

MINUTES OF REGULAR MEETING
AUGUST 23, 2017

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, August 23, 2017 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, Michael James, Jacqueline McAlister, Fran Newman, Andrea Olenik-Hipkins, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport and Daniel Tumolo from Sea Isle City. Member absent was Robert Evans. There were 10 members of the public present.

PRESENTATIONS:

OCHS After Prom Committee presented a summary of their past year and upcoming work for the OCHS After Prom – presented by Amy Holmes, Bill Holmes and Jen Bowman.

Pathways to Graduation – Presentation by Mr. Curt Nath, Director of Academic Services.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

SUPERINTENDENT’S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mrs. McAlister, seconded by Mr. Bauer, and carried unanimously, except as noted below, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Ocean City PTA
Use: Spring Carnival
Dates/Times: March 9, 2018 (Fri), 5:00PM-9:00PM – set up
March 10, 2018 (Sat), 10:00AM-2:00PM
Rooms: Wrestling Room, Main Gym, Auxiliary Gym and Kitchen
Fee: No charge

Requested By: Prime Events
Use: Basketball
Dates/Times: December 16, 2017 (Sat), 11:00AM-12:00PM – set up
December 16 and 17, 2017 (Sat and Sun), 12:00PM-8:30PM
Rooms: Community Room, Wrestling Room, Main Gym and Auxiliary Gym
Fee: \$1012.50

Requested By: Ocean City PTA
Use: District Appreciation Luncheon
Date/Times: May 2, 2018 (Wed), 12:00PM-1:30PM with set up 11:00AM-12:00PM
Rooms: Community Room and Classroom A107
Fee: No charge

Motion carried with a vote to abstain from Mr. Braun on PTA related items.

Informational Items

Fire Drills for June and July

Ocean City High School	June 6, 2017 and July 10, 2017
Ocean City Intermediate School	June 15, 2017 and July 26, 2017
Ocean City Primary School	June 8, 2017 and July 11, 2017

Security Drills

Ocean City High School	June 7, 2017 and July 11, 2017
Ocean City Intermediate School	June 14, 2017 and July 28, 2017
Ocean City Primary School	June 5, 2017 and July 12, 2017

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
Mr. Oves gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. Harassment, Intimidation and Bullying-Investigations, Trainings and Programs (HIB-ITP)

The Board acknowledges the submission of the attached HIB-ITP Report occurring from January 1, 2017 – June 30, 2017 (Report Period 2) to the New Jersey Department of Education.

B. School Self-Assessment

The Board approves the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill Rights Act* for July 1, 2016 – June 30, 2107. The schools' grades are as follows:

OCHS – 73 OCIS – 74 OCPS – 75

C. 2017 NJSIAA Girls Gymnastics Competition

The Board approves ten students, who will compete in the New Jersey State Interscholastic Athletic Association Girls Gymnastics, to represent the Ocean City High School in this interscholastic competition. There is no cost to the Board.

D. High School Field Trip Request

The Board approves the attached High School Field Trip list.

Informational Items

Out-of-School Suspension Reports for June 2017

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for August in the amount of \$986,721.76.

Motion carried with a vote to abstain from Mr. Braun on bills related to the PTA.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for June 2017.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for June 2017. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for June 2017.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the August 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for year end.

F. Resolution Authorizing Award of Educational Data Services Cooperative Bid (Attachment #3.F)

The Board accepts the Educational Data Services' bids received by the Glen Rock School District for the NJ Cooperative Bid members and awards the Ocean City School District portions to the low bidders as identified on the attached.

G. Pool Contract (Attachment #3.G)

The Board approves the contract with the City of Ocean City for the use of the Ocean City Aquatic Center pool effective September 11, 2017 through June 7, 2018.

Motion carried with a vote to abstain from Mr. Clark.

H. High School Course Offerings

The Board approves a contract with The Virtual High School (VHS, Inc.) to provide course offerings at a cost of \$4,250.00.

I. Acceptance of Nonpublic Textbook Aid

The Board accepts Nonpublic Textbook Aid for Westminster Christian Academy for the 2017-18 school year in the amount of \$3,506.00.

J. Acceptance of Nonpublic Technology Aid

The Board accepts Nonpublic Technology Aid for Westminster Christian Academy for the 2017-18 school year in the amount of \$2,368.00.

K. Acceptance of Nonpublic Security Aid

The Board accepts Nonpublic Security Aid for Westminster Christian Academy for the 2017-18 school year in the amount of \$4,800.00.

L. Authorization to Dispose of Obsolete Assets

The Board authorizes the Business Administrator to dispose of the following items which have been classified as obsolete by the district and no longer needed for public use. The Board authorizes the use of GovDeals.com online auction of any items deemed of value.

<u>Item Description</u>	<u>Serial #</u>	<u>District Asset #</u>
Canon Image Runner 3306	MRJ00159	N/A
1995 Ford F250 Pickup Truck	2FTHF26H8SCA75423	202260085
2003 Chevy 2500HD Pickup Truck	1GCHK24U73E191512	200006190001
WYSE S10 Thin Clients (QTY 75)	N/A	N/A

4. **Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event Workers (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2017-18 school year.

B. Resignation – District Supportive Staff

The Board accepts the resignation of Ashley Evans, District special education aide, effective as of August 31, 2017.

C. New Hire – District Supportive Staff

The Board approves Elizabeth Lehman, District special education aide, effective on or before September 25, 2017 through June 30, 2018 at a salary of \$21,068 (pro-rated depending on start date), step 1, 7 hours per day.

D. New Hire – District Supportive Staff

The Board approves Scott Cooper, District special education aide, effective September 1, 2017 through June 30, 2018 at a salary of \$21,068, step 1, 7 hours per day.

E. New Hire – District Supportive Staff

The Board approves Elizabeth Frisby, District special education aide, effective September 1, 2017 through June 30, 2018 at a salary of \$20,468, step 1, 7 hours per day.

F. District Federal Grant Salary Allocations

The Board authorizes the following District special education aides' salary allocations to be charged to Federal Grant IDEA Basic FY 18 for the 2017-18 school year:

Janice Annarelli	\$23,940
Jason Bourgeois	\$21,068
Nikki Boylan	\$21,270
Raymond Conover	\$21,270
Nancy Filangieri	\$21,076
Joyce Franks	\$22,081
Patricia Gallagher	\$21,676
James Graham	\$21,068
Sandra Kooker	\$26,457
Kathryn Lavin	\$27,057
Maria Mateer	\$21,676
Patricia Richards	\$28,262
Frank Sicurella	\$21,270
Bruce Twiggs	\$21,676
Karen Wallenstein	\$21,940
Kathryn Zammit	\$20,670

Motion carried with a vote to abstain from Mr. Oves.

G. Revised Leave of Absence – High School Supportive Staff (Attachment #4.G)

The Board approves employee #2817, a paid leave of absence effective July 1, 2017 through August 11, 2017.

H. Resignation – High School Co-Curricular Activity/Club Advisor

The Board accepts the resignation of Amy Kohl, drill team activity/club advisor for the 2017-18 school year.

I. Resignation – Short-Term Leave Replacement – High School Certificated Staff

The Board accepts the resignation of Regina DiGiambattista, High School short-term leave replacement English teacher, effective as of September 1, 2017.

J. High School Summer Employment and Stipends

The Board approves Raymond Martin and Tobi Oves, High School 2017 summer employment for guidance departmental work at a stipend of \$32 per hour, not to exceed 20 hours each.

Motion carried with a vote to abstain from Mr. Oves.

- K. High School Volunteer Coaches for the 2017-18 School Year (Attachment #K)
The Board approves the attached High School volunteer coaches for the 2017-18 school year.
- L. High School Co-Curricular Activity/Club Advisors and Revised Stipends for the 2017-18 School Year (Attachment #4.L)
The Board approves the attached High School activity/club advisors and revised stipends for the 2017-18 school year.
- M. District and High School Certificated Staff Revised Salaries for the 2017-18 School Year (Attachment #4.M)
The Board approves the attached District and High School certificated staff revised salaries for the 2017-18 school year.
- S. Transfer of Supportive Staff
The Board approves the transfer of Kimberly Donoghue from High School part-time food service worker to Intermediate School full-time food service work and cafeteria person-in-charge at a revised salary of \$17,775, step 6, with an additional \$400.00 stipend for cafeteria person-in-charge, effective September 1, 2017 through June 30, 2018.
- T. Short-Term Leave Replacement – High School Certificated Staff
The Board approves Sydni Fahringer, High School short-term leave replacement English teacher, effective September 1, 2017 through on or before November 17, 2017 at a stipend of \$160 per diem.

Informational Item

The members of the Safety Team (HIB) for the High School, Intermediate School and Primary School for the 2017-18 school year are as follows:

High School

Lauren Sacs, Student Assistance Coordinator – Anti-Bullying Specialist
Dane Tabano, Guidance Counselor – Alternate Anti-Bullying Specialist
Dr. Wendy O’Neal, Assistant Principal
Michael Pomatto, Teacher
Catherine Kline, Teacher
Margaret Corcoran, Guidance Counselor – Extension Program Liaison

Intermediate School

Shannon Pruitt, Guidance Counselor – Anti-Bullying Specialist
Dr. Vicki Scheetz, School Social Worker – Alternate Anti-Bullying Specialist
Geoffrey Haines, Principal
Pamela Wilson, Learning Disabilities/Teacher Consultant
Amber Wira, Teacher
Cholehna Weaver, Teacher

Primary School

Joel Dougan, Guidance Counselor – Anti-Bullying Specialist
Ivory Williams, School Social Worker - Alternate Anti-Bullying Specialist
Cathleen Smith, Principal
Daniel Calhoun, Teacher
Alice Wolf, School Nurse

- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. Policy

A. Policies – 2nd Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

Revised Policies

2415.06	Unsafe School Option
3240	Professional Development
5460	High School Graduation

Informational Item

The following Board Self-Evaluation results:

- Board Priorities
 - Board Operations
 - Finance
- Board Goals
 - Ensure effective board operation through bylaws and effective meeting procedures
 - Proactively budgeting for future years in times of uncertain State aid
 - Continuing an effective community relations program
- Methods of Board Professional Development
 - NJ School Boards Association weekly bulletins and monthly magazine
 - NJ School Boards Association Annual Conference
 - NJ School Boards Association Trainings
 - Ocean City School Board Workshops and Trainings

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister and carried unanimously, except as noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School and Primary School:

Intermediate School

Requested By: Ocean City Cub Scouts
Use: Cub Scout Meetings
Dates/Times: 2017: 9/19, 10/3, 10/17, 11/7, 11/21, 12/5 and 12/19 (Tues)
2018: 1/2, 1/16, 2/6, 2/20, 3/6, 3/20, 4/17, 5/1, 5/15 and 6/5 (Tues)
2:20PM-3:30PM
Room: Classroom 412
Fee: No charge

Requested By: South Jersey Sports League
Use: Adult Dodgeball
Dates/Times: October 3, 2017-December 5, 2017 (Tues), 7:00PM-9:00PM*
Room: Gym
Fee: \$1,200.00
**Pending receipt of certificate of insurance*

Requested By: Ocean City PTA
Use: PTA General Public Meetings
Dates/Times: 2017: October 10 (Tues) and December 7 (Thurs), 9:00AM-10:30AM
2018: February 7 (Wed), April 10 (Tues) and June 6 (Wed), 9:00AM-10:30AM
Room: Teachers' Lounge
Fee: No charge

Requested By: Ocean City PTA
Use/Dates/Rms: 6th Grade Locker Day: 8/30/17 (Wed), 11:00am-12:00pm – Front Lobby
Back to School Night: 9/28/17 (Thurs), 7:00PM-8:00PM with set up 6:00PM-7:00PM – Front Lobby
Dodgeball: 10/20/17 (Fri), 6:00PM-9:00PM with set up 4:30PM-6:00PM – Gym and Kitchen
Book Fair set up: 10/27/17 (Fri), 1:00PM-3:00PM – Library
Book Fair: 10/30/17-11/3/17 (Mon-Fri), 8:00AM-2:00PM – Library
Secret Santa Workshop set up: 12/13/17 (Wed), 9:00AM-2:00PM – Library
Secret Santa: 12/14/17 and 12/15/17 (Thurs & Fri), 8:30AM-1:30PM – Library
Daddy & Daughter/Mom & Son Dance: 1/26/18 (Fri), 6:00PM-9:00PM with set up 1:00PM-4:00PM – Multi-Purpose Room/Cafeteria and Kitchen
Dodgeball: 2/23/18 (Fri), 6:00PM-9:00PM, with set up 4:30PM-6:00PM – Gym and Kitchen
Relay Races: 3/23/18 (Fri), 6:00PM-9:00PM with set up 4:30PM-6:00PM – Gym and Kitchen
Spring Book Fair set up: 4/27/18 (Fri), 1:00PM-3:00PM – Library
Spring Book Fair: 4/30/18-5/4/18 (Mon-Fri), 8:00AM-2:00PM – Library
Teacher Appreciation Luncheon: 5/8/18 (Tues), 10:00AM-1:00PM with set up 8:30AM-10:00AM – Faculty Dining Room and Kitchen
Annual Hoagie Band Dinner Pick up: 5/15/18 (Tues), 4:00PM-6:00PM – Kitchen
8th Grade Sun & Fun: 6/11/18 (Mon), 9:00AM-12:00PM with set up 7:00AM-9:00AM – Kitchen, Basketball Courts and Baseball Fields

Primary School

Requested By: Ocean City Cub Scouts
Use: Cub Scout Meetings
Dates/Times: 2017: 9/20, 10/4 (Wed), 10/17, 10/31 (Tues), 11/15, 12/6 and 12/20 (Wed)
2018: 1/3, 1/17 (Wed), 2/6 (Tues), 2/21, 3/7, 3/21, 4/18, 5/2, 5/16 and
6/6 (Wed). All meetings are 3:00PM-4:15PM
Room: Multi-Purpose Room
Fee: No charge

Requested by: Ocean City Cub Scouts
Use: Pinewood Derby Race
Dates/Times: February 23, 2018 (Fri), 6:00PM-8:00PM – set up
February 24, 2018 (Sat), 9:00AM-3:00PM – event
Room: Multi-Purpose Room
Fee: No charge

Requested By: Ocean City PTA
Use: PTA General Public Meetings
Dates/Times: Tuesdays: November 7, 2017, January 9, 2018, March 13, 2018 and
May 15, 2018, 9:00AM-10:30AM
Room: Teachers' Lounge
Fee: No charge

Requested By: Ocean City PTA
Use/Dates/Rms: Kindergarten Welcome Dinner: 9/21/17 (Thurs), 5:30PM-6:30PM with set up
4:00PM-5:00PM – MPR/Cafeteria and Kitchen
Back to School Night: 9/26/17 (Tues), 7:00PM-8:00PM - with set up from
6:00PM-7:00PM – Front Lobby
Scholastic Book Fair set-up: 9/29/17 (Fri), 1:00PM-3:00PM – Classrooms 506
and 507
Scholastic Book Fair: 10/2/17-10/6/17 (Mon-Fri), 9:00AM-3:00PM –
Classrooms 506 and 507
Halloween Craft: 10/20/17 (Fri) 3:00PM-4:00PM, with set up 2:30PM-3:00PM
- MPR and Kitchen
AC Aquarium: 11/1/17 (Wed), 3:00PM-4:00PM with set up 2:30PM-3:00PM
- MPR, Kitchen and Playground
Christmas Craft: 12/8/17 (Fri), 3:00PM-4:00PM with set up 2:30PM-3:00PM –
MPR and Kitchen
Secret Santa Workshop set up: 12/8/17 (Fri), 9:00AM-2:00PM – Classrooms
506 and 507
Secret Santa Workshop: 12/11/17 and 12/12/17 (Mon & Tues), 8:30AM-
1:30PM – Classrooms 506 and 507
Zoo to You: 1/19/18 (Fri), 3:00PM-4:00M with set up 2:30PM-3:00PM –
MPR and Kitchen
Valentine's Day Craft: 2/2/18 (Fri), 3:00PM-4:00PM with set up 2:30PM-
3:00PM – MPR and Kitchen

Daddy & Daughter/Mommy & Son Dance: 2/9/18 (Fri), 6:00PM-9:00PM
with set up 1:00PM-4:00PM – MPR/Cafeteria and Kitchen
Parent Appreciation Breakfast: 2/14/18 (Wed), 7:30AM-8:45AM- MPR/Cafeteria
and Kitchen
Spring Book Fair set up: 2/23/18 (Fri), 1:00PM-3:00PM – Classrooms 506 & 507
Spring Book Fair: 2/26/18-3/2/18 (Mon-Fri), 9:00AM-3:00PM – Classrooms
506 and 507
Spring/Easter Craft: 3/16/18 (Fri), 3:00PM-4:00PM with set up 2:30-3:00PM
- MPR and Kitchen
Teacher Appreciation Luncheon: 5/10/18 (Thurs), 10:00AM-1:00PM with set
up 8:30AM-10:00AM – Kitchen and Faculty Dining Room

Fee: No charge

Motion carried with a vote to abstain from Mr. Braun on PTA related items.

2. Curriculum and Student Affairs

E. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

F. Primary School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

3. Finance

M. Grant Award (Ocean City Representatives Only)

The Board accepts a Sustainable Jersey for Schools – Health and Wellness Grant award in the amount of \$4,000 from AtlantiCare for the Intermediate School: Promotion Mind and Body Health Through Yoga.

4. Personnel (All motions are upon Superintendent's recommendation:)

N. Intermediate and Primary Schools' Certificated Staff Revised Salaries for the 2017-18 School Year (Attachment #4.N) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' certificated staff revised salaries for the 2017-18 school year.

O. Intermediate and Primary Schools' Co-Curricular Activity/Club Advisors Revised Stipends for the 2017-18 School Year (Attachment #4.O) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' activity/club advisors revised stipends for the 2017-18 school year.

P. Retirement – Intermediate School Supportive Staff (Ocean City Representatives Only)

The Board accepts with deep regret the retirement of Marianne Naddeo, Intermediate School full-time food service worker and cafeteria person-in-charge, effective as of September 1, 2017.

Q. Primary School Federal Grant Salary Allocations (Ocean City Representatives Only)

The Board authorizes the following Primary School certificated staff salary allocations to be charged to the identified Federal Grants for the 2017-18 school year:

Jennifer Gatto, Title I Reading Specialist	\$76,312 – Title I, Part A, FY18
Kristen Morey, Title I Reading Specialist	\$76,312 – Title I, Part A, FY18
Frances Nugent-Burges, 3 rd Grade Teacher	\$16,420 – Title II, Part A, FY18
Dolores Vivarelli, Preschool Special Ed Teacher	\$10,000 – IDEA Preschool, FY18

R. Resignation – Intermediate School Supportive Staff (Ocean City Representatives Only)

The Board accepts the resignation of Lisa Cupps, Intermediate School part-time food service worker, effective as of September 11, 2017.

APPROVAL OF MINUTES:

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, the Board of Education approved the minutes of the June 21, 2017 Regular Meeting as presented.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote with abstentions from Mr. Braun, Mrs. Olenik-Hipkins and Mr. Oves, the Board of Education approved the minutes of the August 2, 2017 Regular Meeting as presented.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

There was no new business.

PUBLIC COMMENTS:

Mr. Victor Staniec, Ocean City, inquired on the source of non-public aid approved by the Board. These funds are restricted and passed through to non-public schools through the School District from the State of New Jersey.

BOARD COMMENTS:

There were no Board comments.

BOARD PRESIDENT COMMENTS:

Mr. Clark thanked the After Prom Committee for their endless work throughout the year.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

Motion by Ms. Gallelli-Keyes, seconded by Mrs. Newman and carried unanimously to adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp