

**OCEAN CITY BOARD OF EDUCATION
REGULAR MEETING AGENDA
WEDNESDAY, MAY 25, 2016
6:30 P.M. – HIGH SCHOOL AUDITORIUM**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Student Board of Education Representative
 - 2. Academic Achievements:
 - Class of 2016 Top Students
 - Top Male and Female Students (grades 7 – 11)
 - Primary School Spelling Bee
 - Intermediate School Spelling Bee
 - 3. Distinct Student Recognitions:
 - DECA Students
 - OCHS Student Council
 - Esther Weil Competition
 - Art Students
 - Biliteracy Students
 - National Latin Exam
 - National Spanish Exam
 - Raider Retailer Employee of the Year
- F. Public Comments (on Agenda Items Only)
- G. Annual School Year Approvals and Appointments
- H. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- I. Vote on Board Resolutions (Full Board)
- J. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions G.50, 1.B, 1.C, 2.J, 2.K, 2.L, 3.T, 3.U, 4.Q, 4.R, 4.S, 4.T and 4.U)
- K. Approval of Minutes
 - 1. Regular Meeting/Public Hearing – April 27, 2016 (Attachment K.1)
- L. Unfinished Business
- M. New Business
- N. Public Comments
- O. Board Comments
- P. Board President's Report/Comments
- Q. Executive Session (not open to the public)
- R. Reconvene Public Session
- S. Adjournment

G. AGENDA - ANNUAL SCHOOL YEAR APPROVALS

1. Designation of Board Secretary
 The Board approves Timothy E. Kelley as the Board Secretary for the 2016-17 school year.

2. Designation of Custodian of Records
 The Board approves, in accordance with the Open Public Records Act, to appoint the Business Administrator/Board Secretary as the 2016-17 Custodian of Records and the Superintendent as Sub-Custodian of Records should the Custodian be absent and to approve the District Open Public Records Act request form for the 2016-17 school year.

3. Designation of Official Newspapers
 The Board approves the Ocean City Sentinel and Press of Atlantic City as official newspapers. The Courier News shall be used solely for cooperative purchasing with Educational Data Services, Inc.

4. Compliance Officers
 The Board approves the following appointments for the 2016-17 school year:

Compliance Category	Staff Member Responsible
Affirmative Action Officer – Classroom	Director of Student Services
Affirmative Action Officer – Employees	Director of Student Services
Affirmative Action Officer – Contracts	School Business Administrator
Public Agency Compliance Officer	School Business Administrator
Title IX Coordinator	Athletic Director
Americans with Disabilities Coordinator	Director of Student Services
Section 504 Officer	Director of Student Services or Designee
Authorized Representative for ESEA - NCLB Entitlement Program	Director of Academic Services
Data Security Officer	Director of Academic Services
Student Privacy Officers	Director of Student Services Director of Academic Services
Asbestos Management/AHERA Officer	Director of Facilities
Safety & Health Designee	Director of Facilities
Indoor Air Quality Designee	Director of Facilities
Integrated Pest Management Coordinator	Director of Facilities

Chemical Hygiene Officer	Director of Facilities
Right to Know Officer	Director of Facilities
Homeless Liaison	Director of Student Services
District Liaison for Missing & Abused Children	Director of Student Services
Substance Awareness Coordinator	Student Assistance Coordinator
Anti-Bullying District Coordinator	Director of Student Services
Primary School Anti-Bullying Specialist	Guidance Counselor
Alternate	Learning Disability/Teacher Consultant
Intermediate School Anti-Bullying Specialist	Guidance Counselor
Alternate	Social Worker
High School Anti-Bullying Specialist	Student Assistance Coordinator
Alternate	Guidance Counselor
High School Extension School	Guidance Counselor
Alternate	Student Assistance Coordinator

5. Implement Budget

The Board authorizes the Superintendent and the Business Administrators to implement the 2016-17 budget, once authorized and finalized, pursuant to local and state policies and regulations.

6. Authorization to Invest Monies

The Board approves the Business Administrator as authorized to invest monies in federally approved and State Governmental Unit Deposit Protection Act authorized banks with the award to be given to the bank quoting the highest return.

7. Designation of Transfer Authority

The Board approves, as provided by N.J.S.A. 18A: 22-8.1, the Superintendent or designee be designated to approve such line item budget transfers, as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

8. Resolution Authorizing Payment of Bills

The Board authorizes the School Business Administrator and the Superintendent to issue payment of bills in-between meetings for emergent issues, said bills will be presented for approval at the next scheduled Board of Education meeting.

9. Annual Establishment of Petty Cash Funds

The Board approves in accordance with Board of Education Policy #3451, Petty Cash, the establishment of revolving petty cash funds in the care of the following persons and in the following amounts for the 2016-17 school year:

School Business Administrator/Board Secretary	\$400
Each Building Principal	\$300
Child Study Team	\$300

10. Designation of Bank Depositories and Check Signatories (Attachment #G.10)

The Board approves the Designation of Bank Depositories and Check Signatories for the 2016-17 school year.

11. Resolution Authorizing Tax Shelter Providers (Attachment #G.11)

The Board approves the 403(b) Tax Shelter providers, 403(b) Plan Document and 457 Tax Shelter Providers for the 2016-17 school year.

12. Resolution Appointing Timothy E. Kelley, Business Administrator, as the Qualified Purchasing Agent (Attachment #G.12)

The Board approves the resolution appointing Timothy E. Kelley, Business Administrator, as the Ocean City Board of Education Qualified Purchasing Agent for the 2016-17 school year in accordance with the provisions of N.J.S.A. 18A-1 et. seq.

13. Resolution Authorizing the Use of N.J. State Contract Vendors (Attachment #G.13)

The Board approves the resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2016-17 School Year.

14. Professional Services Limitations

The Board approves, for the 2016-17 school budget year, the maximum dollar limit for professional services of \$150,000 for school physician and various neurological, behavioral, psychological and related services, \$160,000 for legal services, \$30,000 for auditing services, \$34,000 for Architect of Record, engineering and environmental services, \$30,000 for homebound tutoring services and \$30,000 for employee benefits agent.

15. Contracts for 2015-16

Pursuant to PL 2015, Chapter 47, the Ocean City Board of Education intends to renew, award or permit to expire all contracts previously awarded by the Board of Education in the 2015-16 fiscal year, ending June 30, 2016. Each of the contracts awarded are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18 et seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200. A listing of all contracts is not attached as all Purchase Orders issued by the district are considered contracts thus all purchase orders issued during 2015-16 fall under this certification.

16. Substitute Pay Rates

The Board approves the following substitute pay rates for Summer 2016 and the 2016-17 school year:

Substitute Rates for Certificated Staff	
Administrator	\$250/day
School Nurse	\$130/day
Extension School - School Nurse	\$20/hour
Summer School - School Nurse	\$20/hour
Short-Term Leave Replacement School Nurse (up to 89 days)	\$160/day
Long-Term Leave Replacement School Nurse (90 days or more)	Professional Employees' Association Agreement BA, Step 1
Field Trip Nurse arriving back to school on/or before 6:30 pm	\$130/day
Field Trip Nurse Arriving back to school after 6:30 pm	\$150/day
Teacher	\$90/day
Short-Term Leave Replacement Teacher (up to 89 days)	\$160/day
Long-Term Leave Replacement Teacher (90 days or more)	Professional Employees' Association Agreement BA, Step 1
Summer School Teacher	\$18/hour
Substitute Rates for Supportive Staff	
Aide - Special Education	\$12/hour
Clerical Aide	\$12/hour
Security Aide	\$12/hour
Nurse's Aide	\$17/hour
Custodian	\$15/hour
Technical/Craftsman/Maintenance Substitute	\$17/hour
Food Service Worker	\$9/hour
PT Food Service Worker	\$9/hour
Secretary	\$15/hour

17. Board of Education Policies

The Board adopts the Rules for Board Governance (Bylaws, Policies, Regulations and Mandatory Regulations) for the 2016-17 school year.

18. Curricula, Assessment Plan and Textbooks (Attachment #G.18)

The Board adopts the Ocean City School District K-12 curricula, assessment plan and textbook list for the 2016-17 school year.

19. Principal Evaluation Model and Rubric (Attachment #G.19)

The Board approves Dr. James Stronge's Leadership Effectiveness Performance Evaluation System and the attached rubric as the School District's Principal Evaluation Instrument for the 2016-17 school year.

20. Teaching Evaluation Framework and Rubric (Attachment #G.20)

The Board approves Charlotte Danielson's Framework for Teaching and the attached rubric as the School District's Teacher Evaluation Instrument for the 2016-17 school year.

21. Ocean City District Plans/Manuals

The Board adopts the Integrated Pest Management Plan, Indoor Air Quality Plan, Purchasing Manual, Comprehensive Equity Plan, Comprehensive Maintenance Plan, Mentoring Plan, Student Dismissal Plan, Emergency Crisis and Management Plan, Internal Controls Plan and Standard

Operating Procedures, District Position Control Roster, Affirmative Action Plan, Employee Handbook, Student Teacher Handbook, Substitute Teacher Handbook, Teacher Evaluation Handbook and Administrative Evaluation Handbook.

22. Continuing Disclosure Agent Services (Attachment #G.22)

The Board approves the attached agreement with Phoenix Advisors, LLC to provide Continuing Disclosure Compliance services for the 2016-17 school year at a cost of \$850.

23. Insurance Risk Manager

The Board approves the McMahon Agency to provide Insurance Risk Manager Services for the 2016-17 school year.

24. Designation of Insurance Provider

The Board approves the continuance of the District's membership in the New Jersey Schools Insurance Group through June 30, 2018.

25. Employee Benefits Agent

The Board approves Brown & Brown Benefit Advisors as the Employee Benefits Agent for the 2016-17 school year for the annual fee of \$30,000.

26. Policy Service Provider

The Board approves Strauss Esmay Associates LLP to provide Board of Education Policy update services for the 2016-17 school year for the fee of \$4,040.

27. Requisition for Taxes (Attachment #G.27)

The Board approves the Requisition for Taxes for July 1, 2016 through June 30, 2017.

28. Frontline Technologies

The Board approves Frontline Technologies for the following services for 2016-17:
AESOP Software subscription for Substitute Calling Services at a cost of \$10,168.00
Applitrack On-Line Applications subscription at a total cost of \$1,672.00

29. Interlocal Service Agreement

The Board approves an interlocal services agreement with the Educational Information and Resource Center (EIRC) for technology products and services for the 2016-17 school year.

30. Olweus Bullying Prevention Program

The Board approves the Olweus Bullying Prevention Program through Atlantic Prevention Resources for the 2016-17 school year in the amount of \$1,250. This program also includes training and consultation.

31. Crisis Prevention/Intervention Contract (Attachment #G.31)

The Board approves the attached Crisis Prevention/Intervention contract between ABC Consultants, L.L.C. and the Ocean City School District, effective September 1, 2016 through June 30, 2017. The rates are as follows:

\$ 130/per hour	Direct and indirect service consultation
\$1,500/per day	Full-Day Crisis Prevention/Intervention Training
\$ 650/half day	Half-Day Crisis Prevention/Intervention Training

32. Designation of School Physician*

The Board approves a professional services contract with Jerry Horowitz, D.O. in the amount of \$14,400 for the 2016-17 school year with Dr. Horowitz to serve as the School Physician.

33. Designation of Auditor for the Board of Education*

The Board approves a professional services contract with the auditing firm of Ford, Scott & Associates in the amount of \$23,900 for the 2015-16 school year audit to be conducted during the 2016-17 school year.

34. Designation of Bond Counsel*

The Board approves a professional services contract with the firm McManimon, Scotland & Baumann LLC for bond counsel services at the hourly rate of \$185 for the 2016-17 school year.

35. Designation of Labor Counsel*

The Board approves a professional services contract with the firm of Comegno Law Group P.C. for labor counsel services at the hourly rate of \$175 for the 2016-17 school year with Mark Toscano assigned to serve as Lead Counsel.

36. Designation of Architect*

The Board approves RYEBREAD Architects to provide service as Architect of Record for the 2016-17 school year.

37. Student Residency Investigator*

The Board approves DiJoseph Investigations, LLC as Student Residency Investigator at the hourly rate of \$75 for the 2016-17 school year on an as needed basis.

38. Designation of Firms for Regulatory Compliance*

The Board approves the following firms to provide regulatory and environmental compliance activities and services, including but not limited to AHERA, Right-to-Know and Indoor Air Quality, on an as needed basis for the 2016-17 school year:

Brinkerhoff Environmental
Coastal Environmental Compliance
Epic Environmental Services
RAMM Environmental
TTI Environmental, Inc.

39. Designation of Engineering Firms*

The Board approves the following firms to provide engineering services on an as needed basis for the 2016-17 school year:

Dante Guzzi Engineering Associates, L.L.C.	Civil Engineering Services
Davinci Group	Mechanical/Electrical Engineering Services
Kelter & Gilligo Consulting Engineers	Mechanical Engineering Services

*These professional service appointments are recommended for approval as authorized exceptions to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

40. Occupational Therapy Renewal of Contract (Attachment #G.40)*

The Board approves the attached contract for Deborah L. Huber to provide occupational therapy services for the 2016-17 school year.

41. Physical Therapy Contracts (Attachment #G.41)*

The Board approves the attached contract for Kristina Bonstead to provide physical therapy services for the 2016-17 school year.

42. Neurological Services*

The Board approves the following providers for neurological services for the 2016-17 school year on an as needed basis:

Dr. Russell Abrams \$400/per evaluation and report

Barbara J. Leech, Ph.D. Neuropsychological evaluations
\$1500/Comprehensive Neuropsychological Evaluation*
\$250/per hour - Independent Evaluation
\$350/per hour - Trial Preparation and/or Consultation
\$200/per hour - Record Review
\$1600/half day (up to four hours) Deposition/Court Appearance
\$2900/full day (over four hours) Deposition/Court Appearance

*This evaluation includes comprehensive testing, interview, complete report (with diagnosis, interpretation, and recommendations), feedback session, and school visit (as needed)

**Payment of fees for legal preparation/consultation or appearances is required on or before the date scheduled for the event

Dr. Joseph Marcantuono,
Red Bank Neuro-

Rehabilitation Associates Neuropsychological evaluations
\$3200/Comprehensive Neuropsychological Evaluation*
\$200/per hour - Teleconference fee for IEP meeting exceeding 1 hour
\$400/per hour (including travel time) – Depositions
\$350/hour - Pre-deposition and pre-trial preparation with/without school district attorney
\$400/hour (including travel time) if case preparation is required at the attorney or school district office
\$4000/per day - Court appearance, each appearance
\$600 - Cancellation fee (if 48 hour is not given) and a 50% cancellation fee for any forensic scheduled services listed above, including deposition, predisposition preparation meetings or court appearances.

*The Comprehensive Neuropsychological Evaluation includes review of documents prior to the initial evaluation, assessment of the client, interviewing the parent or legal guardian, communication with school officials, scoring and interpretation of test data, report preparation, and feedback to student, family or legal guardian. A one hour teleconference IEP meeting is also included.

*These professional service appointments are recommended for approval as authorized exceptions to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

43. Psychological Services*

The Board approves the following psychiatrists for evaluations for the 2016-17 school year on an as needed basis:

Dr. Inua A. Momadu,
Shore Behavioral
Healthcare, Inc. \$450/per evaluation

Dr. Thomas O'Reilly \$450/per evaluation

44. Homebound Instruction/Bedside Services Contracts*

The Board approves the following contracts for the 2016-17 school year:

Daytop Village of New Jersey to provide educational instruction – coursework focuses on core academic areas meeting all state education requirements.
\$120.00/day

Educere to provide home instruction services, on an as needed basis, as follows:

\$249 to \$1250 for Complete, Full- Year Course

\$199.50 to \$625 for Complete, Half-Year Course

\$29/week/course for Partial Course

\$195 to \$500 for Abbreviate Course

\$1,999 per seat for annual Founders Academy Seat License (for those students who are on home instruction for the full year)

Professional Education Services, Inc. to provide homebound instruction for bedside services for \$30/hour at the following locations:

Princeton House Behavioral Health Systems
High Focus Centers
C.A.R.E.S. Program
South Jersey Health Care

45. Professional Development, Behavioral Consultant Services and Crisis Training (Attachment #G.45)*

The Board approves the attached Professional Services Contracts for Professional Development, Behavioral Consultant services and Crisis Training services provided by Brett DiNovi & Associates, L.L.C. for the 2016-17 school year.

46. Consultation Services (Attachment #G.46)*

The Board approves the attached professional services contract with Dr. Vincent Winterling, Ed.D., d/b/a Vincent Winterling Ed.D. Consultants to provide consultation services to students for the 2016-17 school year. Cost to be billed to the Sea Isle City Board of Education.

*These professional service appointments are recommended for approval as authorized exceptions to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

47. Assistive Technology Consultation and Evaluation Services*

The Board approves the attached professional services contract with Advancing Opportunities to provide evaluations, consultations, assistive technology recommendations and training to staff and students for the 2016-17 school year as follows:

\$880 per evaluation

\$115 per hour for training

48. Language Translation and Interpretive Services (Attachment #G.48)*

The Board approves Para-Plus Translation Services for language translation and interpretive services for the 2016-17 school year and attached is the rate schedule.

49. The Arc of New Jersey Agreement of Services for Planning and Adult Life

The Board approves the Arc of New Jersey Agreement of Services for Planning and Adult Life for the 2016-17 school year. This is a transitional program for High School Special Education students, which will concentrate on making the shift from high school to the adult world. These services will be of no cost to the School District.

50. Designation of Solicitor of the Board of Education* (Ocean City Representatives Only)

The Board approves the firm of McCrosson and Stanton, P.A. and the designation of Michael Stanton as Board Solicitor in the amount of \$36,000, for the 2016-17 school year. The hourly rate for "Additional Compensation" is \$140 per hour.

*These professional service appointments are recommended for approval as authorized exceptions to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: **Dr. Kathleen Taylor, Superintendent of Schools**
RE: May 25, 2016 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: Ocean City Recreation Department
Use: Ocean City Jr. Raiders' Football Games
Dates/Times: August 27 and September 17, 2016 (Sat), 12:00PM-9:00PM
September 25, 2016 (Sun), 9:00AM-3:00PM
October 1, 2016 (Sat), 9:00AM-4:00PM
October 22, 2016 (Sat), 12:00PM-9:00PM
Room: Exterior Rest Rooms
Fee: No charge

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for use of the Intermediate School and equipment:

Requested By: Shore Shooters Academy
Use: Basketball Training
Dates/Times: May 31 and June 7, 2016 (Tues), 6:30PM-8:30PM
June 15, 2016 (Wed), 4:00PM-6:00PM
June 20, 21 and 22, 2016 (Mon, Tues, Wed), 10:00AM-12:00PM
Room: Gym
Fee: \$360.00

Requested By: Ocean City Housing Authority
Use: Scholarship Fundraiser
Dates/Times: May 20, 2016 (Fri), pick up time TBD
May 21, 2016 (Sat), starting at 12:00PM
May 23, 2016 (Mon), return time TBD
Chairs: 100
Fee: No charge

Requested By: Ocean City Premier Girls Softball
Use: Softball Tournaments
Dates/Times: June 18 and July 16, 2016 (Sat), 7:00AM-6:00PM
Room: Softball field
Fee: \$720.00

C. Dual Use Classrooms (Ocean City Representatives Only)

The Board approves the dual instructional use for the following classrooms for the 2016-17 school year and authorizes the School District to request approval from the New Jersey Department of Education:

Primary School Room 401 - Basic Skills Instruction / Basic Skills
 Room 403 - ESL / ESL

Intermediate School Room 411 - Reading / Physical Therapy

Informational Items

Fire Drills

Ocean City High School April 26, 2016
Ocean City Intermediate School April 22, 2016
Ocean City Primary School April 19, 2016

Security Drills

Ocean City High School April 13, 2016
Ocean City Intermediate School April 18, 2016
Ocean City Primary School April 8, 2016

School Bus Emergency Evacuation Drills (Attachment)

Ocean City High School May 3, 2016
Ocean City Intermediate School May 5, 2016
Ocean City Primary School May 5, 2016

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Student Affairs

A. Out of District Placement

The Board approves the following out of district student placement for the 2015-16 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD – Ocean Academy	1	OC	\$55,250

B. Extended School Year

The Board approves the following out of district student placement ESY for the 2016-17 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD	5	OC	\$22,000**

** Includes cost for 1:1 aides for 2 students (\$1850 each)

CMCSSSD	3	UT	\$9,500**
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**Includes cost for 1:1 aide for 1 students (\$1850 each)

Bancroft - Haddonfield	2	UT	\$30,938**
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**Includes cost for 1:1 aide/other services for 1 student (\$5,632)

**Includes cost for 1:1 aide/other services for 1 student (\$4,928)

CMCSSSD	3	SIC	\$11,350**
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**Includes cost for 1:1 aide for 2 student (\$1850 each)

C. Foreign Exchange Student

The Board approves the request made by the Forte International Exchange for placement of a foreign exchange student from France to attend the High School for the 2016-17 school year. In accordance with Board Policy and Regulation #5111, Eligibility of Resident/Nonresident Pupils, tuition will be waived for foreign exchange students on a J-a or F-a Visa.

D. Foreign Exchange Student

The Board approves the request made by the NW Peach Services, Inc. for placement of a foreign exchange student from Cambodia to attend the High School for the 2016-17 school year. In accordance with Board Policy and Regulation #5111, Eligibility of Resident/Nonresident Pupils, tuition will be waived for foreign exchange students on a J-a or F-a Visa.

E. High School Field Trip Request (Attachment #2.E)

The Board approves the attached High School Field Trip list.

F. Vocational Technical Education Plan

The Board approves the Ocean City High School Vocational Technical Education Plan for the 2016-17 school year.

G. Bilingual/ESL Plan (Attachment #2.G)

The Board approves the attached One Year ESL District Waiver Request for 2016-17 and authorizes submission to the New Jersey Department of Education.

H. Atlantic Cape Community College Agreement (Attachment #2.H)

The Board approves the Dual Credit Agreement between Atlantic Cape Community College and Ocean City High School for the following classes:

- ACCT130 Financial Accounting, 4 credits @ \$50 per credit
- BUSN101 Introduction to Business, 3 credits @ \$50 per credit
- ECON110 Principles of Economics I, 3 credits @ \$50 per credit
- ECON111 Principles of Economics II, 3 credits @ \$50 per credit

I. Early Fall Sports' Practices

The Board approves early practices for the following High School teams:

Boys Cross Country	July 1, 2016
Girls Cross Country	July 1, 2016
Girls Soccer	June 20, 2016
Boys Soccer	June 20, 2016
Football	June 13, 2016
Field Hockey	June 20, 2016
Girls Tennis	July 1, 2016

J. Intermediate School Field Trip Request (Attachment #2.J) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

K. Primary School Field Trip Request (Attachment #2.K) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

L. CAP Agreement of Services (Attachment #2.L) (Ocean City Representatives Only)

The Board approves submission of an Agreement of Services with the Atlantic/Cape May County Child Assault Prevention (CAP) Third Grade Bullying Prevention Program for the 2016-17 school year.

M. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.M)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for April 2016

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for May 2016 in the amount of \$3,557,497.46.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for April 2016.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for April 2016.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the May 2016 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for May 2016.

F. Agreement to Deliver Food Service Commodities (Attachment #3.F)

The Board approves the attached agreement with Paul's Commodity Hauling to deliver food service commodities effective September 1, 2016 – June 30, 2017.

G. Memorandum of Understanding with Corbin City Board of Education (Attachment #3.G)

The Board approves the Memorandum of Understanding with the Corbin City Board of Education for School Business Administrator services for the 2016-17 fiscal year:

Computer Services/Supplies/Copying	\$ 3,885.00
Business Administrator	\$ 3,500.00
Assistant Business Administrator	<u>\$13,000.00</u>
Total	\$20,385.00

H. Cooperative Bidding Program

The Board authorizes the participation in the Educational Data Services, Inc. Cooperative Purchasing Program for the 2016-17 school year at a cost of \$6,600 for the licensing and maintenance fee.

I. Athletic Trainer*

The Board approves Rothman Institute/AtlanticCare for a full time Athletic Trainer for the Ocean City School District from July 1, 2016 through June 30, 2017 at a cost of \$72,049.76.

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

J. Visitor Entry Control – Ocean City High School

The Board awards the contract for Visitor Entry Control – Ocean City High School to MJJ Construction Inc. of Atco, NJ in the amount of \$37,000. The board accepts alternate A-1 and A-2. A list of proposals received is found below:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt A-1</u>	<u>Alt A-2</u>
MJJ Construction, Inc.	\$40,000	+ \$2,000	- \$5,000
R Maxwell Construction	\$39,425	- \$300	- \$1,300
3R Painting and Contracting	\$53,000	- \$7,000	- \$1,900

K. New Jersey Schools Insurance Group CAIP Safety Grant

The Board approves the submission of the grant application for the 2016 Safety Grant Program through the New Jersey Schools Insurance Group CAIP Subfund for the purposes of safety and security as described in the application, in the amount of \$22,039 for the period July 1, 2016 through June 30, 2017.

L. Safe Routes to School Project

The Board adopts the following Resolution.

RESOLUTION OF THE OCEAN CITY BOARD OF EDUCATION OF OCEAN CITY
SCHOOL DISTRICT
SUPPORTING THE CITY OF OCEAN CITY
SAFE ROUTES TO SCHOOL PROJECT AND THE APPLICATION FOR SAFE ROUTES
TO SCHOOL FUNDING TO MAKE INFRASTRUCTURE IMPROVEMENTS
THAT WILL IMPROVE THE WALKING AND BIKING ENVIRONMENT FOR STUDENTS

WHEREAS, it is our understanding that City of Ocean City proposes Safe Routes projects as specified in the January 2016 School Travel Plan, and

WHEREAS, this project serves school walkers and bicyclists on the route to the school; and

WHEREAS, this Safe Routes to School Project will provide a much needed safety improvement in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in Ocean City; and

WHEREAS, the project will make the route to one of the District's schools, much safer; and

WHEREAS, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to Schools program and the policies of the Ocean City School District, and that funding this project would provide a significant opportunity for the City of Ocean City to improve student safety in the City of Ocean City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF OCEAN CITY SCHOOL DISTRICT AS FOLLOWS:

The Ocean City School District fully supports the City of Ocean City's efforts in seeking New Jersey Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

- M. Tuition Contracts with the Cape May County Special Services School District – Students Sent
 The Board approves the 2016-17 tuition contracts with the Cape May County Special Services School District – students sent as follows:

<u>CMC Special Services</u>	<u>Tuition Rate Per Pupil</u>
2016-17 Behavior Disabilities	\$42,200
2016-17 Multiple Disabilities	\$36,450
2016-17 Autism	\$37,950
2016-17 Pre-School Disabilities	\$30,900
2016-17 Cognitive-Severe	\$29,800
2016-17 One-to-One Aide	\$18,500
2016-17 Cape Educational Compact Agreement (Billed Monthly)	\$18,500 per student
2016-17 Cape Educational Compact Hybrid (Billed Monthly)	\$19,500 per student
2016-17 Extended School Year Agreement (Four Week Program)	\$ 2,550
2016-17 One-to-One Aides (Four Week Program)	\$ 1,850

- N. Tuition Contract Agreements

The Board approves the 2015-16 Tuition Contract Agreements with the Egg Harbor Township Board of Education for three students placed in a DCP&P resource family home effective March 10, 2016 through June 30, 2016 as follows:

- (1) student attending Slaybaugh Primary - \$4,970
- (2) students attending EHT High School – \$5,152 per student

- O. Elementary & Secondary Education Act (ESEA-NCLB) Fiscal Year 2017 Grant Application Submission

The Board authorizes the District’s submission of the ESEA-NCLB fiscal year 2017 grant application for the following amounts:

Title I Part A:	\$269,678
Title II Part A:	\$ 79,167
Title III:	\$ 10,159
Total Allocation:	\$359,004

- P. Title III Consortium

The Board authorizes Middle Township School District to be the lead agency in a Title III Consortium with Upper Township School District and Ocean City School District.

- Q. Cape May County Special Services School District Agreement for Itinerant Services

The Board approves the 2016-17 Agreement for Itinerant Services for home instruction and home services with the Cape May County Special Services School District.

- R. Athletic Department Fees for Athletic Event Workers

The Board approves the following athletic fees, with no increase, for Athletic Event Workers for the 2016-17 school year:

<u>Football (Fall Sports)</u>	
Cashier	\$ 40
Collector	\$ 35

Guards	\$ 35
Announcer	\$ 33
Score/Clock Operator	\$ 33
Site Manager	\$ 35
Int. School Site Manager	\$ 32
Site Manager at Away Events	\$ 50 Schools Outside League
Site Manager at Away Events	\$ 35 Schools Within League

Filming of Football Games

Scrimmage	\$ 65
(Plus Travel \$.31 mile)	
Game (Plus Travel \$.31 mile)	\$110

Basketball/Wrestling (Winter Sports)

Cashier (Basketball/2 Games)	\$ 50
(Wrestling/1 Match)	\$ 35 (Tri Match \$50) (Quad Match \$60)
Collector (Basketball)	\$ 42
(Wrestling/1 Match)	\$ 32 (Tri Match \$40) (Quad Match \$50)
Guard (Basketball/2 Games)	\$ 40
(Wrestling/1 Match)	\$ 32 (Tri Match \$40) (Quad Match \$50)
Clock (Basketball/1 Game)	\$ 42
Clock/Announcer (Wrestling/1 Match)	\$ 40 (Tri Match \$50) (Quad Match \$60)
Scorekeeper (Basketball/1 Game)	\$ 42
Announcer (Basketball/1 Game)	\$ 36
Site Manager	\$ 35
Int. School Site Manager	\$ 33

Spring (all sports)

High School	\$ 35
Intermediate School	\$ 33

S. Donation (Attachment #3.S)

The Board accepts donations in the total amount of \$9,791.10 from the Ocean City Education Foundation for the awarding of mini-grants as per the attached list.

T. Joint Transportation Agreement (Ocean City Representatives Only)

The Board approves the 2015-16 Joint Transportation Agreement with the Upper Township Board of Education. Upper Township (host) will transport one Ocean City (joiner) student along with five Upper Township students to Cape May County Special Services on Route No. CMCH-A starting April 6, 2016 to June 30, 2016, at a joiner cost of \$3,640.

U. Donation (Ocean City Representatives Only)

The Board accepts a donation of a set of Cosmic Percussion Congas, valued at \$225.00 and a set of Toca Congas, valued at \$355.00 from Steve Mullen and Drew Palavitch for the Intermediate School Music Department.

- Discussion

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitute - roll call vote

The Board approves the following criminal history approved/HIB trained substitutes for the 2015-16 school year:

Paul Dalnoky - substitute teacher

Lillian Gaskill - substitute teacher and substitute special education aide

B. Leave of Absence – District Supportive Staff (Attachment #4.B) – roll call vote

The Board approves employee #2669, a paid leave of absence, effective May 2, 2016 through June 2, 2016, and an unpaid FMLA leave of absence, effective June 3, 2016 through June 17, 2016.

C. Revised Leave of Absence – High School Certificated Staff (Attachment #4.C) – roll call vote

The Board approves employee #0750, a revised paid leave of absence effective April 13, 2016 through May 31, 2016, returning on June 1, 2016.

D. Resignation - High School Certificated Staff – roll call vote

The Board accepts the resignation of Lydia Sheldon, High School Teacher of English, effective as of July 1, 2016.

E. District Summer Craftsman Help – roll call vote

The Board approves William Nickles, as the substitute summer craftsman, effective June 27, 2016 through August 31, 2016, at \$17 per hour, not to exceed 250 hours.

F. High School Extended School Year Aides and Stipends – roll call vote

The Board approves the following High School 2016 extended school year aides at a stipend of \$15 per hour, for 20 sessions (actual number of hours based on student enrollment):

Franklin Butterick

Donna Omrod

G. High School Extended School Year Aides and Stipends – roll call vote

The Board approves Jennifer Kramm-Rowe, High School 2016 extended school year aide for the resources 1:1 program, effective June 20, 2016 through August 26, 2016, at a stipend of \$15 per hour, total program not to exceed 250 hours.

H. Homebound Instructors – roll call vote

The Board approves the School District's certificated staff and substitute certificated teachers as homebound instructors, based on their availability and on an as needed basis, for summer 2016 and the 2016-17 school year, at a rate of \$30 per hour.

I. Resignation - High School Coach – roll call vote

The Board accepts the resignation of Michael Cappelletti, High School assistant football coach for the fall 2016 season.

- J. High School Co-Curricular Sponsors and Stipends (Attachment #4.J) – roll call vote
The Board approves the attached High School co-curricular sponsors and stipends for the 2016-17 school year.
- K. High School Team Leaders (Attachment #4.K) – roll call vote
The Board approves the attached High School team leaders for the 2016-17 school year.
- L. Extension Program Faculty – roll call vote
The Board approves the following High School faculty assigned to the Extension Program for the 2016-17 school year:
Margaret Corcoran Teacher-In-Charge
Eric Grimley Teacher
- M. High School Senior Scholarship Program Coordinator and Stipend – roll call vote
The Board approves Eileen Rocks, High School senior scholarship program coordinator for the 2016-17 school year, at a stipend of \$1,000.
- N. High School Academic Awards Program Coordinator and Stipend – roll call vote
The Board approves Kathryn Sykes, High School academic awards program coordinator for the 2016-17 school year, at a stipend of \$600.
- O. High School Graduation Program Coordinator and Stipend – roll call vote
The Board approves Kathryn Sykes, High School graduation program coordinator for the 2016-17 school year, at a stipend of \$200.
- P. High School Internship Placement – roll call vote
The Board approves the following High School internship placement for the 2016-17 school year:
Rowan University
Name: Amelia-Rae Dennis
Placement: Tobi Oves, High School Guidance Counselor (College & Career)
- Q. Leave Replacement – Intermediate School Supportive Staff – roll call vote (Ocean City Representatives Only)
The Board approves Sean Silverman, Intermediate School leave replacement custodian, effective June 1, 2016 through June 30, 2016, at a salary of, step 1, \$37,191 (pro-rated), and July 1, 2016 through on or before August 12, 2016, at a salary of step 1, \$37,441 (pro-rated).
- R. Intermediate and Primary Schools’ Extended School Year Aide and Stipend – roll call vote (Ocean City Representatives Only)
The Board approves Therese Hudson, Intermediate and Primary Schools’ 2016 extended school year aide, at a stipend of \$15 per hour, for 20 sessions (actual number of hours based on student enrollment).
- S. Intermediate School Academic Awards Program Coordinator and Stipend – roll call vote (Ocean City Representatives Only)
The Board approves Michele Dubs, Intermediate School academic awards program coordinator for the 2016-17 school year, at a stipend of \$600.

T. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.T) – roll call vote (Ocean City Representatives Only)

The Board approves employee #2230, a paid leave of absence, effective September 1, 2016 through September 23, 2016, and an unpaid FMLA/NJFLA leave of absence, effective September 26, 2016 through December 15, 2016, with an expected return date of December 16, 2016.

U. Intermediate School Internship Placement – roll call vote (Ocean City Representatives Only)

The Board approves the following Intermediate School internship placement for the 2016-17 school year:

Rowan University

Name: Kasey Simone

Placement: Shannon Pruitt, Intermediate School Guidance Counselor

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- Revised Policies
 - 5310 Health Services
 - 8462 Reporting Potentially Missing or Abused Children
- Revised Regulation
 - 8462 Reporting Potentially Missing or Abused Children

B. Policies – 1st Reading (Attachment #5.B)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- Revised Policies
 - 3431.1 Family Medical Leave – Teaching Staff Members
 - 4431.1 Family Medical Leave – Support Staff Members
 - 5111 Eligibility of Resident/Nonresident Students

C. Bylaw – 2nd Reading (Attachment #5.C)

The Board approves the following replacements, additions and/or to the Board Bylaws.

- New Bylaw
 - 0168 Recording of Board Meetings
- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson