

**Ocean City Board of Education
Regular Meeting Agenda
Wednesday, December 14, 2016
7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. High School 2017-2018 Program of Studies
 - 2. Student Achievement Results for 2015-2016
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.D, 3.G, 4.I, 4.J, 4.K and 4.L)
- J. Approval of Minutes
 - 1. Special Meeting /Finance Committee of the Whole – November 16, 2016 (Attachment #J.1)
 - 2. Regular Meeting – November 16, 2016 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: **Dr. Kathleen Taylor, Superintendent of Schools**
RE: December 14, 2016 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Rowan University
Use: Intra-squad Scrimmage
Dates/Times: August 19, 2017 (Sat), 8:00AM-1:00PM
Rooms: Locker Rooms and Exterior Rest Rooms
Fee: No charge

Requested By: National Multiple Sclerosis Society
Use: Bike to Shore Ride 2017
Dates/Times: September 22, 2017 (Fri), 8:00AM-5:00PM – set up
September 23, 2017 (Sat), 8:00AM-10:00PM - event
September 24, 2017 (Sun), 3:00AM-12:00PM - event
Rooms: Auxiliary Gym (in the event of rain), Cafeteria and Kitchen
Fee: \$4,375.00

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School:

Requested By: South Jersey Sports League
Use: Adult Dodgeball
Dates/Times: January 17, 2017 – March 14, 2017 (Tues), 8:30PM-10:00PM
Room: Gym
Fee: \$945.00

Informational Items

Fire Drills

Ocean City High School November 14, 2016
Ocean City Intermediate School November 2, 2016
Ocean City Primary School November 15, 2016

Security Drills

Ocean City High School	November 17, 2016
Ocean City Intermediate School	November 21, 2016
Ocean City Primary School	November 16, 2016

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Student Affairs

- A. High School Field Trip Request (Attachment #2.A)
The Board approves the attached High School Field Trip list.
- B. Program of Studies - High School (Attachment #2.B)
The Board approves the attached High School Program of Studies for the 2017-18 school year.
- C. Elementary and Secondary Education Act (ESEA) Action Plan
The Board approves the submission to the County Office the District, High School and Intermediate School action plans to increase the student participation rate in state assessments.
- D. Intermediate School Field Trip Request (Attachment #2.D) (Ocean City Representatives Only)
The Board approves the attached Intermediate School Field Trip list.
- E. Harassment, Intimidation, and Bullying (HIB) Case Finding (Attachment #2.E)
The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for November 2016

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for December 2016 in the amount of \$3,379,821.92.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2016.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for October 2016. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2016.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the December 2016 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. 2015-16 Annual School District Audit

After reviewing and discussing the annual School District Audit with the auditor, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor's Management Report on Administrative Findings - Financial, Compliance and Performance for the 2015-16 school year as prepared by Ford, Scott and Associates, LLC. There are no audit findings.

F. Donation

The Board accepts a donation of supplies to make peanut butter and jelly sandwiches for the Atlantic City Rescue Mission from Aramark. Students from the Ocean City Intermediate School PB&J Club and Ocean City High School Key Club will join and prepare the sandwiches. The approximate value of the donation is \$100.

G. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the Intermediate and Primary Schools from the Ocean City PTA:

Intermediate School

Rhinoskin Playground Balls	\$101.70
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Primary School

Disposable Aprons	\$ 135.86
22 Ergo Seats	\$1,765.50
6 iPad Microphones for 2 nd Grade Teachers	\$ 101.70
Spot Classroom Rug	\$ 279.99
Field Trip Buses	\$3,136.00

- Discussion

4. **Personnel** (All motions are upon Superintendent's recommendation:)

- A. Substitutes and Sporting Event Workers (Attachment #4.A) – roll call vote
The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2016-17 school year.
- B. New Hire – District Supportive Staff – roll call vote
The Board approves Raymond Conover, special education aide, effective January 3, 2017 through June 30, 2017, step 1, 7 hours per day, \$20,892 (pro-rated) (includes \$600 educational stipend).
- C. New Hire – District Supportive Staff – roll call vote
The Board approves Jordan Caplan, special education aide, effective January 3, 2017 through June 30, 2017, step 1, 7 hours per day, \$20,892 (pro-rated) (includes \$600 educational stipend).
- D. High School Coaches, Stipends and Volunteers (Attachment #4.D) – roll call vote
The Board approves the attached High School coaches, stipends and volunteers for the 2016-17 school year.
- E. Extended Leave of Absence – High School Certificated Staff (Attachment #4.E) – roll call vote
The Board approves employee #0204, an extended paid leave of absence from November 29, 2016 through December 23, 2016, with an expected return date of January 3, 2017.
- F. Extension for Short-Term Leave Replacement – High School Certificated Staff – roll call vote
The Board ratifies George Plamantouras, short-term leave replacement High School teacher, an extension through December 2, 2016, at a stipend of \$160 per diem.
- G. Short-Term Leave Replacement – High School Certificated Staff – roll call vote
The Board approves Daniel Murray, short-term leave replacement High School Teacher of Social Studies, effective December 15, 2016 through January 10, 2017, at a stipend of \$160 per diem.
- H. Short-Term Leave Replacement – High School Certificated Staff – roll call vote
The Board approves Linda Spengler, short-term leave replacement High School Teacher of Family and Consumer Science, effective January 9, 2017 through on or before April 7, 2017, at a stipend of \$160 per diem (pending criminal history approval).
- I. Intermediate School After-School Extended Support Program Teachers – roll call vote (Ocean City Representatives only)
The Board approves the following after-school extended support program teachers, at \$30 per hour, total program not to exceed 150 hours, for a total of \$4,500:
Jordan Caplan Megan Ward
Patricia Gallagher Amber Wira
Jessica Kriegner
- J. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.J) – roll call vote (Ocean City Representatives Only)
The Board approves employee #2592, a paid FMLA intermittent leave of absence, effective December 12, 2016 through March 31, 2017.

K. Leave of Absence – Primary School Certificated Staff (Attachment #4.K) – roll call vote (Ocean City Representatives only)

The Board approves employee #0515, a paid leave of absence, effective January 6, 2017 through February 3, 2017, with an expected return date of February 6, 2017.

L. Primary School Externship Practicum Placement – roll call vote (Ocean City Representatives Only)

The Board approves the following Primary School externship practicum placement for the 2016-17 winter/spring semesters:

Stockton University

Name: Kimberly White

Placement: Kathleen Yates, Speech Language Specialist

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. QSAC Equivalency Application (Attachment #5.A)

The Board authorizes the District's submission of the QSAC Equivalency Application.

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson