

MINUTES OF REGULAR MEETING
NOVEMBER 18, 2015

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, November 18, 2015 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Jon Batastini, H. James Bauer, Kristie Chisholm, Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City and Student Representative Minh Vu. Members absent were Michael James and Fran Newman. There were 15 members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

SUPERINTENDENT’S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer and carried unanimously, except as noted below, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By:	City of Ocean City
Use:	Dr. Martin Luther King Program
Date/Time:	January 16, 2016 (Sat), 8:00AM-4:00PM
Rooms:	Auditorium, Cafeteria and Kitchen
Fee:	No charge

Informational Items

Fire Drills

Ocean City High School	October 21, 2015
Ocean City Intermediate School	October 27, 2015
Ocean City Primary School	October 15, 2015

Security Drills

Ocean City High School	October 21, 2015
Ocean City Intermediate School	October 22, 2015
Ocean City Primary School	October 16, 2015

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
Mr. Oves gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. Out of District Placements

The Board approves the following out-of-district placements for the 2015-16 school year:

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD – Compact School	1	UT	\$18,900

B. High School Field Trip Request

The Board approves the attached High School Field Trip list.

C. High School Winter Sports' Schedules (Attachment #2.C)

The Board approves the attached High School 2015-16 Winter Sports' Schedules.

D. Research Project by Staff Member

The Board approves a High School graduate program research that will involve making video tapes of the teacher teaching lessons in order to improve the High School teacher's practice. This request is being made in accordance with Board Policy #3245, Research Projects by Staff Members.

I. Harassment, Intimidation, and Bullying (HIB) Case Finding

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for October 2015

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for November 2015 in the amount of \$3,620,851.46.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for September 2015.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for September 2015. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September 2015.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the November 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for October 2015.

F. Acceptance of Nonpublic Security Aid

The Board accepts Nonpublic Security Aid for Westminster Christian Academy for the 2015-16 school year in the amount of \$1,525.

G. Ocean City Free Public Library Grant

The Board approves the submission of a grant application and acceptance of grant funds in the amount of \$19,411.80 from the Ocean City Free Public Library for "Bringing the Wetlands to Life in Ocean City" for January 2016 to June 2016.

H. School-Based Social Worker

The Board approves the placement of a School-Based Social Worker within the District through an agreement between Cape Counseling and the Sea Isle Board of Education.

4. **Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes and On-Call Bus Driver (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes and on-call bus driver for the 2015-16 school year.

B. Resignation – District Supportive Staff

The Board accepts the resignation of Ralph Hill, Special Education Aide, effective November 4, 2015.

C. New Hire – District Non-Affiliated Staff

The Board approves Henry Rodrique, Director of Facilities, effective January 1, 2016 through June 30, 2016, at \$92,000 (pro-rated).

Motion carried with the following vote of nay by Mrs. Chisholm.

D. District and High School Administrative Staff 2015-16 Salaries (Attachment #4.D)

The Board ratifies the attached District and High School Administrative Staff retroactive salaries for the 2015-16 school year.

E. District and High School Supportive Staff 2015-16 Salaries (Attachment #4.E)

The Board ratifies the attached District and High School Supportive Staff retroactive salaries for the 2015-16 school year.

F. New Job Description (Attachment #4.F)

The Board approves the attached new job description for a School Bus Driver.

G. Revised Job Description (Attachment #4.G)

The Board approves the attached revised job description for the Athletic Director.

H. High School Co-Curricular Activity Club Sponsor and Stipend

The Board approves Daniel Weaver, High School Mock Trial/Model UN activity sponsor, at a stipend of tier 1, \$1,798 for the 2015-16 school year.

I. High School Co-Curricular Sponsor and Stipend

The Board approves Scott Breiner to provide piano services for the High School winter concert at a stipend not to exceed \$350. Stipend paid from ticket sales.

J. High School Volunteer Coaches

The Board approves the following High School volunteer coaches, for the 2015-16 season:

- a. Timothy M. Kelley, Girls' Basketball
- b. Beverlee Masters, Boys' Swimming
- c. Daniel Calhoun, Wrestling
- d. Robert Citta, Wrestling
- e. Christian Clark, Wrestling
- f. Dane Tabano, Wrestling

K. High School Prom Stipend

The Board approves Rosemary Millar, School Nurse for the High School Prom, at a stipend of \$30 per hour, not to exceed 5 hours.

L. High School Student Teaching Placement

The Board approves the following High School student teaching placements for winter/spring 2016:

Stockton University

Name: Sydni Fahringer

Placement: Amy DePasquale, Teacher of English

Name: Averie Olive

Placement: Radmila Lalovic-Cox, Teacher of Mathematics

• Negotiations Committee Report – Mr. Bauer, Chairperson

No report.

5. Policy:

• Policy Committee Report – Ms. Gallelli-Keyes, Chairperson

No report.

6. Public Relations

- Public Relations Committee Report - Jon Batastini, Chairperson
No report.

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: City of Ocean City Recreation Department
Use: Dixie Howell Basketball Tournament
Dates/Times: December 11, 2015 (Fri), 4:00PM-7:30PM
December 12, 2015 (Sat), 9:00AM-4:00PM
December 14-16 (Mon-Wed), 3:30PM-8:30PM
Room: Gym
Fee: No charge

Requested By: South Jersey Sports League
Use: Adult Dodgeball
Dates/Times: January 12-March 22, 2016 (Tues), 8:30PM-10:00PM with set up –
8:15PM-8:30PM
Room: Gym
Fee: \$1,155.00

2. Curriculum and Student Affairs

E. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

F. Intermediate School After-School Support Program for Students (Ocean City Representatives Only)

The Board approves the After-School Support Program for students in grades 4-8. The Program will be offered from mid-January to April 28, 2016. The cost of the Program is for 10 teachers @\$30/hour, not to exceed 150 hours or a total of \$4,500.

G. Intermediate School Winter Sports' Schedules (Attachment #2.G) (Ocean City Representatives Only)

The Board approves the attached Intermediate School 2015-16 Winter Sports' Schedules.

H. Research Project by Staff Member (Ocean City Representatives Only)

The Board approves a Primary School graduate program research that will involve making video tapes of the teacher teaching lessons in order to improve the Primary School teacher's practice. This request is being made in accordance with Board Policy #3245, Research Projects by Staff Members.

3. Finance

I. Payment Application #8 to 3R Painting and Contracting Corp. (Attachment #3.I) (Ocean City Representatives Only)

The Board approves Payment Application #8 in the amount of \$102,362.00 to 3R Painting and Contracting Corporation for the Primary School Renovations Project as certified by the Board Engineer.

J. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the Ocean City PTA for the Intermediate School:

Canvas and Paint for a Painting Project	\$ 120.00
7 th Grade Stokes Trip	\$1,000.00

4. Personnel (All motions are upon Superintendent's recommendation:)

M. Intermediate School Volunteer Coaches (Ocean City Representatives Only)

The Board approves the following volunteer basketball coaches at the Intermediate School, for the 2015-16 season:

Shawn Burke
Mikenzie Helphenstine
Bruce Twiggs

N. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.N) (Ocean City Representatives Only)

The Board approves employee #1801, a paid leave of absence, effective October 26, 2015 through December 23, 2015.

O. Short-Term Leave Replacement – Intermediate School Certificated Staff (Ocean City Representatives Only)

The Board approves Mary Baldini, Intermediate School short-term leave replacement Special Education Teacher, effective November 19, 2015 through December 23, 2015, at a stipend of \$160 per diem.

P. Retirement – Primary School Certificated Staff

The Board accepts with deep regret the retirement of Mary Frances Riley, Primary School Elementary School Teacher, effective as of July 1, 2016.

Q. Leave of Absence – Primary School Certificated Staff (Attachment #4.Q) (Ocean City Representatives Only)

The Board approves employee #2010, an FMLA/NJFLA unpaid leave of absence, effective November 10, 2015 through on or before February 16, 2016.

R. Intermediate and Primary Schools' Administrative Staff 2015-16 Salaries (Attachment #4.R) (Ocean City Representatives Only)

The Board ratifies the attached Intermediate and Primary Schools' Administrative Staff retroactive salaries for the 2015-16 school year.

S. Intermediate and Primary Schools' Supportive Staff 2015-16 Salaries (Attachment #4.S) (Ocean City Representatives Only)

The Board ratifies the attached Intermediate and Primary Schools' Supportive Staff retroactive salaries for the 2015-16 school year.

- T. Short-Term Leave Replacement – Primary School Certificated Staff (Ocean City Representatives Only)
The Board approves Jennifer Scipione, Primary School short-term leave replacement Elementary School Teacher, effective November 30, 2015 through on or before February 11, 2016, at a stipend of \$160 per diem.
- U. Additional Primary School EASE Program Teachers and Stipends (Ocean City Representatives Only)
The Board approves Tiffany Lively and Mary Beth Libro, additional Primary School EASE Program teachers at a stipend of \$30 per hour, total program not to exceed 630 hours or a total of \$18,900, with teachers working on a rotating bases. The funding for this program will be provided by FY2016 NCLB, Title I.

APPROVAL OF MINUTES:

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously by roll call vote, the Board of Education approved the minutes of the October 21, 2015 Special Meeting/Finance Committee of the Whole as presented.

Motion by Mr. Bauer, seconded by Mr. Holmes and carried unanimously by roll call vote, the Board of Education approved the minutes of the October 21, 2015 Regular Meeting as presented.

PRESENTATIONS:

Mr. Matt Carey, Director of Student Services and Lauren Sacs, Student Assistance Counselor, reviewed a number of programs and initiatives with the Student Services Department.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

Motion by Mrs. Chisholm, seconded by Mr. Bauer and carried unanimously by roll call vote, the Board of Education approved the following resolution to form an Ad Hoc Committee:

WHEREAS, the Ocean City Board of Education (“Board”) on November 18, 2015, at the regularly scheduled Board Meeting voted to form an ad-hoc committee (“committee”); and

WHEREAS, the committee will work together to ensure consistency, collaboration and communication regarding teen mental health and wellness; and

WHEREAS, committee will meet on December 9, 2015, January 13, 2016, January 27, 2016 and February 10, 2016; and

WHEREAS, the committee will be facilitated by the New Jersey School Boards Association (“NJSBA”);

WHEREAS, the Board Chairperson will be Board of Education president Joseph Clark.

NOW, THEREFORE, BE IT RESOLVED by the Ocean Board of Education that an ad hoc committee will be formed to ensure consistency, collaboration and communication regarding teen mental health and wellness. The committee will meet on December 9, 2015, January 13, 2016, January 27, 2016 and February 10, 2016. The committee will be facilitated by the NJSBA and its Chairperson will be Board President Joseph Clark.

Also discussed was a Board Retreat of the full Boards of Ocean City and each of the sending districts on February 8, 2016 from 6:30 p.m. to 8:30 p.m. in the High School Media Center.

PUBLIC COMMENTS:

Victor Staniec, Ocean City, asked who the public should contact if they have interest in serving on the Ad Hoc Committee. The public should contact the Superintendent's office for information.

Ellen Burn, Parent of an Ocean City High School student, addressed the Board concerning theater and drama programs. Ms. Burns requested an expansion of these programs and offerings.

Dale Braun, Ocean City, addressed the Board as the recording secretary for the Ocean City PTA. Mr. Braun provided the Board with an update of the PTA's activities during the past few months as well as upcoming activities and events. Mr. Braun thanked the Board for assistance in setting up for the fall book fair at the Ocean City Primary School in light of an impending coastal storm which closed school.

BOARD COMMENTS:

Board comments included congratulations to Board of Education members at the November election; how the Athletic Director job description noted that there would be collaboration between Ocean City and Upper Township; recent news articles concerning communication among the Boards of Education; appreciation to the District staff on working with students and parents; Sea Isle City Board of Education's funding of a summer theater camp for elementary students, congratulations to the fall sports' teams on a successful season; recognition and thanks to the PTA for continued support in the District; recognition of the Ocean City Free Public Library for the approved Wetlands grant for the current school year; and recognition of the time spent by Mr. Carey and Ms. Sacs on the presentation at the Board meeting.

ADJOURNMENT:

Motion by Mr. Batastini, seconded by Mr. Bauer and carried unanimously to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp