

**Ocean City Board of Education
Regular Meeting Agenda
Wednesday, November 15, 2017
7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Public Comments (on Agenda Items Only)
- F. Presentations
 - 1. *Outstanding Leaders in Education* Plaque Presentation
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.D, 2.E, 3.I, 4.M, 4.N, 4.O, 4.Q, 4.R, 4.T, 4.U, 4.V, 4.W, 4.X and 4.Y)
- J. Approval of Minutes
 - 1. Regular Meeting and Executive Sessions – October 18, 2017 (Attachment #J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: November 15, 2017 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: City of Ocean City
Use: Martin Luther King, Jr. Service
Date/Times: January 13, 2018 (Sat), 8:00AM-4:00PM
Rooms: Auditorium, Cafeteria and Kitchen
Fee: No charge

Requested By: Prime Events
Use: Basketball games
Dates/Times: March 21, 2018 (Wed), 6:00PM-9:00PM - practice
March 25, 2018 (Sun), 1:00PM-8:00PM - event and breakdown
Rooms: Main Gym, Auxiliary Gym and Locker Rooms
Fee: \$427.50

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School:

Requested By: MAC/City of Ocean City
Use: Friday with Friends
Date/Times: March 16, 2018 (Fri), 7:00PM-10:00PM
Rooms: Schools Field and Parking Lot
Fee: No charge

Informational Items

Fire Drills

Ocean City High School	October 10, 2017
Ocean City Intermediate School	October 20, 2017
Ocean City Primary School	October 10, 2017

Security Drills

Ocean City High School	October 12, 2017
Ocean City Intermediate School	October 12, 2017
Ocean City Primary School	October 13, 2017

- Discussion
- Buildings and Grounds Committee Report

2. Curriculum and Student Affairs

A. Out of District Placement

The Board approves the following out of district placements for the 2017-18 School Year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD-High School	1	OC	\$42,750

B. High School Field Trip Request (Attachment #2.B)

The Board approves the attached High School Field Trip list.

C. High School Winter Sports' Schedules (Attachment #2.C)

The Board approves the attached High School 2017-18 Winter Sports' Schedules.

D. Intermediate School Field Trip Request (Attachment #2.D) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

E. Intermediate School Winter Sports' Schedules (Attachment #2.E) (Ocean City Representatives Only)

The Board approves the attached Intermediate School 2017-18 Winter Sports' Schedules.

F. Harassment, Intimidation, and Bullying (HIB) Case Findings (Attachment #2.F)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for October 2017

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for November 2017 in the amount of \$3,502,059.44.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for September 2017.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for September 2017. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September 2017.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the November 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for October 2017.

F. Joint Transportation

The Board approves the 2017-18 Joint Transportation Agreement with Cape May County Shared Services. Ocean City (host) will transport three CMCSS-Sea Isle City (joiner) students, along with one Ocean City student, to Cape May County Technical High School on Route No. CMCTECH starting September 6, 2017 to June 30, 2018, at a joiner cost of \$20,964.

G. Joint Transportation Agreement

The Board approves the 2017-18 Joint Transportation Agreement with the Upper Township Board of Education. Ocean City (host) will transport one Upper Township (joiner) student, along with two Ocean City students, to Cape May County Technical High School on Route No. CMCTECH2 starting September 6, 2017 to June 30, 2018, at a joiner cost of \$3,600.

H. Neurological Services*

The Board approves Marcroft Medical Associates to provide neurological evaluation services at a fee of \$450 for the 2017-18 school year on an as needed basis.

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

I. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the Ocean City PTA for the Intermediate and Primary Schools:

Intermediate School

Yoga Certification and Yoga Mats	\$595.00
Power Point Presentation Software	\$132.00

Primary School

Pocket Chart Stand & Poster Chart Organizer	\$200.76
Ladibug Camercan Scanners (two)	\$413.91 each

- Discussion

4. Personnel (All motions are upon Superintendent's recommendation:)

- A. Substitutes and Sporting Event Worker (Attachment #4.A) – roll call vote
The Board approves the attached criminal history approved/HIB trained substitutes and event worker for the 2017-18 school year.
- B. New Hire - District Supportive Staff - roll call vote
The Board approves Molly Ann McKeefery, District interim special education aide, effective December 8, 2017 through June 30, 2018 at a salary of \$21,068 (pro-rated), step 1, 7 hours per day.
- C. New Hire - District Supportive Staff - roll call vote
The Board approves Osborn Jordan, District interim special education aide, effective November 20, 2017 through June 30, 2018 at a salary of \$20,468 (pro-rated), step 1, 7 hours per day.
- D. Sabbatical Leave of Absence - Certificated Staff (Attachment #4.D) - roll call vote
The Board approves employee #2126, a sabbatical leave of absence, effective January 2, 2018 through June 30, 2018.
- E. Long-Term Leave Replacement - High School Certificated Staff (Attachment #4.E) - roll call vote
The Board approves Marysue Proveaux-Murray, High School long-term leave replacement American Sign Language teacher, effective January 2, 2018 through June 30, 2018 at a salary of \$49,044 (pro-rated) BA, step 1.
- F. High School Co-Curricular Activity Club Advisors and Stipends (Attachment #4.F) – roll call vote
The Board approves the attached co-curricular activity club advisors and stipends for the 2017-18 school year.
- G. High School Volunteer Coaches and Volunteer Coaches' Aides (Attachment #4.G) – roll call vote
The Board approves the attached High School volunteer coaches and volunteer coaches' aides for the 2017-18 school year.
- H. Leave of Absence – High School Certificated Staff (Attachment #4.H) – roll call vote
The Board approves employee #1453, an unpaid FMLA/NJFLA leave of absence, effective October 23, 2017 through November 3, 2017.
- I. Revised Leave of Absence – High School Certificated Staff (Attachment #4.I) – roll call vote
The Board approves employee #3294, a paid leave of absence, effective October 25, 2017 through December 5, 2017, a revised FMLA/NJFLA unpaid leave of absence effective December 6, 2017 through March 9, 2018, and a revised unpaid leave of absence effective March 12, 2018 through on or before April 27, 2018.
- J. Revised Long-Term Leave Replacement - High School Certificated Staff - roll call vote
The Board approves Karly LoSasso, High School long-term leave replacement English teacher, revised effective dates of December 4, 2017 through on or before April 27, 2018.

- K. High School - Classroom Observation Placement - roll call vote
The Board approves the following classroom observation placement for November 15, 2017:
Rowan University
Name: Michael Lucchesi
Placement: James Conroy
- L. Tenure - High School Certificated Staff - roll call vote
The Board approves the granting of tenure to Abby LaTorre, health and physical education teacher, effective January 2, 2018.
- M. Tenure - Intermediate School Certificated Staff - roll call vote (Ocean City Representatives Only)
The Board approves the granting of tenure to the following Intermediate School certificated staff:
Karyn Daily, spanish teacher, effective January 2, 2018
Patricia Pepe, elementary school teacher, effective January 2, 2018
- N. Intermediate School Site Monitors and Stipends - roll call vote (Ocean City Representatives Only)
The Board approves Cory Terry and Christie Pontari as Intermediate School site monitors for after school yoga, effective approximately once a week from November through June at a stipend of \$32 per hour, total program not to exceed \$1,000 to be paid by the Sustainable Jersey for Schools - Health and Wellness grant.
- O. Long-Term Leave Replacement - Intermediate School Certificated Staff (Attachment #4.O) - roll call vote (Ocean City Representatives Only)
The Board approves Elizabeth Lehman, Intermediate School long-term leave replacement seventh grade LAL teacher, effective November 27, 2017 through June 30, 2018 at a salary of \$49,044 (pro-rated) BA, step 1.
- P. Resignation - District Supportive Staff - roll call vote
The Board accepts the resignation of Elizabeth Lehman, District special education aide, effective as of November 26, 2017.
- Q. Leave of Absence - Intermediate School Certificated Staff (Attachment #4.Q) - roll call vote (Ocean City Representatives Only)
The Board approves employee #3433, an unpaid FMLA/NJFLA leave of absence, effective January 29, 2018 through March 9, 2018.
- R. Leave of Absence - Primary School Administrative Staff (Attachment #4.R) - roll call vote (Ocean City Representatives Only)
The Board approves employee #3574, a paid leave of absence, effective December 1, 2017 through January 5, 2018.
- S. Short-Term Additional Assignment - District Administrative Staff - roll call vote
The Board approves Lauren Gunther, for a short-term additional assignment as acting Primary School Principal, effective December 1, 2017 through January 5, 2018 with an additional \$35 per diem.

- T. Leaves of Absence - Primary School Certificated Staff (Attachment #4.T) - roll call vote (Ocean City Representatives Only)
The Board approves the following Primary School certificated staff leaves of absence:
Employee #0355, a paid leave of absence, effective November 1, 2017 through January 26, 2018.

Employee #3557, a paid leave of absence, effective March 26, 2018 through May 7, 2018 and an unpaid FMLA/NJFLA leave of absence, effective May 8, 2018 through June 4, 2018.
- U. Leaves of Absence - Primary School Supportive Staff (Attachment #4.U) - roll call vote (Ocean City Representatives Only)
The Board approves the following Primary School supportive staff leaves of absence:
Employee #3962, a paid leave of absence, effective October 23, 2017 through November 8, 2017 and an unpaid leave of absence effective November 9, 2017 through January 12, 2018.

Employee #2678, a paid leave of absence, effective November 6, 2017 through January 8, 2018.
- V. Revised Leave of Absence - Primary School Certificated Staff (Attachment #4.V) - roll call vote (Ocean City Representatives Only)
The Board approves employee #3719, a revised paid leave of absence, effective October 30, 2017 through December 14, 2017.
- W. Revised Short-Term Leave Replacement – Primary School Certificated Staff - roll call vote (Ocean City Representatives Only)
The Board approves Victoria Conner, Primary School short-term leave replacement elementary school teacher, revised start date of November 15, 2017.
- X. Short-Term Leave Replacement - Primary School Certificated Staff - roll call vote (Ocean City Representatives Only)
The Board approves Ginnine Vietro, Primary School short-term leave replacement special education teacher, effective November 16, 2017 through on or before January 19, 2018 at a stipend of \$160 per diem.
- Y. Short-Term Leave Replacement - Primary School Supportive Staff - roll call vote (Ocean City Representatives Only)
The Board approves Kimberly Beckmann, Primary School short-term leave replacement part-time supervisory aide, effective November 16, 2017 through on or before January 12, 2018 at a stipend of \$15.15 per hour.
- Discussion
 - Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policy – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

Revised Policy

- 7440 Security of School Premises (M)

Revised Regulation

- 7440 School Security

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson