

Ocean City Board of Education
Regular Meeting Agenda
Wednesday, December 13, 2017
7:00 p.m. – High School Community Room

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. NJ STEAM TANK winners
 - 2. PARCC Perfect Scores
 - 3. National Merit Recognitions
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #2.C, 2.D, 3.G, 4.Q, 4.R, 4.S, 4.T and 4.U)
- J. Approval of Minutes
 - 1. Special Meeting/Finance Committee of the Whole – November 15, 2017 (Attachment #J.1)
 - 2. Regular Meeting – November 15, 2017 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: **Dr. Kathleen Taylor, Superintendent of Schools**
RE: December 13, 2017 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: National Multiple Sclerosis Society
Use: Bike to Shore Ride 2018
Dates/Times: September 28, 2018 (Fri), 8:00AM-5:00PM – set up
September 29, 2018 (Sat), 8:00AM-10:00PM - event
September 30, 2018 (Sun), 3:00AM-12:00PM - event
Rooms: Auxiliary Gym (in the event of rain), Cafeteria and Kitchen
Fee: \$4,375.00

Informational Items

Fire Drills

Ocean City High School	November 14, 2017
Ocean City Intermediate School	November 17, 2017
Ocean City Primary School	November 17, 2017

Security Drills

Ocean City High School	November 16, 2017
Ocean City Intermediate School	November 29, 2017
Ocean City Primary School	November 8, 2017

- Discussion
- Buildings and Grounds Committee Report – Mr. Braun, Chairperson

2. Curriculum and Student Affairs

A. Out of District Placements

The Board approves the following out of district student placement for the 2017-18 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD-Ocean Academy	1	OC	\$31,750

B. High School Field Trip Request (Attachment #2.B)

The Board approves the attached High School Field Trip list.

C. Intermediate School Field Trip Request (Attachment #2.C) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

D. Intermediate School Grant Application Submission (Ocean City Representatives Only)

The Board authorizes the Intermediate School's submission of one grant application to the Cape May County Clean Communities Program. The grant would offset costs associated with the Music Department's annual play trip and would align with the Intermediate School's green initiatives.

E. Harassment, Intimidation, and Bullying (HIB) Case Finding (Attachment #2.E)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for November 2017

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for December 2017 in the amount of \$3,508,913.50.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2017.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for October 2016. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2017.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the December 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for November 2017.

F. Ocean City Free and Public Library Grant

The Board accepts the *Bringing Wetlands to Life in Ocean City* program for the 2017-18 school year. This program is provided by the Ocean City Free Public Library who funds the program in the amount of \$23,000.

G. Donation (Ocean City Representatives Only)

The Board accepts a donation from the Ocean City PTA in the amount of \$3,469 for an Intermediate School field trip.

● Discussion

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event Workers (Attachment #4.A) – roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2017-18 school year.

B. New Hire - District Supportive Staff (Attachment #4.B) - roll call vote

The Board approves Erika Himstedt, District nurse's aide, effective December 18, 2017 through June 30, 2018 at a salary of \$32,789 (pro-rated), step 1.

C. New Hire - District Supportive Staff - roll call vote

The Board approves Louise Stewart, District interim special education aide, effective December 18, 2017 through June 30, 2018 at a salary of \$21,068 (pro-rated), step 1, 7 hours per day.

D. New Hire - District Supportive Staff - roll call vote

The Board approves Jennifer Rolls, District part-time food service worker, effective December 18, 2017 through June 30, 2018, at \$10,575 (pro-rated), step 1.

E. Leaves of Absence - District Non-Affiliated Staff (Attachment #4.E) - roll call vote

The Board approves the following District non-affiliated staff leaves of absence:

Employee #4126, a paid leave of absence, effective December 20, 2017 through on or before February 2, 2018.

Employee #3714, a paid leave of absence, effective March 23, 2018 through May 25, 2018 and an unpaid FMLA/NJFLA leave of absence, effective May 29, 2018 through June 30, 2018.

F. Short-Term Assignment - District Non-Affiliated Staff - roll call vote

The Board approves Hubert Snyder, as the acting Facilities Director, effective December 20, 2017 through on or before February 2, 2018, at an additional stipend of \$835 (pro-rated) per month.

G. Retirement - District Non-Affiliated Staff - roll call vote

The Board accepts with deep regret the retirement of Shelley Plechner, secretary to the Business Administrator, effective as of November 1, 2018.

H. Retirement - District Supportive Staff - roll call vote

The Board accepts with deep regret the retirement of Karen Wallenstein, special education aide, effective as of July 1, 2018.

I. Retirements - High School Certificated Staff - roll call vote

The Board accepts with deep regret the following High School certificated staff retirements:

Kathleen Byrne-Musick, health and physical education teacher, effective as of May 1, 2018.

Craig Mensinger, business teacher, effective as of July 1, 2018.

- J. High School Coach, Stipend and Volunteer - roll call vote
The Board approves the following High School coach, stipend and volunteer for the 2017-18 school year:
Kevin Wallace, boys' assistant crew coach, at a stipend of \$5,233.
William Pesda, golf team volunteer coach.
- K. Resignations - High School Co-Curricular Activity Club Advisors - roll call vote
The Board accepts the following High School co-curricular activity club advisor resignations:
Gregory Wheeldon, assistant director spring musical, effective November 20, 2017.
Brian Schkeeper, High School piano services and pit musician for the spring play, effective November 28, 2017.
- L. High School Additional Co-Curricular Activity Club Advisors and Stipends (Attachment #4.L) - roll call vote
The Board approves the attached High School additional co-curricular activity club advisors and stipends for the 2017-18 school year.
- M. Leave of Absences - High School Certificated Staff (Attachment #4.M) - roll call vote
The Board approves the following High School certificated staff leaves of absence:
Employee #2505, a paid leave of absence, effective March 21, 2018 through May 16, 2018.

Employee #1048, a paid leave of absence, effective November 30, 2017 through January 18, 2018.
- N. Leave of Absence - High School Supportive Staff (Attachment #4.N) - roll call vote
The Board approves employee #1502, a paid leave of absence December 6, 2017 through on or before February 2, 2018.
- O. Short-Term Leave Replacement - High School Certificated Staff - roll call vote
The Board approves Kara Uhrich, High School short-term leave replacement Spanish teacher, effective January 10, 2018 through on or before April 27, 2018 at a stipend of \$160 per diem.
- P. Short-Term Leave Replacement - High School Certificated Staff - roll call vote
The Board approves *name to be provided*, High School short-term leave replacement guidance counselor, effective December 14, 2017 through on or before January 18, 2018 at a stipend of \$160 per diem.
- Q. Short-Term Leave Replacement - Intermediate School Certificated Staff - roll call vote (Ocean City Representatives Only)
The Board approves Rebecca Jenkins, Intermediate School short-term leave replacement physical education teacher, effective January 29, 2018 through March 8, 2018 at a stipend of \$160 per diem.
- R. Leave of Absence - Primary School Certificated Staff (Attachment #4.R) - roll call vote (Ocean City Representatives Only)
The Board approves employee #2122, a paid leave of absence, effective February 21, 2018 through April 11, 2018.

S. Revised Leaves of absences - Primary School Certificated Staff (Attachment #4.S) - roll call vote (Ocean City Representatives Only)

The Board approves the following Primary School certificated staff revised leaves of absences:
Employee #3719, a revised FMLA leave of absence, effective December 15, 2017 through January 3, 2018 and a revised FMLA/NJFLA leave of absence, effective January 4, 2018 through March 29, 2018.

Employee #0355, a revised paid leave of absence, effective November 1, 2017 through on or before April 29, 2018.

T. Revised Leave Replacement - Primary School Certificated Staff (Attachment #4.T) - roll call vote (Ocean City Representatives Only)

The Board approves Ginnine Vietro, Primary School short-term leave replacement, effective November 16, 2017 through December 12, 2017 and as a long-term leave replacement at a stipend of \$160 per diem and effective December 13, 2017 through on or before April 29, 2018 at a salary of \$49,044 (pro-rated) BA, step 1.

U. Retirement - Primary School Certificated Staff - roll call vote (Ocean City Representatives Only)

The Board accepts with deep regret the retirement of Alice Wolf, Primary School school nurse, effective as of July 1, 2018.

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson