

MINUTES OF REGULAR MEETING

JULY 22, 2015

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, July 22, 2015 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Jon Batastini, H. James Bauer, Kristie Chisholm, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire and Daniel Tumolo from Sea Isle City. There were members of the public present.

EXECUTIVE SESSION:

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel items as noted on the Agenda.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session.

The meeting adjourned into Executive Session at 7:03 p.m.

RECONVENE MEETING:

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously to reconvene the meeting at 7:32 p.m.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

SUPERINTENDENT’S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Bauer, seconded by Mrs. McAlister, and carried unanimously, except as noted below, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.”

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By: Shiloh Baptist Church
Use: Cooking for Farmers’ Market
Date/Time: June 30, 2015 (Tues), 1:00PM-4:00PM
Room: Kitchen
Fee: \$60.00

Requested By: Players Choice 1, LLC/Ocean City FMBA Local #27
Use: Girls’ Basketball Tournament
Dates/Times: June 10, 2016 (Fri), 2:30-5:00PM – set up
June 11 and 12, 2016 (Sat & Sun), 7:00AM-7:00PM – event
Rooms: Main Gym and Auxiliary Gym
Fee: \$1,170.00

Informational Items

Fire Drills

Ocean City High School June 10, 2015
Ocean City Intermediate School June 10, 2015
Ocean City Primary School June 4, 2015

Security Drills

Ocean City High School June 3, 2015
Ocean City Intermediate School June 8, 2015
Ocean City Primary School June 5, 2015

- **Buildings and Grounds Committee Report – Mr. Oves, Chairperson**
Mr. Oves gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. Out of District Placements

The Board approves the following out-of-district student placements for the 2015-16 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD	9	OC	\$334,863
CMCSSSD	8	UT	\$256,800
Bancroft - Haddonfield	2	UT	\$165,014
Yale - Northfield	1	UT	\$ 49,650
Lower Cape May Regional H.S.	1	UT	\$ 78,796
CMCSSSD	3	SIC	\$144,000

B. Extended School Year

The Board approves the following ESY out-of-district student placements for the 2015-16 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMCSSSD	6	OC	\$ 25,800
CMCSSSD	4	UT	\$ 13,600
Bancroft - Haddonfield	2	UT	\$ 29,336
Lower Cape May Regional H.S.	1	UT	\$ 7,163
CMCSSSD	3	SIC	\$ 11,100

C. High School Field Trip Request

The Board approves the attached High School Field Trip list.

Informational Items

Out-of-School Suspension Reports for June 2015

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
No report.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for July 2015 in the amount of \$3,097,621.41.

B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Report for May 2015.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for May 2015. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for May 2015.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the July 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for June 2015.

F. Resolution Adopting New Bid Threshold for Qualified Purchasing Agent

The Board adopts the following resolution to increase the bid threshold for Timothy E. Kelley, Qualified Purchasing Agent, for the 2015-16 school year:

WHEREAS, Timothy E. Kelley, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Ocean City Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the Ocean City Board of Education, and further authorizes Timothy E. Kelley to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

G. U.S. Communities Government Purchasing Alliance

The Board authorizes the acquisition of school furniture to be obtained from Virco, Inc., Highway 65 South, Conway, AR in accordance with the U.S. Communities Government Purchasing Alliance ("U.S. Communities") & The San Diego Unified School District, 4100 Normal Street, San Diego, California contract #SV-15-0028-13, Education, Classroom, Miscellaneous Support Furniture and Related Products and Services in the total amount of \$52,643.23. The School Business Administrator is authorized to issue a purchase order for said classroom furniture in accordance with the terms of the U.S. Communities & San Diego Unified School District contract #SV-15-0028-13 as authorized by N.J.S.A. 52:34-6.2(b), PL 2011, c 139 and New Jersey Division of Local Government Services (DLGS) Local Finance Notice LFN 2012-10.

4. **Personnel** (All motions are upon Superintendent's recommendation:)

A. Retirement- District Supportive Staff

The Board accepts with deep regret the retirement of Raymond C. Darcusio, Maintenance Worker, effective as of January 1, 2016.

B. District and High School Federal Grant Salary Allocations

The Board authorizes the following District and High School salary allocations to be charged to the identified Federal Grants for the 2015-16 School year:

Charles Dolinsky, Special Education Teacher	\$10,000 – IDEA Basic FY16
Janice Annarelli, Special Education Aide	\$22,035 – IDEA Basic FY16

Janice Baldyga, Special Education Aide	\$23,012 – IDEA Basic FY16
Katelyn Bell, Special Education Aide	\$20,886 – IDEA Basic FY16
Ashley Evans, Special Education Aide	\$18,617 – IDEA Basic FY16
Nancy Filangieri, Special Education Aide	\$20,049 – IDEA Basic FY16
Joyce Franks, Special Education Aide	\$20,454 – IDEA Basic FY16
Patricia Gallagher, Special Education Aide	\$20,049 – IDEA Basic FY16
Sandra Kooker, Special Education Aide	\$24,295 – IDEA Basic FY16
Kathryn Lavin, Special Education Aide	\$22,154 – IDEA Basic FY16
Joanne Martin, Special Education Aide	\$23,145 – IDEA Basic FY16
Maria Mateer – Special Education Aide	\$20,049 – IDEA Basic FY16
Patricia Richards, Special Education Aide	\$27,194 – IDEA Basic FY16
Susan Richards, Special Education Aide	\$18,993 – IDEA Basic FY16
Bruce Twiggs, Special Education Aide	\$20,049 – IDEA Basic FY16
Melanie Vitale, Special Education Aide	\$21,792 – IDEA Basic FY16
Karen Wallenstein, Special Education Aide	\$20,886 – IDEA Basic FY16

C. Interim Administration

The Board approves Jack Pfizenmayer, Interim Athletic Director, effective August 1, 2015, at \$400 per diem for 3-5 days per week on an as needed basis.

D. Interim Administration

The Board ratifies William Boyle, Interim High School Assistant Principal's stipend to \$350 per diem, effective July 1, 2015.

E. High School Summer Guidance Hours

The Board approves Raymond Martin and Tobi Oves, High School Guidance Counselors for summer 2015 hours, at a stipend of \$30 per hour, not to exceed 40 total hours.

F. High School Summer School Nurse Hours

The Board approves Rosemary Millar, High School School Nurse for summer 2015 hours, at a stipend of \$30 per hour, not to exceed 10 total hours.

G. High School Co-Curricular Sponsors and Stipends (Attachment #4.G)

The Board approves the attached High School co-curricular sponsors and stipends for the 2015-16 school year.

H. High School Extension Program Teachers and Stipends

The Board approves Paul Matusz, Teacher of Art in the High School Extension Program for the 2015-16 school year at a stipend of \$30 per hour, not to exceed 4 hours per week.

I. High School Cafeteria Person-in-Charge

The Board approves Gretchen Smith as the High School cafeteria person-in-charge for the 2015-16 school year at a stipend of \$400 per year.

J. New Hire – High School Certificated Staff

The Board approves Timothy M. Kelley, High School Physical Education Teacher, effective September 1, 2015 through June 30, 2016, at \$53,552, BA+30, step 1.

K. Separation Agreement (Attachment #4.K)

The Board approves and adopts the separation agreement with employee #2902, pending all signatures.

L. Reassignment Request

The Board accepts the request for a voluntary reassignment of Mikenzie Helphenstine from the position of Director of Curriculum to the position of Teacher, effective September 1, 2015 at \$88,354, MA+45, step 10, for the 2015-16 school year.

Motion carried with the vote to abstain: Mrs. Chisholm.

- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. **Policy:**

- Policy Committee Report – Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

6. **Public Relations**

- Public Relations Committee Report - Jon Batastini, Chairperson
No report.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, the Board of Education approved the following Superintendent's recommendations by "roll call vote."

2. **Curriculum and Student Affairs**

A. Out of District Placements

The Board approves the following out-of-district student placement for the 2015-16 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
Delaware Valley Friends School	1	UT	\$ 59,550

Motion carried with the following votes of nay: Mrs. Chisholm, Mr. Holmes and Mrs. Newman.

B. Extended School Year

The Board approves the following ESY out-of-district student placement for the 2015-16 school year.

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
Delaware Valley Friends School	1	UT	\$ 2,900

Motion carried with the following votes of nay: Mrs. Chisholm, Mr. Holmes and Mrs. Newman.

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."

2. Curriculum and Student Affairs

- D. Primary School Field Trip Request (Attachment #2.D) (Ocean City Representatives)
The Board approves the attached Primary School Field Trip list.

3. Finance

- H. Payment Application #4 to 3R Painting and Contracting Corp. (Attachment #3.H) (Ocean City Representatives Only)
The Board approves Payment Application #4 in the amount of \$1,291,101 to 3R Painting and Contracting Corporation for the Primary School Renovations Project as certified by the Board Engineer.

4. Personnel (All motions are upon Superintendent's recommendation:)

- M. Revised Leave of Absence – Intermediate School Supportive Staff (Attachment #4.M) (Ocean City Representatives Only)
The Board approves employee #2006, an unpaid FMLA/NJFLA leave of absence effective June 2, 2015 through June 30, 2015.
- N. Intermediate School Summer School Nurse Hours (Ocean City Representatives Only)
The Board approves Connie Meng, Intermediate School School Nurse for summer 2015 hours, at a stipend of \$30 per hour, not to exceed 4 total hours.
- O. Retirement – Intermediate School Supportive Staff
The Board accepts with deep regret the retirement of the following Intermediate School supportive staff:
Rosemary Stuart, Principal's Secretary, effective as of November 1, 2015
Walter Payne, Custodian, effective as of August 1, 2015
- P. New Hire – Intermediate School Certificated Staff (Ocean City Representatives Only)
The Board approves Patricia Pepe, Elementary School Teacher, effective September 1, 2015 through June 30, 2016, at \$61,602, MA, step 3.
- Q. New Hire – Intermediate School Certificated Staff (Ocean City Representatives Only)
The Board approves Megan Ward, Elementary School Teacher, effective September 1, 2015 through June 30, 2016, at \$48,202, BA, step 1.
- R. Intermediate and Primary Schools' Cafeteria Persons-in-Charge (Ocean City Representatives Only)
The Board approves the following Intermediate and Primary Schools' cafeteria persons-in-charge for the 2015-16 school year at a stipend of \$400 per year:
Marianne Naddeo, Intermediate School
Theresa Boylan, Primary School

S. Primary School Federal Grant Salary Allocations (Ocean City Representatives Only)

The Board authorizes the following Primary School salary allocations to be charged to the identified Federal Grants for the 2015-16 School year:

Dolores Vivarelli, Special Education Teacher	\$10,000 – IDEA Preschool FY16
Jennifer Gatto, Title I Reading Specialist	\$61,602 – Title I, Part A
Kristen Morey, Title I Reading Specialist	\$61,602 – Title I, Part A
Erin Porter, Title I Mathematics Teacher	\$56,252 – Title I, Part A
Jennifer DeVlieger, Kindergarten Teacher	\$18,800 – Title II, Part A
Jennifer Eget, First Grade Teacher	\$25,200 – Title II, Part A
Danielle Landi, First Grade Teacher	\$15,554 – Title II, Part A

APPROVAL OF MINUTES:

Motion by Mr. Bauer, seconded by Mr. Holmes, the Board of Education approved, by roll call vote, the minutes of the Regular Meeting and Executive Session for June 24, 2015 as presented.

Motion carried with a vote to abstain by Mrs. Chisholm.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

There was no New Business.

PUBLIC COMMENTS:

There were no public comments.

BOARD COMMENTS:

Mr. Batastini welcomed Mr. Kelley.

ADJOURNMENT:

Motion by Mr. Batastini, seconded by Mr. James and carried unanimously to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp

OCEAN CITY BOARD OF EDUCATION
MINUTES OF EXECUTIVE SESSION
HELD ON JULY 22, 2015

Members present were Jon Batastini, H. James Bauer, Kristie Chisholm, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire and Alicia Hoffmeyer.

Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel items as noted on the Agenda.

Ms. Hoffmeyer from Comegno Law Group provided the Board an update and overview of the separation agreement with Employee #2902.

Ms. Hoffmeyer provided the Board an overview of Comegno's interview of Employee #2327 and the request of Employee #2327 to be transferred from the position of Director to the position of classroom teacher.

The Executive Session ended at 7:32 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

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