

**MINUTES OF REGULAR MEETING**  
**AUGUST 26, 2015**

**CALL TO ORDER**

The Regular meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, August 26, 2015 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were Jon Batastini, H. James Bauer, Kristie Chisholm, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire and Daniel Tumolo from Sea Isle City. There were 30 members of the public present.

**PRESENTATIONS:**

Dr. Taylor and President Clark recognized the founding members of the Ocean City Education Foundation - Dave Allegretto, Tom Aromando, Mary Beth Snow and Kim Davidson.

Dr. Taylor recognized the retirees from the District – Irene Bell-Zebley, Bernie Levasseur and Walter Payne.

Cathleen Smith, Principal of Ocean City Primary School, presented the winners of the Primary School's Spelling Bee contest from the past year.

Scott Weitz, New Road Construction Management, provided a presentation to the Board and public regarding the renovations to the Primary School.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

Sue Matthews of Ocean City addressed the Board regarding the HVAC project at the Primary School (currently ongoing) and Ocean City High School (summer of 2014).

**SUPERINTENDENT'S REPORT:**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education approved the following Superintendent's recommendations by "roll call vote."**

## 1. Buildings and Grounds

### A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: Prime Events/Ocean City PBA  
Use: Basketball Games  
Dates/Times: December 19, 2015 (Sat), 10:30AM-12:00PM – set up  
December 20, 2015 (Sun), 12:00PM-8:30PM – event  
Rooms: Community Room, Wrestling Room, Main Gym and Auxiliary Gym and Locker Rooms  
Fee: \$1,545.00

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Requested By: Ocean City PTA  
Use: Spring Carnival  
Dates/Times: March 4, 2016 (Fri), 5:00PM-9:00PM – set up  
March 5, 2016 (Sat), 10:00AM-2:00PM – event  
March 11, 2016\* (Fri), 5:00PM-9:00PM – set up  
March 12, 2016\* (Sat), 10:00AM-2:00PM – event  
\*alternate dates  
Rooms: Wrestling Room, Main Gym, Auxiliary Gym and Kitchen  
Fee: No charge

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Requested By: Ocean City PTA  
Use: District Appreciation Luncheon  
Date/Times: April 19, 2016 (Tues), 12:00PM-1:30PM with set up 11:00AM-12:00PM  
Rooms: Community Room and Room A107  
Fee: No charge

### Informational Items

#### Fire Drills

Ocean City High School	July 23, 2015
Ocean City Intermediate School	July 23, 2015
Ocean City Primary School	July 23, 2015

#### Security Drills

Ocean City High School	July 15, 2015
Ocean City Intermediate School	July 31, 2015
Ocean City Primary School	July 15, 2015

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson  
Mr. Oves gave a report of the Committee meeting.

## 2. Curriculum and Student Affairs

- A. 2015-16 School Calendar (Attachment #2.A)  
The Board approves the revised 2015-16 School Calendar.
- B. High School Field Trip Request  
The Board approves the attached High School Field Trip list.
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Committee meeting.

## 3. Finance

- A. Bill List (Attachment #3.A)  
The Board approves payment of bills for August 2015 in the amount of \$4,410,437.00.
- B. Secretary and Treasurer Reports (Attachment #3.B)  
The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Report for June 2015.
- C. Line Item Transfers (Attachment #3.C)  
The Board approves the revenue and appropriation transfers for June 2015. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for June 2015.
- D. Travel & Expense Reimbursement (Attachment #3.D)  
The Board approves the August 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Resolution Authorizing Award of Educational Data Services Cooperative Bid (Attachment #3.E)  
The Board accepts the Educational Data Services' bids received by the Glen Rock School District for the NJ Cooperative Bid members and awards the Ocean City School District portions to the low bidders as identified on the attached.
- F. Pool Contract (Attachment #3.F)  
The Board approves the contract with the City of Ocean City for the use of the Ocean City Aquatic Center pool effective September 15, 2016 through June 10, 2016 in the amount of \$17,200.
- G. Acceptance of Nonpublic Textbook Aid  
The Board accepts Nonpublic Textbook Aid for Westminster Christian Academy for the 2015-16 school year in the amount of \$3,483.
- H. Acceptance of Nonpublic Technology Aid  
The Board accepts Nonpublic Technology Aid for Westminster Christian Academy for the 2015-16 school year in the amount of \$1,586.
- I. Athletic Department Change Fund  
The Board approves the Athletic Department change fund in the amount of \$600.

**J. Bid Award - Articulating Boom Lift**

The Ocean City Board of Education awards a bid for the purchase of an articulating boom lift to be used throughout the district to United Rentals (North America), Inc., 740 West Delilah Road, Pleasantville, NJ 08232 at a cost of \$59,850. The following bids were received:

<b>Bidder</b>	<b>Base Bid</b>	<b>Notes</b>
United Rentals North America	\$59,850	
Eastern Lift Truck Co., Inc.	\$39,500	Nonresponsive bid. The proposed equipment submitted did not meet the requirements of the bid specification.

**K. Disposal of obsolete and non-functioning equipment**

The Board approves the disposal/recycling of the following obsolete and non-functioning technology equipment:

<b>Quantity</b>	<b>Description</b>
200	Dell Systems - Optiplex GX745; Optiplex 330; Optiplex 360; Dell Precision T3400; Dell Latitude D600
60	LCD monitors 17"; non-functioning
7	Net TV - 34" CRT monitors
5	Cisco switches
1	Core switch

**L. Payment Application #1 to 3R Painting and Contracting Corp. (Attachment #3.L)**

The Board approves Payment Application #1 in the amount of \$34,580.00 to 3R Painting and Contracting Corporation for the High School Dome Refinishing Project as certified by the Board Engineer.

**M. Donation**

The Board accepts a donation of 250 TI84 Plus calculators from the Sea Isle City Board of Education. The value of the donation is \$26,247.50.

**4. Personnel (All motions are upon Superintendent's recommendation:)**

**A. Substitutes (Attachment #4.A)**

The Board approves the attached criminal history approved/HIB trained substitutes for the 2015-16 school year.

**B. New Employment – District Supportive Staff**

The Board approves Ralph Hill, Special Education Aide, effective September 1, 2015 through June 30, 2016, at step 1, \$20,049\*.

\*pending negotiations

- C. New Employment – District Supportive Staff  
The Board approves Ryan Clark, Special Education Aide, effective September 1, 2015 through June 30, 2016, at step 1, \$20,049\*. Position funded by IDEA Basic FY16.
- D. Resignation – Supportive Staff  
The Board accepts the resignation of Kathleen Gallagher, part-time Food Service Worker, effective September 1, 2015.
- E. Salary Revision – District Supportive Staff  
The Board approves Ashley Evans, Special Education Aide, a revised salary of \$20,049\* to reflect a change in hours from 6.5 to 7 hours per day.
- F. High School Coaches, Volunteers and Stipends (Attachment #4.F)  
The Board approves the attached High School coaches, volunteers and stipends for the 2015-16 school year.
- G. High School Extension Program Teacher and Stipend  
The Board approves Megan Brown, High School Extension Program, Teacher of Mathematics for the 2015-16 school year at a stipend of \$30 per hour, not to exceed 7 hours per week.
- H. Short-Term Leave Replacement – High School Certificated Staff  
The Board approves Thomas Ballezzi, short-term leave replacement Teacher of Mathematics, effective September 16, 2015 through October 28, 2015, at \$160 per diem.

\*pending negotiations

#### Information Item

The members of the Safety Team (HIB) for the High School, Intermediate School and Primary School for the 2015-16 school year are as follows:

#### High School

Heather Kelly, School Psychologist – Anti-Bullying Specialist  
Raymond Martin, Guidance Counselor – Alternate Anti-Bullying Specialist  
Margaret Corcoran, Guidance Counselor – Extension Program Liaison  
Dr. Wendy O’Neal, Assistant Principal  
Rosemary Millar, School Nurse  
Michael Pomatto, Teacher  
Catherine Kline, Teacher

#### Intermediate School

Shannon Pruitt, Guidance Counselor - Anti-Bullying Specialist  
Dr. Vicki Scheetz, School Psychologist - Alternate Anti-Bullying Specialist  
Geoffrey Haines, Principal  
Curt Nath, Director of Academic Services  
Connie Meng, School Nurse  
Lauren Sacs, Student Assistance Coordinator  
Pamela Wilson, Learning Disabilities/Teacher Consultant  
Cholehna Weaver, Teacher  
Amber Wira, Teacher

Primary School

Joel Dougan, Guidance Counselor/Anti-Bullying Specialist  
Stephanie Lancaster, Learning Disabilities/Teacher Consultant – Alternate Anti-Bullying Specialist  
Cathleen Smith, Principal  
William Boyle, Interim Director of Curriculum  
Dan Calhoun, Teacher  
Jennifer Gatto, Teacher  
Alice Wolf, School Nurse

Parent invitee members not identified for publication.

- Negotiations Committee Report – Mr. Bauer, Chairperson  
No report.

**5. Policy:**

A. Policy – 1<sup>st</sup> Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

- New Policy  
9701 Scholarships & Recipient Selection
- Revised Policies  
5330 Administration of Medication  
5339 Screening for Dyslexia  
8540 School Nutrition Programs
- Delete Regulation  
8540 Free and Reduced Rate Meals
- Annual Adoption of Policy 2415.04A  
2415.04A Title I/School Level-Parent Involvement – Ocean City Primary School
- Policy Committee Report – Ms. Gallelli-Keyes, Chairperson  
Ms. Gallelli-Keyes stated the next meeting will be on September 14 at 6:45 p.m.

**6. Public Relations**

- Public Relations Committee Report - Jon Batastini, Chairperson  
Mr. Batastini gave a report of the Committee meeting.

***Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."***

## **1. Buildings and Grounds**

### **B. Use of Facilities (Ocean City Representatives Only)**

The Board approves the following requests for the use of the Intermediate School and Primary School:

#### Intermediate School

Requested By: South Jersey Sports League  
Use: Adult Dodgeball  
Dates/Times: September 29, 2015-December 8, 2015 (Tues), 7:00PM-9:00PM  
Room: Gym  
Fee: \$1,320.00

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Requested By: City of Ocean City  
Use: Adult Pick-Up Basketball Games  
Dates/Times: September 14, 2015-June 6, 2016\* (Mon), 7:00PM-9:30PM  
\*not available when school is closed  
Room: Gym  
Fee: No charge

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Requested By: City of Ocean City  
Use: Adult Pick-Up Basketball Games  
Dates/Times: September 16, 2015-June 8, 2016\* (Wed), 6:00PM-8:00PM  
\*not available when school is closed  
Room: Gym  
Fee: No charge

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Requested By: Ocean City PTA  
Use: PTA General Public Meetings  
Dates/Times: 2015: October 14 and December 2 (Wed), 9:30AM-10:30AM  
2016: February 3, April 6 and June 1 (Wed), 9:30AM-10:30AM  
Room: Multi-Purpose Room  
Fee: No charge

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Requested By: Ocean City PTA  
Use/Dates/Rms: Back to School Night: 9/21/15 (Mon), 7:00PM-8:00PM with set up 6:00PM-7:00PM – Front Lobby  
Family Movie Night: 9/25/15 (Fri), 6:00PM-9:00PM with set up 5:00PM-6:00PM – Outside Basketball Courts  
Book Fair set up: 10/23/15 (Fri), 1:00PM-3:00PM – Library  
Book Fair: 10/26/15-10/30/15 (Mon-Fri), 8:00AM-2:00PM – Library  
Dodgeball Tournament: 11/20/15 (Fri), 6:00PM-9:00PM with set up 4:30PM-6:00PM – Gym and Kitchen

Secret Santa Workshop set up: 12/16/15 (Wed), 9:00AM-2:00PM – Library  
Secret Santa: 12/17/15 and 12/18/15 (Thurs & Fri), 8:30AM-1:30PM – Library  
7<sup>th</sup> & 8<sup>th</sup> Grade Christmas Dance: 12/18/15 (Fri), 6:00PM-9:00PM with set up  
1:00PM-5:00PM – Multi-Purpose Room and Kitchen  
Daddy & Daughter/Mom & Son Dance: 1/29/16 (Fri), 6:00PM-9:00PM  
with set up 1:00PM-4:00PM – Multi-Purpose Room/Cafeteria and Kitchen  
Dodgeball Tournament: 2/26/16 (Fri), 6:00PM-9:00PM with set up 4:30PM -  
6:00PM – Gym and Kitchen  
Teacher Appreciation Luncheon: 4/27/16 (Wed), 10:00AM-1:00PM with set  
up 8:30AM-10:00AM – Faculty Dining Room and Kitchen  
Annual Hoagie Band Dinner Pick up: 5/17/16 (Tues), 3:00PM-3:30PM –  
Kitchen

Primary School

Requested By: Ocean City PTA  
Use: PTA General Public Meetings  
Dates/Times: Wednesdays: November 11, 2015, January 6, 2016, March 2, 2016 and  
May 4, 2016, 9:30AM-10:30AM  
Room: Classroom 506  
Fee: No charge

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Requested By: Cub Scouts Pack 51  
Use: Information Table  
Date/Times: September 24, 2015 (Thurs), 5:00PM-8:00PM  
Room: Hallway by Library  
Fee: No charge

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Requested By: Cub Scouts Pack 51  
Use: Cub Scout Meetings  
Dates/Times: September 16, 2015-June 1, 2016 (1<sup>st</sup> & 3<sup>rd</sup> Wed of every month\*),  
3:00PM-5:00PM  
\*except no meetings on 11/4/15, 12/2/15, 4/6/16 and 4/20/16  
Room: Multi-Purpose Room  
Fee: No charge

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Requested by: Cub Scouts Pack 51  
Use: Pinewood Derby  
Dates/Times: February 5, 2016 (Fri), 5:00PM-8:00PM – set up  
February 6, 2016 (Sat), 9:00AM-3:00PM – event  
Room: Multi-Purpose Room  
Fee: No charge

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Requested By: Ocean City PTA  
Use/Dates/Rms: Open House: 9/3/15 (Thurs), 2:00PM-3:00pm - TBD  
Room Coordinator Meeting: 9/23/15 (Wed), 3:15PM-3:45PM - Library  
Back to School Night: 9/24/15 (Thurs), 7:00PM-8:00PM - with set up from  
6:00PM-7:00PM – TBD



Kindergarten Welcome Dinner: 10/1/15 (Thurs), 5:30PM-6:30PM with set up 4:00PM-5:00PM - MPR, Cafeteria and Kitchen  
Scholastic Book Fair set-up: 10/2/15 (Fri), 1:00PM-3:00PM – Classrooms 506 and 507  
Scholastic Book Fair: 10/5/15-10/9/15 (Mon-Fri), 9:00AM-3:00PM - Classrooms 506 and 507  
Halloween Craft: 10/23/15 (Fri) 3:00PM-4:00PM, with set up 2:30PM-3:00PM – MPR and Kitchen  
Shoe Tying Clinics: 11/9/15-11/11/15 (Mon-Wed), 10:00AM-1:00PM – Kindergarten Atrium and outside on playground  
Thanksgiving Craft: 11/20/15 (Fri), 3:00PM-4:00PM – MPR, Kitchen  
Secret Santa Workshop set up: 12/11/15 (Fri), 2:30PM-5:00PM - MPR  
Secret Santa Workshop: 12/14/15 and 12/15/15 (Mon & Tues), 9:00AM-2:30PM - MPR  
Christmas Craft: 12/18/15 (Fri), 3:00PM-4:00PM with set up 2:00PM-3:00PM – MPR and Kitchen  
Daddy & Daughter/Mommy & Son Dance: 1/22/16 (Fri), 6:00PM-9:00PM with set up 9:00PM-5:00PM – MPR and Kitchen  
Valentine Crafts: 2/5/16 (Fri), 3:00PM-4:00PM - MPR and Kitchen  
Parent Appreciation Breakfast: 2/10/16 (Wed), 7:30AM-8:45AM- MPR, Cafeteria and Kitchen  
Easter Craft: 3/18/16 (Fri), 3:00PM-4:00PM - MPR and Kitchen  
Cape May Zoo Visit: 4/8/16 (Fri), 3:00PM-4:00PM – MPR and Kitchen  
Spring Book Fair set up: 4/8/16 (Fri), 1:00PM-3:00PM – Classrooms 506 & 507  
Spring Book Fair: 4/11/16-4/15/16 (Mon-Fri), 9:00AM-3:00PM  
Teacher Appreciation Lunch: 4/25/16 (Mon), 10:00AM-1:00PM with set up 8:30AM-10:00AM - Classrooms 506 and 507, MPR, Cafeteria, Kitchen and Back of stage  
End of School Craft: 5/13/16 (Fri), 3:00PM-4:00PM – MPR and Kitchen  
3rd Grade Field Day: 6/9/16 (Thurs), 10:00AM-2:00PM – MPR and outside  
Fee: No charge

### 3. Finance

N. Donation (Ocean City Representatives Only)

The Board accepts a \$100 donation from the Ocean City Gardens Civic Association for the Intermediate School in recognition of their continued support of the bike safety program.

O. Payment Application #5 to 3R Painting and Contracting Corp. (Attachment #3.O) (Ocean City Representatives Only)

The Board approves Payment Application #5 in the amount of \$1,823,873 to 3R Painting and Contracting Corporation for the Primary School Renovations Project as certified by the Board Engineer.

P. Change Order #3 – Primary School Renovations (Attachment #3.P) (Ocean City Representatives Only)

The Board approves Change Order #3 to 3R Painting and Contracting Corp. for the installation of helical pile structural system at the chiller and generator raised platforms in the amount of \$30,218.

**4. Personnel** (All motions are upon Superintendent's recommendation:)

I. Intermediate School Coach and Stipend (Ocean City Representatives Only)

The Board approves Megan Ward, Intermediate School co-field hockey coach at a stipend of \$2,400.50.

**APPROVAL OF MINUTES:**

Motion by Mr. Bauer, seconded by Mr. James the Board of Education approved, by roll call vote, the minutes of the June 24, 2015 Regular Meeting with corrected Finance item #3.S as presented.

*Motion carried with a vote to abstain by Mrs. Chisholm.*

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously by roll call vote, the Board approved the minutes of the July 9, 2015 Special Meeting and Executive Session as presented.

Motion by Mr. Bauer, seconded by Mr. Holmes and carried unanimously by roll call vote, the Board approved the minutes of the July 22, 2015 Regular Meeting and Executive Session as presented.

**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**NEW BUSINESS:**

There was no New Business.

**PUBLIC COMMENTS:**

Victor Staniec, Fairness in Taxes, addressed the Board regarding his organization's position on the Interdistrict Public School Choice program.

Dale Braun, PTA, addressed the Board and public regarding the PTA's contribution to the District during the past year which included over \$30,000 of direct support.

**BOARD COMMENTS:**

Board comments included acknowledgement/appreciation of the PTA; looking forward to the opening of school; and acknowledgement of the contributions of the Ocean City Education Foundation.

**ADJOURNMENT:**

Motion by Mr. Batastini, seconded by Mr. Oves and carried unanimously to adjourn the meeting at 8:11 p.m.

Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

/sp