

**MINUTES OF REGULAR MEETING**  
**OCTOBER 19, 2016**

**CALL TO ORDER**

The Regular meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, October 19, 2016 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were Jon Batastini, H. James Bauer, Kristie Chisholm, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City and Student Representatives Hiba Ahmad and Matthew Edwards. There were approximately 22 members of the public present.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

There were no public comments on agenda items only.

**PRESENTATIONS:**

Dr. Taylor, along with Dr. Jamison, presented academic awards for Ocean City High School students.

**SUPERINTENDENT’S REPORT:**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

*Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”*

**1. Buildings and Grounds**

A. Use of Facilities

The Board approves the following request for the use of the High School:

|               |  |
|---------------|--|
| Requested By: | Aramark                                      |
| Use:          | Prep for NJSBA Conference                    |
| Dates/Times:  | October 24-26, 2016 (Mon-Wed), 8:00AM-5:00PM |
| Room:         | Kitchen                                      |
| Fee:          | \$810.00                                     |

-----

Requested By: City of Ocean City Recreation Department  
Use: Men's Basketball League  
Date/Times: October 26, 2016 (Wed), 6:30PM-10:00PM  
Room: Main Gym  
Fee: No charge

---

Requested By: Ocean City Jr. Wrestling  
Use: Board Meetings  
Dates/Times: December 6, 2016, January 10, 2017, February 7, 2017 and February 28, 2017  
(Tues), 6:00PM-6:30PM  
Room: Classroom C105  
Fee: No charge

---

Requested By: City of Ocean City  
Use: Dr. Martin Luther King Program  
Date/Times: January 14, 2017 (Sat), 8:00AM-4:00Pm  
Room: Auditorium, Cafeteria and Kitchen  
Fee: No charge

### Informational Items

#### Fire Drills

|                                |                    |
|--------------------------------|--------------------|
| Ocean City High School         | September 12, 2016 |
| Ocean City Intermediate School | September 8, 2016  |
| Ocean City Primary School      | September 13, 2016 |

#### Security Drills

|                                |                    |
|--------------------------------|--------------------|
| Ocean City High School         | September 14, 2016 |
| Ocean City Intermediate School | September 14, 2016 |
| Ocean City Primary School      | September 14, 2016 |

#### School Bus Emergency Evacuation Drills (Attachment)

|                                |                 |
|--------------------------------|-----------------|
| Ocean City High School         | October 4, 2016 |
| Ocean City Intermediate School | October 4, 2016 |
| Ocean City Primary School      | October 4, 2016 |

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson  
No report.

## **2. Curriculum and Student Affairs**

### **A. High School Field Trip Request**

The Board approves the attached High School Field Trip list.

### **B. High School After-School Student Athletic Trainer Club**

The Board approved a High School Student Athletic Trainer Club. The program will help students interested in pursuing degrees in the health sciences and will be limited to students in 11<sup>th</sup> and 12<sup>th</sup> grades. The Club will be overseen by one volunteer advisor for the 2016-17 school year; therefore, there is no cost to the Board.

Informational Items

Out-of-School Suspension Reports for September 2016

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Committee meeting.

**3. Finance**

A. Bill List (Attachment #3.A)

The Board approves payment of bills for October 2016 in the amount of \$2,304,498.77.

B. Travel & Expense Reimbursement (Attachment #3.B)

The Board approves the October 2016 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Food Service Report (Attachment #3.C)

The Board accepts the Food Service Monthly Finance Report for September 2016.

D. Comprehensive Maintenance Plan and Form M-1 (Attachment #3.D)

The Board approves the 2016-17 Comprehensive Maintenance Plan and the annual Maintenance Budget Amount Worksheet (Form M-1) and authorizes the School Business Administrator to file the plan and worksheet with the County Office per N.J.A.C. 6A:26A.

E. US Communities Governmental Purchasing Alliance

The Board authorizes the lease of photocopiers to be obtained from Keystone Digital Imaging, Inc. (KDI) in accordance with the U.S. Communities Government Purchasing Alliance (“U.S. Communities”) and The Fairfax County, Virginia contract for Multifunction Devices / Managed Print Services, Number 4400003732. The School Business Administrator is authorized to issue a purchase order(s) for said photo copiers in accordance with the terms of the U.S. Communities & Fairfax County, Virginia contract Number 4400003732 as authorized by N.J.S.A. 52:34-6.2(b), PL 2011, c 139 and New Jersey Division of Local Government Services (DLGS) Local Finance Notice LFN 2012-10. The lease is a 60 month term for 23 Savin copiers with a monthly lease payment of \$2,698. Usage is billed on a cost per copy basis.

F. Grant Award

The Board accepts the 2016 BASF Science Education Grant in the amount of \$5,000 awarded to the High School for their proposal for Implementing a Comprehensive Marine Academy and their efforts to foster students’ interest in the sciences.

**4. Personnel (All motions are upon Superintendent’s recommendation:)**

A. Substitutes and Sporting Event Workers (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2016-17 school year.

B. New Job Descriptions (Attachment #4.B)

The Board approves the attached job descriptions for the following:

- Event Cashier
- Event Ticket Collector
- Event Security Person
- Event Site Manager
- Co-Curricular Activity/Club Advisor
- Co-Curricular Activity Volunteer Advisor

C. Superintendent's Goals

The Board approves the following Superintendent's goals, which have been approved by the Interim Executive County Superintendent, for the 2016-17 school year:

- Goal # 1 – To improve the School District's cyber-security profile and preparedness rating by one category on the Consortium for School Networking Security Rubric and Planning Grid.
- Goal # 2 – To examine a wide-range of digital tools and practices in order to develop a digital migration plan designed to strengthen students' learning experiences and improve educational outcomes.
- Goal # 3 – To address and establish learning patterns in closing the achievement gap of students in grades 3<sup>rd</sup> – 8<sup>th</sup>.

D. High School Coach and Stipend

The Board approves Daniel Calhoun, assistant wrestling coach, at a stipend of \$5,135, for the 2016-17 school year.

E. High School Volunteer Coach

The Board approves Dane Tabano, volunteer wrestling coach, for the 2016-17 school year.

F. High School Volunteer Co-Curricular Activity Club Advisor

The Board approves Beth Kelly, as a volunteer co-curricular activity club advisor for the Student Athletic Trainer Club, for the 2016-17 school year.

G. Leave of Absence – High School Supportive Staff (Attachment #4.G)

The Board approves employee #2229, a paid leave of absence, effective September 29, 2016 through October 13, 2016 and a FMLA unpaid leave of absence, effective October 14, 2016 through October 31, 2016, with an expected return date of November 1, 2016.

- Negotiations Committee Report – Mr. Bauer, Chairperson  
No report.

5. **Policy**

A. Policy – 1<sup>st</sup> Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- 9182 Co-Curricular Activity/Club Volunteer

B. QSAC District Performance Review

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) District Performance Review for the 2016-17 school year for the following categories for the New Jersey Department of Education:

|                         |      |
|-------------------------|------|
| Instruction and Program | 89%  |
| Fiscal Management       | 100% |
| Governance              | 100% |
| Operations              | 100% |
| Personnel               | 100% |

C. QSAC Statement of Assurance

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for the 2016-17 school year for the following categories to the New Jersey Department of Education.

|                         |      |
|-------------------------|------|
| Instruction and Program | 100% |
| Fiscal Management       | 100% |
| Governance              | 100% |
| Operations              | 100% |
| Personnel               | 100% |

- Policy Committee Report – Mrs. Prettyman, Chairperson  
Mrs. Prettyman gave a report of the Committee meeting.

6. **District Communications**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
Ms. Gallelli-Keyes gave a report of the Committee meeting.

*Motion by Mr. Bauer, seconded by Mrs. McAlister, and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations by “roll call vote.”*

2. **Curriculum and Student Affairs**

C. Intermediate School Grant Application Submission (Ocean City Representatives Only)

The Board authorizes the Intermediate School’s submission of two grant applications, one to *Digital Wish* and one to *Donor Choose*. Both grant applications are to provide the Language Arts and Social Studies Departments with Chromebooks and carts/docking stations to achieve the 1:1 device status.

D. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

E. Intermediate School Extended Support Program for Students (Ocean City Representatives Only)

The Board approves the Afterschool Help Program for Students in grades 4-8. The Program will run from mid-January to mid-April 2017. The cost of the Program is for 10 teachers @\$30/hour, not to exceed 150 hours or a total of \$4,500.

F. Primary School Grant Application Submission (Ocean City Representatives Only)

The Board authorizes the Primary School's submission of the Title I Arts – Integration Pilot Program 17 AY07-H02 Grant. The grant will enable the Primary School to investigate and apply various research-based arts-integration techniques that serve as intervention strategies leading to increased student achievement and school improvement.

3. **Finance**

G. Tuition Contract Agreement (Ocean City Representatives Only)

The Board approves the 2016-17 Tuition Contract Agreement with the Lower Township Board of Education for one grade 5 student placed in a DCP&P resource family home and attending Lower Township Elementary School District effective September 6, 2016 in the amount of \$1,195.70 per month.

H. Donation (Ocean City Representatives Only)

The Board accepts a \$500 donation to the Intermediate School Student Activities Account/Boys and Girls Track teams from Parkhurst Distributing Company, Inc.

I. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the Ocean City PTA for the Intermediate and Primary Schools:

Intermediate School

|                             |          |
|-----------------------------|----------|
| Franklin Institute Assembly | \$525.00 |
| Heavy Duty Laminator        | \$345.19 |
| Olympus Digital Voice       | \$ 84.78 |

Primary School

|                              |            |
|------------------------------|------------|
| Map in the Spanish Classroom | \$ 253.95  |
| 8 Computer Robots            | \$1,283.60 |
| 3D Printing Filaments        | \$ 266.97  |

4. **Personnel** (All motions are upon Superintendent's recommendation:)

H. Revised Leave of Absence – Intermediate School Certificated Staff (Attachment #4.H) (Ocean City Representatives Only)

The Board approves employee #2903, a revised FMLA/NJFLA intermittent leave of absence, effective October 12, 2016 through October 25, 2016, December 9, 2016 through December 15, 2016, and January 2, 2017 through January 6, 2017.

I. Intermediate School Site Monitor and Stipend (Ocean City Representatives Only)

The Board approves Andrew Benfer, Intermediate School site monitor for the Intermediate School Theater Camp 2-week program, at a stipend of \$30 per hour, not to exceed a total of 5-7 hours per week.

J. Primary School Site Monitors and Stipends (Ocean City Representatives Only)

The Board approves Jennifer DeVlieger and Francesca Siligrini, Primary School site monitors for the Primary School Theater Camp 2-week program, at a stipend of \$30 per hour, not to exceed a total of 5-7 hours per week.

K. Primary School EASE Program / After School Parental Involvement Teachers and Stipends (Attachment #4.K) (Ocean City Representatives Only)

The Board approves the attached Primary School EASE Program / After School Parental Involvement teachers at a stipend of \$30 per hour, total program not to exceed 630 hours, or a total of \$18,900. All expenses will be paid for with FY2017 NCLB, Title I funding.

L. Primary School Co-Curricular Activity Club Advisors and Stipends (Ocean City Representatives Only)

The Board revises the co-curricular activity club advisor for the Primary School Newspaper Club from Francesca Siligrini, level 1, at a stipend of \$1,798 to co-advisors Francesca Siligrini and Randall Kohr, ½ of level 1, at a stipend of \$899 each.

**APPROVAL OF MINUTES:**

Motion by Mrs. Chisholm, seconded by Mr. Holmes, the Board of Education approved the minutes of the September 28, 2016 Regular Meeting as presented.

*Motion carried with the following votes to abstain: Mrs. McAlister and Mr. Clark.*

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

There was no new business.

**PUBLIC COMMENTS:**

Victor Staniec addressed the Board regarding school choice for the 2017-18 school year.

**BOARD COMMENTS:**

Comments included back to school nights for the current school year; the potential of investigating an ROTC program for the high school; and the unveiling of the new school mascot.

**BOARD PRESIDENT COMMENTS:**

President Clark commented on the District's upcoming presentations at the New Jersey School Boards conference being held in Atlantic City.

**EXECUTIVE SESSION:**

There was no Executive Session.

**ADJOURNMENT:**

Motion by Ms. Gallelli-Keyes, seconded by Mrs. Chisholm and carried unanimously to adjourn the meeting at 7:44 p.m.

Respectfully submitted,

---

Timothy E. Kelley  
Business Administrator/  
Board Secretary

/sp