

**MINUTES OF REGULAR MEETING/PUBLIC HEARING**  
**MAY 24, 2017**

**CALL TO ORDER**

The Regular Meeting/Public Hearing of the Ocean City Board of Education was called to order by President Clark on Wednesday, May 24, 2017 at 6:30 p.m. in the Ocean City High School Auditorium, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were Dale Braun, Robert Evans, Cecilia Gallelli-Keyes, Michael James, Andrea Olenik-Hipkins, Thomas R. Oves, Jr., Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Daniel Tumolo from Sea Isle City, Carl Tripician from Longport and Student Representatives Hiba Ahmad and Matthew Edwards. H. James Bauer arrived at 6:54 p.m. and Jacqueline McAlister arrived at 6:49 p.m. Members absent were Fran Newman and J. Tiffany Prettyman. There were approximately 145 members of the public present.

**PRESENTATIONS:**

Dr. Taylor presented District Staff Recognitions to Ms. Cory Terry.

Dr. Taylor recognized the 2016-17 Student Representatives to the Board of Education.

Dr. Taylor, Dr. Jamison and Mr. Haines presented District Academic Achievements.

1. Class of 2017 Top Students
2. Top Male and Female Students (Grades 7-11)
3. Primary School Spelling Bee
4. Intermediate School Spelling Bee

Dr. Taylor, Dr. Jamison, Mr. Haines and Ms. Smith presented District Student Recognitions.

1. 2017 Young Leaders by the Press of AC
2. DECA Students
3. OCHS Student Council
4. OCHS TV Media Program

OC Life21 students from each school and their advisors presented to the Board of Education.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

There were no public comments.

**SUPERINTENDENT'S REPORT:**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

***Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously the Board of Education, except as noted below, approved the following Superintendent’s recommendations by “roll call vote.” Members absent were Mrs. Newman and Mrs. Prettyman.***

**G. AGENDA - ANNUAL SCHOOL YEAR APPROVALS**

1. Designation of Board Secretary  
The Board approves Timothy E. Kelley as the Board Secretary for the 2017-18 school year.
  
2. Designation of Custodian of Records  
The Board approves, in accordance with the Open Public Records Act, to appoint the Business Administrator/Board Secretary as the 2017-18 Custodian of Records and the Superintendent as Sub-Custodian of Records should the Custodian be absent and to approve the District Open Public Records Act request form for the 2017-18 school year.
  
3. Designation of Official Newspapers  
The Board approves the Ocean City Sentinel and Press of Atlantic City as official newspapers. The Courier News shall be used solely for cooperative purchasing with Educational Data Services, Inc.
  
4. Compliance Officers  
The Board approves the following appointments for the 2017-18 school year:

Compliance Category	Staff Member Responsible
Affirmative Action Officer – Classroom	Director of Student Services
Affirmative Action Officer – Employees	Director of Student Services
Affirmative Action Officer – Contracts	School Business Administrator
Public Agency Compliance Officer	School Business Administrator
Title IX Coordinator	Athletic Director
Americans with Disabilities Coordinator	Director of Student Services
Section 504 Officer	Director of Student Services or Designee
Authorized Representative for ESSA Entitlement Program	Director of Academic Services
Data Security Officer	Director of Academic Services
Student Privacy Officers	Director of Student Services Director of Academic Services
Asbestos Management/AHERA Officer	Director of Facilities
Safety & Health Designee	Director of Facilities
Indoor Air Quality Designee	Director of Facilities
Integrated Pest Management Coordinator	Director of Facilities
Chemical Hygiene Officer	Director of Facilities
Right to Know Officer	Director of Facilities
Homeless Liaison	Director of Student Services
Surrogate Parent Coordinator	Director of Student Services
District Liaison for Missing & Abused Children	Director of Student Services
Substance Awareness Coordinator	Student Assistance Coordinator
Anti-Bullying District Coordinator	Director of Student Services
Primary School Anti-Bullying Specialist	Guidance Counselor

Alternate	Learning Disability/Teacher Consultant
Intermediate School Anti-Bullying Specialist	Guidance Counselor
Alternate	Social Worker
High School Anti-Bullying Specialist	Student Assistance Coordinator
Alternate	Guidance Counselor
High School Extension School	Guidance Counselor
Alternate	Student Assistance Counselor

5. Implement Budget

The Board authorizes the Superintendent and the Business Administrators to implement the 2017-18 budget, once authorized and finalized, pursuant to local and state policies and regulations.

6. Authorization to Invest Monies

The Board approves the Business Administrator as authorized to invest monies in federally approved and State Governmental Unit Deposit Protection Act authorized banks with the award to be given to the bank quoting the highest return.

7. Designation of Transfer Authority

The Board approves, as provided by N.J.S.A. 18A: 22-8.1, the Superintendent or School Business Administrator be designated to approve such line item budget transfers, as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

8. Resolution Authorizing Payment of Bills

The Board authorizes the School Business Administrator and the Superintendent to issue payment of bills in-between meetings for emergent issues, said bills will be presented for approval at the next scheduled Board of Education meeting.

9. Annual Establishment of Petty Cash Funds

The Board approves in accordance with Board of Education Policy #3451, Petty Cash, the establishment of revolving petty cash funds in the care of the following persons and in the following amounts for the 2017-18 school year:

School Business Administrator/Board Secretary	\$400
Each Building Principal	\$300
Child Study Team	\$300

10. Designation of Bank Depositories and Check Signatories (Attachment #G.10)

The Board approves the Designation of Bank Depositories and Check Signatories for the 2017-18 school year.

11. Resolution Authorizing Tax Shelter Providers (Attachment #G.11)

The Board approves the 403(b) Tax Shelter providers, 403(b) Plan Document and 457 Tax Shelter Providers for the 2017-18 school year.

12. Resolution Appointing Timothy E. Kelley, Business Administrator, as the Qualified Purchasing Agent (Attachment #G.12)

The Board approves the resolution appointing Timothy E. Kelley, Business Administrator, as the Ocean City Board of Education Qualified Purchasing Agent for the 2017-18 school year in accordance with the provisions of N.J.S.A. 18A-1 et. seq.

13. Resolution Authorizing the Use of N.J. State Contract Vendors (Attachment #G.13)

The Board approves the resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2017-18 school year.

14. Professional Services Limitations

The Board approves, for the 2017-18 school budget year, the maximum dollar limit for professional services of \$150,000 for school physician and various neurological, behavioral, psychological and related services, \$150,000 for legal services, \$30,000 for auditing services, \$44,000 for Architect of Record, engineering and environmental services, \$40,000 for homebound tutoring services and \$30,000 for employee benefits agent.

15. Contracts for 2016-17

Pursuant to PL 2015, Chapter 47, the Ocean City Board of Education intends to renew, award or permit to expire all contracts previously awarded by the Board of Education in the 2016-17 fiscal year, ending June 30, 2017. Each of the contracts awarded are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18 et seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200. A listing of all contracts is not attached as all Purchase Orders issued by the District are considered contracts thus all purchase orders issued during 2016-17 fall under this certification.

16. Board of Education Policies

The Board adopts the Rules for Board Governance (Bylaws, Policies, Regulations and Mandatory Regulations) for the 2017-18 school year.

17. Curricula, Assessment Plan and Textbooks (Attachment #G.17)

The Board adopts the Ocean City School District K-12 curricula, assessment plan and textbook list for the 2017-18 school year.

18. Principal Evaluation Model and Rubric (Attachment #G.18)

The Board approves Dr. James Stronge's Leadership Effectiveness Performance Evaluation System and the attached rubric as the School District's Principal Evaluation Instrument for the 2017-18 school year.

19. Teaching Evaluation Framework and Rubric (Attachment #G.19)

The Board approves Charlotte Danielson's Framework for Teaching and the attached rubric as the School District's Teacher Evaluation Instrument for the 2017-18 school year.

20. Ocean City District Plans/Manuals

The Board adopts the Integrated Pest Management Plan, Indoor Air Quality Plan, Purchasing Manual, Comprehensive Equity Plan, Comprehensive Maintenance Plan, Mentoring Plan, Student Dismissal Plan, Emergency Crisis and Management Plan, Internal Controls Plan and Standard Operating Procedures, District Position Control Roster, Affirmative Action Plan, Employee Handbook, Substitute Teacher Handbook, Teacher Evaluation Handbook and Administrative Evaluation Handbook.

21. Continuing Disclosure Agent Services (Attachment #G.21)

The Board approves the attached agreement with Phoenix Advisors, LLC to provide Continuing Disclosure Compliance services for the 2017-18 school year at a cost of \$850.

22. Insurance Risk Manager

The Board approves the McMahon Agency to provide Insurance Risk Manager Services for the 2017-18 school year.

23. Designation of Insurance Provider

The Board approves the continuance of the District's membership in the New Jersey Schools Insurance Group through June 30, 2018.

24. Employee Benefits Agent

The Board approves Brown & Brown Benefit Advisors as the Employee Benefits Agent for the 2017-18 school year for the annual fee of \$30,000.

25. Policy Service Provider

The Board approves Strauss Esmay Associates LLP to provide Board of Education Policy update services for the 2017-18 school year for the fee of \$4,090.

26. Requisition for Taxes (Attachment #G.26)

The Board approves the Requisition for Taxes for July 1, 2017 through June 30, 2018.

27. Olweus Bullying Prevention Program

The Board approves the Olweus Bullying Prevention Program through Atlantic Prevention Resources for the 2017-18 school year in the amount of \$1,250. This program also includes training and consultation.

28. Student Support Services Program

The Board approves the *Lifelines* Prevention Program, Natural High Program and Forest Friends Program for the 2017-18 school year at no cost to the Board.

29. Crisis Prevention/Intervention Contract (Attachment #G.29)

The Board approves the attached Crisis Prevention/Intervention contract between ABC Consultants, L.L.C. and the Ocean City School District, effective September 1, 2017 through June 30, 2018. The rates are as follows:

\$ 130 per hour	Direct and indirect service consultation
\$1,500 per day	Full-Day Crisis Prevention/Intervention Training
\$ 750 half day	Half-Day Crisis Prevention/Intervention Training
\$ .55 per mile	Travel to/from

30. Designation of School Physician\*

The Board approves a professional services contract with Jerry Horowitz, D.O. in the amount of \$14,400 for the 2017-18 school year with Dr. Horowitz to serve as the School Physician.

\*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

31. Designation of Auditor for the Board of Education\*

The Board approves a professional services contract with the auditing firm of Ford, Scott & Associates in the amount of \$23,900 for the 2016-17 school year audit to be conducted during the 2017-18 school year.

32. Designation of Bond Counsel\*

The Board approves a professional services contract with the firm McManimon, Scotland & Baumann LLC for bond counsel services at the hourly rate of \$185 for the 2017-18 school year.

33. Designation of Labor Counsel\*

The Board approves a professional services contract with the firm of Comegno Law Group P.C. for labor and other counsel services at the hourly rate of \$175 for the 2017-18 school year with Mark Toscano assigned to serve as Lead Counsel.

34. Designation of Architect\*

The Board approves RYEBREAD Architects to provide service as Architect of Record for the 2017-18 school year.

35. Student Residency Investigator\*

The Board approves DiJoseph Investigations, LLC as Student Residency Investigator and security services provider for the 2017-18 school year on an as needed basis.

36. Designation of Firms for Regulatory Compliance\*

The Board approves the following firms to provide regulatory and environmental compliance activities and services, including but not limited to AHERA, Right-to-Know and Indoor Air Quality, on an as needed basis for the 2017-18 school year:

Brinkerhoff Environmental  
Coastal Environmental Compliance  
Epic Environmental Services  
RAMM Environmental  
TTI Environmental, Inc.

37. Designation of Engineering Firms\*

The Board approves the following firms to provide engineering services on an as needed basis for the 2017-18 school year:

Dante Guzzi Engineering Associates, L.L.C.	Civil Engineering Services
Davinci Group	Mechanical/Electrical Engineering Services
Kelter & Gilligo Consulting Engineers	Mechanical Engineering Services

38. Occupational Therapy Renewal of Contract (Attachment #G.38)\*

The Board approves the attached contract for Deborah L. Huber to provide occupational therapy services for the 2017-18 school year.

\*These professional service appointments are recommended for approval as authorized exceptions to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

39. Physical Therapy Contracts (Attachment #G.39)\*

The Board approves the attached contract for Kristina Bonstead to provide physical therapy services for the 2017-18 school year.

40. Neurological Services\*

The Board approves the following providers for neurological services for the 2017-18 school year on an as needed basis:

Dr. Russell Abrams	\$400/per evaluation and report
Barbara J. Leech, Ph.D.	Neuropsychological evaluations \$1500/Comprehensive Neuropsychological Evaluation* \$200/per hour - Independent Evaluation (interview plus record review) \$350/per hour - Trial Preparation and/or Consultation \$250/per hour - Record Review \$1600/half day (up to four hours) Deposition/Court Appearance \$2900/full day (over four hours) Deposition/Court Appearance

\*This evaluation includes comprehensive testing, interview, complete report (with diagnosis, interpretation, and recommendations), feedback session, and school visit (as needed)

\*\*Payment of fees for legal preparation/consultation or appearances is required on or before the date scheduled for the event

41. Psychological Services\*

The Board approves the following psychiatrists for evaluations for the 2017-18 school year on an as needed basis:

Dr. Inua A. Momadu, Shore Behavioral Healthcare, Inc.	\$450/per evaluation
Dr. Thomas O'Reilly, Medford Family Psychiatry, LLC	\$450/per evaluation \$200/per hour - Consulting \$200 per hour - Individual Therapy \$100 - Missed appointment fee \$150 - Medical management

\*These professional service appointments are recommended for approval as authorized exceptions to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

42. Homebound Instruction/Bedside Services Contracts\*

The Board approves the following contracts for the 2017-18 school year:

Daytop Village of New Jersey to provide educational instruction – coursework focuses on core academic areas meeting all state education requirements.

\$120.00/day

Educere to provide virtual education for homebound students, on an as needed basis, as follows:

\$249 to \$1250 per year, with half-year, partial and failure makeup courses available

\$399-\$599 Founders Education Cost with half-year course/partial and abbreviated available

Professional Education Services, Inc. to provide homebound instruction for bedside services at the following locations:

Princeton House Behavioral Health Systems

High Focus Centers

C.A.R.E.S. Program

Inspira Health Center

43. Professional Development, Behavioral Consultant Services and Crisis Training (Attachment #G.43)\*

The Board approves the attached Professional Services Contracts for Professional Development, Behavioral Consultant services and Crisis Training services provided by Brett DiNovi & Associates, L.L.C. for the 2017-18 school year.

44. Consultation Services (Attachment #G.44)\*

The Board approves the attached professional services contract with Dr. Vincent Winterling, Ed.D. d/b/a Vincent Winterling Ed.D. Consultants to provide consultation services to students for the 2017-18 school year. Cost to be billed to the Sea Isle City Board of Education.

45. Assistive Technology Consultation and Evaluation Services\*

The Board approves the attached professional services contract with Advancing Opportunities to provide evaluations, consultations, assistive technology recommendations and training to staff and students for the 2017-18 school year as follows:

\$925 per evaluation including report

\$120 per hour for training with 2 hour minimum

\$1,200 AAC evaluation

\$60/per hour for roundtrip travel by staff for each appointment

46. Language Translation and Interpretive Services (Attachment #G.46)\*

The Board approves Para-Plus Translation Services for language translation and interpretive services for the 2017-18 school year and attached is the rate schedule.

47. The Arc of New Jersey Agreement of Services for Planning and Adult Life

The Board approves the Arc of New Jersey Agreement of Services for Planning and Adult Life for the 2017-18 school year. This is a transitional program for High School Special Education students, which will concentrate on making the shift from high school to the adult world. These services will be of no cost to the School District.

\*These professional service appointments are recommended for approval as authorized exceptions to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.



## H. Superintendent's Report

### 1. Buildings and Grounds

#### Informational Items

##### Fire Drills

Ocean City High School	April 10, 2017
Ocean City Intermediate School	April 28, 2017
Ocean City Primary School	April 10, 2017

##### Security Drills

Ocean City High School	April 12, 2017
Ocean City Intermediate School	April 10, 2017
Ocean City Primary School	April 11, 2017

##### School Bus Emergency Evacuation Drills (Attachment)

Ocean City High School	May 2, 2017
Ocean City Intermediate School	April 27, 2017
Ocean City Primary School	April 27, 2017

#### A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: Villanova  
Use: Football Scrimmage  
Date/Times: August 18, 2017 (Fri), 8:00AM-1:30PM  
Rooms: Locker Rooms and Exterior Rest Rooms  
Fee: No charge

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Requested By: City of Ocean City  
Use: Lansdale Catholic versus William Penn Charter Football Game  
Date/Times: September 2, 2017 (Sat), 8:00AM-2:00PM  
Rooms: Locker Rooms and Exterior Rest Rooms

#### D. Application Submission

The Board approves submission of an amended application to the State of New Jersey Department of Environmental Protection for installation of a public pier and dock in Upper Township to be used by the Ocean City High School crew team. The amended application is on file with the Board Secretary.

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson  
Mr. Oves gave a report of the committee meeting

### 2. Curriculum and Student Affairs

#### A. High School Field Trip Request (Attachment #2.A)

The Board approves the attached High School Field Trip list.

B. Vocational Technical Education Plan

The Board approves the Ocean City High School Vocational Technical Education Plan for the 2017-18 school year.

C. Bilingual/ESL Plan (Attachment #2.C)

The Board approves the attached One Year ESL District Waiver Request for 2017-18 and authorizes submission to the New Jersey Department of Education.

D. Bilingual/ESL Three Year Program Plan 2017-20 (Attachment #2.D)

The Board approves the attached District Bilingual/ESL Three Year Program Plan for 2017-20 and authorizes submission to the New Jersey Department of Education.

E. Ocean City High School Athletic Hall of Fame Bylaws (Attachment #2.E)

The Board adopts the High School Athletic Hall of Fame Bylaws.

F. Early Fall Sports' Practices

The Board approves early practices for the following High School teams:

Boys Soccer	June 19, 2017
Field Hockey	June 11, 2017
Girls Soccer	June 19, 2017
Tennis	August 1, 2017
Boys Basketball	June 19, 2017
Girls Basketball	June 12, 2017
Football	June 12, 2017
Boys and Girls XC	June 19, 2017
Wrestling	June 19, 2017
Boys Lacrosse	June 19, 2017
Girls Lacrosse	June 19, 2017
Girls Swimming	June 19, 2017
Boys Swimming	June 19, 2017

I. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.I)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for April 2017

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Committee meeting.

### 3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for May 2017 in the amount of \$5,513,197.55.

**Motion carried with the following vote to abstain on bills related to the PTA by Mr. Braun.**

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for March 2017 and April 2017.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for March 2017 and April 2017.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the May 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for March 2017 and April 2017.

F. Agreement to Deliver Food Service Commodities (Attachment #3.F)

The Board approves the attached agreement with Paul's Commodity Hauling to deliver food service commodities effective September 1, 2017 – June 30, 2018.

G. Memorandum of Understanding with Corbin City Board of Education (Attachment #3.G)

The Board approves the Memorandum of Understanding with the Corbin City Board of Education for School Business Administrator services for the 2017-18 fiscal year:

Computer Services/Supplies/Copying	\$ 3,885.00
Business Administrator	\$ 3,500.00
Assistant Business Administrator	<u>\$13,000.00</u>
Total	\$20,385.00

H. Cooperative Bidding Program

The Board authorizes the participation in the Educational Data Services, Inc. Cooperative Purchasing Program for the 2017-18 school year at a cost of \$6,600 for the licensing and maintenance fee.

I. Digital Production Services

The Board approves the extension of the contract with Just Right TV Productions LLC to provide digital production recording services for Board of Education meetings for July 1, 2017 through June 30, 2018 as specified in the Cooperative Pricing Agreement with the City of Ocean City. The rates for services are as follows:

Rate for service rendered up to a minimum of 2 hours	\$240
Rate for service that exceeds the 2 hour minimum, ½ hour increments	\$ 30
Creation of a Flash Video (“FLV file” for delivery to the Board	\$ 45
Fee per additional copy of prerecorded DVD’s	\$ 7
Rate for digital recording services for special events and/or recording sessions that is beyond the scope of work outlined and in addition to the schedule meetings in 1 hour increments	\$120
Hourly rate to meet with City professional personnel for digital broadcast discussions, digital format & other items which may arise during the duration of the contract period	\$ 60

J. Athletic Trainer\*

The Board approves Rothman Institute/AtlanticCare for a full time Athletic Trainer for the Ocean City School District from July 1, 2017 through June 30, 2018 at a cost of \$73,130.51.

K. Tuition Contracts with the Cape May County Special Services School District – Students Sent

The Board approves the 2017-18 tuition contracts with the Cape May County Special Services School District – students sent as follows:

<u>CMC Special Services</u>	<u>Tuition Rate Per Pupil</u>
2017-18 Behavior Disabilities	\$42,750
2017-18 Multiple Disabilities	\$37,550
2017-18 Autism	\$39,100
2017-18 Pre-School Disabilities	\$31,750
2017-18 Cognitive-Severe	\$30,750
2017-18 One-to-One Aide	\$19,550
2017-18 Extended School Year Agreement (Four Week Program)	\$ 2,600
2017-18 One-to-One Aides (Four Week Program)	\$ 1,900

L. Tuition Contract Agreements

The Board approves the 2016-17 Tuition Contract Agreements with the Clifton Board of Education for two students placed in a CP&P out-of-home placement effective March 6, 2017 through June 30, 2017 as follows:

- (1) student attending Grade K - \$4,450
- (1) student attending Grade 3 - \$4,624

M. Tuition Contract Agreement

The Board approves the Tuition Contract Agreement for the 2017-18 school year with the Cape May County Technical School District in the amount of \$19,687 for two regular full time students and one special education shared time student, including a tuition adjustment credit of \$1,539 for the 2015-16 school year.

N. Close Bank Account

The Board approves the closing of the Ocean City Board of Education/Ocean City Primary School Renovations Account with Ocean City Home, a division of Ocean First, following receipt of the project completion and closeout letter from the New Jersey Schools Development Authority. This account has a zero balance.

\*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

**4. Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event Worker (Attachment #4.A) – roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event worker for the 2016-17 school year.

B. Leave of Absence – District Supportive Staff (Attachment #4.B) – roll call vote

The Board approves employee #2669, an unpaid FMLA leave of absence, effective May 3, 2017 through June 30, 2017.

- C. Extended Leave of Absence – High School Certificated Staff (Attachment #4.C) – roll call vote  
The Board approves employee #0204, an extended paid leave of absence, effective June 12, 2017 through June 30, 2017.
- D. Revised Leave of Absence – High School Certificated Staff (Attachment #4.D) – roll call vote  
The Board approves employee #3547, a revised paid leave of absence, effective April 24, 2017 through June 9, 2017, an unpaid FMLA/NJFLA leave of absence, effective June 12, 2017 through June 30, 2017 and an unpaid FMLA/NJFLA leave of absence, effective September 1, 2017 through November 17, 2017, with an expected return date of November 20, 2017.
- E. District Summer Craftsman Help and Stipend – roll call vote  
The Board approves William Nickles, III, and substitute summer craftsman, effective June 26, 2017 through August 31, 2017 at a stipend of \$17 per hour, not to exceed 250 hours.
- F. Homebound Instructors and Stipend\* – roll call vote  
The Board approves the School District's certificated staff and substitute certificated teachers as homebound instructors, based on their availability and on an as needed basis, for summer 2017 and the 2017-18 school year at a stipend of \$30\* per hour.
- G. High School Summer Employment and Stipend\* – roll call vote  
The Board approves Rosemary Millar, school nurse, for High School 2017 summer physicals at a stipend or \$30\* per hour, not to exceed 10 hours.
- H. High School Extended School Year Aides and Stipends – roll call vote  
The Board approves the following special education aides for the High School 2017 extended school year MD program at a stipend of \$15 per hour (program, number of hours and aides based on student enrollment):  
Thomas Marshall  
Melanie Vitale
- I. Transfer of Certificated Staff – roll call vote  
The Board approves the transfer of Anthony DeLeo, from Primary School special education teacher to High School social studies/special education teacher, effective for the 2017-18 school year.
- J. High School Coach, Co-Curricular Activity/Club Advisors and Stipends\* (Attachment #4.J) – roll call vote  
The Board approves the attached High School coach, co-curricular activity/club advisors and stipends\* for the 2017-18 school year.
- K. High School Extension Program Faculty – roll call vote  
The Board approves the following High School faculty assigned to the Extension Program for the 2017-18 school year:  
Margaret Corcoran            Teacher-in-Charge  
Eric Grimley                    Teacher

\*stipend pending negotiations

- L. High School Extension Program Certificated Staff and Stipends\* (Attachment #4.L) – roll call vote  
The Board approves the attached High School Extension Program certificated staff for the 2017-18 school year at a stipend of \$30\* per hour.
- M. High School Academic Awards Program Coordinator and Stipend – roll call vote  
The Board approves Kathryn Sykes, High School academic awards program coordinator, for the 2017-18 school year at a stipend of \$600.
- N. High School Graduation Program Coordinator and Stipend – roll call vote  
The Board approves Kathryn Sykes, High School graduation program coordinator, for the 2017-18 school year at a stipend of \$200.
- O. High School Senior Scholarship Program Coordinator and Stipend – roll call vote  
The Board approves Eileen Rocks, High School senior scholarship program coordinator, for the 2017-18 school year at a stipend of \$1,000.
- P. High School Cafeteria Person-in-Charge and Stipend – roll call vote  
The Board approves Deborah Kafkalas, High School cafeteria person-in-charge, for the 2017-18 school year at a stipend of \$400.

\*stipend pending negotiations

- Negotiations Committee Report – Mr. Bauer, Chairperson  
Mr. Bauer provided an update on the negotiations process.

## 5. Policy

- A. Policies – 2<sup>nd</sup> Reading (Attachment #5.A)  
The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

### Revised Policies

2460	Special Education
2467	Surrogate Parents and Foster Parents

### New Regulation

2460.15	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
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### Revised Regulations

2460	Special Education
2460.1	Special Education – Location, Identification and Referral
2460.8	Special Education – Free and Appropriate Public Education
2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs
2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students
5200	Attendance

B. Policies – 1<sup>st</sup> Reading (Attachment #5.B)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

New Policy

7461 Sustainability in Schools

Revised Policies

2464 Gifted and Talented

2622 Student Assessment

Abolished Policies

2320 Independent Study Programs

5465 Early Graduation

C. Comprehensive Equity Plan (Attachment #5.C)

The Board adopts the attached 2017-18 Comprehensive Equity Plan Annual Statement of Assurance for submission to the County Office.

- Policy Committee Report – Mrs. Prettyman, Chairperson  
Mr. James gave the report of the committee meeting in Mrs. Prettyman’s absence.

**6. District Communications**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
Ms. Gallelli-Keyes gave a report of the committee meeting.

*Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, and carried unanimously, except as noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations by “roll call vote.”*

**G. AGENDA - ANNUAL SCHOOL YEAR APPROVALS**

48. Designation of Solicitor of the Board of Education\* (Ocean City Representatives Only)

The Board approves the firm of McCrosson and Stanton, P.A. and the designation of Michael Stanton as Board Solicitor in the amount of \$36,000, for the 2017-18 school year. The hourly rate for “Additional Compensation” is \$150 per hour.

\*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

## 1. Buildings and Grounds

### B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School:

Requested By: Ocean City Girls Scout Troop #41014  
Use: Car Wash  
Dates/Times: June 10, 2017 (Sat), 9:00AM-2:00PM  
Room: Driveway  
Fee: No charge

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Requested By: Ocean City Junior Wrestling  
Use: Junior Wrestling Summer Practice  
Dates/Times: June 27-August 17, 2017 (Tues & Thurs), 6:00PM-8:00PM  
Room: Multi-Purpose Room  
Fee: No charge

### C. Dual Use Classrooms (Ocean City Representatives Only)

The Board approves the dual instructional use for the following classrooms for the 2017-18 school year and authorizes the School District to request approval from the New Jersey Department of Education:

Primary School      Room 401 - Basic Skills Instruction / Basic Skills  
                                 Room 403 - ESL / ESL

Intermediate School    Room 411 - Reading / Physical Therapy

## 2. Curriculum and Student Affairs

### G. Intermediate School Field Trip Request (Attachment #2.G) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

### H. Primary School Field Trip Request (Attachment #2.H) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

### J. Settlement (Ocean City Representatives Only)

The Board approves the Settlement Agreement with an Ocean City special education student as set forth in the written Settlement Agreement.

## 3. Finance

### O. Study Skills Course (Attachment #3.O) (Ocean City Representatives Only)

The Board approves a contract with The Virtual High School (VHS, Inc.) to provide a student skills course for the 7<sup>th</sup> grade program at a cost of \$6,175.



**4. Personnel** (All motions are upon Superintendent's recommendation:)

- Q. Short-Term Leave Replacement – Intermediate School Certificated Staff – roll call vote (Ocean City Representatives Only)  
The Board approves Rebecca Jenkins, Intermediate School short-term leave replacement teacher of physical education, effective May 25, 2017 through on or before June 30, 2017 at a stipend of \$160 per diem.
- R. Intermediate School Summer Employment and Stipend\* – roll call vote (Ocean City Representatives Only)  
The Board approves Connie Meng, school nurse, for Intermediate School 2017 summer physicals at a stipend of \$30\* per hour, not to exceed 4 hours.
- S. Resignation – Intermediate School Extended School Year Teacher – roll call vote (Ocean City Representatives Only)  
The Board accepts the resignation of Heather Williams, Intermediate School 2017 extended school year teacher, effective May 1, 2017.
- T. Resignation - Primary School Title 1 Summer School Teacher – roll call vote (Ocean City Representatives Only)  
The Board accepts the resignation of Bruce Hunt, Primary School 2017 Title 1 summer school teacher, effective May 12, 2017.
- U. Intermediate School Extended School Year Teacher and Stipend\* – roll call vote (Ocean City Representatives Only)  
The Board approves Devon Biglin, special education teacher for the Intermediate School 2017 extended school year LLD program, at a stipend of \$30\* per hour (program and number of hours based on student enrollment).
- V. Intermediate and Primary Schools' Extended School Year Aides and Stipends (Attachment #4.V) – roll call vote (Ocean City Representatives Only)  
The Board approves the attached Intermediate and Primary Schools' 2017 extended school year aides at a stipend of \$15 per hour (program, number of hours and aides based on enrollment).
- W. Primary School Title 1 Summer School Teacher and Stipend\* - roll call vote (Ocean City Representatives Only)  
The Board approves Maureen Baldini, Title 1 funded Primary School 2017 summer school teacher, at a stipend of \$30\* per hour, total program not to exceed 230 hours (program and number of hours based on student enrollment).
- X. Intermediate School Academic Awards Program Coordinator and Stipend – roll call vote (Ocean City Representatives Only)  
The Board approves Michele Dubs, Intermediate School academic awards program coordinator, for the 2017-18 school year at a stipend of \$600.

\*stipend pending negotiations

Y. Intermediate and Primary Schools' Co-Curricular Activity/Club Advisors and Stipends\* (Attachment #4.Y) – roll call vote (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' co-curricular activity/club advisors and stipends\* for the 2017-18 school year.

Z. Intermediate School Cafeteria Person-in-Charge and Stipend – roll call vote (Ocean City Representatives Only)

The Board approves Marianne Naddeo, Intermediate School cafeteria person-in-charge, for the 2017-18 school year at a stipend of \$400.

AA. Primary School Cafeteria Person-in-Charge and Stipend – roll call vote (Ocean City Representatives Only)

The Board approves Theresa Boylan, Primary School cafeteria person-in-charge, for the 2017-18 school year at a stipend of \$400.

BB. Transfer of Certificated Staff and Revised Salary\* – roll call vote (Ocean City Representatives Only)

The Board approves the transfer of Alissa Gerent, from an Intermediate School part-time elementary school teacher to a full-time elementary school teacher, effective for the 2017-18 school year at a revised salary of \$62,078\*.

CC. New Employment – Intermediate School Certificated Staff (Attachment #4.CC) – roll call vote (Ocean City Representatives Only)

The Board approves Kelsey Mitchell, Intermediate School business/special education teacher, effective September 1, 2017 through June 30, 2018 at a salary of \$56,686\*, MA, step 1.

\*salary and stipend pending negotiations

**APPROVAL OF MINUTES:**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Evans, and carried unanimously by roll call vote with an abstention from Mrs. McAlister, the Board of Education approved the minutes of the April 24, 2017 Regular Meeting as presented.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

There was no new business.

**PUBLIC COMMENTS:**

Ms. Ellen Byrne, Sea Isle City, addressed the Board as President of the OCHS Theater Boosters Association and thanked the Board for their support this year. Ms. Byrne also addressed the Board as member of the Board of Trustees for Atlantic Cape Community College (ACCC) on collaboration between the District and the College.

**BOARD COMMENTS:**

Student representatives commented on both the 2017 Prom and After-Prom events as well as the upcoming scholarship nights for seniors.

Other Board comments included comments and thanks for those in the community helping with the After-Prom program.

Dr. Taylor noted the Board was provided with the most recent copy of the Primary School's newspaper publication and discussed current collaboration with Atlantic Cape Community College.

**BOARD PRESIDENT COMMENTS:**

President Clark thanked those who volunteered and donated to the 2017 After-Prom.

**EXECUTIVE SESSION:**

There was no Executive Session.

**ADJOURNMENT:**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer and carried unanimously to adjourn the meeting at 9:13 p.m.

Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

/sp