

**Ocean City Board of Education
Regular Meeting Agenda
Wednesday, December 16, 2015
7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. 2014-2015 State Assessment Results
 - 2. Overview of the OCSD College & Career Readiness Program
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. Public Relations
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions 2.D, 3.M, 4.K, 4.L and 4.M)
- J. Approval of Minutes
 - 1. Special Meeting/Finance Committee of the Whole – November 18, 2015 (Attachment #J.1)
 - 2. Regular Meeting – November 18, 2015 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

OFFICE OF THE
SUPERINTENDENT OF SCHOOLS

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: December 16, 2015 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: National Multiple Sclerosis Society
Use: Bike to Shore Ride 2016
Date/Time: September 23, 2016 (Fri), 8:00AM-5:00PM – set up
September 24, 2016 (Sat), 8:00AM-10:00PM - event
September 25, 2016 (Sun), 3:00AM-12:00PM - event
Rooms: Auxiliary Gym (in the event of rain), Cafeteria and Kitchen
Fee: \$5,620.00

Informational Items

Fire Drills

Ocean City High School	November 24, 2015
Ocean City Intermediate School	November 26, 2015
Ocean City Primary School	November 16, 2015

Security Drills

Ocean City High School	November 18, 2015
Ocean City Intermediate School	November 30, 2015
Ocean City Primary School	November 13, 2015

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Student Affairs

A. No Child Left Behind (NCLB) Fiscal Year 2016 Grant Amendment Submission

The Board authorizes the School District's amended submission of the NCLB FY 2016 grant application. This Amendment is required for the inclusion of carryover funds from the FY2015 grant period in the amount of \$1,346.

B. High School Field Trip Request (Attachment #2.B)

The Board approves the attached High School Field Trip list.

C. Program of Studies – High School (Attachment #2.C)

The Board approves the attached High School Program of Studies for the 2016-17 school year.

D. Intermediate School Field Trip Request (Attachment #2.D) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

E. Harassment, Intimidation, and Bullying (HIB) Case Finding (Attachment #2.E)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for November 2015

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for December 2015 in the amount of \$3,414,801.05.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2015.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for October 2015. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2015.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the December 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for November 2015.

F. Olweus Bullying Prevention Program

The Board approves the Olweus Bullying Prevention Program through Atlantic Prevention Resources for the current school year in the amount of \$1,250. This program also includes training and consultation.

G. 2014-15 Annual School District Audit (Attachment #3.G)

After reviewing and discussing the annual School District Audit with the auditor, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor's Management Report on Administrative Findings - Financial, Compliance and Performance for the 2014-15 school year as prepared by Ford, Scott and Associates, LLC and approves the attached Corrective Action Plan.

There is one finding of non-compliance as listed below:

Finding AMR #1

Some of the deposits for the deduction categories in the payroll agency account were either over-funded or underfunded. In total, the cash balance in the bank account at June 30, 2015 was sufficient to pay all of the outstanding amounts owed.

Recommendation AMR #1

Reconciliation of transfers from the general account to the payroll agency account.

H. Funding from UT and OC MAC 2015-16

The Board accepts funding for the Ocean City High School for the 2015-16 school year from the Upper Township and Ocean City Municipal Alliance Committee (UT & OC MAC) as follows:

Intramural Program	\$400.00
Student Coalition Against Tobacco	\$400.00
Students Against Destructive Decisions	\$400.00
The Amazing Race	\$925.00
Drug Awareness and Prevention Week, 2015 Red Ribbon Week	\$350.00

I. Designation of Updated Check Signatories (Attachment #3.I)

The Board approves the updated Check Signatories for the 2015-16 school year.

J. Joint Transportation Agreement

The Board approves the 2015-2016 Joint Transportation Agreement with the Upper Township Board of Education. Upper Township (host) will transport one Ocean City (joiner) student along with six Upper Township students to Ocean City High School Extension Program on Route No. EXT starting September 8, 2015 to June 30, 2016, at a joiner cost of \$891.25.

K. Joint Transportation Agreement

The Board approves the 2015-2016 Joint Transportation Agreement with the Upper Township Board of Education. Upper Township (host) will transport three Ocean City (joiner) students along with six Upper Township students to various work training locations on Route No. OCHSWP starting September 8, 2015 to June 30, 2016, at a joiner cost of \$5,107.20.

L. Blind and Visually Impaired Services

The Board approves the N.J. Commission for the Blind and Visually Impaired contract to provide services for the 2015-16 school year at a fee of \$1,900.

M. Funding from UT and OC MAC 2015-16 (Ocean City Representatives Only)

The Board accepts funding for the Ocean City Intermediate and Primary Schools from the Upper Township and Ocean City Municipal Alliance Committee (UT & OC MAC) for 2015 Red Ribbon Week as follows:

Intermediate School	\$350
Primary School	\$350

- Discussion

4. Personnel (All motions are upon Superintendent's recommendation:)

- A. Substitutes, Sporting Event Workers, and On-Call Bus Driver (Attachment #4.A) - roll call vote
The Board approves the attached criminal history approved/HIB trained substitutes, sporting event workers, and on-call bus driver for the 2015-16 school year.
- B. District Support Staff Revised Salary – roll call vote
The Board approves Janice Annarelli, a revised retroactive salary of \$22,197 for the 2015-16 school year.
- C. District Revised Federal Grant Salary Allocations – roll call vote
The Board authorized the following revised special education aide's salary allocations to be charged to the IDEA Basic FY16 Federal Grant for the 2015-16 school year:
- | | |
|--------------------|----------|
| Janice Annarelli | \$22,197 |
| Janice Baldyga | \$24,430 |
| Ryan Clark | \$20,770 |
| Katelyn Dougan | \$21,838 |
| Ashley Evans | \$20,973 |
| Nancy Filangieri | \$20,373 |
| Joyce Franks | \$21,405 |
| Patricia Gallagher | \$20,973 |
| Sandra Kooker | \$24,754 |
| Kathryn Lavin | \$24,147 |
| Joanne Martin | \$23,515 |
| Maria Mateer | \$20,973 |
| Patricia Richards | \$27,883 |
| Bruce Twiggs | \$20,973 |
| Melanie Vitale | \$22,197 |
| Karen Wallenstein | \$21,238 |
- D. Resignation – District Supportive Staff – roll call vote
The Board accepts the resignation of Katelyn Dougan, Special Education Aide, effective as of December 31, 2015.
- E. High School Coaches, Volunteers and Stipends (Attachment #4.E) – roll call vote
The Board approves the attached High School coaches, volunteers and stipends for the 2015-16 school year.
- F. High School Spring Musical Activity Club Sponsors and Stipends (Attachment #4.F) – roll call vote
The Board approves the attached High School spring musical activity club sponsors and stipends for the 2015-16 school year. All stipends paid from gate sales.
- G. Retirement – High School Certificated Staff
The Board accepts with deep regret the retirement of Paul McLaughlin, High School Teacher of Mathematics, effective as of July 1, 2016.

H. Revised High School Student Teaching Placement - roll call vote

The Board approves the following revised High School student teaching placement for winter/spring 2015-16:

Stockton University

Name: Averie Olive

Placement: George McNally and Susan Palmer, Teachers' of Mathematics

I. High School Practicum Student Placement - roll call vote

The Board approves the following High School practicum student placement for winter/spring 2015-16:

Messiah College

Name: Nicole Schneider

Placement: Tobi Oves, Guidance Counselor (College and Career)

J. High School Academic Awards Coordinator and Stipend – roll call vote

The Board approves Kathryn Sykes, High School academic awards coordinator for the 2015-16 school year, at a stipend of \$600.

K. Intermediate School Academic Awards Coordinator and Stipend – roll call vote (Ocean City Representatives Only)

The Board approves Michele Dubs, Intermediate School academic awards coordinator for the 2015-16 school year, at a stipend of \$600.

L. Intermediate School After-School Tutoring Program Teachers and Stipends – roll call vote (Ocean City Representatives Only)

The Board approves the following teachers for the Intermediate School After- School Tutoring program, at \$30 per hour, not to exceed 150 hours, for a total of \$4,500.00:

Patricia Gallagher

Jessica Kriegner

M. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.M) – roll call vote (Ocean City Representatives Only)

The Board approves employee #2321, an unpaid FMLA/NJFLA leave of absence, effective February 16, 2016 through March 18, 2016, with an expected return date of March 21, 2016.

N. Retirement – Primary School Certificated Staff

The Board accepts with deep regret the retirement of Nancy Caine, Primary School Elementary School Teacher, effective as of July 1, 2016.

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy:

- Discussion
- Policy Committee Report – Ms. Gallelli-Keyes, Chairperson

6. Public Relations

- Discussion
- Public Relations Committee Report - Jon Batastini, Chairperson