

MINUTES OF REGULAR MEETING
SEPTEMBER 28, 2016

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, September 28, 2016 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Kristie Chisholm, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport and Daniel Tumolo from Sea Isle City. Member absent was Jon Batastini. There were approximately 10 members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Victor Staniec inquired regarding Archery and Gymnastic competitors representing Ocean City High School.

SUPERINTENDENT’S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Oves, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By:	City of Ocean City Recreation Department
Use:	Junior Miss Ocean City Pageant
Date/Times:	September 17, 2016 (Sat), 10:00AM-3:00PM - rehearsal October 21, 2016 (Fri), 5:00PM-8:00PM October 22, 2016 (Sat), 12:00PM-10:00PM
Room:	Auditorium, Community Room (Oct. 22) and Classrooms F105 and F107
Fee:	No charge

Requested By: Ocean City Junior Wrestling
Use: Winter Youth Wrestling
Dates/Times: November 7, 2016-March 2, 2017* (Mon-Thurs), 6:00PM-8:00PM
*not available when school is closed (11/10, 11/24, 12/26, 12/27, 12/28, 12/29, 1/2, 1/16 and 2/20) or during High School home wrestling matches
Room: Wrestling Room
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Parents Meeting
Date/Time: November 15, 2016 (Tues), 6:00PM-6:30PM
Room: Classroom C108
Fee: No charge

Requested By: First Night Ocean City
Use: New Year's Celebration
Date/Times: December 31, 2016 (Sat), 2:00PM-Midnight – set up and event
Rooms: Community Room, Auditorium, Main Gym, Auxiliary Gym, Observatory, Cafeteria, Kitchen and Observatory (8:00PM-10:00PM)p
Fee: No charge

Requested By: New Jersey School Boards Association
Use: CMCSBA Meetings
Dates/Times: January 31, 2017 (Tues) and March 29, 2017 (Wed), 6:00PM-9:00PM
Room: Library
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Junior Wrestling Tournament
Dates/Times: March 4, 2017 (Sat), 1:00PM-3:00PM – set up
March 5, 2017 (Sun), 7:00AM-5:00PM – event
Rooms: Main Gym and Auxiliary Gym
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Banquet
Date/Time: March 15, 2017 (Wed), 5:30PM-7:30PM
Room: Cafeteria
Fee: No charge

Requested By: Player Choice 1, LLC/Ocean City FMBA Local #27
Use: Girls' Basketball Showcase Tournament
Dates/Times: June 9, 2017 (Fri), 2:30PM-5:00PM – set up
June 10 and June 11, 2017 (Sat & Sun), 7:00AM-7:00PM – event
Rooms: Main Gym and Auxiliary Gym
Fee: \$945.00

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
Mr. Oves gave a report of the Committee meeting.

2. Curriculum and Student Affairs

B. Uniform State Memorandum of Agreement

The Board approves the Uniform State Memorandum of Agreement (MOA) between the Ocean City School District and the Ocean City Police Department for the 2016-17 school year.

C. Ocean City Free and Public Library Grant Application Submission

The Board authorizes the District's submission of a grant application for "Bringing the Wetlands to Life in Ocean City" for students in grades K-12. The program will take place from January 2017 to June 2017.

D. High School Field Trip Request

The Board approves the attached High School Field Trip list.

E. Research Project by Staff Member

The Board approves a High School graduate program research that will involve making video tapes of the teacher teaching lessons in order to improve the teacher's practice. This request is being made in accordance with Board Policy #3245, Research Projects by Staff Members.

F. High School Grant Application Submission

The Board authorizes the High School's submission of one grant application to the Lowe's Toolbox for Education Grant Program. The grant would provide the materials and supplies for the expansion of marine-focused classes.

G. 2016-17 USA Archery Competition

The Board approves one student, who will compete in regionally sanctioned USA Archery events, to represent the Ocean City High School in these events for the 2016-17 school year. There is no cost to the Board.

H. 2016 NJSIAA Girls Gymnastics Tournament Competition

The Board approves two students, who will compete in the New Jersey State Interscholastic Athletic Association Girls Gymnastics Championships, to represent the Ocean City High School in this inter-scholastic competition. There is no cost to the Board.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for September 2016 in the amount of \$3,435,251.35.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for August 2016.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for August 2016. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for August 2016.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the September 2016 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Blind and Visually Impaired Services

The Board approves the N.J. Commission for the Blind and Visually Impaired contract to provide services for the 2016-17 school year at a fee of \$1,900.

F. IDEA Fiscal Year 2017 Grant Amendment Submission

The Board authorizes the School District's amended submission of the IDEA FY2017 grant application. This Amendment is required for modify the 2017 budget for IDEA funds.

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event Workers (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2016-17 school year.

B. New Hire – District Supportive Staff

The Board approves Nikki Boylan, special education aide, effective October 1, 2016 through June 30, 2017, step 1, 7 hours per day, \$20,892 (includes \$600 educational stipend). Salary allocations to be charged to IDEA Basic FY2017.

C. Statement of Assurance (Attachment #4.C)

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the 2016-17 school year.

D. Tenure – District Administrative Staff

The Board approves the granting of tenure to Matthew Carey, Director of Student Services, effective December 3, 2016.

E. Resignation – High School Supportive Staff

The Board accepts the resignation of Karen Holder, part-time cafeteria worker, effective August 31, 2016.

F. Resignation – High School Co-Curricular Activity Club Advisor

The Board accepts the resignation of Matthew Purdue, co-curricular activity club advisor for High School Mock Trial/Model UN, effective for the 2016-17 school year.

G. High School Co-Curricular Activity Club Advisors, Stipends and Volunteers (Attachment #4.G)

The Board approves the High School co-curricular activity club advisors, stipends and volunteers for the 2016-17 school year.

H. High School Volunteer Coach's Aide

The Board approves Amy Kohl, volunteer coach's aide, to accompany students to a limited number of gymnastic events for the 2016-17 school year.

I. High School Extension Program Certificated Staff and Stipend

The Board approves Alice Wolf, High School extension program school nurse, at a rate of \$30 per hour, working on a rotating schedule not to exceed 18 hours per week, for the 2016-17 school year.

J. Leave of Absence – High School Certificated Staff (Attachment #4.J)

The Board approves employee #0204, a paid leave of absence, effective September 1, 2016 through on or before October 31, 2016, with an expected return date of November 1, 2016.

K. Short-Term Leave Replacement – High School Certificated Staff

The Board approves George Plamantouras, short-term leave replacement High School Teacher, effective October 1, 2016 through on or before October 31, 2016, at a stipend of \$160 per diem (pending criminal history approval).

L. Short-Term Leave Replacement – High School Certificated Staff

The Board approves Sharon Pizagno, short-term leave replacement High School Teacher/Librarian, effective October 1, 2016 through on or before November 17, 2016, at a stipend of \$160 per diem.

M. New Hire – High School Supportive Staff

The Board approves Laura Doria, part-time High School part-time food service worker, effective October 1, 2016 through June 30, 2017, step 1, \$10,417 (pro-rated).

N. Salary Classification Changes and Revision for District and High School Certificated Staff (Attachment #4.N)

The Board ratifies the attached District and High School certificated staff salary classification changes and revision for the 2016-17 school year.

• Negotiations Committee Report – Mr. Bauer, Chairperson

No report.

5. Policy

A. Policies – 2nd Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- Policy
 - 5305 Health Services Personnel
- Regulation
 - 2423 Bilingual and ESL Education
 - 3126 District Mentoring Program
 - 5330 Administration of Medication
 - 5350 Student Suicide
 - 8630 Emergency School Bus Procedures

For Your Information

Disclosure:

Attached is the listing of documents/records that the schools collect on students and staff members who have access to those records, per Policy 8330 – Student Records, and Family Educational Rights and Privacy Act (FERPA).

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Mr. Oves, seconded by Ms. Gallelli-Keyes, the Board of Education approved the following Superintendent’s recommendation by “roll call vote.”

2. Curriculum and Student Affairs

A. Out of District Placements

The Board approves the following out of district student placement for the 2016-17 School Year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD	6	OC	\$320,100
YALE- Northfield	1	OC	\$53,306
R.H. Swift – EHT	1	OC	\$34,873
CMCSSSD	4	UT	\$165,800
Bancroft - Haddonfield	2	UT	\$174,028
Delaware Valley Friends School	1	UT	\$43,900
Orchard Friends School	1	UT	\$40,225
Coastal Learning – Northfield	1	UT	\$47,934
ACSSSD – Mays Landing	1	UT	\$45,720
CMCSSSD	3	SIC	\$147,850

Motion carried with the following votes of nay: Mrs. Chisholm, Mr. Holmes and Mrs. Newman.

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School and Primary School:

Intermediate School

Requested By: City of Ocean City
Use: Travel Basketball Practices
Dates/Times: December 13, 2016 – March 28, 2016* (Tues), 6:00PM-8:30PM
November 3, 2016-March 30, 2017* (Thurs), 6:00PM-8:30PM
*not available when school is closed
Room: Gym
Fee: No charge

Requested By: City of Ocean City
Use: Dixie Howell Basketball Tournament
Dates/Times: December 16, 2016 (Fri), 4:00PM-8:00PM
December 17, 2016 (Sat), 9:00AM-4:00PM
December 19, 20 and 21, 2016 (Mon, Tues and Wed), 3:30PM-8:30PM
Room: Gym
Fee: No charge

Requested By: MAC/City of Ocean City/Ocean City Police Department
Use: Friday with Friends
Date/Time: December 2, 2016 (Fri), 7:00PM-10:00PM
Room: Gym
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Junior Wrestling Matches
Dates/Times: 2017: 1/6, 1/13, 1/20, 1/27, 2/3 and 2/10 (Fri), 5:30PM-9:00PM
Room: Gym
Fee: No charge

Requested By: MAC/City of Ocean City/Ocean City Police Department
Use: Friday with Friends
Date/Time: March 24, 2017 (Fri), 7:00PM-10:00PM
Room: Field at 18th & Bay Avenue
Fee: No charge

Primary School

Requested By: First Night Ocean City
Use: New Year's Celebration
Date/Times: December 31, 2106 (Sat), 4:00PM-11:00PM – set up and event
Rooms: Multi-Purpose Room and Cafeteria
Fee: No charge

2. Curriculum and Student Affairs

- I. Intermediate School Grant Application Submission (Ocean City Representatives Only)
The Board authorizes the Intermediate School's submission of one grant application to the National Education Association Student Achievement Grant Program. The grant would provide the Language Arts and Social Studies Departments with Chromebooks and carts/docking stations to achieve the 1:1 device status.
- J. Ease Program and Title I Parent Meetings (Ocean City Representatives Only)
The Board approves the EASE Program for the Title I students in grades K-3. The Program will run from mid-October to April 2, 2017. The cost of the Program is for a maximum of 8 teachers @ \$30/hour, not to exceed 630 hours or a total of \$18,900. All expenses will be paid for with FY2017 NCLB, Title I funding.

4. Personnel (All motions are upon Superintendent's recommendation:)

- O. Salary Classification Changes Intermediate and Primary Schools' Certificated Staff (Attachment #4.O) (Ocean City Representatives Only)
The Board ratifies the attached Intermediate and Primary Schools' certificated staff salary classification changes for the 2016-17 school year.
- P. Salary Revision – Intermediate School Supportive Staff (Ocean City Representatives Only)
The Board approves the salary revision for Jennifer Dwyer, Intermediate School supervisory aide, step 2, 8 hours per day, \$23,422.
- Q. Short-Term Leave Replacement - Intermediate School Certificated Staff (Ocean City Representatives Only)
The Board ratifies Mary Baldini, short-term leave replacement Special Education Teacher, effective September 2, 2016 through on or before October 14, 2016, at a stipend of \$160 per diem.
- R. New Hire – Intermediate School Supportive Staff (Ocean City Representatives Only)
The Board approves Sean Silverman, Intermediate School custodian, effective October 1, 2016 through June 30, 2017, step 1, \$37,441 (pro-rated).
- S. New Hire – Intermediate School Supportive Staff (Ocean City Representatives Only)
The Board approves Chiarina Meron, part-time supervisory aide, effective October 1, 2016 through June 30, 2017, step 1, 3 hours per day, \$8,697 (pro-rated) (pending criminal history approval).
- T. Intermediate and Primary Schools' Co-Curricular Activity Club Advisors and stipends (Attachment #4.T) (Ocean City Representatives Only)
The Board approves the attached Intermediate and Primary Schools' co-curricular activity club advisors and stipends for the 2016-17 school year.

APPROVAL OF MINUTES:

Motion by Mr. Bauer, seconded by Mr. Oves, the Board of Education approved the minutes of the August 24, 2016 Regular Meeting and Executive Session as presented.

Motion carried with the following votes to abstain: Mrs. McAlister and Mr. Clark.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Dr. Taylor discussed the upcoming “Week of Respect” and TV Media Open House.

PUBLIC COMMENTS:

Chris Hockenberry addressed the Board regarding Freshmen Students’ placement in Spanish studies at Ocean City High School.

BOARD COMMENTS:

Comments included the opening home football game on the new artificial turf at Carey Field; congratulations to Mr. Carey; upcoming Cape May County School Boards Association Meetings; the joint School District; City dedication of Carey field; and overall student success on AP exams.

BOARD PRESIDENT COMMENTS:

President Clark commented on the Cape May County School Boards Association meetings, the joint School District; City dedication of Carey field; and the most recently completed City to Shore MS Bike-a-thon held in September.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

Motion by Mrs. Chisholm, seconded by Mr. Oves and carried unanimously to adjourn the meeting at 7:36 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp