

MINUTES OF REGULAR MEETING/PUBLIC HEARING
APRIL 27, 2016

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, April 27, 2016 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Jon Batastini, H. James Bauer, Kristie Chisholm, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Fran Newman (arrived at 7:36 p.m.), Thomas R. Oves, Jr., Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Daniel Tumolo from Sea Isle City and Carl Tripician from Longport. There were approximately 65 members of the public present.

PRESENTATIONS:

Dr. Taylor provided comments regarding the District's plan to install new record boards for both athletics as well as visual and performing arts at Ocean City High School.

Dr. Taylor acknowledged and presented students from the Intermediate School who participated in the South Jersey Elementary Honors Choir and Cape May County "My Poster" Contest.

Dr. Taylor acknowledged and presented Athletic recognition for teams at Ocean City High School including Girls' Basketball, Boys' Basketball, Wrestling, and Girls' Swimming.

Mr. Kelley presented information on the 2016-17 proposed budget

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

SUPERINTENDENT'S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

3. Finance

Public Hearing on the Proposed 2016-17 Budget

PUBLIC COMMENTS ON THE BUDGET:

There were no public comments.

Motion by Mr. Batastini, seconded by Ms. Gallelli-Keyes and carried unanimously, the Board of Education approved the following Superintendent’s recommendation by “roll call vote.”

A. Final Budget 2016-17 School Year – roll call vote

The Board adopts the final budget of the Ocean City Board of Education for the school year 2016-17.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2016-17 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
A. General Fund Budget Amount	\$40,945,202.00	\$22,080,211.00
B. Special Revenue Fund Budget Amount	\$679,972.00	\$0.00
C. Debt Service Fund Budget Amount	<u>\$2,738,351.00</u>	<u>\$2,708,516.00</u>
Total Base Budget	\$44,363,525.00	\$24,788,727.00

BE IT FURTHER RESOLVED: That the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2016-17 school year,

BE IT FURTHER RESOLVED: That the Ocean City Board of Education hereby establishes the school district travel maximum for the 2016-17 school year at the sum of \$35,000,

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2016-17 budget.

BE IT FURTHER RESOLVED: That \$115,000.00 be withdrawn from the Capital Reserve Account to be utilized for the Ocean City High School Main Office Project.

Motion by Mrs. Chisholm, seconded by Ms. Gallelli-Keyes and carried unanimously, except as noted below, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Ocean City PTA
Use: Teacher appreciation massage and orthotics
Dates/Times: April 26 and April 28, 2016 (Tues and Thurs), 9:30AM-12:00PM
Room: A107
Fee: No charge

Requested By: Ocean City Exchange Club
Use: Miss Ocean City Practice
Dates/Times: August 8-11, 2016 (Mon-Thurs), 5:00PM-9:00PM
August 12, 2016 (Sat), 11:00AM-4:00PM
Rooms: Classrooms G103, G105, B111 and Cafeteria (August 8-11, 2016)
Community Room (August 12)
Fee: No charge

Requested By: Rowan University
Use: Football Intra-Squad Scrimmage
Date/Times: August 20, 2016 (Sat), 8:00AM-1:00PM
Room: Locker Rooms and Exterior Rest Rooms
Fee: No charge

Informational Items

Fire Drills

Ocean City High School	March 10, 2016
Ocean City Intermediate School	March 9, 2016
Ocean City Primary School	March 18, 2016

Security Drills

Ocean City High School	March 16, 2016
Ocean City Intermediate School	March 15, 2016
Ocean City Primary School	March 17, 2016

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
Mr. Oves gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. High School Field Trip Request

The Board approves the attached High School Field Trip list.

B. Membership Resolution in NJSIAA (Attachment #2.B)

The Board approves the submission of the Membership Resolution for the Ocean City High School to continue membership in the New Jersey State Interscholastic Athletic Association for the 2016-17 school year, with \$2,150.00 for annual dues.

Motion carried with the following vote of nay: Mr. Bauer.

E. Harassment, Intimidation and Bullying (HIB) Case Findings

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items

Out-of-School Suspension Reports for March 2016

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for April 2016 in the amount of \$7,664,762.89.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for March 2016.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for March 2016. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for March 2016.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the April 2016 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for March 2016.

F. U.S. Communities Government Purchasing Alliance

The Board authorizes the acquisition of janitorial supplies to be obtained from Supply Works, Inc. in accordance with the U.S. Communities Government Purchasing Alliance ("U.S. Communities") and The Fresno Unified School District, 4498 N. Brawley Avenue, Fresno, California contract #12-22, Janitorial Supplies. The School Business Administrator is authorized to issue a purchase order(s) for said janitorial supplies in accordance with the terms of the U.S. Communities & Fresno Unified School District contract #12-22 as authorized by N.J.S.A. 52:34-6.2(b), PL 2011, c 139 and New Jersey Division of Local Government Services (DLGS) Local Finance Notice LFN 2012-10.

G. Donation

The Board accepts a donation in the amount of \$2,000 from Shore Medical Center Foundation for the cost of the BLS certification cards for the High School Class of 2016.

H. Cape May County Special Services School District Agreement for Transportation Services

The Board approves the 2016-17 Shared Services Transportation Contract with the Cape May County Special Services School District on an as needed basis.

I. Tuition Contract Agreement

The Board approves the Tuition Contract Agreement for the 2016-17 school year with the Cape May County Technical School District in the amount of \$42,856 for three regular full time students and one special education shared time student, including a tuition adjustment due to the Technical School of \$13,040 for the 2014-15 school year.

J. Special Education Revised Tuition Contract Agreement

The Board approves the revised 2015-16 Special Education Tuition Contract Agreement with the Upper Township Board of Education for One-to-One Aide extraordinary costs for two Upper Township students in the amount of \$57,654.58.

K. Close Bank Account

The Board approves the closing of the Ocean City Board of Education Ocean City Intermediate School Renovation Project bank account at Ocean City Home Bank. This account has a zero balance.

4. **Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes for the 2015-16 school year.

B. Resignation - High School Activity

The Board accepts the resignation of Timothy Cox, High School pit musician, for the spring 2016 play.

C. High School Co-Curricular Sponsor and Stipend

The Board approves Jared Slaymaker to provide piano services for the High School spring concert at a stipend not to exceed \$350, stipend paid from ticket sales.

D. Revised Leave of Absence – District Supportive Staff (Attachment #4.D)

The Board approves employee #1411, a revised FMLA unpaid leave of absence, effective February 25, 2016 through April 22, 2016, and an unpaid FMLA for ½ days, effective April 25, 2016 through May 13, 2016, with a return to full-time service on May 16, 2016.

E. Leave of Absence – High School Certificated Staff (Attachment #4.E)

The Board approves employee #0750, a paid leave of absence effective April 13, 2016 through on or before June 30, 2016.

F. Short-Term Leave Replacement – High School Certificated Staff

The Board approves Molly Ann McKeefery, High School short-term leave replacement Teacher of Art, effective May 2, 2016 through on or before June 15, 2016.

G. Retirement – High School Certificated Staff

The Board accepts with deep regret the retirement of Edith Roach, High School Guidance Counselor, effective as of July 1, 2016.

H. Building Ecological Solutions for Coastal Community Resiliency Program Teachers and Stipends –

The Board approves the following Building Ecological Solutions for Coastal Community Resiliency Program Teachers, at a rate of \$30 per hour, total program not to exceed 24 hours:

David Ferrante
Matthew Oster

- I. High School Summer Employment and Stipends (Attachment #4.I)
The Board approves the attached High School 2016 summer employment and stipends for curriculum writing/professional development/departmental work.
- J. Child Study Team Summer Employment and Stipends (Attachment #4.J)
The Board approves the attached Child Study Team, 2016 summer employment and stipends, with a total number of hours based on District need.
- K. School Nurses for Summer School and Stipends
The Board approves the following 2016 summer School Nurses on a rotating basis, at a rate of \$30 per hour, total program not to exceed 100 hours (actual number of hours based on student enrollment):
 Rosemary Millar
 Alice Wolf
- L. High School Extended School Year Teachers, Aides and Stipends (Attachment #4.L)
The Board approves the attached High School 2016 extended school year teachers, aides, and stipends (actual number of hours based on student enrollment).
- M. Home/Community Education Program Special Education Facilitator
The Board approves Ronald Ewing, as the Home/Community Education Program Special Education Facilitator, for summer 2016 and the 2016-17 school year, at a rate of \$20 per hour.
- N. High School Coaches and Stipends (Attachment #4.N)
The Board approves the attached High School winter coaches and stipends for the 2016-17 school year.
- O. Business Administrator's Contract (Attachment #4.O)
The Board approves Timothy E. Kelley, School Business Administrator/Board Secretary's employment contract, effective July 1, 2016 through June 30, 2017, at a salary of \$137,700 with additional shared services agreement stipends of \$3,500 for Corbin City and \$10,000 for Sea Isle City School Districts. This contract has been approved by Dr. Richard Stepura, Interim Executive County Superintendent.
- P. Interim Administration
The Board approves Jack Pfizenmayer, Interim Athletic Director, effective July 1, 2016 through June 30, 2017, at \$425 per diem.
- Q. District and High School Administrative Staff and Salaries (Attachment #4.Q)
The Board approves the attached District and High School administrative staff and their salaries for the 2016-17 school year.
- R. District and High School Certificated Staff and Salaries (Attachment #4.R)
The Board approves the attached District and High School certificated staff and salaries for the 2016-17 school year.
- S. District and High School Supportive Staff and Salaries (Attachment #4.S)
The Board approves the attached District and High School supportive staff and salaries for the 2016-17 school year.

T. Non-Affiliated Managers and Salaries (Attachment #4.T)

The Board approves the attached non-affiliated managers and salaries for the 2016-17 school year.

U. Non-Affiliated Employees and Salaries (Attachment #4.U)

The Board approves the attached non-affiliated employees and salaries for the 2016-17 school year.

V. Leave of Absence – High School Certificated Staff (Attachment #4.V)

The Board approves employee #3940, a paid leave of absence, effective September 1, 2016 through September 28, 2016, an unpaid FMLA leave of absence, effective September 29, 2016 through October 28, 2016, with an unpaid FMLA/NJFLA leave of absence, effective October 31, 2016 through February 6, 2017, with an expected return date of February 7, 2017.

- Negotiations Committee Report – Mr. Bauer, Chairperson
Mr. Bauer gave a report of the Committee meeting.

5. Policy:

A. Policies – 2nd Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- Revised Policies
 - 5516 Use of Electronic Communication and Recording Devices
 - 5350 Student Suicide Prevention

B. Bylaw – 2nd Reading

The Board approves the following replacements, additions and/or deletions to the Board Bylaws.

- Revised Bylaw
 - 0167 Public Participation in Board Meetings

C. Policies – 1st Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- Revised Policies
 - 5310 Health Services
 - 8462 Reporting Potentially Missing or Abused Children
- Revised Regulation
 - 8462 Reporting Potentially Missing or Abused Children

- Policy Committee Report – Mrs. Prettyman, Chairperson
Mrs. Prettyman gave a report of the Committee meeting.

6. Public Relations

- Public Relations Committee Report - Ms. Gallelli-Keyes, Chairperson
Mr. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: Ocean City Girl Scout Troop 41014
Use: Fundraiser Car Wash
Date/Times: June 4, 2016 (Sat), 9:00AM-1:00PM
Room: Driveway
Fee: No charge

Requested By: Ocean City PTA
Use: 8th Grade Sun & Fun
Date/Times: June 13, 2016 (Mon), 9:00AM-12:00pm with set up 7:00AM-9:00AM
Rooms: Kitchen, Baseball Fields, Basketball Courts
Fee: No charge

2. Curriculum and Student Affairs

C. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

D. Primary School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

3. Finance

L. AtlantiCare Health Educator Award (Ocean City Representatives Only)

The Board accepts \$300 from AtlantiCare in honor of Carrie Merritt, a distinguished winner of the 2016 AtlantiCare Healthy Educator Award, and may be used to help further additional health and wellness initiatives in the school community.

4. **Personnel** (All motions are upon Superintendent's recommendation:)

W. Leave of Absence – Intermediate School Supportive Staff (Attachment #4.W) (Ocean City Representatives Only)

The Board approves employee #1966, a paid administrative leave of absence, effective March 24, 2016 through April 21, 2016, a paid leave of absence, effective April 22, 2016 through May 2, 2016, an unpaid FMLA leave of absence, effective May 3, 2016 through June 30, 2016, a paid leave of absence, effective July 1, 2016 through July 19, 2016, and an unpaid FMLA leave July 20, 2016 through August 12, 2016, with an expected return date of August 15, 2016.

X. Primary School Fieldwork Student Placement (Ocean City Representatives Only)

The Board approves the following Primary School fieldwork placement student for spring 2015-16:

Eastern University

Name: Hope Bromhead

Placement: Carol Maurer and Ashley Schmid, Teachers of ESL

Y. Intermediate School Summer Employment and Stipends (Attachment #4.Y) (Ocean City Representatives Only)

The Board approves the attached Intermediate School 2016 summer employment and stipends for curriculum writing/professional development/departmental work.

Z. 21st Century Challenge Summer Program Teachers and Stipends (Ocean City Representatives Only)

The Board approves the following 21st Century Challenge Program teachers for summer 2016, at a rate of \$30 per hour, total program not to exceed 130 hours, program pending enrollment:

David Ferrante

Jessica Kriegner

Ashley Ruffenach

AA. Intermediate and Primary Schools' Extended School Year Teachers, Aides, and Stipends (Attachment #4.AA) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' 2016 extended school year teachers, aides, and stipends.

BB. Primary School Summer School Teachers and Stipends (Attachment #4.BB) (Ocean City Representatives Only)

The Board approves the attached Primary School 2016 summer school teachers, at a rate of \$30 per hour, total program not to exceed 240 hours (program pending enrollment).

CC. Tenure - Primary School Certificated Staff (Ocean City Representatives Only)

The Board approves the granting of tenure to the following Primary School certificated staff, effective as follows:

Tiffany Lively, Elementary School Teacher, effective September 1, 2016

Megan Riordan, Elementary School Teacher, effective September 27, 2016

DD. Intermediate and Primary Schools' Administrative Staff and Salaries (Attachment #4.DD) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' administrative staff and salaries for the 2016-17 school year.

- EE. Intermediate and Primary Schools' Certificated Staff and Salaries (Attachment #4.EE) (Ocean City Representatives Only)
The Board approves the attached Intermediate and Primary Schools' certificated staff and salaries for the 2016-17 school year.
- FF. Intermediate and Primary Schools' Supportive Staff and Salaries (Attachment #4.FF) (Ocean City Representatives Only)
The Board approves the attached Intermediate and Primary Schools' supportive staff and salaries for the 2016-17 school year.
- GG. Intermediate School Coaches and Stipends (Attachment #4.GG) (Ocean City Representatives Only)
The Board approves the attached Intermediate School winter coaches and stipends for the 2016-17 school year.
- HH. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.HH) (Ocean City Representatives Only)
The Board approves employee #3544, an unpaid FMLA/NJFLA leave of absence, effective September 1, 2016 through October 14, 2016, with an expected return date of October 17, 2016.

APPROVAL OF MINUTES:

Motion by Mrs. Newman, seconded by Mr. James, the Board of Education approved the minutes of the March 16, 2016 Regular Meeting as presented.

Motion carried with the following vote to abstain: Mrs. Chisholm.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

There was no new business.

PUBLIC COMMENTS:

There were no public comments.

BOARD COMMENTS:

Dr. Taylor provided information on the May and June Meetings, Teacher of the Year, Support Staff of the Year, and upcoming student recognition.

Other comments included upcoming scholarship events; NJSIAA financial reports; the Ocean City High School Spring Musical *Young Frankenstein*; the upcoming prom and after prom including the need for volunteers; a visit from Ocean City Girl Scouts to the High School sign language program; NJSBA meetings; and the potential of Upper Township Middle School returning to the track at Carey Field.

BOARD PRESIDENT COMMENTS:

President Clark commented on the District's participation in Arbor Day and planting three trees throughout the District.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

Motion by Mr. Batastini, seconded by Mrs. Newman and carried unanimously to adjourn the meeting at 8:35 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp