

**MINUTES OF REGULAR MEETING/PUBLIC HEARING**  
**APRIL 29, 2015**

**CALL TO ORDER**

The Regular meeting of the Ocean City Board of Education was called to order by President Joseph Clark on Wednesday, April 29 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Joseph Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Joseph Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were Jon Batastini, H. James Bauer, Kristie Chisholm, Raymond Clark, Cecilia Gallelli-Keyes (arrived at 7:03 p.m.), William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Thomas R. Oves, Jr., Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Mark A. Ritter, Interim Business Administrator/Board Secretary, Michael Stanton, Esquire, Student Representative BriarRose Ginn and Daniel Tumolo from Sea Isle City. Member absent was Student Representative Zachary Colao. There were 34 members of the public present.

**PRESENTATIONS:**

Dr. Taylor recognized the athletes and coaches from the CAL and state championship girls' swimming team.

Mr. Ritter presented the 2015-16 final budget and answered questions from Board members.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

There were no public comments.

**SUPERINTENDENT'S REPORT:**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**3. Finance**

**Public Hearing on the Proposed 2015-16 Budget**

**PUBLIC COMMENTS ON THE BUDGET:**

There were no public comments.

*Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously, the Board of Education approved the following Superintendent's recommendation by "roll call vote."*

A. Final Budget 2015-16 School Year

The Board adopts the final budget of the Ocean City Board of Education for the school year 2015-16.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2015-16 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
A. General Fund Budget Amount	\$41,025,294.00	\$21,965,332.00
B. Special Revenue Fund Budget Amount	\$678,056.00	\$0.00
C. Debt Service Fund Budget Amount	<u>\$2,925,108.00</u>	<u>\$2,591,509.00</u>
Total Base Budget	\$44,628,458.00	\$24,556,841.00

BE IT FURTHER RESOLVED: That the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2015-16 school year,

BE IT FURTHER RESOLVED: That the Ocean City Board of Education hereby establishes the school district travel maximum for the 2015-16 school year at the sum of \$35,000.

BE IT FURTHER RESOLVED: That \$400,000.00 be withdrawn from the Capital Reserve Account to be utilized in the Primary School Renovations Project.

4. **Personnel** (All motions are upon Superintendent's recommendation:)

***Motion by Mr. Raymond Clark, seconded by Ms. Gallelli-Keyes and carried unanimously, the Board of Education approved the following Superintendent's recommendation by "roll call vote."***

Q. Certificated Staff New Employment – School Business Administrator/Board Secretary (Attachment #4.Q)

With the Executive County Superintendent's approval, the Board approves the contract and employment of Timothy E. Kelley, School Business Administrator/Board Secretary, effective July 1, 2015 through June 30, 2016, at a salary of \$135,000, with additional shared services stipends of \$3,500 for Corbin City School District and \$10,000 for Sea Isle City School District.

***Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously, the Board of Education approved the following Superintendent's recommendations by "roll call vote."***

1. **Buildings and Grounds**

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Ocean City PTA  
 Use: Fundraiser  
 Date/Times: May 1, 2015 (Fri), 2:30PM-3:00PM  
 Room: Main Lobby  
 Fee: No charge

Requested By: Exchange Club of Ocean City  
Use: Practice for Miss Ocean City Pageant  
Date/Times: August 3-6, 2015 (Mon-Thurs), 5:00PM-9:00PM  
August 8, 2015 (Sat), 11:00AM-4:00PM  
Rooms: Cafeteria and Classrooms G013, G105, B111 for August 3-6, 2015 and  
Community Room for August 8, 2015  
Fee: No charge

### Informational Items

#### Fire Drills

Ocean City High School March 30, 2015  
Ocean City Intermediate School March 17, 2015  
Ocean City Primary School March 23, 2015

#### Security Drills

Ocean City High School March 25, 2015  
Ocean City Intermediate School March 31, 2015  
Ocean City Primary School March 24, 2015

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson  
Mr. Oves gave a report of the Committee meeting.

## **2. Curriculum and Instruction**

### A. High School Field Trip Request

The Board approves the attached High School Field Trip list.

### E. Harassment, Intimidation and Bullying (HIB) Case Findings

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

### Informational Items

Out-of-School Suspension Reports for March 2015.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the committee meeting.

## **3. Finance**

### B. Bill List (Attachment #3.B)

The Board approves payment of bills for April 2015 in the amount of \$7,594,584.70.

### C. Secretary and Treasurer Reports (Attachment #3.C)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Report for February 2015 and March 2015.

### D. Line Item Transfers (Attachment #3.D)

The Board approves the revenue and appropriation transfers for February 2015 and March 2015.

The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2015 and March 2015.

E. Travel & Expense Reimbursement (Attachment #3.E)

The Board approves the April 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.

F. Food Service Report (Attachment #3.F)

The Board accepts the Food Service Monthly Finance Report for February 2015 and March 2015.

G. Donation

The Board accepts a donation of \$545 from Tammy Bonino, winner of the Golden Spoon Award from Chili for Charity, for the High School Best Buddies Chapter.

H. Donation (Attachment #3.H)

The Board accepts donations in the total amount of \$13,968.30 from the Ocean City Education Foundation for the awarding of mini-grants as per the attached list.

I. Donation

The Board accepts a donation of \$413.00 from Biggest Loser Contest to go to the Drug Awareness Committee.

J. Additional funding from UT and OC MAC 2014-15

The Board accepts additional funding for the Ocean City High School for the 2014-15 school year from the Upper Township and Ocean City Municipal Alliance Committee (UT & OC MAC) as follows:

Intramural Program	\$200.00
Student Coalition Against Tobacco	\$200.00

K. Fixed Asset Appraisal Services

The Board approves American Appraisal to provide fixed asset update appraisal services for the 2014-15 school year for the fee of \$7,500.

L. Change Order #1 – High School Mechanical Upgrades (Attachment #3.L)

The Board approves Change Order #1 to Thermal Piping of a credit of \$14,354.09 which incorporates additions against the project contingency allowance.

**4. Personnel (All motions are upon Superintendent's recommendation:)**

A. Substitutes (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes for the 2014-15 school year.

B. High School Co-Curricular Sponsor and Stipend

The Board approves Scott Breiner to provide piano services for the High School spring concert at a stipend not to exceed \$350, paid from ticket sales.

- C. High School Aide and Stipend  
The Board approves Bruce Twiggs, Special Education Aide, to accompany a student to a sporting activity 2-3 days per week, at a stipend of \$15 per hour, not to exceed 9 hours per week.
- D. High School Summer Employment and Stipends (Attachment #4.D)  
The Board approves the attached High School summer employment and stipends for curriculum writing/professional development/departmental work.
- E. High School Extended School Year Teachers, Aides, and Stipends (Attachment #4.E)  
The Board approves the attached High School extended school year teachers, aides, and stipends, for summer 2015.
- F. High School Coaches and Stipends (Attachment #4.F)  
The Board approves the attached High School fall and winter coaches and stipends for the 2015-16 school year.
- G. Leave of Absence – District Supportive Staff (Attachment #4.G)  
The Board approves employee #2345, a paid administrative leave, effective ½ day March 26, 2015 through May 1, 2015.
- H. Revised Leaves of Absence – District Supportive Staff (Attachment #4.H)  
The Board approves the employee #1898, a revised unpaid leave of absence, extended through June 30, 2015.
- I. Revised Leaves of Absence – High School Certificated Staff (Attachment #4.I)  
The Board approves the following revised leaves of absence:
  - Employee #1369, a revised paid leave of absence, extended through ½ day May 1, 2015.
  - Employee #2505, a revised paid leave of absence, effective April 21, 2015 through June 16, 2015.
- J. Revised Leaves of Absence – High School Supportive Staff (Attachment #4.J)  
The Board approves employee #3394 a revised paid leave of absence, effective ½ day April 20, 2015 through June 2, 2015, a revised unpaid FMLA leave of absence, effective June 3, 2015 through June 21, 2015, and a revised unpaid FMLA/NJFLA leave of absence effective June 22, 2015 through June 30, 2015.
- K. Short-Term Leave Replacement – District Supportive Staff  
The Board approves Mary Baldini, District short-term leave replacement Special Education Aide, effective May 4, 2015 through June 30, 2015, at \$14.84 per hour, 7 hours per day.
- L. Short-Term Leave Replacement – High School Certificated Staff  
The Board approves Marcia Vogel, High School short-term leave replacement Teacher of Mathematics, effective April 30, 2015 through June 16, 2015, at a stipend of \$160 per diem.

M. Short-Term Leave Replacement – High School Supportive Staff

The Board approves Diane McManus, High School short-term leave replacement Nurse's Aide, effective May 4, 2015 through June 30, 2015, at a salary of \$31,276 (pro-rated), step 1.

N. Extended Leave Replacement – High School Certificated Staff

The Board extends William Boyle, High School leave replacement Assistant Principal, through on or before June 30, 2015 at a stipend of \$300 per diem.

O. District Certificated Staff Retirement

The Board accepts with deep regret the retirement of Dr. Ellen Wright, Learning Disabilities Teacher/Consultant, effective as of July 1, 2015, along with Dr. Wright's resignation for CST summer 2015 work.

P. District Supportive Staff Retirement

The Board accepts with deep regret the retirement of Laura Thomas, Superintendent's Secretary, effective as of July 1, 2015.

R. New Job Description – (Attachment #4.R)

The Board approves the attached job description for High School Guidance Counselor (College & Career).

S. Tenure – District and High School Certificated Staff

The Board approves the granting of tenure to the following District and High School certificated staff, effective September 1, 2015:

Christopher Banks, Guidance Counselor  
Laurie Casteen, Speech Therapist  
Amy DePasquale, Teacher of English  
Alyssa Preis, Teacher of Health and Physical Education

T. District and High School Administrative Staff and Salaries\* (Attachment #4.T)

The Board approves the attached District and High School administrative staff and their salaries for the 2015-16 school year.

U. District and High School Certificated Staff and Salaries (Attachment #4.U)

The Board approves the attached District and High School certificated staff and their salaries for the 2015-16 school year.

V. District and High School Supportive Staff and Salaries\* (Attachment #4.V)

The Board approves the attached District and High School supportive staff and their salaries for the 2015-16 school year.

W. Non-Affiliated Managers and Salaries\* (Attachment #4.W)

The Board approves the attached non-affiliated managers and their salaries for the 2015-16 school year.

\*pending negotiations

X. Non-Affiliated Employees and Salaries\* (Attachment #4.X)

The Board approves the attached non-affiliated employees and their salaries for the 2015-16 school year.

\*pending negotiations

- Negotiations Committee Report – Mr. Bauer, Chairperson  
No report.

**5. Policy**

A. Policy – 1st Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- New Policy  
8635 Pupil Transportation Vehicles and School Buses

B. Policies – 2<sup>nd</sup> Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy Regulation Manuals.

- Revised Policies  
7510 Use of School Facilities  
8630 Bus Drivers/Bus Aide Responsibility

C. Bylaw – 1<sup>st</sup> Reading

The Board approves the following replacements, additions and/or deletions to the Board Bylaw.

- New Bylaw  
0149 Dress and Grooming

D. Bylaw – 2<sup>nd</sup> Reading

The Board approves the following replacements, additions and/or deletions to the Board Bylaw.

- New Bylaw  
0170 Use of Communication Technologies by Board Members

- Policy Committee Report - Ms. Gallelli-Keyes, Chairperson  
Ms. Gallelli-Keyes gave a report of the Committee meeting.

**6. Public Relations**

- Public Relations Committee Report – Mr. Raymond Clark, Chairperson  
No report.

**Motion by Mr. Bauer, seconded by Mr. James and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."**

## 1. Buildings and Grounds

### B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: Ocean City PTA  
Use: Family Movie Night  
Date/Times: May 29, 2015 (Fri), 6:00PM-10:00PM  
Room: Outside Basketball Courts  
Fee: No charge

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Requested By: Ocean City Premier Girls' Softball/USSSA  
Use: Softball Tournament  
Dates/Times: June 20, June 21, July 11 and July 12, 2015 (Sat & Sun), 7:00AM-8:00PM  
Rooms: Softball/Baseball Field  
Fee: \$1,680.00

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Requested By: Ocean City Junior Wrestling  
Use: Summer Wrestling Program  
Date/Times: June 30, 2015-August 13, 2015 (Tues & Thurs), 6:00PM-8:00PM  
Room: Multi-Purpose Room  
Fee: No charge

## 2. Curriculum and Instruction

### B. Intermediate School Field Trip Request (Attachment #2.B) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

### C. Primary School Field Trip Request (Attachment #2.C) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

### D. Intermediate School Grant Application Submissions (Ocean City Representatives Only)

The Board authorizes the Intermediate School's submission of one grant application to the Sustainable Jersey for Schools Small Grants Program. The grant would be a capacity building award to help support our Green Team by building green kits for incoming 4<sup>th</sup> grade students to help establish green living in the 2015-16 school year.

## 3. Finance

### M. Change Order #1 – Primary School Renovation (Attachment #3.M) (Ocean City Representatives Only)

The Board approves Change Order #1 to 3R Painting and Contracting Corp. for Exterior Doors Replacement in the amount of \$70,000.

N. Payment Application #1 to 3R Painting and Contracting Corp. (Attachment #3.N) (Ocean City Representatives Only)

The Board approves payment Application #1 in the amount of \$60,577 to 3R Painting and Contracting Corporation for the Primary School Renovations Project as certified by the Board Engineer.

O. Consultative Services (Ocean City Representatives Only)

The Board approves Rebecca Hettry-Clay from Autism Spectrum Mandate Services to provide consultative services for a student at no charge to the District.

4. **Personnel** (All motions are upon Superintendent's recommendation:)

Y. Tenure – Primary School Certificated Staff (Ocean City Representatives Only)

The Board approves the granting of tenure to the following Primary School certificated staff, effective September 1, 2015:

Joel Dougan, Guidance Counselor

Danielle Landi, Elementary School Teacher

Z. Intermediate and Primary Schools' Administrative Staff and Salaries\* (Attachment #4.Z) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' administrative staff and their salaries for the 2015-16 school year.

AA. Intermediate and Primary Schools' Certificated Staff and Salaries (Attachment #4.AA) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' certificated staff and their salaries for the 2015-16 school year.

BB. Intermediate and Primary Schools' Supportive Staff and Salaries\* (Attachment #4.BB) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' supportive staff and their salaries for the 2015-16 school year.

CC. 21<sup>st</sup> Century Challenge Summer Program Teachers and Stipends (Ocean City Representatives Only)

The Board approves the following 21<sup>st</sup> Century Challenge Program teachers for summer 2015, at a rate of \$30 per hour, total program not to exceed 111 hours, program pending enrollment:

Ashley Bobbins

David Ferrante

Jessica Kriegner

DD. Java Summer Camp Program Teacher and Stipend (Ocean City Representatives Only)

The Board approves Devan Fogarty, Java Summer Camp teacher, for summer 2015, at a rate of \$30 per hour, total program not to exceed 22.5 hours, program pending enrollment.

EE. Summer Wilson/Reading Clinic Teacher and Stipend (Ocean City Representatives Only)

The Board approves Patricia Gallagher, as the Summer Wilson/Reading Clinic teacher, for summer 2015, at a rate of \$30 per hour, total program not to exceed 36 hours, program pending enrollment.

\*pending negotiations

**FF. Summer ELL Program Teachers and Stipends (Ocean City Representatives Only)**

The Board approves the following ELL teachers, for summer 2015, at a rate of \$30 per hour, total program not to exceed 96 hours, pending enrollment:

Carole Maurer  
Ashley Schmid

**GG. Leave of Absence – Intermediate School Supportive Staff (Attachment #4.GG (Ocean City Representatives Only)**

The Board approves employee #2006 an unpaid FMLA/NJFLA intermittent leave of absence, effective April 14, 2015 through June 30, 2015.

**HH. Intermediate School Coaches and Stipends (Attachment #4.HH (Ocean City Representatives Only)**

The Board approves the attached Intermediate School fall and winter coaches and stipends for the 2015-16 school year.

**APPROVAL OF MINUTES:**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, the Board of Education approved by roll call vote the following minutes as presented:

Regular Meeting and Executive Session – March 18, 2015

*Motion carried with the following vote to abstain: Mr. Bauer.*

**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**NEW BUSINESS:**

There was no New Business.

**PUBLIC COMMENTS:**

There were no public comments.

**BOARD COMMENTS:**

Student Representatives' comments included: Highlighted the Friends of OC Pops Scholarship fundraiser; bicycle dedication; Arbor Day and the Educational Foundation Bingo night.

Board Members' comments included: The School Musical *Seussical*; Blood Drive; Dare Program; National Spanish Exam and the TV-Media film event.

**EXECUTIVE SESSION:**

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes and carried unanimously to adopt a resolution to go into Executive Session.

President Joseph Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Two Staff Matters; as well as Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Special Education Matter.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session.

The meeting adjourned into Executive Session at 8:26 p.m.

**RECONVENE MEETING:**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer and carried unanimously to reconvene the public meeting at 9:24 p.m.

**4. Personnel** (All motions are upon Superintendent's recommendation:)

*Motion by Mr. Raymond Clark, seconded by Ms. Gallelli-Keyes, for the Board of Education to approve the following Superintendent's recommendation by "roll call vote."*

II. Settlement Agreement

The Board approves and adopts the settlement agreement with employee #2345.

*Roll Call Vote: Mr. Batastini – nay; Mr. Bauer – yea; Mrs. Chisholm – abstain; Mr. Raymond Clark – yea; Ms. Gallelli-Keyes – yea; Mr. Holmes – abstain; Mr. James – yea; Mrs. McAlister – yea; Mrs. Newman – abstain; Mr. Oves – abstain; Mr. Whelan – abstain; Mr. Joseph Clark – yea. Motion not carried.*

*Motion by Mr. Bauer, seconded Ms. Gallelli-Keyes to rescind the vote just taken.*

*Roll Call Vote: Mr. Batastini – yea; Mr. Bauer – yea; Mrs. Chisholm – yea; Mr. Raymond Clark – yea; Ms. Gallelli-Keyes – yea; Mr. Holmes – yea; Mr. James – yea; Mrs. McAlister – nay; Mrs. Newman – yea; Mr. Oves – yea; Mr. Whelan – yea; Mr. Joseph Clark – yea. Motion carried.*

*Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes, the Board of Education approved the following Superintendent's recommendation by "roll call vote."*

II. Settlement Agreement

The Board approves and adopts the settlement agreement with employee #2345.

**Roll Call Vote: Mr. Batastini – yea; Mr. Bauer – yea; Mrs. Chisholm – abstain; Mr. Raymond Clark – yea; Ms. Gallelli-Keyes – yea; Mr. Holmes – abstain; Mr. James – yea; Mrs. McAlister – nay; Mrs. Newman – abstain; Mr. Oves – yea; Mr. Whelan – yea; Mr. Joseph Clark – yea. Motion carried.**

**ADJOURNMENT:**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer and carried unanimously to adjourn the meeting at 9:29 p.m.

Respectfully submitted,

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Mark A. Ritter  
Interim Business Administrator/  
Board Secretary

/sp