

**Ocean City Board of Education**  
**Regular Meeting/Public Hearing Agenda**  
**Wednesday, April 26, 2017**  
**7:00 p.m. – High School Auditorium**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
  - 1. OCIS Student Recognitions
  - 2. OCHS Sports Team Recognitions
  - 3. 2017-18 Budget
- F. Public Comments (on Agenda Items Only)
- G. Vote on Board Resolution #3.A (Full Board)
- H. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
- I. Vote on Board Resolutions (Full Board)
- J. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.A, 2.E, 2.F, 2.G, 3.H, 3.I, 3.J, 4LL, 4MM, 4NN, 4OO, 4PP, 4QQ, 4RR, 4SS, 4TT, 4UU, 4VV, 4WW, 4XX, 4YY, 4ZZ, 4AAA, 4BBB, 4CCC, 4DDD, 4EEE, 4FFF and 4GGG)
- K. Approval of Minutes
  - 1. Regular Meeting – March 15, 2017 (Attachment #K.1)
- L. Unfinished Business
- M. New Business
- N. Public Comments
- O. Board Comments
- P. Board President's Report/Comments
- Q. Executive Session (not open to the public)
- R. Reconvene Public Session
- S. Adjournment

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Ocean City Board of Education  
**FROM:** Dr. Kathleen Taylor, Superintendent of Schools  
**RE:** April 26, 2017 Regular Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**3. Finance**

**Public Hearing on the Proposed 2017-18 Budget**

**PUBLIC COMMENTS ON THE BUDGET:**

A. Final Budget 2017-18 School Year – roll call vote

The Board adopts the final budget of the Ocean City Board of Education for the school year 2017-18.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2017-18 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
A. General Fund Budget Amount	\$42,173,240.00	\$22,382,710.00
B. Special Revenue Fund Budget Amount	\$673,894.00	\$0.00
C. Debt Service Fund Budget Amount	<u>\$2,754,205.00</u>	<u>\$2,752,945.00</u>
Total Base Budget	\$45,601,339.00	\$25,135,655.00

BE IT FURTHER RESOLVED: That the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-18 school year,

BE IT FURTHER RESOLVED: That the Ocean City Board of Education hereby establishes the school district travel maximum for the 2017-18 school year at the sum of \$35,000,

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2017-18 budget.

BE IT FURTHER RESOLVED: That \$1,125,000 be withdrawn from the Capital Reserve Account to be utilized for building technology upgrades (3780-050-99-999) and sanitary sewer repairs (3780-060-99-999).

BE IT FURTHER RESOLVED: That \$250,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools.

BE IT FURTHER RESOLVED: That \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades.

BE IT FURTHER RESOLVED: That \$500,000 be withdrawn from the Tuition Reserve Account.

## 1. Buildings and Grounds

### A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School:

Requested By: Ocean City Premier Predators  
Use: Girls' Softball  
Dates/Times: June 17, June 18, July 15 and July 16, 2017 (Sat/Sun), 7:00AM-6:00PM  
Rooms: Softball and Baseball fields  
Fee: \$540.00

### Informational Items

#### Fire Drills

Ocean City High School March 20, 2017  
Ocean City Intermediate School March 9, 2017  
Ocean City Primary School March 20, 2017

#### Security Drills

Ocean City High School March 29, 2017  
Ocean City Intermediate School March 8, 2017  
Ocean City Primary School March 21, 2017

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

## 2. Curriculum and Student Affairs

A. High School Field Trip Request (Attachment #2.A)

The Board approves the attached High School Field Trip list.

B. Membership Resolution in NJSIAA (Attachment #2.B)

The Board approves the submission of the Membership Resolution for the Ocean City High School to continue membership in the New Jersey State Interscholastic Athletic Association for the 2017-18 school year, with \$2,150.00 for annual dues.

C. Code of Student Conduct (Attachment #2.C)

The Board approves the attached School District's K-12 Code of Student Conduct.

D. Ocean City High School Athletic Hall of Fame Bylaws (Attachment #2.D)

The Board adopts the High School Athletic Hall of Fame Bylaws.

E. Intermediate School Field Trip Request (Attachment #2.E) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

F. Research Project by Staff Member (Ocean City Representatives Only)

The Board approves an Intermediate School graduate program research that will involve recording the teacher teaching lessons in order to approve the teacher's practice. This request is being made in accordance with Board Policy #3245, Research Projects by Staff Members.

G. Primary School Field Trip Request (Attachment #2.G) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

H. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.H)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for March 2017

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

**3. Finance**

**B. Bill List (Attachment #3.B)**

The Board approves the payment of bills for April 2017 in the amount of \$5,825,057.91.

**C. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.C)**

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for February 2017.

**D. Line Item Transfers (Attachment #3.D)**

The Board approves the revenue and appropriation transfers for February 2017. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2017.

**E. Travel & Expense Reimbursement (Attachment #3.E)**

The Board approves the April 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

**F. Postage Meter Lease**

The Board approves the five-year lease of postage machines from Pitney Bowes effective April 1, 2017 through March 31, 2022. This lease replaces the previously leased equipment from Pitney Bowes that expired on March 31, 2017 as follows:

<u>Location/Description</u>	<u>Current Monthly Payment</u>	<u>Replacement Monthly Payment</u>
High School Postage Meter/Folder/Inserter	\$624.00	\$574.87
Intermediate School Postage Meter	\$149.00	\$141.43
Primary School Postage Meter	\$149.00	\$141.43
Board of Education Postage Meter	<u>\$149.00</u>	<u>\$141.43</u>
Total Monthly Cost	\$1,071.00	\$999.16

**G. Cape May County Special Services District Agreement for Transportation Services**

The Board approves the 2017-18 Shared Services Transportation Contract with the Cape May County Special Services School District on an as needed basis.

**H. Grand Prize (Ocean City Representatives Only)**

The Board accepts from AtlantiCare, on behalf of the Primary School and students in Ms. Merritt’s First Grade Class, the award of \$250 for being chosen as the Grand Prize Winners in the 2017 AtlantiCare Fruit and Veggie Infomercial Video Contest.

**I. Grant (Ocean City Representatives Only)**

The Board accepts the 2017 Sustainable Jersey for School Grant in the amount of \$10,000 for the Primary School “School Learning Garden Courtyard” project.

**J. Donations (Ocean City Representatives Only)**

The Board accepts the following donations from the Ocean City PTA for the Intermediate and Primary Schools:

<u>Intermediate School</u>	
Seat Sacks	\$1,012.50
Document Camera	\$1,100.00

Primary School

Spelling Bee	\$1,425.00
Ergo Seats	\$ 427.00
iPad Cases	\$ 389.35
Field trip (3 <sup>rd</sup> grade)	\$ 780.00

- Discussion

**4. Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A) – roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes for the 2016-17 school year.

B. Extended Leave of Absence – District Supportive Staff (Attachment #4.B) – roll call vote

The Board approves employee #1105, an extended unpaid FMLA leave of absence through April 28, 2017.

C. New Hire – Interim District Supportive Staff – roll call vote

The Board approves Osborn Jordan, Jr., District interim Special Education Aide, effective May 1, 2017 through June 30, 2017, at step 1, 7 hours per day, \$20,292 (pro-rated).

D. New Hire – Interim District Supportive Staff – roll call vote

The Board approves Jason Bourgeois, District interim Special Education Aide, effective May 1, 2017 through June 30, 2017, at step 1, 7 hours per day, \$20,892 (pro-rated) (includes \$600 educational stipend).

E. Retirement – District Certificated Staff – roll call vote

The Board accepts with deep regret the retirement of Dr. Joseph Davidow, District School Psychologist, effective as of July 1, 2017.

F. Retirement – District Supportive Staff – roll call vote

The Board accepts with deep regret the retirement of Janice Baldyga, District Special Education Aide, effective as of May 1, 2017.

G. New Employment – District Administrative Staff (Attachment #4.G) – roll call vote

The Board approves Vincent Leavey, K-12 Athletic Director, effective on or before July 1, 2017 through June 30, 2018, at \$112,500.

H. Extended Leave of Absence – High School Certificated Staff (Attachment #4.H) – roll call vote

The Board approves employee #0204, an extended paid leave of absence, effective May 1, 2017 through June 9, 2017, with an expected return date of June 12, 2017.

I. Leave of Absence – High School Certificated Staff (Attachment #4.I) – roll call vote

The Board approves employee #0124, a paid leave of absence, effective April 24, 2017 through on or before May 19, 2017.

J. Short-Term Leave Replacement – High School Certificated Staff – roll call vote

The Board approves Lucy Masi, High School short-term leave replacement Teacher of Spanish, effective April 27, 2017 through on or before May 19, 2017, at a stipend of \$160 per diem.

K. Short-Term Leave Replacements – High School Certificated Staff – roll call vote

The Board approves George Plamantouras, short-term leave replacement teacher, effective May 1, 2017 through on or before June 16, 2017, at a stipend of \$160 per diem.

- L. Interim – High School Certificated Staff (Attachment #4.L) – roll call vote  
The Board approves Walter Rockey, High School interim Teacher of Science, effective May 1, 2017 through June 30, 2017, at a stipend of \$160 per diem.
- M. High School Volunteer Coach for the 2016-17 School Year – roll call vote  
The Board approves Allison Thonsen, High School volunteer girls' lacrosse coach, for the 2016-17 spring season.
- N. High School Credit Completion Teachers and Stipends – roll call vote  
The Board approves the following High School 2016-17 credit completion teachers, on a rotating basis, at a stipend of \$30 per hour, total program not to exceed 118 hours (program and number of hours based on student enrollment):  
Christian Clark  
Rebecca Santoro
- O. High School Extension Program Credit Completion Teacher and Stipend – roll call vote  
The Board approves Margaret Corcoran, High School Extension Program 2016-17 credit completion teacher, at a stipend of \$30 per hour, total program not to exceed 28 hours (program and number of hours based on student enrollment).
- P. Retirement – High School Supportive Staff – roll call vote  
The Board accepts with deep regret the retirement of Andrew Beattie, High School Clerical Aide, effective as of July 1, 2017.
- Q. High School Summer Employment and Stipends\* (Attachment #4.Q) – roll call vote  
The Board approves the attached High School 2017 summer employment and stipends\* for curriculum writing/professional development/departamental work.
- R. Child Study Team Summer Employment and Stipends\* (Attachment #4.R) – roll call vote  
The Board approves the attached Child Study Team 2017 summer employment and stipends\*, with a total number of hours based on District need.
- S. School Nurses for Summer School and Stipends\* – roll call vote  
The Board approves the following 2017 summer School Nurses, at a stipend of \$30\* per hour, total program not to exceed 100 hours (program and number of hours based on student enrollment):  
Rosemary Millar – 50 hours  
Jill Geller – 50 hours
- T. High School Summer School Academic Support/Student Services Coordinator and Stipend\* – roll call vote  
The Board approves Mary McDowell Campo, as the summer 2017 High School Academic Support/Student Services coordinator at a stipend of \$30\* per hour, program not to exceed 25 hours (program and number of hours based on student enrollment).

\*pending negotiations



- U. High School Extended School Year Teachers, Aides and Stipends\* (Attachment #4.U) – roll call vote  
The Board approves the attached High School 2017 extended school year teachers, aides, and stipends\* (program and number of hours and teachers based on student enrollment).
- V. Home/Community Education Program Special Education Facilitator and Stipend – roll call vote  
The Board approves Ronald Ewing, as the Home/Community Education Program Special Education Facilitator, for summer 2017 and the 2017-18 school year, at a stipend of \$20 per hour.
- W. Transfers – District Supportive Staff – roll call vote  
The Board approves the transfer of the following District supportive staff secretaries from 10-month to 12-month employees, effective July 1, 2017:  
Nancy Barbetto  
Peggy Doyle  
Pamela Schad
- X. High School Coaches and Stipends\* for the 2017-18 School Year (Attachment #4.X) – roll call vote  
The Board approves the attached High School coaches and stipends\* for the 2017-18 school year.
- Y. Tenure – District Certificated Staff – roll call vote  
The Board approves the granting of tenure to Lauren Miley, District Teacher of Spanish, effective September 1, 2017.
- Z. Tenure – District Certificated Staff – roll call vote  
The Board approves the granting of tenure to Ashley Schmid, District Teacher of English as a Second Language, effective September 1, 2017.
- AA. Tenure – High School Certificated Staff – roll call vote  
The Board approves the granting of tenure to the Mary Greenfield, High School Teacher of Spanish and District English as a Second Language, effective September 1, 2017.
- BB. Tenure – High School Certificated Staff – roll call vote  
The Board approves the granting of tenure to Joseph LaTorre, High School Teacher of Health and Physical Education, effective September 1, 2017.
- CC. Tenure – High School Certificated Staff – roll call vote  
The Board approves the granting of tenure to Shane McGrath, High School Teacher of Health and Physical Education, effective September 1, 2017.
- DD. Tenure – High School Certificated Staff – roll call vote  
The Board approves the granting of tenure to David Uhrich, High School Teacher of Science, effective September 1, 2017.
- EE. Tenure – High School Certificated Staff – roll call vote  
The Board approves the granting of tenure to Camala Walter, High School Teacher of English, effective September 1, 2017.

\*pending negotiations

- FF. Tenure – High School Certificated Staff – roll call vote  
The Board approves the granting of tenure to Charles Dolinsky, High School Teacher of Special Education, effective September 26, 2017.
- GG. Business Administrator’s Contract (Attachment #4.GG) – roll call vote  
The Board approves Timothy E. Kelley, School Business Administrator/Board Secretary’s employment contract, effective July 1, 2017 through June 30, 2018, at a salary of \$140,454, with additional shared services agreements stipends of \$3,500 for Corbin City and \$10,000 for Sea Isle City School Districts. This contract was approved by Dr. Richard Stepura, Interim Executive County Superintendent.
- HH. District and High School Administrative Staff and Salaries (Attachment #4.HH) – roll call vote  
The Board approves the attached District and High School administrative staff and salaries for the 2017-18 school year.
- II. District and High School Certificated Staff and Salaries\* (Attachment #4.II) – roll call vote  
The Board approves the attached District and High School certificated staff and salaries\* for the 2017-18 school year.
- JJ. District and High School Supportive Staff and Salaries (Attachment #4.JJ) – roll call vote  
The Board approves the attached District and High School supportive staff and salaries for the 2017-18 school year.
- KK. Non-Affiliated Staff and Salaries\* (Attachment #4.KK) – roll call vote  
The Board approves the attached non-affiliated staff and salaries\* for the 2017-18 school year.
- LL. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.LL) – roll call vote (Ocean City Representatives Only)  
The Board approves employee #3433, a paid leave of absence, effective May 22, 2017 through June 30, 2017.
- MM. Extended Leave of Absence – Intermediate School Certificated Staff (Attachment #4.MM) – roll call vote (Ocean City Representatives Only)  
The Board approves employee #1374, an extended paid leave of absence effective May 1, 2017 through June 30, 2017.
- NN. Short-Term Leave Replacement – Intermediate School Certificated Staff – roll call vote (Ocean City Representatives Only)  
The Board approves Devon Biglin, Intermediate School short-term leave replacement Special Education teacher, effective May 1, 2017 through June 30, 2017, at a stipend of \$160 per diem.
- OO. Retirements – Intermediate Certificated Staff - roll call vote (Ocean City Representatives Only)  
The Board accepts with deep regret the retirements of the following Intermediate School teachers:  
Christine Robbins-Franckle, Elementary School Teacher, effective as of July 1, 2017  
Debra Rosander, Elementary School Teacher, effective as of July 1, 2017  
Joyce Wiesenthal, Special Education Teacher, effective as of July 1, 2017

\*pending negotiations

- PP. Intermediate and Primary Schools' Summer School Employment and Stipends\* (Attachment #4.PP) - roll call vote (Ocean City Representatives Only)  
The Board approves the attached Intermediate and Primary Schools' 2017 summer employment and stipends\* for curriculum writing/professional development/departmental work.
- QQ. 21<sup>st</sup> Century Challenge Summer Program Teachers and Stipends\* - roll call vote (Ocean City Representatives Only)  
The Board approves the following 2017 summer 21<sup>st</sup> Century Challenge Program teachers, at a stipend of \$30\* per hour, total program not to exceed 111 hours (program and number of hours and teachers based on student enrollment):  
David Ferrante  
Jessica Kriegner  
Ashley Ruffenach
- RR. Java Summer Camp Teacher and Stipend\* - roll call vote (Ocean City Representatives Only)  
The Board approves Devan Fogarty, Java 2017 Summer Camp teacher, at a stipend of \$30\* per hour, total program not to exceed 19.5 hours (program and number of hours based on student enrollment).
- SS. Summer Wilson/Reading Clinic Teacher and Stipend\*- roll call vote (Ocean City Representatives Only)  
The Board approves Patricia Gallagher, 2017 Summer Wilson/Reading Clinic teacher at a stipend of \$30\* per hour, total program not to exceed 36 hours (program and number of hours based on student enrollment).
- TT. Intermediate Summer School Teachers and Stipends\* - roll call vote (Ocean City Representatives Only)  
The Board approves the following Intermediate School 2017 summer school teachers, at a stipend of \$30\* per hour, total program not exceed 72 hours (program and number of hours and teachers based on student enrollment).  
Heather MacNamara  
Matthew Lane  
Maureen Baldini – Substitute
- UU. Intermediate and Primary Schools' Extended School Year Teachers, Aides, and Stipends\* (Attachment #4.UU) - roll call vote (Ocean City Representatives Only)  
The Board approves the attached Intermediate and Primary Schools' 2017 extended school year teachers, aides and stipends\* (program and number of hours and teachers based on student enrollment).
- VV. Primary School Title 1 Summer School Teachers and Stipends\* (Attachment #4.VV) - roll call vote (Ocean City Representatives Only)  
The Board approves the attached Title 1 funded Primary School 2017 summer school teachers and stipends\*, total program not to exceed 230 hours (program and number of hours and teachers based on student enrollment).

\*pending negotiations

- WW. Primary School ELL Program Teachers and Stipends\* - roll call vote (Ocean City Representatives Only)  
The Board approves the following ELL 2017 summer program teachers, at a stipend of \$30\* per hour, total program not to exceed 96 hours (program and number of hours and teachers based on student enrollment):  
Carole Maurer  
Dominique Annarelli
- XX. Tenure – Intermediate School Certificated Staff - roll call vote (Ocean City Representatives Only)  
The Board approves the granting of tenure to Megan Brown, Intermediate School Teacher of Elementary and Mathematics, effective September 1, 2017.
- YY. Tenure – Intermediate School Certificated Staff - roll call vote (Ocean City Representatives Only)  
The Board approves the granting of tenure to Jessica Kriegner, Intermediate School Teacher of Elementary School, effective September 1, 2017.
- ZZ. Tenure – Intermediate School Certificated Staff - roll call vote (Ocean City Representatives Only)  
The Board approves the granting of tenure to Cholehna Weaver, Intermediate School Teacher of Elementary School, effective September 1, 2017.
- AAA. Tenure – Primary School Certificated Staff - roll call vote (Ocean City Representatives Only)  
The Board approves the granting of tenure to Erin Porter, Primary School Teacher of Elementary School, effective September 1, 2017.
- BBB. Tenure – Primary School Certificated Staff - roll call vote (Ocean City Representatives Only)  
The Board approves the granting of tenure to Jennifer Gatto, Primary School Reading Specialist, effective September 1, 2017.
- CCC. Tenure – Primary School Certificated Staff - roll call vote (Ocean City Representatives Only)  
The Board approves the granting of tenure to Kristin Morey, Primary School Reading Specialist, effective September 1, 2017.
- DDD. Intermediate and Primary Schools’ Administrative Staff and Salaries (Attachment #4.DDD) - roll call vote (Ocean City Representatives Only)  
The Board approves the attached Intermediate and Primary Schools’ administrative staff and salaries for the 2017-18 school year.
- EEE. Intermediate and Primary Schools’ Certificated Staff and Salaries\* (Attachment #4.EEE) - roll call vote (Ocean City Representatives Only)  
The Board approves the attached Intermediate and Primary Schools’ certificated staff and salaries\* for the 2017-18 school year.
- FFF. Intermediate and Primary Schools’ Supportive Staff and Salaries (Attachment #4.FFF) - roll call vote (Ocean City Representatives Only)  
The Board approves the attached Intermediate and Primary Schools’ supportive staff and salaries for the 2017-18 school year.

\*pending negotiations

GGG. Intermediate School Coaches and Stipends\* (Attachment #4.GGG) - roll call vote (Ocean City Representatives Only)

The Board approves the attached Intermediate School coaches and stipends\* for the 2017-18 school year.

\*pending negotiations

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

## 5. Policy

### K. Policies – 1<sup>st</sup> Reading (Attachment #5.A)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

#### Revised Policies

2460	Special Education
2467	Surrogate Parents and Foster Parents

#### New Regulation

2460.15	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
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#### Revised Regulations

2460	Special Education
2460.1	Special Education – Location, Identification and Referral
2460.8	Special Education – Free and Appropriate Public Education
2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs
2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students
5200	Attendance

### L. Special Education Statement of Assurance (Attachment #5.B)

The Board approves the submission of the Statement of Assurance for the Board of Education's Policies and Procedures for Eligibility Under Part B of the IDEA for the 2016-17 school year to the State of New Jersey Department of Education Cape May County Office.

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

**6. District Communications**

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson