

**Ocean City Board of Education
Regular Meeting Agenda
Wednesday, October 19, 2016
7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Public Comments (on Agenda Items Only)
- F. Presentations
 - 1. OCHS Academic Awards
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions 2.C, 2.D, 2.E, 2.F, 3.G, 3.H, 3.I, 4.H, 4.I, 4.J, 4.K and 4.L)
- J. Approval of Minutes
 - 1. Regular Meeting – September 28, 2016 (Attachment J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: **Dr. Kathleen Taylor, Superintendent of Schools**
RE: October 19, 2016 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: Aramark
Use: Prep for NJSBA Conference
Dates/Times: October 24-26, 2016 (Mon-Wed), 8:00AM-5:00PM
Room: Kitchen
Fee: \$810.00

Requested By: City of Ocean City Recreation Department
Use: Men's Basketball League
Date/Times: October 26, 2016 (Wed), 6:30PM-10:00PM
Room: Main Gym
Fee: No charge

Requested By: Ocean City Jr. Wrestling
Use: Board Meetings
Dates/Times: December 6, 2016, January 10, 2017, February 7, 2017 and February 28, 2017 (Tues), 6:00PM-6:30PM
Room: Classroom C105
Fee: No charge

Requested By: City of Ocean City
Use: Dr. Martin Luther King Program
Date/Times: January 14, 2017 (Sat), 8:00AM-4:00Pm
Room: Auditorium, Cafeteria and Kitchen
Fee: No charge

Informational Items

Fire Drills

Ocean City High School	September 12, 2016
Ocean City Intermediate School	September 8, 2016
Ocean City Primary School	September 13, 2016

Security Drills

Ocean City High School	September 14, 2016
Ocean City Intermediate School	September 14, 2016
Ocean City Primary School	September 14, 2016

School Bus Emergency Evacuation Drills (Attachment)

Ocean City High School	October 4, 2016
Ocean City Intermediate School	October 4, 2016
Ocean City Primary School	October 4, 2016

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Student Affairs

A. High School Field Trip Request (Attachment #2.A)

The Board approves the attached High School Field Trip list.

B. High School After-School Student Athletic Trainer Club

The Board approved a High School Student Athletic Trainer Club. The program will help students interested in pursuing degrees in the health sciences and will be limited to students in 11th and 12th grades. The Club will be overseen by one volunteer advisor for the 2016-17 school year; therefore, there is no cost to the Board.

C. Intermediate School Grant Application Submission (Ocean City Representatives Only)

The Board authorizes the Intermediate School's submission of two grant applications, one to *Digital Wish* and one to *Donor Choose*. Both grant applications are to provide the Language Arts and Social Studies Departments with Chromebooks and carts/docking stations to achieve the 1:1 device status.

D. Intermediate School Field Trip Request (Attachment #2.D) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

E. Intermediate School Extended Support Program for Students (Ocean City Representatives Only)

The Board approves the Afterschool Help Program for Students in grades 4-8. The Program will run from mid-January to mid-April 2017. The cost of the Program is for 10 teachers @\$30/hour, not to exceed 150 hours or a total of \$4,500.

F. Primary School Grant Application Submission (Ocean City Representatives Only)

The Board authorizes the Primary School's submission of the Title I Arts – Integration Pilot Program 17 AY07-H02 Grant. The grant will enable the Primary School to investigate and apply various research-based arts-integration techniques that serve as intervention strategies leading to increased student achievement and school improvement.

Informational Items (Attachments)

Out-of-School Suspension Reports for September 2016

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for October 2016 in the amount of \$2,304,498.77.

B. Travel & Expense Reimbursement (Attachment #3.B)

The Board approves the October 2016 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Food Service Report (Attachment #3.C)

The Board accepts the Food Service Monthly Finance Report for September 2016.

D. Comprehensive Maintenance Plan and Form M-1 (Attachment #3.D)

The Board approves the 2016-17 Comprehensive Maintenance Plan and the annual Maintenance Budget Amount Worksheet (Form M-1) and authorizes the School Business Administrator to file the plan and worksheet with the County Office per N.J.A.C. 6A:26A.

E. US Communities Governmental Purchasing Alliance

The Board authorizes the lease of photocopiers to be obtained from Keystone Digital Imaging, Inc. (KDI) in accordance with the U.S. Communities Government Purchasing Alliance (“U.S. Communities”) and The Fairfax County, Virginia contract for Multifunction Devices / Managed Print Services, Number 4400003732. The School Business Administrator is authorized to issue a purchase order(s) for said photo copiers in accordance with the terms of the U.S. Communities & Fairfax County, Virginia contract Number 4400003732 as authorized by N.J.S.A. 52:34-6.2(b), PL 2011, c 139 and New Jersey Division of Local Government Services (DLGS) Local Finance Notice LFN 2012-10. The lease is a 60 month term for 23 Savin copiers with a monthly lease payment of \$2,698. Usage is billed on a cost per copy basis.

F. Grant Award

The Board accepts the 2016 BASF Science Education Grant in the amount of \$5,000 awarded to the High School for their proposal for Implementing a Comprehensive Marine Academy and their efforts to foster students’ interest in the sciences.

G. Tuition Contract Agreement (Ocean City Representatives Only)

The Board approves the 2016-17 Tuition Contract Agreement with the Lower Township Board of Education for one grade 5 student placed in a DCP&P resource family home and attending Lower Township Elementary School District effective September 6, 2016 in the amount of \$1,195.70 per month.

H. Donation (Ocean City Representatives Only)

The Board accepts a \$500 donation to the Intermediate School Student Activities Account/Boys and Girls Track teams from Parkhurst Distributing Company, Inc.

I. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the Ocean City PTA for the Intermediate and Primary Schools:

Intermediate School

Franklin Institute Assembly	\$525.00
Heavy Duty Laminator	\$345.19
Olympus Digital Voice	\$ 84.78

Primary School

Map in the Spanish Classroom	\$ 253.95
8 Computer Robots	\$1,283.60
3D Printing Filaments	\$ 266.97

- Discussion

4. **Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event Workers (Attachment #4.A) – roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2016-17 school year.

B. New Job Descriptions (Attachment #4.B) – roll call vote

The Board approves the attached job descriptions for the following:

- Event Cashier
- Event Ticket Collector
- Event Security Person
- Event Site Manager
- Co-Curricular Activity/Club Advisor
- Co-Curricular Activity Volunteer Advisor

C. Superintendent's Goals – roll call vote

The Board approves the following Superintendent's goals, which have been approved by the Interim Executive County Superintendent, for the 2016-17 school year:

- Goal # 1 – To improve the School District's cyber-security profile and preparedness rating by one category on the Consortium for School Networking Security Rubric and Planning Grid.
- Goal # 2 – To examine a wide-range of digital tools and practices in order to develop a digital migration plan designed to strengthen students' learning experiences and improve educational outcomes.
- Goal # 3 – To address and establish learning patterns in closing the achievement gap of students in grades 3rd – 8th.

D. High School Coach and Stipend – roll call vote

The Board approves Daniel Calhoun, assistant wrestling coach, at a stipend of \$5,135, for the 2016-17 school year.

E. High School Volunteer Coach – roll call vote

The Board approves Dane Tabano, volunteer wrestling coach, for the 2016-17 school year.

F. High School Volunteer Co-Curricular Activity Club Advisor – roll call vote

The Board approves Beth Kelly, as a volunteer co-curricular activity club advisor for the Student Athletic Trainer Club, for the 2016-17 school year.

G. Leave of Absence – High School Supportive Staff (Attachment #4.G) – roll call vote

The Board approves employee #2229, a paid leave of absence, effective September 29, 2016 through October 13, 2016 and a FMLA unpaid leave of absence, effective October 14, 2016 through October 31, 2016, with an expected return date of November 1, 2016.

H. Revised Leave of Absence – Intermediate School Certificated Staff (Attachment #4.H)– roll call vote (Ocean City Representatives Only)

The Board approves employee #2903, a revised FMLA/NJFLA intermittent leave of absence, effective October 12, 2016 through October 25, 2016, December 9, 2016 through December 15, 2016, and January 2, 2017 through January 6, 2017.

- I. Intermediate School Site Monitor and Stipend – roll call vote (Ocean City Representatives Only)
The Board approves Andrew Benfer, Intermediate School site monitor for the Intermediate School Theater Camp 2-week program, at a stipend of \$30 per hour, not to exceed a total of 5-7 hours per week.
- J. Primary School Site Monitors and Stipends – roll call vote (Ocean City Representatives Only)
The Board approves Jennifer DeVlieger and Francesca Siligrini, Primary School site monitors for the Primary School Theater Camp 2-week program, at a stipend of \$30 per hour, not to exceed a total of 5-7 hours per week.
- K. Primary School EASE Program / After School Parental Involvement Teachers and Stipends (Attachment #4.K) – roll call vote (Ocean City Representatives Only)
The Board approves the attached Primary School EASE Program / After School Parental Involvement teachers at a stipend of \$30 per hour, total program not to exceed 630 hours, or a total of \$18,900. All expenses will be paid for with FY2017 NCLB, Title I funding.
- L. Primary School Co-Curricular Activity Club Advisors and Stipends – roll call vote (Ocean City Representatives Only)
The Board revises the co-curricular activity club advisor for the Primary School Newspaper Club from Francesca Siligrini, level 1, at a stipend of \$1,798 to co-advisors Francesca Siligrini and Randall Kohr, ½ of level 1, at a stipend of \$899 each.
- Discussion
 - Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policy – 1st Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- 9182 Co-Curricular Activity/Club Volunteer

B. QSAC District Performance Review (Attachment #5.B)

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) District Performance Review for the 2016-17 school year for the following categories for the New Jersey Department of Education:

Instruction and Program	89%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

C. QSAC Statement of Assurance (Attachment #5.C)

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for the 2016-17 school year for the following categories to the New Jersey Department of Education.

Instruction and Program	100%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson