

**Ocean City Board of Education**  
**Regular Meeting/Public Hearing Agenda**  
**Wednesday, April 27, 2016**  
**7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
  - 1. OCIS Student Recognitions
  - 2. OCHS Sports Team Recognitions
  - 3. 2016-17 Budget
- F. Public Comments (on Agenda Items Only)
- G. Vote on Board Resolution #3.A (Full Board)
- H. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
- I. Vote on Board Resolutions (Full Board)
- J. Vote on Board Resolutions (Ocean City Representatives Only) (Resolution #1.B, 2.C, 2.D, 3.L, 4.W, 4.X, 4.Y, 4.X, 4.AA, 4.BB, 4.CC, 4.DD, 4.EE, 4.FF, 4.GG and 4.HH)
- K. Approval of Minutes
  - 1. Regular Meeting – March 16, 2016 (Attachment K.1)
- L. Unfinished Business
- M. New Business
- N. Public Comments
- O. Board Comments
- P. Board President's Report/Comments
- Q. Executive Session (not open to the public)
- R. Reconvene Public Session
- S. Adjournment

OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS

**TO:** Ocean City Board of Education  
**FROM:** Dr. Kathleen Taylor, Superintendent of Schools  
**RE:** April 27, 2016 Regular Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**3. Finance**

**Public Hearing on the Proposed 2016-17 Budget**

**PUBLIC COMMENTS ON THE BUDGET:**

A. Final Budget 2016-17 School Year – roll call vote

The Board adopts the final budget of the Ocean City Board of Education for the school year 2016-17.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2016-17 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
A. General Fund Budget Amount	\$40,945,202.00	\$22,080,211.00
B. Special Revenue Fund Budget Amount	\$679,972.00	\$0.00
C. Debt Service Fund Budget Amount	<u>\$2,738,351.00</u>	<u>\$2,708,516.00</u>
Total Base Budget	\$44,363,525.00	\$24,788,727.00

BE IT FURTHER RESOLVED: That the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2016-17 school year,

BE IT FURTHER RESOLVED: That the Ocean City Board of Education hereby establishes the school district travel maximum for the 2016-17 school year at the sum of \$35,000,

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2016-17 budget.

BE IT FURTHER RESOLVED: That \$115,000.00 be withdrawn from the Capital Reserve Account to be utilized for the Ocean City High School Main Office Project.

## 1. Buildings and Grounds

### A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Ocean City PTA  
Use: Teacher appreciation massage and orthotics  
Dates/Times: April 26 and April 28, 2016 (Tues and Thurs), 9:30AM-12:00PM  
Room: A107  
Fee: No charge

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Requested By: Ocean City Exchange Club  
Use: Miss Ocean City Practice  
Dates/Times: August 8-11, 2016 (Mon-Thurs), 5:00PM-9:00PM  
August 12, 2016 (Sat), 11:00AM-4:00PM  
Rooms: Classrooms G103, G105, B111 and Cafeteria (August 8-11, 2016)  
Community Room (August 12)  
Fee: No charge

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Requested By: Rowan University  
Use: Football Intra-Squad Scrimmage  
Date/Times: August 20, 2016 (Sat), 8:00AM-1:00PM  
Room: Locker Rooms and Exterior Rest Rooms  
Fee: No charge

### B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: Ocean City Girl Scout Troop 41014  
Use: Fundraiser Car Wash  
Date/Times: June 4, 2016 (Sat), 9:00AM-1:00PM  
Room: Driveway  
Fee: No charge

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Requested By: Ocean City PTA  
Use: 8<sup>th</sup> Grade Sun & Fun  
Date/Times: June 13, 2016 (Mon), 9:00AM-12:00pm with set up 7:00AM-9:00AM  
Rooms: Kitchen, Baseball Fields, Basketball Courts  
Fee: No charge

### Informational Items

#### Fire Drills

Ocean City High School            March 10, 2016  
Ocean City Intermediate School    March 9, 2016  
Ocean City Primary School        March 18, 2016

Security Drills

Ocean City High School	March 16, 2016
Ocean City Intermediate School	March 15, 2016
Ocean City Primary School	March 17, 2016

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

## 2. Curriculum and Student Affairs

A. High School Field Trip Request (Attachment #2.A)

The Board approves the attached High School Field Trip list.

B. Membership Resolution in NJSIAA (Attachment #2.B)

The Board approves the submission of the Membership Resolution for the Ocean City High School to continue membership in the New Jersey State Interscholastic Athletic Association for the 2016-17 school year, with \$2,150.00 for annual dues.

C. Intermediate School Field Trip Request (Attachment #2.C) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

D. Primary School Field Trip Request (Attachment #2.D) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

E. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.E)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for March 2016

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

### 3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for April 2016 in the amount of \$7,664,762.89.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for March 2016.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for March 2016. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for March 2016.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the April 2016 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for March 2016.

F. U.S. Communities Government Purchasing Alliance

The Board authorizes the acquisition of janitorial supplies to be obtained from Supply Works, Inc. in accordance with the U.S. Communities Government Purchasing Alliance ("U.S. Communities") and The Fresno Unified School District, 4498 N. Brawley Avenue, Fresno, California contract #12-22, Janitorial Supplies. The School Business Administrator is authorized to issue a purchase order(s) for said janitorial supplies in accordance with the terms of the U.S. Communities & Fresno Unified School District contract #12-22 as authorized by N.J.S.A. 52:34-6.2(b), PL 2011, c 139 and New Jersey Division of Local Government Services (DLGS) Local Finance Notice LFN 2012-10.

G. Donation

The Board accepts a donation in the amount of \$2,000 from Shore Medical Center Foundation for the cost of the BLS certification cards for the High School Class of 2016.

H. Cape May County Special Services School District Agreement for Transportation Services

The Board approves the 2016-17 Shared Services Transportation Contract with the Cape May County Special Services School District on an as needed basis.

I. Tuition Contract Agreement

The Board approves the Tuition Contract Agreement for the 2016-17 school year with the Cape May County Technical School District in the amount of \$42,856 for three regular full time students and one special education shared time student, including a tuition adjustment due to the Technical School of \$13,040 for the 2014-15 school year.

J. Special Education Revised Tuition Contract Agreement

The Board approves the revised 2015-16 Special Education Tuition Contract Agreement with the Upper Township Board of Education for One-to-One Aide extraordinary costs for two Upper Township students in the amount of \$57,654.58.

K. Close Bank Account

The Board approves the closing of the Ocean City Board of Education Ocean City Intermediate School Renovation Project bank account at Ocean City Home Bank. This account has a zero balance.

L. AtlantiCare Health Educator Award (Ocean City Representatives Only)

The Board accepts \$300 from AtlantiCare in honor of Carrie Merritt, a distinguished winner of the 2016 AtlantiCare Healthy Educator Award, and may be used to help further additional health and wellness initiatives in the school community.

- Discussion

**4. Personnel** (All motions are upon Superintendent's recommendation:)

- A. Substitutes (Attachment #4.A) - roll call vote  
The Board approves the attached criminal history approved/HIB trained substitutes for the 2015-16 school year.
- B. Resignation - High School Activity – roll call vote  
The Board accepts the resignation of Timothy Cox, High School pit musician, for the spring 2016 play.
- C. High School Co-Curricular Sponsor and Stipend – roll call vote  
The Board approves Jared Slaymaker to provide piano services for the High School spring concert at a stipend not to exceed \$350, stipend paid from ticket sales.
- D. Revised Leave of Absence – District Supportive Staff (Attachment #4.D) – roll call vote  
The Board approves employee #1411, a revised FMLA unpaid leave of absence, effective February 25, 2016 through April 22, 2016, and an unpaid FMLA for ½ days, effective April 25, 2016 through May 13, 2016, with a return to full-time service on May 16, 2016.
- E. Leave of Absence – High School Certificated Staff (Attachment #4.E) – roll call vote  
The Board approves employee #0750, a paid leave of absence effective April 13, 2016 through on or before June 30, 2016.
- F. Short-Term Leave Replacement – High School Certificated Staff – roll call vote  
The Board approves Molly McKeefery, High School short-term leave replacement Teacher of Art, effective May 2, 2016 through on or before June 15, 2016.
- G. Retirement – High School Certificated Staff – roll call vote  
The Board accepts with deep regret the retirement of Edith Roach, High School Guidance Counselor, effective as of July 1, 2016.
- H. Building Ecological Solutions for Coastal Community Resiliency Program Teachers and Stipends – roll call vote  
The Board approves the following Building Ecological Solutions for Coastal Community Resiliency Program Teachers, at a rate of \$30 per hour, total program not to exceed 24 hours:  
David Ferrante  
Matthew Oster
- I. High School Summer Employment and Stipends (Attachment #4.I) – roll call vote  
The Board approves the attached High School 2016 summer employment and stipends for curriculum writing/professional development/departmental work.
- J. Child Study Team Summer Employment and Stipends (Attachment #4.J) – roll call vote  
The Board approves the attached Child Study Team, 2016 summer employment and stipends, with a total number of hours based on District need.

- K. School Nurses for Summer School and Stipends – roll call vote  
The Board approves the following 2016 summer School Nurses on a rotating basis, at a rate of \$30 per hour, total program not to exceed 100 hours (actual number of hours based on student enrollment):  
    Rosemary Millar  
    Alice Wolf
- L. High School Extended School Year Teachers, Aides and Stipends (Attachment #4.L) – roll call vote  
The Board approves the attached High School 2016 extended school year teachers, aides, and stipends (actual number of hours based on student enrollment).
- M. Home/Community Education Program Special Education Facilitator – roll call vote  
The Board approves Ronald Ewing, as the Home/Community Education Program Special Education Facilitator, for summer 2016 and the 2016-17 school year, at a rate of \$20 per hour.
- N. High School Coaches and Stipends (Attachment #4.N) – roll call vote  
The Board approves the attached High School winter coaches and stipends for the 2016-17 school year.
- O. Business Administrator’s Contract (Attachment #4.O) – roll call vote  
The Board approves Timothy E. Kelley, School Business Administrator/Board Secretary’s employment contract, effective July 1, 2016 through June 30, 2017, at a salary of \$137,700 with additional shared services agreement stipends of \$3,500 for Corbin City and \$10,000 for Sea Isle City School Districts. This contract is pending County Superintendent approval.
- P. Interim Administration – roll call vote  
The Board approves Jack Pfizenmayer, Interim Athletic Director, effective July 1, 2016 through June 30, 2017, at \$425 per diem.
- Q. District and High School Administrative Staff and Salaries (Attachment #4.Q) – roll call vote  
The Board approves the attached District and High School administrative staff and their salaries for the 2016-17 school year.
- R. District and High School Certificated Staff and Salaries (Attachment #4.R) – roll call vote  
The Board approves the attached District and High School certificated staff and salaries for the 2016-17 school year.
- S. District and High School Supportive Staff and Salaries (Attachment #4.S) – roll call vote  
The Board approves the attached District and High School supportive staff and salaries for the 2016-17 school year.
- T. Non-Affiliated Managers and Salaries (Attachment #4.T) – roll call vote  
The Board approves the attached non-affiliated managers and salaries for the 2016-17 school year.
- U. Non-Affiliated Employees and Salaries (Attachment #4.U) – roll call vote  
The Board approves the attached non-affiliated employees and salaries for the 2016-17 school year.

- V. Leave of Absence – High School Certificated Staff (Attachment #4.V) – roll call vote  
The Board approves employee #3940, a paid leave of absence, effective September 1, 2016 through September 28, 2016, an unpaid FMLA leave of absence, effective September 29, 2016 through October 28, 2016, with an unpaid FMLA/NJFLA leave of absence, effective October 31, 2016 through February 6, 2017, with an expected return date of February 7, 2017.
- W. Leave of Absence – Intermediate School Supportive Staff (Attachment #4.W) – roll call vote (Ocean City Representatives Only)  
The Board approves employee #1966, a paid administrative leave of absence, effective March 24, 2016 through April 21, 2016, unpaid FMLA leave of absence, effective April 22, 2016 through June 30, 2016, a paid leave of absence, effective July 1, 2016 through July 19, 2016, and an unpaid FMLA leave July 20, 2016 through August 3, 2016, with an expected return date of August 4, 2016.
- X. Primary School Fieldwork Student Placement - roll call vote (Ocean City Representatives Only)  
The Board approves the following Primary School fieldwork placement student for spring 2015-16:  
Eastern University  
Name: Hope Bromhead  
Placement: Carol Maurer and Ashley Schmid, Teachers of ESL
- Y. Intermediate School Summer Employment and Stipends (Attachment #4.Y) – roll call vote (Ocean City Representatives Only)  
The Board approves the attached Intermediate School 2016 summer employment and stipends for curriculum writing/professional development/departmental work.
- Z. 21<sup>st</sup> Century Challenge Summer Program Teachers and Stipends – roll call vote (Ocean City Representatives Only)  
The Board approves the following 21<sup>st</sup> Century Challenge Program teachers for summer 2016, at a rate of \$30 per hour, total program not to exceed 130 hours, program pending enrollment:  
David Ferrante  
Jessica Kriegner  
Ashley Ruffenach
- AA. Intermediate and Primary Schools’ Extended School Year Teachers, Aides, and Stipends (Attachment #4.AA) – roll call vote (Ocean City Representatives Only)  
The Board approves the attached Intermediate and Primary Schools’ 2016 extended school year teachers, aides, and stipends.
- BB. Primary School Summer School Teachers and Stipends (Attachment #4.BB) – roll call vote (Ocean City Representatives Only)  
The Board approves the attached Primary School 2016 summer school teachers, at a rate of \$30 per hour, total program not to exceed 240 hours (program pending enrollment).
- CC. Tenure - Primary School Certificated Staff – roll call vote (Ocean City Representatives Only)  
The Board approves the granting of tenure to the following Primary School certificated staff, effective as follows:  
Tiffany Lively, Elementary School Teacher, effective September 1, 2016  
Megan Riordan, Elementary School Teacher, effective September 27, 2016

DD. Intermediate and Primary Schools' Administrative Staff and Salaries (Attachment #4.DD) – roll call vote (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' administrative staff and salaries for the 2016-17 school year.

EE. Intermediate and Primary Schools' Certificated Staff and Salaries (Attachment #4.EE) – roll call vote (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' certificated staff and salaries for the 2016-17 school year.

FF. Intermediate and Primary Schools' Supportive Staff and Salaries (Attachment #4.FF) – roll call vote (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' supportive staff and salaries for the 2016-17 school year.

GG. Intermediate School Coaches and Stipends (Attachment #4.GG) – roll call vote (Ocean City Representatives Only)

The Board approves the attached Intermediate School winter coaches and stipends for the 2016-17 school year.

HH. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.HH) – roll call vote (Ocean City Representatives Only)

The Board approves employee #3544, an unpaid FMLA/NJFLA leave of absence, effective September 1, 2016 through October 14, 2016, with an expected return date of October 17, 2016.

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

**5. Policy:**

A. Policies – 2<sup>nd</sup> Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- Revised Policies
  - 5516 Use of Electronic Communication and Recording Devices
  - 5350 Student Suicide Prevention

B. Bylaw – 2<sup>nd</sup> Reading (Attachment #5.B)

The Board approves the following replacements, additions and/or deletions to the Board Bylaws.

- Revised Bylaw
  - 0167 Public Participation in Board Meetings

C. Policies – 1<sup>st</sup> Reading (Attachment #5.C)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- Revised Policies
  - 5310 Health Services
  - 8462 Reporting Potentially Missing or Abused Children
- Revised Regulation
  - 8462 Reporting Potentially Missing or Abused Children

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

**6. District Communications**

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson