

**Ocean City Board of Education  
Special Meeting Agenda  
Wednesday, December 19, 2016  
5:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only)
  - NONE
- J. Approval of Minutes
  - 1. Special Meeting /Finance Committee of the Whole – November 16, 2016 (Attachment #J.1)
  - 2. Regular Meeting – November 16, 2016 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Ocean City Board of Education  
**FROM:** **Dr. Kathleen Taylor, Superintendent of Schools**  
**RE:** December 19, 2016 Special Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings and Grounds**

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Rowan University  
Use: Intra-squad Scrimmage  
Dates/Times: August 19, 2017 (Sat), 8:00AM-1:00PM  
Rooms: Locker Rooms and Exterior Rest Rooms  
Fee: No charge

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Requested By: National Multiple Sclerosis Society  
Use: Bike to Shore Ride 2017  
Dates/Times: September 22, 2017 (Fri), 8:00AM-5:00PM – set up  
September 23, 2017 (Sat), 8:00AM-10:00PM - event  
September 24, 2017 (Sun), 3:00AM-12:00PM - event  
Rooms: Auxiliary Gym (in the event of rain), Cafeteria and Kitchen  
Fee: \$4,375.00

Informational Items

Fire Drills

Ocean City High School	November 14, 2016
Ocean City Intermediate School	November 2, 2016
Ocean City Primary School	November 15, 2016

Security Drills

Ocean City High School	November 17, 2016
Ocean City Intermediate School	November 21, 2016
Ocean City Primary School	November 16, 2016

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

## 2. Curriculum and Student Affairs

A. High School Field Trip Request (Attachment #2.A)

The Board approves the attached High School Field Trip list.

B. Program of Studies - High School (Attachment #2.B)

The Board approves the attached High School Program of Studies for the 2017-18 school year.

C. Elementary and Secondary Education Act (ESEA) Action Plan

The Board approves the submission to the County Office the District, High School and Intermediate School action plans to increase the student participation rate in state assessments.

D. Harassment, Intimidation, and Bullying (HIB) Case Finding (Attachment #2.D)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for November 2016

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

### 3. Finance

A. Bill List (Attachment #3.A)

The Board ratifies the payment of bills for December 2016 in the amount of \$3,379,821.92.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2016.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for October 2016. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2016.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the December 2016 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. 2015-16 Annual School District Audit

After reviewing and discussing the annual School District Audit with the auditor, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor's Management Report on Administrative Findings - Financial, Compliance and Performance for the 2015-16 school year as prepared by Ford, Scott and Associates, LLC. There are no audit findings.

F. Donation

The Board accepts a donation of supplies to make peanut butter and jelly sandwiches for the Atlantic City Rescue Mission from Aramark. Students from the Ocean City Intermediate School PB&J Club and Ocean City High School Key Club will join and prepare the sandwiches. The approximate value of the donation is \$100.

- Discussion

**4. Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event Workers (Attachment #4.A) – roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2016-17 school year.

B. New Hire – District Supportive Staff – roll call vote

The Board approves Raymond Conover, special education aide, effective January 3, 2017 through June 30, 2017, step 1, 7 hours per day, \$20,892 (pro-rated) (includes \$600 educational stipend).

C. New Hire – District Supportive Staff – roll call vote

The Board approves Jordan Caplan, special education aide, effective January 3, 2017 through June 30, 2017, step 1, 7 hours per day, \$20,892 (pro-rated) (includes \$600 educational stipend).

D. High School Coaches, Stipends and Volunteers (Attachment #4.D) – roll call vote

The Board approves the attached High School coaches, stipends and volunteers for the 2016-17 school year.

E. Extended Leave of Absence – High School Certificated Staff (Attachment #4.E) – roll call vote

The Board approves employee #0204, an extended paid leave of absence from November 29, 2016 through December 23, 2016, with an expected return date of January 3, 2017.

F. Extension for Short-Term Leave Replacement – High School Certificated Staff – roll call vote

The Board ratifies George Plamantouras, short-term leave replacement High School teacher, an extension through December 2, 2016, at a stipend of \$160 per diem.

G. Short-Term Leave Replacement – High School Certificated Staff – roll call vote

The Board approves Daniel Murray, short-term leave replacement High School Teacher of Social Studies, effective December 15, 2016 through January 10, 2017, at a stipend of \$160 per diem.

H. Short-Term Leave Replacement – High School Certificated Staff – roll call vote

The Board approves Linda Spengler, short-term leave replacement High School Teacher of Family and Consumer Science, effective January 9, 2017 through on or before April 7, 2017, at a stipend of \$160 per diem (pending criminal history approval).

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

**5. Policy**

A. QSAC Equivalency Application (Attachment #5.A)

The Board authorizes the District's submission of the QSAC Equivalency Application.

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

**6. District Communications**

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson