

**Ocean City Board of Education
Regular Meeting Agenda
Wednesday, September 27, 2017
7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Student Services
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions 1.B, 2.F, 2.G, 2.H, 3.G, 4.R, 4.S, 4.T and 4.U)
- J. Approval of Minutes
 - 1. Regular Meeting – August 23, 2017 (Attachment J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: September 27, 2017 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: Ocean City Jr. Wrestling
Use: Team Board Meetings
Date/Times: 2017: October 24 and December 12 (Tues)
2018: January 9, February 13 and March 6 (Tues)
5:30PM-6:30PM
Room: Classroom E103
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Youth Wrestling Practice
Dates/Times: November 6, 2017-March 8, 2018* (Mon-Thurs), 5:45PM-8:00PM
*not available when school is closed (11/9, 11/23, 12/25-12/28, 1/1, 1/15 and 2/19) or during High School home wrestling practices/matches
Room: Wrestling Room
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Parents' Meeting
Date/Time: November 14, 2017 (Tues), 5:45PM-6:30PM
Room: Classroom E103
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Junior Wrestling Tournament
Dates/Times: March 10, 2018 (Sat), 2:00PM-3:00PM – set up
March 11, 2018 (Sun), 7:00AM-5:00PM – event
Rooms: Main Gym, Auxiliary Gym and Lobby outside of Main Gym
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Year End Banquet
Date/Time: March 21, 2018 (Wed), 5:30PM-7:30PM
Room: Cafeteria
Fee: No charge

Requested By: New Jersey School Boards Association
Use: CMCSBA 8th Grade Dialogue Program
Dates/Times: March 5, 2018 (Mon), 6:00PM-9:00PM
Room: Library
Fee: No charge

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School:

Intermediate School

Requested By: City of Ocean City
Use: Travel Basketball Practices
Dates/Times: December 12, 2017 – March 27, 2018* (Tues), 5:30PM-9:00PM
November 2, 2017-March 29, 2018* (Thurs), 5:30PM-9:00PM
*not available when school is closed
Room: Gym
Fee: No charge

Requested By: City of Ocean City
Use: Dixie Howell Basketball Tournament
Dates/Times: December 15, 2017 (Fri), 4:00PM-8:00PM
December 16, 2017 (Sat), 9:00AM-4:00PM
December 18, 19 and 20, 2017 (Mon, Tues and Wed), 3:30PM-8:30PM
Room: Gym
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Junior Wrestling Matches
Dates/Times: 2018: 1/5, 1/12, 1/19, 2/2 and 2/19 (Fri), 5:30PM-9:00PM
Room: Gym
Fee: No charge

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Student Affairs

A. Out of District Placements

The Board approves the following out of district placements for the 2017-18 School Year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD	5	OC	\$277,000
CMCSSSD	2	UT	\$ 76,650
Bancroft - Haddonfield	2	UT	\$ 91,157
Orchard Friends School	1	UT	\$ 41,424
CMCSSSD	3	SIC	\$153,300

B. Ocean City Free and Public Library Grant Application Submission

The Board authorizes the District's submission of a grant application to the Ocean City Free and Public Library for "Bringing the Wetlands to Life in Ocean City" for students in grades K-12. The program will take place from January 2018 to June 2018.

C. Cape May County Healthy Community Coalition Pride Survey (Attachment #2.C)

The Board approves the participation of students in grades 7th, 9th, 11th and 12th in the Cape May County Healthy Community Coalition *Pride Survey*.

D. High School Field Trip Request (Attachment #2.D)

The Board approves the attached High School Field Trip list.

E. Foreign Exchange Student

The Board approves the request made by ASSE International Student Exchange Program for placement of a foreign exchange student from Italy to attend the High School for the 2017-18 school year. In accordance with Board Policy and Regulation #5111, Eligibility of Resident/Nonresident Pupils, tuition will be waived for foreign exchange students on a J-a or F-a Visa.

F. Intermediate School Field Trip Request (Attachment #2.F) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

G. Intermediate School Extended Support Program for Students (Ocean City Representatives Only)

The Board approves the Afterschool Help Program for Students in grades 4-8. The Program will run from early December 2017 through April 2018. The cost of the Program is for 10 teachers @ \$32/hour, not to exceed 140 hours or a total of \$4,500.

H. Ease Program and Title I Parent Meetings (Ocean City Representatives Only)

The Board approves the EASE Program for the Title I students in grades K-3. The Program will run from mid-October 2017 to March 29, 2018. The cost of the Program is for a maximum of 8 teachers @ \$32/hour, not to exceed 630 hours or a total of \$20,160. All expenses will be paid for with FY2018 NCLB, Title I funding.

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for September 2017 in the amount of \$4,609,702.66.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for July 2017 and August 2017.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for July 2017 and August 2017. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for July 2017 and August 2017.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the September 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Blind and Visually Impaired Services

The Board approves the N.J. Commission for the Blind and Visually Impaired contract to provide services for the 2017-18 school year at a fee of \$1,900.

F. Funding from UT and OC MAC 2017-18

The Board accepts funding for the Ocean City High School for the 2017-18 school year from the Upper Township and Ocean City Municipal Alliance Committee (UT & OC MAC) as follows:

Intramural Program	\$400.00
Student Coalition Against Tobacco	\$400.00
Students Against Destructive Decisions	\$400.00
Drug Awareness and Prevention, 2017 Red Ribbon Week	\$350.00

G. Funding from UT and OC MAC 2017-18 (Ocean City Representatives Only)

The Board accepts funding for the Ocean City Intermediate and Primary Schools' Drug Awareness and Prevention 2017 Red Ribbon Week from the Upper Township and Ocean City Municipal Alliance Committee (UT & OC MAC) as follows:

<u>Intermediate School</u>	
Supplies	\$350.00
Camfel Presentations	\$695.00
<u>Primary School</u>	
Supplies	\$350.00

● Discussion

4. Personnel (All motions are upon Superintendent's recommendation:)

- A. Side Bar Agreement (Attachment #4.A) – roll call vote
The Board approves the attached Side Bar Agreement between the Ocean City Administrators' Association and the Ocean City Board of Education.
- B. Statement of Assurance (Attachment #4.B) - roll call vote
The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the September 30, 2017 submission to the New Jersey Department of Education.
- C. Substitutes and Sporting Event Workers (Attachment #4.C) – roll call vote
The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2017-18 school year.
- D. New Hire - District Supportive Staff - roll call vote
The Board approves Margaret McCloskey, District nurse's aide, effective on or after October 2, 2017, through June 30, 2018, at a salary of \$32,789 (pro-rated), step 1.
- E. High School Extension Program Certificated Staff and Stipends - roll call vote
The Board approves the following High School Extension Program certificated staff for the 2017-18 school year at a stipend of \$32 per hour:
Sean Flood, English teacher, not to exceed 6.5 hours per week
Jill Berenato, school nurse, working on a rotating basis, not to exceed 15 hours per week
- F. High School Co-Curricular Activity/Club Volunteer Advisor - roll call vote
The Board approves Christopher Oliva, High School surf team volunteer club/advisor, for the 2017-18 school year.
- G. Resignation - High School Coach - roll call vote
The Board accepts the resignation of Nicholas Matousch, High School boys' assistant crew coach, for the 2017-18 school year.
- H. High School Coaches and Stipends* for the 2017-18 School Year - roll call vote
The Board approves the following High School coaches and stipends* for the 2017-18 school year:
Abby LaTorre, girls swimming assistant coach, at a stipend of \$5,135*
Timothy Kelley, boys tennis head coach, at a stipend of \$6,680*
Michael Cappelletti, boys tennis assistant coach, at a stipend of \$5,135*
- I. Leave of Absence - High School Supportive Staff (Attachment #4.I) - roll call vote
The Board approves employee #3030, an unpaid FMLA/NJFLA leave of absence, effective September 1, 2017, through September 21, 2017.

*stipends pending finalized agreement

- J. Resignation - High School Supportive Staff - roll call vote
The Board accepts the resignation of Cheryl Clearkin, High School part-time food service worker, effective as of September 22, 2017.
- K. Transfer of Supportive Staff - roll call vote
The Board approves the transfer of Nicole Schweim, from High School part-time food service worker to Intermediate School part-time food service worker, effective September 28, 2017, with no change in salary.
- L. New Hire - High School Supportive Staff - roll call vote
The Board approves Jennifer Gould, High School part-time food service worker, effective October 2, 2017 through June 30, 2018, at a salary of \$10,575 (pro-rated), step 1.
- M. New Hire - High School Supportive Staff - roll call vote
The Board approves Chun Yen Liang, High School part-time food service worker, effective on or after October 2, 2017 through June 30, 2018, at a salary of \$10,575 (pro-rated), step 1.
- N. Short-Term Interim - High School Certificated Staff - roll call vote
The Board approves Linda Spengler, High School short-term interim family and consumer science teacher, effective September 27, 2017 through on or before October 30, 2017, at a stipend of \$160 per diem.
- O. New Hire - High School Certificated Staff (Attachment #4.O) - roll call vote
The Board approves Ashley Palmentieri, High School family and consumer science teacher, effective on or before October 31, 2017 through June 30, 2018, at a salary of \$49,044 (pro-rated), BA, step 1.
- P. Salary Revision - High School Administrative Staff - roll call vote
The Board ratifies the salary of Dr. Matthew Jamison, High School Principal to \$159,056.92, effective July 1, 2017 through June 30, 2018.
- Q. Salary Classification Changes for District and High School Certificated Staff (Attachment #4.Q) - roll call vote
The Board ratifies the attached District and High School certificated staff salary classification changes for the 2017-18 school year.
- R. Salary Classification Changes for Intermediate and Primary Schools' Certificated Staff (Attachment #4.R) - roll call vote (Ocean City Representatives Only)
The Board ratifies the attached Intermediate and Primary Schools' certificated staff salary classification changes for the 2017-18 school year.
- S. Short-Term Leave Replacement - Primary School Certificated Staff - roll call vote (Ocean City Representatives Only)
The Board approves Victoria Conner, short-term leave replacement elementary school teacher, effective November 20, 2017 through on or before March 29, 2018, at a stipend of \$160 per diem.

T. Leave of Absence - Intermediate School Certificated Staff (Attachment #4.T) - roll call vote (Ocean City Representatives Only)

The Board approves employee #2592, a paid leave of absence, effective November 27, 2017, through on or before January 31, 2018; an unpaid FMLA/NJFLA leave of absence, effective on or before February 1, 2018 through on or before April 25, 2018; and an extended unpaid leave of absence, effective on or before April 26, 2018 through June 30, 2018.

U. Leave of Absence - Primary School Non-Affiliated Staff (Attachment #4.U) - roll call vote (Ocean City Representatives Only)

The Board approves employee #2277, a paid leave of absence, effective September 22, 2017 through on or before October 30, 2017.

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policies – 1st Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

New Regulation

7102 Site Selection and Acquisition

Revised Policies

2700 Services to Nonpublic School Students (M)

7100 Long-Range Facilities Planning (M)

7101 Educational Adequacy of Capital Projects

7102 Site Selection and Acquisition

7130 School Closing

7300 Disposition of Property

Revised Regulations

7100 Long-Range Facilities Planning (M)

7101 Educational Adequacy of Capital Projects

7300.2 Disposition of Land

7300.3 Disposition of Personal Property

7300.4 Disposition of Federal Property

Abolished Regulation

7300.1 Disposition of Instructional Property

For Your Information

Disclosure: (Attachment)

Attached are the listing of documents/records that the schools collect on students and staff members who have access to those records, per Policy 8330 – Student Records, and Family Educational Rights and Privacy Act (FERPA).

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson