

**MINUTES OF REGULAR MEETING**  
**MARCH 15, 2017**

**CALL TO ORDER**

The Regular meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, March 15, 2017 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were H. James Bauer, Dale Braun, Robert Evans, Cecilia Gallelli-Keyes, Michael James, Jacqueline McAlister, Fran Newman, Andrea Olenik-Hipkins (arrived at 7:01 p.m.), Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Daniel Tumolo from Sea Isle City and Student Representatives Hiba Ahmad and Matthew Edwards. There were approximately seven members of the public present.

**PRESENTATIONS:**

Mr. Kelley presented the 2017-18 proposed budget.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

Victor Staniec addressed the Board regarding the 2017-18 proposed budget.

**SUPERINTENDENT’S REPORT:**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

***Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”***

**1. Buildings and Grounds**

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: Shiloh Baptist Church  
Use: Basketball Tournament  
Date/Times: April 29, 2017 (Sat), 8:30AM-5:00PM  
Room: Main Gym and Auxiliary Gym  
Fee: \$247.50

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Requested By: Foundation for Educational Administration  
Use: Educational Training  
Date/Times: May 5, 2017 (Fri), 9:00AM-3:00PM  
Room: Community Room  
Fee: No charge

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Requested By: New Jersey Association of the Deaf  
Use: Workshop and General Meeting  
Date/Times: May 6, 2017 (Sat), 9:00AM-5:00PM  
Room: Community Room  
Fee: No charge

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Requested By: City of Ocean City  
Use: Nor'Easters Soccer Games  
Dates/Times: May 10 and 17, 2017\* (Wed), 4:30PM-10:00PM with games starting at 7:00PM  
May 19, 2017 (Fri), 4:30PM-10:00PM with game starting at 7:00PM  
May 21, 2017 (Sun), 1:00PM-10:00PM with game starting at 7:00PM  
May 24, 2017\* (Wed), 4:30PM-10:00PM with game starting at 7:00PM  
June 11 and 25; July 1, 9, 12 and 15, 2017 (Sun, Wed and Sat), 1:00PM-10:00PM  
with games starting at 7:00PM  
July 18, 2017\* (Tues), 1:00PM-10:00PM with game starting at 7:00PM  
July 22, 2017\* (Sat), 1:00PM-10:00PM with semifinal matches at 4:30PM & 7:00PM  
July 23, 2017\* (Sun), 1:00PM-10:00PM with conference final game at 7:00PM  
July 29, 2017\* (Sat), 1:00PM-10:00PM with national semi-final game at 7:00PM  
August 6, 2017\* (Sun), 1:00PM-10:00PM with national final game at 7:00PM  
\*pending final schedule  
Rooms: Locker Rooms (from 5:00PM except July 22 from 2:30PM) and Exterior Rest Rooms  
Fee: \$1,845

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Requested By: Ocean City Juneteenth Organization  
Use: Brunch  
Date/Times: June 17, 2017 (Sat), 10:00AM-3:00pm with brunch at noon  
Rooms: Cafeteria and Kitchen  
Fee: No charge

### Informational Items

#### Fire Drills

Ocean City High School	February 16, 2017
Ocean City Intermediate School	February 24, 2017
Ocean City Primary School	February 16, 2017

#### Security Drills

Ocean City High School	February 13, 2017
Ocean City Intermediate School	February 13, 2017
Ocean City Primary School	February 13, 2017

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson  
Mr. Bauer gave a report of the Committee meeting.

## 2. Curriculum and Student Affairs

A. 2017-18 School Calendar (Attachment #2.A)

The Board approves the attached 2017-18 School Calendar.

B. High School Field Trip Request

The Board approves the attached High School Field Trip list.

C. High School Textbook Adoptions

The Board adopts the new textbooks for the 2017-18 school year.

- Experiencing Education: Teaching Cadet Curriculum, Bartels, Brush, Grant, Ledford, Jackson, Minick, Parmlee-Bates, Sanderson, Scholl, Sligh, Wine-Snyder (CERRA), 2010 for Tomorrow's Teachers Academy
- New Perspectives on Computer Concepts, 2016 Comprehensive, June, Jamrich, Parsons (Cengage), 2015 for AP Computer Science Principles
- The AP Physics Collection, Wolfe, Czuba, Oberoi, Pujji, Ingram and Lyublinskaya (Open Stax Free Source – Rice University), 2016 for AP Physics C
- Criminal Justice: A Brief Intro, Schmallegger (Pearson), 2016 for Criminal Justice Academy
- Fashion Marketing and Merchandising, Wolfe (Goodheart-Willcox), 2014 for Fashion Marketing and Merchandising

D. High School Spring Sports' Schedules (Attachment #2.D)

The Board approves the attached High School 2016-17 Spring Sports' Schedules.

I. Harassment, Intimidation and Bullying (HIB) Case Findings

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

J. Revised School Calendar (Attachment #2.J)

The Board approves the following revisions to the 2016-17 school year calendar:

- March 14, 2017 – School Closed due to Inclement Weather
- Last Day of School for Students will be June 15, 2017
- Tentative High School Graduation will be June 15, 2017
- Last Day of School for Staff will be June 16, 2017

### Informational Items

Out-of-School Suspension Reports for February 2017

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
No report

## 3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for March 2017 in the amount of \$1,659,310.84.

B. Travel & Expense Reimbursement (Attachment #3.B)

The Board approves the March 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Food Service Report (Attachment #3.C)

The Board accepts the Food Service Monthly Finance Report for February 2017.

D. Certified Per Pupil Costs and Certified Report of Enrollment and Attendance

The Board accepts the 2015-16 Certified Per Pupil Costs and the 2015-16 Certified Report of Enrollment and Attendance.

E. Tuition Rates

The Board approves the following tuition rates for the 2017-18 school year:

- Kindergarten - \$12,000
- Grades 1-5 - \$13,700
- Grades 6-8 - \$16,000
- Grades 9-12 - \$15,732
- Learning/Language Disabilities - \$20,000
- Behavioral Disabilities - \$41,000
- Multiple Disabilities - \$35,000
- Preschool Disabilities (Part Time) - \$20,000

F. Tuition Contracts

The Board approves the following Ocean City High School 2017-18 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

- Corbin City - \$315,239
- Longport - \$494,921
- Sea Isle City - \$947,047
- Upper Township - \$9,941,782

G. Preliminary Budget

The Board approves the Preliminary Budget for the 2017-18 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2017-18 as follows, subject to final approval or modification at the public hearing on April 26, 2017.

- A. General Fund \$42,173,240
  - Amount to be raised by local taxes \$22,382,710
- B. Special Revenue Fund \$673,894
- C. Debt Fund \$2,754,205
  - Amount to be raised by local taxes \$2,752,945

and, BE IT FURTHER RESOLVED; that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval.

and, BE IT FURTHER RESOLVED; pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$35,000.

and, BE IT FURTHER RESOLVED; that the public hearing for the 2017-18 school year budget will be held on Wednesday, April 26, 2017, in the High School Community Room at 7:00 p.m., and will be followed by a regular meeting.

and, BE IT FURTHER RESOLVED; that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

H. Donation (Attachment #3.H)

The Board accepts donation in the total amount of \$12,782.99 from the Ocean City Education Foundation for the awarding of mini-grants as per the attached list.

**4. Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes for the 2016-17 school year.

B. New Hire – District Supportive Staff

The Board approves Shawn Gross, groundskeeper, effective April 1, 2017 through June 30, 2017, at step 1, \$43,835 (pro-rated).

C. Resignation – District Supportive Staff

The Board accepts the resignation of Jordan Caplan, special education aide, effective on or before March 31, 2017.

D. Extended Leave of Absence – District Supportive Staff (Attachment #4.D)

The Board approves employee #2860, an extended unpaid leave of absence, effective March 13, 2017 through March 24, 2017, with an expected return date of March 27, 2017.

E. Extended Leave of Absence – High School Certificated Staff (Attachment #4.E)

The Board approves employee #0204, an extended paid leave of absence, effective March 1, 2017 through April 28, 2017, with an expected return date of May 1, 2017.

F. Short-Term Leave Replacements – High School Certificated Staff

The Board approves the following High School short-term leave replacement teachers:

George Plamantouras, short-term leave replacement teacher, effective March 16, 2017 through on or before April 28, 2017, at a stipend of \$160 per diem.

Sydni Fahringer, short-term leave replacement teacher of English, effective approximately April 24, 2017 through June 30, 2017, at a stipend of \$160 per diem.

- Negotiations Committee Report – Mr. Bauer, Chairperson  
Mr. Bauer gave a report of the Committee meeting.

## 5. Policy

### A. Policy – 2<sup>nd</sup> Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

New Policy

5330.04 Administering an Opioid Antidote

- Policy Committee Report – Mrs. Prettyman, Chairperson  
No report

## 6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
No report

*Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."*

## 2. Curriculum and Student Affairs

### E. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

### F. Intermediate School Textbook Adoptions (Ocean City Representatives Only)

The Board adopts the new textbook for the 2017-18 school year.

- Grammar Workshop, Chin (Sadlier), 2013 for English: Language Arts for 4<sup>th</sup> and 5<sup>th</sup> grades

### G. Intermediate School Spring Sports' Schedules (Ocean City Representatives Only)

The Board approves the attached Intermediate School 2016-17 Spring Sports' Schedules.

### H. Primary School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

## 3. Finance

### I. Donation (Ocean City Representatives Only)

The Board accepts a donation in the amount of \$8,869.20 from the Hearing Loss Association of America to be used for the benefit of students with hearing loss at the Ocean City Intermediate School.

### J. Grant Award (Ocean City Representatives Only)

The Board accepts a grant award in the amount of \$1,207.50 from the First Book Marketplace on behalf of Team First Book Cape May County to provide all Kindergarten students with free books in an effort to build their at home libraries and promote literacy.

**4. Personnel** (All motions are upon Superintendent's recommendation:)

G. Extended Leave of Absence – Primary School Certificated Staff (Attachment #4.G) (Ocean City Representatives Only)

The Board approves employee #2475, an extended paid leave of absence, effective March 6, 2017 through March 24, 2017 and an unpaid FMLA leave of absence, effective March 27, 2017 through April 18, 2017, with an expected return date of April 24, 2017.

H. Retirement – Primary School Certificated Staff (Ocean City Representatives Only)

The Board accepts with deep regret the retirement of Jane Leavens, Primary School Elementary School Teacher, effective as of July 1, 2017.

**APPROVAL OF MINUTES:**

Motion by Mr. Bauer, seconded by Mr. Braun, the Board of Education approved the minutes of the February 22, 2017 Special Meeting/Finance Committee of the Whole Meeting as presented.

Motion carried with the following votes to abstain: Mr. Evans and Mrs. Olenik-Hipkins.

Motion by Mr. Bauer, seconded by Mrs. Newman, the Board of Education approved the minutes of the February 22, 2017 Regular Meeting as presented.

Motion carried with the following votes to abstain: Mr. Evans and Mrs. Olenik-Hipkins.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

There was no new business.

**PUBLIC COMMENTS:**

There were no public comments.

**BOARD COMMENTS:**

Board comments included accolades for the girls swim team and boys and girls basketball teams for their successful seasons; the upcoming PTA Carnival; condolences to the family of Tyler Onesty; and support for the Board Policies approved at tonight's meeting.

Student Representatives discussed upcoming and recent high school student events including OC's Got Talent; the spring musical production of *Bye Bye Birdie*, Pi Day and Mr. OCHS.

**BOARD PRESIDENT COMMENTS:**

President Clark thanked District staff for their work on the budget and reminded Board members of the upcoming Ocean City Education Foundation grant award ceremony to be held at the High School.

**ADDITIONAL PUBLIC COMMENT:**

President Clark opened the meeting to public comment.

Ms. Rachel Holloway addressed the Board regarding her recently opened business for before and after care for children. Ms. Holloway addressed transportation related to students attending Ocean City Schools.

**EXECUTIVE SESSION:**

There was no Executive Session.

**ADJOURNMENT:**

Motion by Mrs. Newman, seconded by Mr. Bauer and carried unanimously to adjourn the meeting at 8:04 p.m.

Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

/sp