence, effective November 1, 2017 through on or before April 29, 2018.

T. Revised Leave Replacement - Primary School Certificated Staff (Attachment #4.T) (Ocean City Representatives Only)

The Board approves a revision in leave replacement status for Ginnine Vietro, effective December 13, 2017 through on or before April 29, 2018 at a salary of \$49,044 (pro-rated) BA, step 1.

U. Retirement - Primary School Certificated Staff (Ocean City Representatives Only)

The Board accepts with deep regret the retirement of Alice Wolf, Primary School school nurse, effective as of July 1, 2018.

APPROVAL OF MINUTES:

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education approved the minutes of the November 15, 2017 Special Meeting/Finance Committee of the Whole as presented.

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education approved the minutes of the November 15, 2017 Regular Meeting as presented.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

There was no new business.

PUBLIC COMMENTS:

There were no public comments.

BOARD COMMENTS:

Student Representatives commented on the wellness center; clothing drive for the National Honor Society; winter sports; and holiday door decorating contest at the High School.

Mrs. Newman made a statement regarding the hiring of her son in the Upper Township School District and also commented on the billings from a special education consultant for the District.

BOARD PRESIDENT COMMENTS:

President Clark also congratulated the students recognized at this evening's Board meeting and also noted he and Mrs. McAlister attended a program at the New Jersey State Board of Education in Trenton recognizing Dr. Taylor as New Jersey Superintendent of the Year.

EXECUTIVE SESSION:

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters concerning negotiations, and specifically: OCAA and Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Upper Township Board of Education litigation.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the Executive Session.

The meeting adjourned into Executive Session at 8:22 p.m.

RECONVENE MEETING:

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister and carried unanimously to reconvene the meeting at 8:37 p.m.

ADJOURNMENT:

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister and carried unanimously to adjourn the meeting at 8:38 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp