

MINUTES OF REGULAR MEETING
JANUARY 25, 2017

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, January 25, 2017 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ADMINISTRATION OF OATH OF OFFICE TO OCEAN CITY BOARD REPRESENTATIVES:

Fran Newman and Andrea Olenik-Hipkins for one-year terms.

TERM OF BOARD MEMBERS:

Upper Township Board Representatives

Fran Newman

Term Expires in 2018

Andrea Olenik-Hipkins

Term Expires in 2018

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Michael James, Fran Newman, Andrea Olenik-Hipkins, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City and Student Representative Hiba Ahmad. Members absent were Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister and Student Representative Matthew Edwards. There were approximately five members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments on agenda items only.

SUPERINTENDENT'S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Informational Items

Fire Drills

Ocean City High School	December 13, 2016
Ocean City Intermediate School	December 23, 2016
Ocean City Primary School	December 20, 2016

Security Drills

Ocean City High School	December 14, 2016
Ocean City Intermediate School	December 16, 2016
Ocean City Primary School	December 14, 2016

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
Mr. Oves gave a report of the Committee meeting.

Motion by Mr. Oves, seconded by Mr. Bauer, and carried unanimously, except as noted below, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”

2. Curriculum and Student Affairs

A. High School Field Trip Requests

The Board approves the attached High School Field Trip list.

B. Research Project by High School Staff Member

The Board approves a High School graduate program research project that will involve student participation in weekly meetings covering topics related to “Stress Management for Advanced Placement Students.” This request is being made in accordance with Board Policy #3245, Research Projects by Staff Members.

C. Harassment, Intimidation and Bullying-Investigations, Trainings and Programs (HIB-ITP)

The Board acknowledges the submission of the attached HIB-ITP Report occurring from July 1, 2016 – December 31, 2016 to the New Jersey Department of Education.

D. Electronic Violence and Vandalism Reporting System (EVVRS)

The Board acknowledges the submission of the attached EVVRS incidents occurring from September 1, 2016 – December 31, 2016 to the New Jersey Department of Education.

Informational Items

Out-of-School Suspension Reports for December 2016

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
In Mrs. McAlister’s absence, Dr. Taylor gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board ratifies the payment of bills for January 2017 in the amount of \$4,930,345.53.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for November 2016 and December 2016.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for November 2016 and December 2016. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for November 2016 and December 2016.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the January 2017 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for November 2016 and December 2016.

F. Joint Transportation Agreement

The Board approves the 2016-2017 Joint Transportation Agreement with the Greater Egg Harbor Regional High School District Board of Education. Ocean City (host) will transport one GEHR-Somers Point (joiner) student, along with seven Ocean City students, to Cape May County Special Services on Route No. CMCSS1 starting January 3, 2017 to June 30, 2017, at a joiner cost of \$4,810.28.

G. Funding from UT and OC MAC 2016-17

The Board accepts funding for the Ocean City High School for the 2016-17 school year from the Upper Township and Ocean City Municipal Alliance Committee (UT & OC MAC) as follows:

Intramural Program	\$400.00
Student Coalition Against Tobacco	\$400.00
Students Against Destructive Decisions	\$400.00
Drug Awareness and Prevention, 2016 Red Ribbon Week	\$350.00

H. Nonpublic Security Aid Entitlement

The Board authorizes the purchase of security services, equipment, or technology for Westminster Christian Academy pursuant to the Nonpublic School Security Statute, PL2016, Chapter 49 and 18A:58-37.8 et seq. The purchase in the amount of \$1878.39 from Clear Light Sales, LLC represents the agreed upon expenses after a consultation on December 12, 2016. Funds have been allocated by the New Jersey Department of Education, Office of Interdistrict Choice & Nonpublic Schools. Westminster hereby acknowledge that they are forfeiting any right to remaining funds in the amount of \$621.61 which will be returned to the State after completion of the Nonpublic Project Report.

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes for the 2016-17 school year.

B. Retirement – District Supportive Staff

The Board accepts with deep regret the retirement of Nancy Hurley, special education aide, effective as of July 1, 2017.

C. Resignation – District Supportive Staff

The Board accepts the resignation of Shane Graves, special education aide and High School assistant boys' crew coach, effective as of January 9, 2017.

D. New Hires – Interim District Supportive Staff

The Board approves the following interim special education aides:

Frank Sicurella, interim special education aide, effective January 30, 2017 through June 30, 2017, at step 1, 7 hours per day, \$20,892 (pro-rated) (includes \$600 educational stipend).

Thomas Marshall, interim special education aide, effective January 30, 2017 through June 30, 2017, at step 1, 7 hours per day, \$20,892 (pro-rated) (includes \$600 educational stipend).

Motion carried with the following vote to abstain: Mr. Oves.

E. Statement of Assurance (Attachment #4.E)

The Board approves the attached January Statement of Assurance listing the paraprofessional staff and their titles for the 2016-17 school year.

F. Tenure – High School Certificated Staff

The Board approves the granting of tenure to Daniel Weaver, High School Science Teacher, effective April 10, 2017.

G. Leave of Absence – District Supportive Staff (Attachment #4.G)

The Board approves employee #1105, a paid leave of absence, effective ½ day December 19, 2016 through ½ day January 11, 2017 and an unpaid FMLA leave of absence, effective ½ day January 11, 2017 through on or before March 20, 2017, with an expected return date of March 21, 2017.

H. Revised/Extended Leaves of Absence – High School Certificated Staff (Attachment #4.H)

The Board approves the following revised/extended leaves of absence:

Employee #0066, an extended paid leave of absence, effective January 3, 2017 through January 13, 2017, returning to work ½ days, effective January 17, 2017 through February 16, 2017, with an expected return to full-time service date of February 17, 2017.

Employee #0204, an extended paid leave of absence, effective January 3, 2017 through February 28, 2017, with an expected return date of March 1, 2017.

Employee #3489, a revised paid leave of absence, effective January 3, 2017 through January 30, 2017, an unpaid FMLA leave of absence, effective January 31, 2017 through February 10, 2017, and an unpaid FMLA/NJFLA leave of absence, effective February 13, 2017 through on or before April 7, 2017, with an expected return date of April 10, 2017.

Employee #0679, an extended paid leave of absence, effective January 11, 2017 through February 6, 2017, with an expected return date of February 7, 2017.

I. Extension for Short-Term Leave Replacement – High School Certificated Staff

The Board ratifies Daniel Murray, short-term leave replacement High School Teacher of Social Studies, an extension through on or before February 6, 2017, at a stipend of \$160 per diem.

J. High School Coaches, Volunteers and Stipends for the 2016-17 School Year (Attachment #4.J)
The Board approves the attached High School coaches, volunteers and stipends for the 2016-17 school year.

K. High School Coaches and Stipends* for the 2017-18 School Year (Attachment #4.K)
The Board approves the attached High School coaches and stipends for the 2017-18 school year.

*stipends pending negotiations

- Negotiations Committee Report – Mr. Bauer, Chairperson
Mr. Bauer gave a report of the Committee meeting.

5. Policy

A. Policies – 1st Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

New Policies

2415.30 Title I – Educational Stability for Children in Foster Care (M)
2418 Section 504 of the Rehabilitation Act of 1973 – Students (M)

Revised Policies

1510 Americans with Disabilities Act (M)
5116 Education of Homeless Children
8330 Student Records (M)

Revised Regulation

1510 Americans with Disabilities Act (M)

New Regulation

2418 Section 504 of the Rehabilitation Act of 1973 – Students (M)

- Policy Committee Report – Mrs. Prettyman, Chairperson
Mrs. Prettyman gave a report of the Committee meeting.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
In Ms. Gallelli-Keyes absence, Dr. Taylor gave a report of the Committee meeting.

Motion by Mr. Bauer, seconded by Mr. Braun, and carried unanimously, except as noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School:

Requested By: Upper Township/Ocean City Warrior Lacrosse
Use: Lacrosse Practices
Dates/Times: March 9 – May 25, 2017 (Thurs), 5:00PM-7:30PM
Room: OCIS Fields
Fee: No charge

Motion carried with the following vote to abstain: Mr. Braun.

2. Curriculum and Student Affairs

E. Intermediate School Field Trip Requests (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

F. Intermediate School Grant Application Submission (Ocean City Representatives Only)

The Board authorizes the Intermediate School's submission of one grant application to the Artists in Education Residency Grant Program. The grant would provide effective teacher professional development in the art program, and work together with a teaching artist to create an impact on our school and community through the arts.

G. Primary School Field Trip Requests (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

H. Primary School Grant Application Submission (Ocean City Representatives Only)

The Board authorizes the Primary School's submission of one grant application to the First Book National Book Bank Grant Program. The grant would provide all Kindergarten students with free books in an effort to make sure students have access to the resources they need to be successful.

3. Finance

I. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the Ocean City PTA for the Primary and Intermediate Schools:

<u>Primary School</u>	
Atlanticare CAP Program	\$1,664.00
<u>Intermediate School</u>	
Ceramic Art Supplies	\$1,085.32
Track & Field/Cross Country	\$1,824.79

Motion carried with the following vote to abstain: Mr. Braun.

J. Grant Award (Ocean City Representatives Only)

The Board accepts the AtlantiCare Sustainable Edible School Garden grant award in the amount of \$800 for the Primary School.

Personnel (All motions are upon Superintendent's recommendation:)

L. Intermediate School Coaches and Stipends* for the 2017-18 School Year (Attachment #4.L) (Ocean City Representatives Only)

The Board approves the attached Intermediate School coaches and stipends for the 2017-18 school year.

M. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.M) (Ocean City Representatives Only)

The Board approves employee #1374, a paid leave of absence, effective January 3, 2017 through February 17, 2017, with an expected return date of February 21, 2017.

N. Leave of Absence – Primary School Certificated Staff (Attachment #4.N) (Ocean City Representatives Only)

The Board approves employee #2427, a paid leave of absence, effective March 31, 2017 through May 12, 2017, and an FMLA/NJFLA leave of absence, effective May 15, 2017 through June 2, 2017, with an expected return date of June 5, 2017.

*stipends pending negotiations

APPROVAL OF MINUTES:

Motion by Mrs. Newman, seconded by Mr. Whelan, the Board of Education approved the minutes of the December 14, 2016 Special Meeting/Finance Committee of the Whole Meeting as presented.

Motion carried with the following votes to abstain: Mr. Braun, Mr. James and Mrs. Olenik-Hipkins.

Motion by Mrs. Newman, seconded by Mr. Bauer, the Board of Education approved the minutes of the December 14, 2016 Regular Meeting as presented.

Motion carried with the following votes to abstain: Mr. Braun, Mr. James and Mrs. Olenik-Hipkins.

Motion by Mrs. Newman, seconded by Mr. Oves, the Board of Education approved the minutes of the December 19, 2016 Special Meeting and Executive Session as presented.

Motion carried with the following votes to abstain on the Special Meeting minutes: Mr. Bauer, Mr. Braun and Mrs. Olenik-Hipkins.

Motion carried with the following vote to abstain on the Executive Session minutes: Mrs. Prettyman.

Motion by Mr. Bauer, seconded by Mr. James, the Board of Education approved the minutes of the January 4, 2017 Reorganization/Regular Meeting as presented.

Motion carried with the following votes to abstain: Mrs. Olenik-Hipkins and Mrs. Prettyman.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

There was no new business.

PUBLIC COMMENTS:

There were no public comments.

BOARD COMMENTS:

Board comments included a reminder for the upcoming New Jersey School Boards Association security summit to be held at Ocean City High School; timing for May student recognition; and an upcoming wrestling booster benefit.

Student Representative discussed Student Council holding a “yoga night” and the newly formed OC Life 21 program. Upcoming student events were also discussed by Miss Ahmad.

BOARD PRESIDENT COMMENTS:

There were no Board President comments.

EXECUTIVE SESSION:

There was no Executive Session.

PRESENTATIONS:

President Clark introduced Cape May County Freeholder Marie Hayes who acknowledged members of the Board of Education in honor of School Board Recognition Month.

ADJOURNMENT:

Motion by Mrs. Newman, seconded by Mr. James and carried unanimously to adjourn the meeting at 7:44 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp