

Ocean City Board of Education
Regular Meeting Agenda
Wednesday, August 23, 2017
7:00 p.m. – High School Community Room

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentation
 - 1. After Prom Committee
 - 2. Pathways to Graduation
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions 1.B, 2.E, 2.F, 3.M, 4.N, 4.O, 4.P, 4.Q and 4.R)
- J. Approval of Minutes
 - 1. Regular Meeting and Executive Session – June 21, 2017 (Attachment #J.1)
 - 2. Special Meeting – August 2, 2017 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: August 23, 2017 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Ocean City PTA
Use: Spring Carnival
Dates/Times: March 9, 2018 (Fri), 5:00PM-9:00PM – set up
March 10, 2018 (Sat), 10:00AM-2:00PM
Rooms: Wrestling Room, Main Gym, Auxiliary Gym and Kitchen
Fee: No charge

Requested By: Prime Events
Use: Basketball
Dates/Times: December 16, 2017 (Sat), 11:00AM-12:00PM – set up
December 16 and 17, 2017 (Sat and Sun), 12:00PM-8:30PM
Rooms: Community Room, Wrestling Room, Main Gym and Auxiliary Gym
Fee: \$1012.50

Requested By: Ocean City PTA
Use: District Appreciation Luncheon
Date/Times: May 2, 2018 (Wed), 12:00PM-1:30PM with set up 11:00AM-12:00PM
Rooms: Community Room and Classroom A107
Fee: No charge

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School and Primary School:

Intermediate School

Requested By: Ocean City Cub Scouts
Use: Cub Scout Meetings
Dates/Times: 2017: 9/19, 10/3, 10/17, 11/7, 11/21, 12/5 and 12/19 (Tues)
2018: 1/2, 1/16, 2/6, 2/20, 3/6, 3/20, 4/17, 5/1, 5/15 and 6/5 (Tues)
2:20PM-3:30PM
Room: Classroom 412
Fee: No charge

Requested By: South Jersey Sports League
Use: Adult Dodgeball
Dates/Times: October 3, 2017-December 5, 2017 (Tues), 7:00PM-9:00PM*
Room: Gym
Fee: \$1,200.00

**Pending receipt of certificate of insurance*

Requested By: Ocean City PTA
Use: PTA General Public Meetings
Dates/Times: 2017: October 10 (Tues) and December 7 (Thurs), 9:00AM-10:30AM
2018: February 7 (Wed), April 10 (Tues) and June 6 (Wed), 9:00AM-10:30AM
Room: Teachers' Lounge
Fee: No charge

Requested By: Ocean City PTA
Use/Dates/Rms: 6th Grade Locker Day: 8/30/17 (Wed), 11:00am-12:00pm – Front Lobby
Back to School Night: 9/28/17 (Thurs), 7:00PM-8:00PM with set up 6:00PM-7:00PM – Front Lobby
Dodgeball: 10/20/17 (Fri), 6:00PM-9:00PM with set up 4:30PM-6:00PM – Gym and Kitchen
Book Fair set up: 10/27/17 (Fri), 1:00PM-3:00PM – Library
Book Fair: 10/30/17-11/3/17 (Mon-Fri), 8:00AM-2:00PM – Library
Secret Santa Workshop set up: 12/13/17 (Wed), 9:00AM-2:00PM – Library
Secret Santa: 12/14/17 and 12/15/17 (Thurs & Fri), 8:30AM-1:30PM – Library
Daddy & Daughter/Mom & Son Dance: 1/26/18 (Fri), 6:00PM-9:00PM with set up 1:00PM-4:00PM – Multi-Purpose Room/Cafeteria and Kitchen
Dodgeball: 2/23/18 (Fri), 6:00PM-9:00PM, with set up 4:30PM-6:00PM – Gym and Kitchen
Relay Races: 3/23/18 (Fri), 6:00PM-9:00PM with set up 4:30PM-6:00PM – Gym and Kitchen
Spring Book Fair set up: 4/27/18 (Fri), 1:00PM-3:00PM – Library
Spring Book Fair: 4/30/18-5/4/18 (Mon-Fri), 8:00AM-2:00PM – Library
Teacher Appreciation Luncheon: 5/8/18 (Tues), 10:00AM-1:00PM with set up 8:30AM-10:00AM – Faculty Dining Room and Kitchen
Annual Hoagie Band Dinner Pick up: 5/15/18 (Tues), 4:00PM-6:00PM – Kitchen
8th Grade Sun & Fun: 6/11/18 (Mon), 9:00AM-12:00PM with set up 7:00AM-9:00AM – Kitchen, Basketball Courts and Baseball Fields

Primary School

Requested By: Ocean City Cub Scouts
Use: Cub Scout Meetings
Dates/Times: 2017: 9/20, 10/4 (Wed), 10/17, 10/31 (Tues), 11/15, 12/6 and 12/20 (Wed)
2018: 1/3, 1/17 (Wed), 2/6 (Tues), 2/21, 3/7, 3/21, 4/18, 5/2, 5/16 and 6/6 (Wed). All meetings are 3:00PM-4:15PM
Room: Multi-Purpose Room
Fee: No charge

Requested by: Ocean City Cub Scouts
Use: Pinewood Derby Race
Dates/Times: February 23, 2018 (Fri), 6:00PM-8:00PM – set up
February 24, 2018 (Sat), 9:00AM-3:00PM – event
Room: Multi-Purpose Room
Fee: No charge

Requested By: Ocean City PTA
Use: PTA General Public Meetings
Dates/Times: Tuesdays: November 7, 2017, January 9, 2018, March 13, 2018 and
May 15, 2018, 9:00AM-10:30AM
Room: Teachers' Lounge
Fee: No charge

Requested By: Ocean City PTA
Use/Dates/Rms: Kindergarten Welcome Dinner: 9/21/17 (Thurs), 5:30PM-6:30PM with set up
4:00PM-5:00PM – MPR/Cafeteria and Kitchen
Back to School Night: 9/26/17 (Tues), 7:00PM-8:00PM - with set up from
6:00PM-7:00PM – Front Lobby
Scholastic Book Fair set-up: 9/29/17 (Fri), 1:00PM-3:00PM – Classrooms 506
and 507
Scholastic Book Fair: 10/2/17-10/6/17 (Mon-Fri), 9:00AM-3:00PM –
Classrooms 506 and 507
Halloween Craft: 10/20/17 (Fri) 3:00PM-4:00PM, with set up 2:30PM-3:00PM
- MPR and Kitchen
AC Aquarium: 11/1/17 (Wed), 3:00PM-4:00PM with set up 2:30PM-3:00PM
- MPR, Kitchen and Playground
Christmas Craft: 12/8/17 (Fri), 3:00PM-4:00PM with set up 2:30PM-3:00PM –
MPR and Kitchen
Secret Santa Workshop set up: 12/8/17 (Fri), 9:00AM-2:00PM – Classrooms
506 and 507
Secret Santa Workshop: 12/11/17 and 12/12/17 (Mon & Tues), 8:30AM-
1:30PM – Classrooms 506 and 507
Zoo to You: 1/19/18 (Fri), 3:00PM-4:00M with set up 2:30PM-3:00PM –
MPR and Kitchen
Valentine's Day Craft: 2/2/18 (Fri), 3:00PM-4:00PM with set up 2:30PM-
3:00PM – MPR and Kitchen
Daddy & Daughter/Mommy & Son Dance: 2/9/18 (Fri), 6:00PM-9:00PM
with set up 1:00PM-4:00PM – MPR/Cafeteria and Kitchen
Parent Appreciation Breakfast: 2/14/18 (Wed), 7:30AM-8:45AM- MPR/Cafeteria
and Kitchen
Spring Book Fair set up: 2/23/18 (Fri), 1:00PM-3:00PM – Classrooms 506 & 507
Spring Book Fair: 2/26/18-3/2/18 (Mon-Fri), 9:00AM-3:00PM – Classrooms
506 and 507
Spring/Easter Craft: 3/16/18 (Fri), 3:00PM-4:00PM with set up 2:30-3:00PM
- MPR and Kitchen

Teacher Appreciation Luncheon: 5/10/18 (Thurs), 10:00AM-1:00PM with set
up 8:30AM-10:00AM – Kitchen and Faculty Dining Room

Fee: No charge

Informational Items

Fire Drills for June and July

Ocean City High School June 6, 2017 and July 10, 2017

Ocean City Intermediate School June 15, 2017 and July 26, 2017

Ocean City Primary School June 8, 2017 and July 11, 2017

Security Drills

Ocean City High School June 7, 2017 and July 11, 2017

Ocean City Intermediate School June 14, 2017 and July 28, 2017

Ocean City Primary School June 5, 2017 and July 12, 2017

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Student Affairs

A. Harassment, Intimidation and Bullying-Investigations, Trainings and Programs (HIB-ITP)
(Attachment #2.A)

The Board acknowledges the submission of the attached HIB-ITP Report occurring from January 1, 2017 – June 30, 2017 (Report Period 2) to the New Jersey Department of Education.

B. School Self-Assessment

The Board approves the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill Rights Act* for July 1, 2016 – June 30, 2107. The schools' grades are as follows:

OCBS – 73 OCIS – 74 OCPS – 75

C. 2017 NJSIAA Girls Gymnastics Competition

The Board approves ten students, who will compete in the New Jersey State Interscholastic Athletic Association Girls Gymnastics, to represent the Ocean City High School in this interscholastic competition. There is no cost to the Board.

D. High School Field Trip Request (Attachment #2.D)

The Board approves the attached High School Field Trip list.

E. Intermediate School Field Trip Request (Attachment #2.E) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

F. Primary School Field Trip Request (Attachment #2.F) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

Informational Items (Attachments)

Out-of-School Suspension Reports for June 2017

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

- A. Bill List (Attachment #3.A)
The Board approves payment of bills for August in the amount of \$986,721.76.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)
The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for June 2017.
- C. Line Item Transfers (Attachment #3.C)
The Board approves the revenue and appropriation transfers for June 2017. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for June 2017.
- D. Travel & Expense Reimbursement (Attachment #3.D)
The Board approves the August 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (Attachment #3.E)
The Board accepts the Food Service Monthly Finance Report for year end.
- F. Resolution Authorizing Award of Educational Data Services Cooperative Bid (Attachment #3.F)
The Board accepts the Educational Data Services' bids received by the Glen Rock School District for the NJ Cooperative Bid members and awards the Ocean City School District portions to the low bidders as identified on the attached.
- G. Pool Contract (Attachment #3.G)
The Board approves the contract with the City of Ocean City for the use of the Ocean City Aquatic Center pool effective September 11, 2017 through June 7, 2018.
- H. High School Course Offerings
The Board approves a contract with The Virtual High School (VHS, Inc.) to provide course offerings at a cost of \$4,250.00.
- I. Acceptance of Nonpublic Textbook Aid
The Board accepts Nonpublic Textbook Aid for Westminster Christian Academy for the 2017-18 school year in the amount of \$3,506.00.
- J. Acceptance of Nonpublic Technology Aid
The Board accepts Nonpublic Technology Aid for Westminster Christian Academy for the 2017-18 school year in the amount of \$2,368.00.
- K. Acceptance of Nonpublic Security Aid
The Board accepts Nonpublic Security Aid for Westminster Christian Academy for the 2017-18 school year in the amount of \$4,800.00.

L. Authorization to Dispose of Obsolete Assets

The Board authorizes the Business Administrator to dispose of the following items which have been classified as obsolete by the district and no longer needed for public use. The Board authorizes the use of GovDeals.com online auction of any items deemed of value.

<u>Item Description</u>	<u>Serial #</u>	<u>District Asset #</u>
Canon Image Runner 3306	MRJ00159	N/A
1995 Ford F250 Pickup Truck	2FTHF26H8SCA75423	202260085
2003 Chevy 2500HD Pickup Truck	1GCHK24U73E191512	200006190001
WYSE S10 Thin Clients (QTY 75)	N/A	N/A

M. Grant Award (Ocean City Representatives Only)

The Board accepts a Sustainable Jersey for Schools – Health and Wellness Grant award in the amount of \$4,000 from AtlantiCare for the Intermediate School: Promotion Mind and Body Health Through Yoga.

- Discussion

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event Workers (Attachment #4.A) – roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2017-18 school year.

B. Resignation – District Supportive Staff – roll call vote

The Board accepts the resignation of Ashley Evans, District special education aide, effective as of August 31, 2017.

C. New Hire – District Supportive Staff – roll call vote

The Board approves Elizabeth Lehman, District special education aide, effective on or before September 25, 2017 through June 30, 2018 at a salary of \$21,068 (pro-rated depending on start date), step 1, 7 hours per day.

D. New Hire – District Supportive Staff – roll call vote

The Board approves Scott Cooper, District special education aide, effective September 1, 2017 through June 30, 2018 at a salary of \$21,068, step 1, 7 hours per day.

E. New Hire – District Supportive Staff – roll call vote

The Board approves Elizabeth Frisby, District special education aide, effective September 1, 2017 through June 30, 2018 at a salary of \$20,468, step 1, 7 hours per day.

F. District Federal Grant Salary Allocations – roll call vote

The Board authorizes the following District special education aides' salary allocations to be charged to Federal Grant IDEA Basic FY 18 for the 2017-18 school year:

Janice Annarelli	\$23,940
Jason Bourgeois	\$21,068
Nikki Boylan	\$21,270
Raymond Conover	\$21,270
Nancy Filangieri	\$21,076
Joyce Franks	\$22,081
Patricia Gallagher	\$21,676
James Graham	\$21,068
Sandra Kooker	\$26,457
Kathryn Lavin	\$27,057
Maria Mateer	\$21,676
Patricia Richards	\$28,262
Frank Sicurella	\$21,270
Bruce Twiggs	\$21,676
Karen Wallenstein	\$21,940
Kathryn Zammit	\$20,670

G. Revised Leave of Absence – High School Supportive Staff (Attachment #4.G) – roll call vote

The Board approves employee #2817, a paid leave of absence effective July 1, 2017 through August 11, 2017.

- H. Resignation – High School Co-Curricular Activity/Club Advisor – roll call vote
The Board accepts the resignation of Amy Kohl, drill team activity/club advisor for the 2017-18 school year.
- I. Resignation –Short-Term Leave Replacement – High School Certificated Staff – roll call vote
The Board accepts the resignation of Regina DiGiambattista, High School short-term leave replacement English teacher, effective as of September 1, 2017.
- J. High School Summer Employment and Stipends – roll call vote
The Board approves Raymond Martin and Tobi Oves, High School 2017 summer employment for guidance departmental work at a stipend of \$32 per hour, not to exceed 20 hours each.
- K. High School Volunteer Coaches for the 2017-18 School Year (Attachment #K) – roll call vote
The Board approves the attached High School volunteer coaches for the 2017-18 school year.
- L. High School Co-Curricular Activity/Club Advisors and Revised Stipends for the 2017-18 School Year (Attachment #4.L) – roll call vote
The Board approves the attached High School activity/club advisors and revised stipends for the 2017-18 school year.
- M. District and High School Certificated Staff Revised Salaries for the 2017-18 School Year (Attachment #4.M) – roll call vote
The Board approves the attached District and High School certificated staff revised salaries for the 2017-18 school year.
- N. Intermediate and Primary Schools’ Certificated Staff Revised Salaries for the 2017-18 School Year (Attachment #4.N) – roll call vote (Ocean City Representatives Only)
The Board approves the attached Intermediate and Primary Schools’ certificated staff revised salaries for the 2017-18 school year.
- O. Intermediate and Primary Schools’ Co-Curricular Activity/Club Advisors Revised Stipends for the 2017-18 School Year (Attachment #4.O) - roll call vote (Ocean City Representatives Only)
The Board approves the attached Intermediate and Primary Schools’ activity/club advisors revised stipends for the 2017-18 school year.
- P. Retirement – Intermediate School Supportive Staff - roll call vote (Ocean City Representatives Only)
The Board accepts with deep regret the retirement of Marianne Naddeo, Intermediate School full-time food service worker and cafeteria person-in-charge, effective as of September 1, 2017.
- Q. Primary School Federal Grant Salary Allocations - roll call vote (Ocean City Representatives Only)
The Board authorizes the following Primary School certificated staff salary allocations to be charged to the identified Federal Grants for the 2017-18 school year:
- | | |
|--|-----------------------------------|
| Jennifer Gatto, Title I Reading Specialist | \$76,312 – Title I, Part A, FY18 |
| Kristen Morey, Title I Reading Specialist | \$76,312 – Title I, Part A, FY18 |
| Frances Nugent-Burges, 3 rd Grade Teacher | \$16,420 – Title II, Part A, FY18 |
| Dolores Vivarelli, Preschool Special Ed Teacher | \$10,000 – IDEA Preschool, FY18 |

- R. Resignation – Intermediate School Supportive Staff - roll call vote (Ocean City Representatives Only)
The Board accepts the resignation of Lisa Cupps, Intermediate School part-time food service worker, effective as of September 11, 2017.
- S. Transfer of Supportive Staff – roll call vote
The Board approves the transfer of Kimberly Donoghue from High School part-time food service worker to Intermediate School full-time food service work and cafeteria person-in-charge at a revised salary of \$17,775, step 6, with an additional \$400.00 stipend for cafeteria person-in-charge, effective September 1, 2017 through June 30, 2018.
- T. Short-Term Leave Replacement – High School Certificated Staff – roll call vote
The Board approves Sydni Fahringer, High School short-term leave replacement English teacher, effective September 1, 2017 through on or before November 17, 2017 at a stipend of \$160 per diem.

Informational Item

The members of the Safety Team (HIB) for the High School, Intermediate School and Primary School for the 2017-18 school year are as follows:

High School

Lauren Sacs, Student Assistance Coordinator – Anti-Bullying Specialist
Dane Tabano, Guidance Counselor – Alternate Anti-Bullying Specialist
Dr. Wendy O’Neal, Assistant Principal
Michael Pomatto, Teacher
Catherine Kline, Teacher
Margaret Corcoran, Guidance Counselor – Extension Program Liaison

Intermediate School

Shannon Pruitt, Guidance Counselor – Anti-Bullying Specialist
Dr. Vicki Scheetz, School Social Worker – Alternate Anti-Bullying Specialist
Geoffrey Haines, Principal
Pamela Wilson, Learning Disabilities/Teacher Consultant
Amber Wira, Teacher
Cholehna Weaver, Teacher

Primary School

Joel Dougan, Guidance Counselor – Anti-Bullying Specialist
Ivory Williams, School Social Worker - Alternate Anti-Bullying Specialist
Cathleen Smith, Principal
Daniel Calhoun, Teacher
Alice Wolf, School Nurse

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

Revised Policies

2415.06	Unsafe School Option
3240	Professional Development
5460	High School Graduation

Informational Item

The following Board Self-Evaluation results:

- Board Priorities
 - Board Operations
 - Finance
- Board Goals
 - Ensure effective board operation through bylaws and effective meeting procedures
 - Proactively budgeting for future years in times of uncertain State aid
 - Continuing an effective community relations program
- Methods of Board Professional Development
 - NJ School Boards Association weekly bulletins and monthly magazine
 - NJ School Boards Association Annual Conference
 - NJ School Boards Association Trainings
 - Ocean City School Board Workshops and Trainings
- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson