

MINUTES OF REGULAR MEETING
NOVEMBER 15, 2017

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, November 15, 2017 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

President Clark made the following statement regarding the passing of Thomas Oves, Board Member.

It is with heavy hearts that the Ocean City Board of Education mourns the passing of our colleague and friend, Thomas R. Oves, Jr., who passed away on Sunday, October 22nd at just 54 years of age.

Tom was a champion for children, who served as a member of the Board since 2009. During that time he served as the Chairman of the Buildings & Grounds Committee and as the Board's Vice President for many years. A longtime teacher and coach, he never stopped working for students of the District. Tom was a ceaseless community advocate who devoted vast amounts of time, knowledge and energy to create a positive, student-centered environment for the youth of Ocean City.

Those who knew him would describe him as a driven, exuberant, straight-shooter and one who was never reluctant to speak his mind. Our school district is fortunate to have been the beneficiary of Tom's keen insights and genuine leadership. He was a trusted advisor and confidant who leaves a legacy of launching our students, teachers, and schools on the pathway to success.

We deeply appreciate Tom's numerous contributions to Ocean City, particularly his warm friendship, and offer our deepest condolences to his wife Mary and his family. He has certainly left his mark on our schools and community. We have lost an irreplaceable partner and friend. We will now call for a moment of silence to honor Thomas R. Oves, Jr.

The Board observed a moment of silence in memory of Thomas R. Oves, Jr.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Robert Evans, Cecilia Gallelli-Keyes, Michael James, Jacqueline McAlister, Fran Newman, Andrea Olenik-Hipkins, J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Daniel Tumolo from Sea Isle City, Carl Tripician from Longport and Student Representatives Korey Greene and Jesse Schmeizer. There were 30 members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

PRESENTATIONS:

Dr. Taylor and Mr. Clark presented plaques for Outstanding Leaders in Education.

SUPERINTENDENT’S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer and carried unanimously, except as noted below, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: City of Ocean City
Use: Martin Luther King, Jr. Service
Date/Times: January 13, 2018 (Sat), 8:00AM-4:00PM
Rooms: Auditorium, Cafeteria and Kitchen
Fee: No charge

Requested By: Prime Events
Use: Basketball games
Dates/Times: March 21, 2018 (Wed), 6:00PM-9:00PM - practice
March 25, 2018 (Sun), 1:00PM-8:00PM - event and breakdown
Rooms: Main Gym, Auxiliary Gym and Locker Rooms
Fee: \$427.50

Informational Items

Fire Drills

Ocean City High School	October 10, 2017
Ocean City Intermediate School	October 20, 2017
Ocean City Primary School	October 10, 2017

Security Drills

Ocean City High School	October 12, 2017
Ocean City Intermediate School	October 12, 2017
Ocean City Primary School	October 13, 2017

President Clark appointed Mr. Dale Braun to chair the Buildings and Grounds Committee.

- **Buildings and Grounds Committee Report – Mr. Braun, Chairperson**
No report.

2. Curriculum and Student Affairs

A. Out of District Placement

The Board approves the following out of district placements for the 2017-18 School Year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD-High School	1	OC	\$42,750

B. High School Field Trip Request

The Board approves the attached High School Field Trip list.

C. High School Winter Sports' Schedules (Attachment #2.C)

The Board approves the attached High School 2017-18 Winter Sports' Schedules.

F. Harassment, Intimidation, and Bullying (HIB) Case Findings

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for October 2017

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for November 2017 in the amount of \$3,502,059.44.

Motion carried with a vote to abstain from Mr. Braun on check #187465.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for September 2017.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for September 2017. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September 2017.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the November 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for October 2017.

F. Joint Transportation

The Board approves the 2017-18 Joint Transportation Agreement with Cape May County Shared Services. Ocean City (host) will transport three CMCSS-Sea Isle City (joiner) students, along with one Ocean City student, to Cape May County Technical High School on Route No. CMCTECH starting September 6, 2017 to June 30, 2018, at a joiner cost of \$20,964.

G. Joint Transportation Agreement

The Board approves the 2017-18 Joint Transportation Agreement with the Upper Township Board of Education. Ocean City (host) will transport one Upper Township (joiner) student, along with two Ocean City students, to Cape May County Technical High School on Route No. CMCTECH2 starting September 6, 2017 to June 30, 2018, at a joiner cost of \$3,600.

H. Neurological Services*

The Board approves Marcroft Medical Associates to provide neurological evaluation services at a fee of \$450 for the 2017-18 school year on an as needed basis.

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

4. **Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event Worker (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes and event worker for the 2017-18 school year.

Motion carried with a vote of no from Mrs. McAlister.

B. New Hire - District Supportive Staff

The Board approves Molly Ann McKeefery, District interim special education aide, effective December 8, 2017 through June 30, 2018 at a salary of \$21,068 (pro-rated), step 1, 7 hours per day.

C. New Hire - District Supportive Staff

The Board approves Osborn Jordan, District interim special education aide, effective November 20, 2017 through June 30, 2018 at a salary of \$20,468 (pro-rated), step 1, 7 hours per day.

D. Sabbatical Leave of Absence - Certificated Staff (Attachment #4.D)

The Board approves employee #2126, a sabbatical leave of absence, effective January 2, 2018 through June 30, 2018.

E. Long-Term Leave Replacement - High School Certificated Staff (Attachment #4.E)

The Board approves Marysue Proveaux-Murray, High School long-term leave replacement American Sign Language teacher, effective January 2, 2018 through June 30, 2018 at a salary of \$49,044 (pro-rated) BA, step 1.

F. High School Co-Curricular Activity Club Advisors and Stipends (Attachment #4.F)

The Board approves the attached co-curricular activity club advisors and stipends for the 2017-18 school year.

- G. High School Volunteer Coaches and Volunteer Coaches' Aides (Attachment #4.G)
The Board approves the attached High School volunteer coaches and volunteer coaches' aides for the 2017-18 school year.
- H. Leave of Absence – High School Certificated Staff (Attachment #4.H)
The Board approves employee #1453, an unpaid FMLA/NJFLA leave of absence, effective October 23, 2017 through November 3, 2017.
- I. Revised Leave of Absence – High School Certificated Staff (Attachment #4.I)
The Board approves employee #3294, a paid leave of absence, effective October 25, 2017 through December 5, 2017, a revised FMLA/NJFLA unpaid leave of absence effective December 6, 2017 through March 9, 2018, and a revised unpaid leave of absence effective March 12, 2018 through on or before April 27, 2018.
- J. Revised Long-Term Leave Replacement - High School Certificated Staff
The Board approves Karly LoSasso, High School long-term leave replacement English teacher, revised effective dates of December 4, 2017 through on or before April 27, 2018.
- K. High School - Classroom Observation Placement
The Board approves the following classroom observation placement for November 15, 2017:
Rowan University
Name: Michael Lucchesi
Placement: James Conroy
- L. Tenure - High School Certificated Staff
The Board approves the granting of tenure to Abby LaTorre, health and physical education teacher, effective January 2, 2018.
- P. Resignation - District Supportive Staff
The Board accepts the resignation of Elizabeth Lehman, District special education aide, effective as of November 26, 2017.
- S. Short-Term Additional Assignment - District Administrative Staff
The Board approves Lauren Gunther, for a short-term additional assignment as acting Primary School Principal, effective December 1, 2017 through January 5, 2018 with an additional \$35 per diem.
- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. Policy

- A. Policy – 2nd Reading
The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

Revised Policy

- 7440 Security of School Premises (M)

Revised Regulation

- 7440 School Security

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Mr. Bauer, seconded by Mr. Braun, and carried unanimously, except as noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School:

Requested By: MAC/City of Ocean City
Use: Friday with Friends
Date/Times: March 16, 2018 (Fri), 7:00PM-10:00PM
Rooms: Schools Field and Parking Lot
Fee: No charge

2. Curriculum and Student Affairs

D. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

E. Intermediate School Winter Sports’ Schedules (Attachment #2.E) (Ocean City Representatives Only)

The Board approves the attached Intermediate School 2017-18 Winter Sports’ Schedules.

3. Finance

I. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the Ocean City PTA for the Intermediate and Primary Schools:

Intermediate School

Yoga Certification and Yoga Mats	\$595.00
Power Point Presentation Software	\$132.00

Primary School

Pocket Chart Stand & Poster Chart Organizer	\$200.76
Ladibug Camerican Scanners (two)	\$413.91 each

Motion carried with a vote to abstain from Mr. Braun.

4. Personnel (All motions are upon Superintendent's recommendation:)

M. Tenure - Intermediate School Certificated Staff (Ocean City Representatives Only)

The Board approves the granting of tenure to the following Intermediate School certificated staff:

Karyn Daily, spanish teacher, effective January 2, 2018

Patricia Pepe, elementary school teacher, effective January 2, 2018

N. Intermediate School Site Monitors and Stipends (Ocean City Representatives Only)

The Board approves Cory Terry and Christie Pontari as Intermediate School site monitors for after school yoga, effective approximately once a week from November through June at a stipend of \$32 per hour, total program not to exceed \$1,000 to be paid by the Sustainable Jersey for Schools - Health and Wellness grant.

O. Long-Term Leave Replacement - Intermediate School Certificated Staff (Attachment #4.O) (Ocean City Representatives Only)

The Board approves Elizabeth Lehman, Intermediate School long-term leave replacement seventh grade LAL teacher, effective November 27, 2017 through June 30, 2018 at a salary of \$49,044 (pro-rated) BA, step 1.

Q. Leave of Absence - Intermediate School Certificated Staff (Attachment #4.Q) (Ocean City Representatives Only)

The Board approves employee #3433, an unpaid FMLA/NJFLA leave of absence, effective January 29, 2018 through March 9, 2018.

R. Leave of Absence - Primary School Administrative Staff (Attachment #4.R) (Ocean City Representatives Only)

The Board approves employee #3574, a paid leave of absence, effective December 1, 2017 through January 5, 2018.

T. Leaves of Absence - Primary School Certificated Staff (Attachment #4.T) (Ocean City Representatives Only)

The Board approves the following Primary School certificated staff leaves of absence:

Employee #0355, a paid leave of absence, effective November 1, 2017 through January 26, 2018.

Employee #3557, a paid leave of absence, effective March 26, 2018 through May 7, 2018 and an unpaid FMLA/NJFLA leave of absence, effective May 8, 2018 through June 4, 2018.

U. Leaves of Absence - Primary School Supportive Staff (Attachment #4.U) (Ocean City Representatives Only)

The Board approves the following Primary School supportive staff leaves of absence:

Employee #3962, a paid leave of absence, effective October 23, 2017 through November 8, 2017 and an unpaid leave of absence effective November 9, 2017 through January 12, 2018.

Employee #2678, a paid leave of absence, effective November 6, 2017 through January 8, 2018.

- V. Revised Leave of Absence - Primary School Certificated Staff (Attachment #4.V) (Ocean City Representatives Only)
The Board approves employee #3719, a revised paid leave of absence, effective October 30, 2017 through December 14, 2017.
- W. Revised Leave Replacement – Primary School Certificated Staff (Attachment #4.W) (Ocean City Representatives Only)
The Board approves Victoria Conner, a revision from Primary School short-term leave replacement to a long-term leave replacement elementary school teacher, effective November 15, 2017 through on or before March 29, 2018, at a salary of \$49,044 (pro-rated), BA, step 1.
- X. Short-Term Leave Replacement - Primary School Certificated Staff (Ocean City Representatives Only)
The Board approves Ginnine Vietro, Primary School short-term leave replacement special education teacher, effective November 16, 2017 through on or before January 19, 2018 at a stipend of \$160 per diem.
- Y. Short-Term Leave Replacement - Primary School Supportive Staff (Ocean City Representatives Only)
The Board approves Kimberly Beckmann, Primary School short-term leave replacement part-time supervisory aide, effective November 16, 2017 through on or before January 12, 2018 at a stipend of \$15.15 per hour.

APPROVAL OF MINUTES:

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, the Board of Education approved the minutes and executive session of the October 18, 2017 Regular Meeting as presented.

Motion carried with votes to abstain from Mr. Bauer, Mr. Evans and Mrs. Prettyman.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

There was no new business.

PUBLIC COMMENTS:

Victor Staniec, Ocean City, addressed the Board and congratulated the members reelected in the recent election. Mr. Staniec also thanked Mr. Clark for his comments on Mr. Thomas Oves. Mr. Staniec also commented on a recent letter to the editor in a local newspaper.

Debbie Moreland, Ocean City, addressed the Board congratulating Dr. Taylor on her award as New Jersey State Superintendent of the Year. Mrs. Moreland also addressed the Board regarding concerns she had regarding a bulletin board at the Intermediate School.

BOARD COMMENTS:

Student Representatives noted the upcoming fall performance of *Stage Door*, Ocean City High School students attended a preview of the play, and there is a lot of excitement regarding the upcoming performance.

Board comments included congratulations to Dr. Taylor for being named as New Jersey State Superintendent of the Year; updates regarding the Cape May County School Boards Association upcoming meetings and 2nd annual “school security summit;” the upcoming Cape May County PRIDE survey; thanks to Mrs. Moreland for bringing her concerns to the Board, and the successful use of the new STOPit app. An upcoming open house is also planned for the Student Wellness Center and an upcoming December 1 issue of School Leaders Magazine will feature the District’s work with the Ad Hoc Committee on Health and Wellness.

Mr. Tripician from Longport noted that this year will see the first graduating class from Longport through their Longport’s send-receive relationship with Ocean City. Mr. Tripician noted he was excited to attend graduation this year and that Longport is proud to be a part of the Ocean City community.

Dr. Taylor thanked the Board for their congratulations on being named New Jersey State Superintendent of the Year and noted it was an honor she shares with the entire Board of Education. Dr. Taylor thanked the Board for its support of various initiatives the District has implemented over the past years. Dr. Taylor further stated that the award is also shared with the family and community she serves as Superintendent of Schools noting that the education, health and well-being of the District’s children is and continues to be our first priority.

BOARD PRESIDENT COMMENTS:

President Clark also congratulated Dr. Taylor on being named New Jersey State Superintendent of the Year and commented on his work with Dr. Taylor and her numerous accomplishments throughout his term on the Board of Education.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

Motion by Mrs. McAlister, seconded by Ms. Gallelli-Keyes and carried unanimously to adjourn the meeting at 8:26 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp