

**OCEAN CITY BOARD OF EDUCATION
REGULAR MEETING AGENDA
WEDNESDAY, OCTOBER 21, 2015
7:00 P.M. – HIGH SCHOOL COMMUNITY ROOM**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. National Merit Semifinalists
 - 2. College & Career Readiness
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Instruction
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. Public Relations
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions 1.B, 2.E, 2.F, 2.G, 2.H, 2.I, 3.I, 3.J, 4.O, 4.P, 4.Q, 4.R, 4.S, 4.T, 4.U, 4.V, 4.W and 4.X)
- J. Approval of Minutes
 - 1. Regular Meeting and Executive Session – September 23, 2015 (Attachment J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: **Dr. Kathleen Taylor, Superintendent of Schools**
RE: October 21, 2015 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: MAC/City of Ocean City/Ocean City Police Department
Use: Friday with Friends
Date/Time: December 4, 2015 (Fri), 7:00PM-10:00PM
Rooms: Main Gym and Aux Gym
Fee: No charge

Requested By: Ocean City Jr. Wrestling Association
Use: Wrestling Practices
Dates/Times: November 9, 2015 – March 3, 2016* (Mon-Thurs), 6:00PM-8:00PM
*not available 11/25/15, 12/23-12/31/15, 1/18/16, 2/15/16, or when there are High School home wrestling matches
Room: Wrestling Room
Fee: No charge

Requested By: Ocean City Jr. Wrestling Association
Use: Wrestling Tournament
Date/Times: March 6, 2016 (Sun), 6:30AM-4:00PM
Rooms: Wrestling Room, Main Gym and Auxiliary Gym
Fee: No charge

Requested By: Prime Events
Use: Basketball Games
Dates/Times: April 6, 2016 (Wed), 6:00PM-9:00PM – Practice
April 9, 2016 (Sat), 1:00PM-8:00PM – games
Rooms: Main Gym and Auxiliary Gym
Fee: \$585.00

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: MAC/City of Ocean City/Ocean City Police Department
Use: Friday with Friends
Date/Time: October 23, 2015 (Fri), 7:00PM-10:00PM
Room: Shell Parking Lot at 18th & Haven Avenue
Fee: No charge

Requested By: Ocean City Jr. Wrestling Association
Use: Home Wrestling Matches
Dates/Times: 2015: December 11 and December 18 (Fri), 5:00PM-9:00PM
2016: January 8, 15, 22 and 29; February 5 and 19 (Fri), 5:00PM-9:00PM
Room: Gym
Fee: No charge

Requested By: MAC/City of Ocean City/Ocean City Police Department
Use: Friday with Friends
Date/Time: March 18, 2016 (Fri), 7:00PM-10:00PM
Rooms: Field at 18th & Bay Avenue
Fee: No charge

Informational Items

Fire Drills

Ocean City High School	September 17, 2015
Ocean City Intermediate School	September 15, 2015
Ocean City Primary School	September 15, 2015

Security Drills

Ocean City High School	September 16, 2015
Ocean City Intermediate School	September 17, 2015
Ocean City Primary School	September 17, 2015

School Bus Emergency Evacuation Drills (Attachment)

Ocean City High School	October 15, 2015
Ocean City Intermediate School	October 8, 2015
Ocean City Primary School	October 8, 2015

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Instruction

A. Revised 2015-16 School Year Calendar (Attachment #2.A)

The Board approves the revisions to the 2015-16 school year calendar:

- February 12th – change from Full Day Staff In-Service to Full Day Students/Staff
- June 17th – Last Day of School for Staff

B. High School Field Trip Request (Attachment #2.B)

The Board approves the attached High School Field Trip list.

C. 2015 NJSIAA Girls Gymnastics Tournament Competition

The Board approves one student, who will compete in the New Jersey State Interscholastic Athletic Association Girls Gymnastics Championships, to represent the Ocean City High School in these interscholastic competitions. There is no cost to the Board.

D. Athletic Competition – Home-Schooled Child

The Board approves the request for a home-schooled child to participate in the Ocean City High School Athletic Program in accordance with Board Policy #2431, Athletic Competition.

E. Intermediate School Field Trip Request (Attachment #2.E) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

F. Intermediate School Grant Application Submissions (Ocean City Representatives Only)

The Board authorizes the Intermediate School's submission of one (1) grant application to the Sustainable Jersey for Schools in order to reduce paper usage.

G. Primary School Field Trip Request (Attachment #2.G) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

H. Ease Program and Title I Parent Meetings (Ocean City Representatives Only)

The Board approves the EASE Program for the Title I students in grades K-3. The Program will run from mid-October to April 2, 2016. The cost of the Program is for 8 teachers @ \$30/hour, not to exceed 630 hours or a total of \$18,900. All expenses will be paid for with FY2016 NCLB, Title I funding.

I. Harassment, Intimidation, and Bullying (HIB) Case Finding (Attachment #2.I) (Ocean City Representatives Only)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for September 2015

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for October 2015 in the amount of \$4,634,013.80.

B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Report for August 2015.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for August 2015. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for August 2015.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the October 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for September 2015.

F. Comprehensive Maintenance Plan and Form M-1 (Attachment #3.F)

The Board approves the 2015-16 Comprehensive Maintenance Plan and the annual Maintenance Budget Amount Worksheet (Form M-1) and authorizes the School Business Administrator to file the plan and worksheet with the County Office per N.J.A.C. 6A:26A.

G. Interlocal Shared Services Agreement

The Board approves the Interlocal Shared Services Agreement for Sign Language Interpreter services between the Ocean City Board of Education and the Upper Township Board of Education.

H. Agreement

The Board approves a High School Partnership Program Agreement between the Ocean City Board of Education and Richard Stockton University with the tuition rate to be \$100 per academic credit. The following courses will be offered under this agreement for the 2015-16 school year:

<u>High School/District Course</u>	<u>Stockton Course</u>
Pre-Calculus	Math 1100 Pre-Calculus (4 cr.)
AP Biology	Biology 1200/1205 - Cells and Molecule (5 cr.)
TV/Media Production 3 ADV	GAH 1226 Techniques of Film and Video Production (4 cr.)

I. Payment Application #7 to 3R Painting and Contracting Corp. (Attachment #3.I) (Ocean City Representatives Only)

The Board approves Payment Application #7 in the amount of \$152,859.00 to 3R Painting and Contracting Corporation for the Primary School Renovations Project as certified by the Board Engineer.

J. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the Ocean City PTA for the Primary School:

Resources to enhance/support the World Language Program	\$ 100.26
Solar System CD & Kit	\$ 31.90
Ladibug Document Camera (2 @ \$504.90 each)	\$1,009.80

- Discussion

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes and Sporting Event workers (Attachment #4.A) - roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes and a sporting event worker for the 2015-16 school year.

B. Memorandum of Agreement - OCAA (Attachment #4.B) – roll call vote

The Board ratifies the memorandum of agreement between the Ocean City Board of Education and the Ocean City Administrators' Association, effective July 1, 2015 through June 30, 2018. Said agreement has been ratified by the OCAA on October 7, 2015.

C. Memorandum of Agreement - OCESSA (Attachment #4.C) – roll call vote

The Board ratifies the memorandum of agreement between the Ocean City Board of Education and the Ocean City Educational Supportive Staff Association, effective July 1, 2015 through June 30, 2018. Said agreement has been ratified by the OCESSA on October 1, 2015.

D. Side Bar Agreement – OCEA (Attachment #4.D) – roll call vote

The Board approves the attached Side Bar Agreement regarding co-curricular activities and coaching stipends between the Ocean City Education Association and the Ocean City Board of Education.

E. Superintendent's Goals - roll call vote

The Board approves the following Superintendent's goals, which have been approved by the Executive County Superintendent, for the 2015-16 school year:

Goal # 1 – Update, improve and structure the operational technology security mechanism, protocols and procedures in the School District in order to provide protection of student data and student personal identification information.

Goal # 2 – Conduct and calibrate the observation and evaluation for the County Teachers of the Year and, using the NJDOE scoring rubrics, evaluate the application packet and video application for each candidate. In addition, observe presentations and interview the top candidates and select the 2015-16 State Teacher of the Year.

Goal # 3 – Serve on the 2015-16 New Jersey Department of Education Standards Review Committee. This Committee will review the New Jersey Core Curriculum Content Standards in English language arts and mathematics in order to develop standards that reflect the educational needs and goals of our New Jersey communities.

F. New Hire - Non-Affiliated Staff (Attachment #4.F) – roll call vote

The Board approves Joseph Lehman, Data Information Support Specialist, effective October 22, 2015 through June 30, 2016, at \$58,000 (pro-rated).

G. New Hire - District Administrative Staff (Attachment #4.G) – roll call vote

The Board approves Lauren Gunther, Curriculum Director, effective January 1, 2016 through June 30, 2016, at \$105,000 (pro-rated).

H. New Hire – High School Administrative Staff – (Attachment #4.H) – roll call vote

The Board approves Michael Mattina, High School Assistant Principal, effective January 1, 2016 through June 30, 2016, at \$105,000 (pro-rated).

I. High School Co-Curricular Activity Sponsor Resignation – roll call vote

The Board accepts the resignation of Beth Kelly, High School Intramural Club 11/12 co-curricular activity sponsor, effective for the 2015-16 school year.

- J. High School Co-Curricular Activity Club Sponsor, Stipend and Volunteer – roll call vote
The Board approves the following High School activity club sponsor, stipend, and volunteer for the 2015-16 school year:
Abby Mullen, Intramural Club 11/12 sponsor, at a stipend of \$1,798
Carly Witherow, volunteer sponsor for the Fellowship of Christian Athletes club
- K. High School Coach and Stipend – roll call vote
The Board approves name to be provided, as the High School assistant girl's swimming coach, at a stipend of \$5,135 for the 2015-16 season.
- L. High School Coach Revised Stipend – roll call vote
The Board approves Kathleen Byrne-Musick, diving coach a revised stipend of \$2,400 for the 2015-16 season.
- M. High School Volunteer Coaches' Aide – roll call vote
The Board approves Amy DePasquale, as a volunteer coaches' aide to accompany a student to a limited amount of gymnastic events for the 2015-16 school year.
- N. Retirement – Certificated Staff
The Board accepts with deep regret the retirement of Melvin Bennett, Intermediate School Special Education Teacher, effective as of January 1, 2016.
- O. Leave of Absence – Intermediate School Supportive Staff (Attachment #4.O) – roll call vote (Ocean City Representatives Only)
The Board approves employee #0883, a paid leave of absence, effective September 28, 2015 through ½ day May 26, 2016.
- P. New Hire – Intermediate School Certificated Staff (Attachment #4.P) – roll call vote (Ocean City Representatives Only)
The Board approves Alissa Gerent, part-time Elementary School Teacher (HQ Reading), effective on or after November 2, 2015 through June 30, 2016, at MA, ½ of step 1, \$28,126 (pro-rated). Position pending NJ criminal history approval.
- Q. New Hire – Intermediate School Supportive Staff (Attachment #4.Q) – roll call vote (Ocean City Representatives Only)
The Board approves Michele Dubs, Intermediate School Secretary to the Principal, effective on or after November 2, 2015 through June 30, 2016, at step 1, \$37,996* (pro-rated).
- R. Leave Replacement – Intermediate School Supportive Staff – roll call vote (Ocean City Representatives Only)
The Board approves Jennifer Dwyer, Intermediate School leave replacement Supervisory Aide, effective October 22, 2015, through on or before June 1, 2016, at step 1, \$21,481* (pro-rated).

*pending executed contract

- S. Intermediate School Co-Curricular Activity Club Sponsors and Stipends – roll call vote (Ocean City Representatives Only)
The Board approves the following Intermediate School co-curricular activity sponsors and stipends:
Leigh Lubas, revised Peanut Butter and Jelly club co-sponsor, ½ of tier 1, \$899
Jennifer Kramm-Rowe, revised Peanut Butter and Jelly club co-sponsor, ½ of tier 1, \$899
Alyssa Preis, Motion City Club co-sponsor, ½ of tier 2, \$1,002.50
Shannon Pruitt, Motion City Club co-sponsor, ½ of tier 2, \$1,002.50
- T. Intermediate School Site Monitor and Stipend – roll call vote (Ocean City Representatives Only)
The Board approves Andrew Benfer, Intermediate School site monitor for Theater Camps, at a stipend of \$30 per hour, not to exceed 5-7 hours per week.
- U. Primary School Site Monitors and Stipend – roll call vote (Ocean City Representatives Only)
The Board approves the following Primary School site monitors for Theater Camps, at a stipend of \$30 per hour, not to exceed 5-7 hours per week:
Jennifer DeVlieger, 3rd grade monitor
Francesca Siligrini, 2nd grade monitor
- V. Primary School Co-Curricular Activity Club Sponsors and Stipends – roll call vote (Ocean City Representatives Only)
The Board approves the following co-curricular activity sponsors for the Primary School Multicultural Club:
Carole Maurer, co-sponsor, ½ of tier 1, \$899
Ashley Schmid, co-sponsor, ½ of tier 1, \$899
- W. Primary School EASE Program/After School Parental Involvement Teachers and Stipends (Attachment #4.W) – roll call vote (Ocean City Representatives Only)
The Board approves the attached Primary School EASE Program/After School Parental Involvement teachers at a stipend of \$30 per hour, total program not to exceed 630 hours or a total of \$18,900. All expenses will be paid for with FY2016 NCLB, Title I.
- X. Short-Term Leave Replacement – Primary School Certificated Staff – roll call vote (Ocean City Representatives Only)
The Board approves Diane McManus, Primary School short-term leave replacement School Nurse, effective November 2, 2015 through December 23, 2015, at \$160 per diem.
- Discussion
 - Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy:

A. Policy – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

- Revised Policy
5615 Suspected Gang Activity

B. QSAC Statement of Assurance (Attachment #5.B)

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for the 2015-16 school year for the following categories for the New Jersey Department of Education:

- | | |
|----------------------------|------|
| a. Instruction and Program | 100% |
| b. Fiscal Management | 100% |
| c. Governance | 100% |
| d. Operations | 100% |
| e. Personnel | 100% |

- Discussion
- Policy Committee Report – Ms. Gallelli-Keyes, Chairperson

6. Public Relations

- Discussion
- Public Relations Committee Report - Jon Batastini, Chairperson