

MINUTES OF REGULAR MEETING
SEPTEMBER 23, 2015

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, September 23, 2015 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Jon Batastini, H. James Bauer, Kristie Chisholm, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport and Daniel Tumolo from Sea Isle City. There were 25 members of the public present.

PRESENTATIONS:

Dr. Taylor and President Clark recognized the Third Grade Spelling Bee winners from the 2014-15 school year.

Dr. Taylor, Cathleen Smith and President Clark recognized custodial, maintenance and grounds staff for their hard work and dedication during this past summer and specifically related to the Ocean City Primary School construction project.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

SUPERINTENDENT'S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: City of Ocean City
 Use: Basketball Training
 Dates/Times: October 4, 2015 (Sun), 8:30AM-11:30AM
 October 11, 2015 (Sun), 8:30AM-11:30AM
 Rooms: Main Gym
 Fee: No charge

Requested By: City of Ocean City
 Use: POPS Christmas Concert
 Date/Times: December 6, 2015 (Sun), 10:30AM-5:00PM, set up, rehearsal and concert
 Rooms: Auditorium and Classrooms F105, F107 and G110
 Fee: No charge

Requested By: First Night Ocean City
 Use: New Year’s Celebration
 Date/Times: December 31, 2015 (Thurs), 2:00PM-5:00PM – set up
 5:00PM-11:00PM - event
 Rooms: Community Room, Auditorium, Main Gym, Auxiliary Gym, Cafeteria and
 Kitchen
 Fee: No charge

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
 Mr. Oves gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. Out of District Placements

The Board approves the following out of district student placement for the 2015-16 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
Yale-Northfield	1	UT	\$49,650

B. Extended School Year

The Board approves the following out of district student placement ESY for the 2015-16 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSD	1	OC	\$2,500

C. Uniform State Memorandum of Agreement

The Board approves the Uniform State Memorandum of Agreement (MOA) between the Ocean City School District and the Ocean City Police Department for the 2015-16 school year.

D. Cape May County Healthy Community Coalition Pride Survey

The Board approves the participation of students in grades 7, 9, 11 and 12 in the Cape May County Healthy Community Coalition *Pride Survey*.

E. High School Field Trip Request

The Board approves the attached High School Field Trip list.

F. Harassment, Intimidation and Bullying-Investigations, Trainings and Programs (HIB-ITP) (Attachment #2.F)

The Board acknowledges the submission of the attached HIB-ITP Report occurring from January 1, 2015 – June 30, 2015 (Report Period 2) to the New Jersey Department of Education.

G. Electronic Violence and Vandalism Reporting System (EVVRS) (Attachment #2.G)

The Board acknowledges the submission of the attached EVVRS incidents occurring from January 1, 2015 – June 30, 2015 (Report Period 2) to the New Jersey Department of Education.

H. School Self-Assessment

The Board approves the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill Rights Act* for July 1, 2014 – June 30, 2105. The schools' grades are as follows:

OCHS – 70 OCIS – 73 OCPS – 70

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for September 2015 in the amount of \$3,528,293.28.

B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Report for July 2015.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for July 2015. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for July 2015.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the September 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Affiliation Agreement

The Board approves the Affiliation Agreement between the Ocean City Board of Education and Stockton University for an Internship/Practicum Program in the field of Human Services and Social Work.

- F. Change Order #1 – High School Dome Refinishing Project (Attachment #3.F)
The Board approves Change Order #1 to 3R Painting and Contracting Corp. in the amount of \$2,500 which is for a reduction in the unused Contingency Allowance.
- G. Payment Application #2 to 3R Painting and Contracting Corp. (Attachment #3.G)
The Board approves Payment Application #2 in the amount of \$1,820.00 to 3R Painting and Contracting Corporation for the High School Dome Refinishing Project as certified by the Board Engineer.

4. Personnel (All motions are upon Superintendent's recommendation:)

- A. Substitutes and Sporting Event workers (Attachment #4.A)
The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2015-16 school year.
- B. Tenure – District Certificated Staff
The Board approves the granting of Administrative tenure to Curt Nath, Director of Academic Services, effective August 20, 2015.
- C. Non-Affiliated Staff Retirements
The Board accepts with deep regret the retirement of the following non-affiliated staff:
Donnalee Bright, Bookkeeper/Payroll Clerk, effective as of October 1, 2015
Allen J. Nordt, Director of Facilities, effective as of January 1, 2016
- D. New Hire - District Supportive Staff
The Board approves Lisa Patrone, part-time food service worker, effective September 28, 2015 through June 30, 2016, at step 1, \$10,350* (pro-rated).
- E. Non-Affiliated Staff Retroactive Salaries (Attachment #4.E)
The Board ratifies the attached Non-Affiliated retroactive salaries for the 2015-16 school year.
- F. Side Bar Agreement (Attachment #4.F)
The Board approves the attached Side Bar Agreement regarding co-curricular activities, advisor stipends, and teaching hours between the Ocean City Education Association and the Ocean City Board of Education.
- G. New Job Description – (Attachment #4.G)
The Board approves the attached new job description for Data Information Support Specialist.
- H. Administrator Internship Placement
The Board approves the following Administrator internship placement for the 2015-16 school year:
Rowan University
Name: Franklin Butterick
Placement: Matthew Carey, Director of Student Services and
Curt Nath, Director of Academic Services

*pending negotiations

- I. High School Co-Curricular Activity Club Sponsors, Volunteers and Stipends (Attachment #4.I)
The Board approves the attached High School co-curricular activity club sponsors, volunteers and stipends for the 2015-16 school year.
 - J. High School Volunteer Coach
The Board approves Timothy Cook as a volunteer coach for the Boys' and Girls' Cross Country Teams for the 2015-16 season.
 - K. High School Extension Program Teacher and Stipend
The Board approves Lisa DeRose, High School Extension Program, Teacher of English for the 2015-16 school year at a stipend of \$30 per hour, not to exceed 6.5 hours per week.
 - L. High School Extension Program Resignation
The Board accepts the resignation of Lauren Miley, Teacher of Spanish for the High School Extension Program, effective September 16, 2015.
 - M. High School Administrative Staff Retirement
The Board accepts with deep regret the retirement of Thomas Campo, High School Assistant Principal, effective as of January 1, 2016.
 - N. Leave of Absence – High School Certificated Staff (Attachment #4.N)
The Board approves employee #2370, an unpaid FMLA/NJFLA leave of absence, effective on or around October 14, 2015 through on or around October 28, 2015.
 - O. Salary Classification Changes for District and High School Certificated Staff (Attachment #4.O)
The Board ratifies the attached District and High School certificated staff salary classification changes for the 2015-16 school year.
 - U. Resignation – District Staff
The Board accepts the resignation of Frank Donato, Treasurer of School Monies, effective October 15, 2015.
 - V. New Hire – District Non-Affiliated Staff
The Board approves Kelly Donato, Bookkeeper/Payroll Clerk, effective on or before October 26, 2015 through June 30, 2015, at \$52,000 (pro-rated).
- Negotiations Committee Report – Mr. Bauer, Chairperson
Mr. Bauer gave a report of the committee meeting.

5. Policy:

- A. Policy – 1st Reading
The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.
 - Revised Policy
5615 Suspected Gang Activity

B. Policies – 2nd Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

- New Policy
9701 Scholarships & Recipient Selection
- Revised Policies
5330 Administration of Medication
5339 Screening for Dyslexia
8540 School Nutrition Programs
- Delete Regulation
8540 Free and Reduced Rate Meals

C. For Your Information

Disclosure:

Attached are the listing of documents/records that the schools collect on pupils and the staff members who have access to those records, per Policy 8330 – Pupil Records, and Family Educational Rights and Privacy Act (FERPA).

- Policy Committee Report – Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

6. Public Relations

- Public Relations Committee Report - Jon Batastini, Chairperson
Mr. Batastini gave a report of the Committee meeting.

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School and Primary School:

Intermediate School

Requested By: City of Ocean City
Use: Travel Basketball Practices
Dates/Times: 2015: Nov. 12, 19; Dec. 3, 10, 15, 17 and 22 (Tues & Thurs), 6:00PM-8:30PM
January 5-March 24, 2016 (Tues & Thurs); 6:00PM-8:30PM
Room: Gym
Fee: No charge

Primary School

Requested By: First Night Ocean City
Use: New Year's Celebration
Date/Times: December 31, 2015 (Thurs), 3:00PM-5:00PM – set up
5:00PM-11:00PM - event
Rooms: Multi-Purpose Room, Cafeteria and Kitchen
Fee: No charge

2. Curriculum and Instruction

I. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

3. Finance

H. Payment Application #6 to 3R Painting and Contracting Corp. (Attachment #3.H) (Ocean City Representatives Only)

The Board approves Payment Application #6 in the amount of \$1,689,912.00 to 3R Painting and Contracting Corporation for the Primary School Renovations Project as certified by the Board Engineer.

4. Personnel (All motions are upon Superintendent's recommendation:)

P. Salary Classification Changes for Intermediate and Primary Schools' Certificated Staff (Attachment #4.P) (Ocean City Representatives Only)

The Board ratifies the attached Intermediate and Primary Schools' certificated staff salary classification changes for the 2015-16 school year.

Q. Intermediate School Co-Curricular Activity Club Sponsors and Stipends (Attachment #4.Q) (Ocean City Representatives Only)

The Board approves the attached Intermediate School co-curricular activity club sponsors and stipends for the 2015-16 school year.

R. Intermediate School Practicum Placement (Ocean City Representatives Only)

The Board approves the following practicum placement for the fall/winter 2015-16 school year:

Rowan University

Name: Christie Linden

Placement: Connie Meng, School Nurse and
Renee Bendig, Health and Physical Education Teacher

S. New Hire – Primary School Supportive Staff (Ocean City Representatives Only)

The Board approves Tracy Calabrese, part-time aide in the Primary School, effective September 24, 2015 through June 30, 2016, at \$14.84* per hour, 2.5 hours per day.

T. Leave of Absence – Primary School Certificated Staff (Attachment #4.T) (Ocean City Representatives Only)

The Board approves employee #0690, a paid leave of absence, effective November 2, 2015 through January 3, 2016, with an expected return date of January 4, 2016.

APPROVAL OF MINUTES:

Motion by Mr. Bauer, seconded by Mr. James and carried unanimously by roll call vote, the Board of Education approved the minutes of the August 12, 2015 Special Meeting and the August 26, 2015 Regular Meeting as presented.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

There was no New Business.

PUBLIC COMMENTS:

Victor Staniec, Fairness in Taxes, questioned when the Board would start Finance Committee of the Whole Meetings.

Vince Iannace, an Upper Township resident, addressed the Board and public regarding recent retirements of administrators, the retirement of Dr. Lentz and the overall climate at Ocean City High School past and present.

BOARD COMMENTS:

Board comments included collaboration between Upper Township and Ocean City related to the new District Facebook pages, appreciation of District custodian, maintenance and grounds staff, back to school nights in all schools are coming up, and student excitement/positive student feedback regarding the new logo.

EXECUTIVE SESSION:

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Tort claim notice served on the District.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session.

The meeting adjourned into Executive Session at 7:58 p.m.

ADJOURNMENT:

Motion by Mr. Batastini, seconded by Mr. Oves and carried unanimously to adjourn the meeting at 8:17 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp