

OCEAN CITY BOARD OF EDUCATION
REGULAR MEETING/PUBLIC HEARING AGENDA
WEDNESDAY, APRIL 29, 2015
7:00 P.M. – HIGH SCHOOL COMMUNITY ROOM

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. High School Girls' Swim Team
 - 2. 2015-16 Budget
- F. Public Comments (on Agenda Items Only)
- G. Vote on Board Resolution #3.A (Full Board)
- H. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Instruction
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. Public Relations
- I. Vote on Board Resolutions (Full Board)
- J. Vote on Board Resolutions (Ocean City Representatives Only) (Resolution #1.B, 2.B, 2.C, 2.D, 3.M, 3.N, 3.O, 4.Y, 4.Z, 4.AA, 4.BB, 4.CC, 4.DD, 4.EE, 4.FF, 4.GG and 4.HH)
- K. Approval of Minutes
 - 1. Regular Meeting and Executive Session – March 18, 2015 (Attachment K.1)
- L. Unfinished Business
- M. New Business
- N. Public Comments
- O. Board Comments
- P. Board President's Report/Comments
- Q. Executive Session (not open to the public)
- R. Reconvene Public Session
- S. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: April 29, 2015 Regular Board Meeting/Public Hearing

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

3. Finance

Public Hearing on the Proposed 2015-16 Budget

PUBLIC COMMENTS ON THE BUDGET:

A. Final Budget 2015-16 School Year – roll call vote

The Board adopts the final budget of the Ocean City Board of Education for the school year 2015-16.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2015-16 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
A. General Fund Budget Amount	\$41,025,294.00	\$21,965,332.00
B. Special Revenue Fund Budget Amount	\$678,056.00	\$0.00
C. Debt Service Fund Budget Amount	<u>\$2,925,108.00</u>	<u>\$2,591,509.00</u>
Total Base Budget	\$44,628,458.00	\$24,556,841.00

BE IT FURTHER RESOLVED: That the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2015-16 school year,

BE IT FURTHER RESOLVED: That the Ocean City Board of Education hereby establishes the school district travel maximum for the 2015-16 school year at the sum of \$35,000.

BE IT FURTHER RESOLVED: That \$400,000.00 be withdrawn from the Capital Reserve Account to be utilized in the Primary School Renovations Project.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Ocean City PTA
Use: Fundraiser
Date/Times: May 1, 2015 (Fri), 2:30PM-3:00PM
Room: Main Lobby
Fee: No charge

Requested By: Exchange Club of Ocean City
Use: Practice for Miss Ocean City Pageant
Date/Times: August 3-6, 2015 (Mon-Thurs), 5:00PM-9:00PM
August 8, 2015 (Sat), 11:00AM-4:00PM
Rooms: Cafeteria and Classrooms G013, G105, B111 for August 3-6, 2015 and
Community Room for August 8, 2015
Fee: No charge

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: Ocean City PTA
Use: Family Movie Night
Date/Times: May 29, 2015 (Fri), 6:00PM-10:00PM
Room: Outside Basketball Courts
Fee: No charge

Requested By: Ocean City Premier Girls' Softball/USSSA
Use: Softball Tournament
Dates/Times: June 20, June 21, July 11 and July 12, 2015 (Sat & Sun), 7:00AM-8:00PM
Rooms: Softball/Baseball Field
Fee: \$1,680.00

Requested By: Ocean City Junior Wrestling
Use: Summer Wrestling Program
Date/Times: June 30, 2015-August 13, 2015 (Tues & Thurs), 6:00PM-8:00PM
Room: Multi-Purpose Room
Fee: No charge

Informational Items

Fire Drills

Ocean City High School	March 30, 2015
Ocean City Intermediate School	March 17, 2015
Ocean City Primary School	March 23, 2015

Security Drills

Ocean City High School	March 25, 2015
Ocean City Intermediate School	March 31, 2015
Ocean City Primary School	March 24, 2015

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Instruction

A. High School Field Trip Request (Attachment #2.A)

The Board approves the attached High School Field Trip list.

B. Intermediate School Field Trip Request (Attachment #2.B) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

C. Primary School Field Trip Request (Attachment #2.C) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

D. Intermediate School Grant Application Submissions (Ocean City Representatives Only)

The Board authorizes the Intermediate School's submission of one grant application to the Sustainable Jersey for Schools Small Grants Program. The grant would be a capacity building award to help support our Green Team by building green kits for incoming 4th grade students to help establish green living in the 2015-16 school year.

E. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.E)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for March 2015.

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

B. Bill List (Attachment #3.B)

The Board approves payment of bills for April 2015 in the amount of \$7,594,584.70.

C. Secretary and Treasurer Reports (Attachment #3.C)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Report for February 2015 and March 2015.

D. Line Item Transfers (Attachment #3.D)

The Board approves the revenue and appropriation transfers for February 2015 and March 2015. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2015 and March 2015.

E. Travel & Expense Reimbursement (Attachment #3.E)

The Board approves the April 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.

F. Food Service Report (Attachment #3.F)

The Board accepts the Food Service Monthly Finance Report for February 2015 and March 2015.

G. Donation

The Board accepts a donation of \$545 from Tammy Bonino, winner of the Golden Spoon Award from Chili for Charity, for the High School Best Buddies Chapter.

H. Donation (Attachment #3.H)

The Board accepts donations in the total amount of \$13,968.30 from the Ocean City Education Foundation for the awarding of mini-grants as per the attached list.

I. Donation

The Board accepts a donation of \$413.00 from Biggest Loser Contest to go to the Drug Awareness Committee.

J. Additional funding from UT and OC MAC 2014-15

The Board accepts additional funding for the Ocean City High School for the 2014-15 school year from the Upper Township and Ocean City Municipal Alliance Committee (UT & OC MAC) as follows:

Intramural Program	\$200.00
Student Coalition Against Tobacco	\$200.00

K. Fixed Asset Appraisal Services

The Board approves American Appraisal to provide fixed asset update appraisal services for the 2014-15 school year for the fee of \$7,500.

- L. Change Order #1 – High School Mechanical Upgrades (Attachment #3.L)
The Board approves Change Order #1 to Thermal Piping of a credit of \$14,354.09 which incorporates additions against the project contingency allowance.

- M. Change Order #1 – Primary School Renovation (Attachment #3.M) (Ocean City Representatives Only)
The Board approves Change Order #1 to 3R Painting and Contracting Corp. for Exterior Doors Replacement in the amount of \$70,000.

- N. Payment Application #1 to 3R Painting and Contracting Corp. (Attachment #3.N) (Ocean City Representatives Only)
The Board approves payment Application #1 in the amount of \$60,577 to 3R Painting and Contracting Corporation for the Primary School Renovations Project as certified by the Board Engineer.

- O. Consultative Services (Ocean City Representatives Only)
The Board approves Rebecca Hettry-Clay from Autism Spectrum Mandate Services to provide consultative services for a student at no charge to the District.

- Discussion

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A) - roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes for the 2014-15 school year.

B. High School Co-Curricular Sponsor and Stipend – roll call vote

The Board approves Scott Breiner to provide piano services for the High School spring concert at a stipend not to exceed \$350, paid from ticket sales.

C. High School Aide and Stipend – roll call vote

The Board approves Bruce Twiggs, Special Education Aide, to accompany a student to a sporting activity 2-3 days per week, at a stipend of \$15 per hour, not to exceed 9 hours per week.

D. High School Summer Employment and Stipends (Attachment #4.D) – roll call vote

The Board approves the attached High School summer employment and stipends for curriculum writing/professional development/departmental work.

E. High School Extended School Year Teachers, Aides, and Stipends (Attachment #4.E) – roll call vote

The Board approves the attached High School extended school year teachers, aides, and stipends, for summer 2015.

F. High School Coaches and Stipends (Attachment #4.F) – roll call vote

The Board approves the attached High School fall and winter coaches and stipends for the 2015-16 school year.

G. Leave of Absence – District Supportive Staff (Attachment #4.G) – roll call vote

The Board approves employee #2345, a paid administrative leave, effective ½ day March 26, 2015 through May 1, 2015.

H. Revised Leaves of Absence – District Supportive Staff (Attachment #4.H) – roll call vote

The Board approves the employee #1898, a revised unpaid leave of absence, extended through June 30, 2015.

I. Revised Leaves of Absence – High School Certificated Staff (Attachment #4.I) – roll call vote

The Board approves the following revised leaves of absence:

Employee #1369, a revised paid leave of absence, extended through ½ day May 1, 2015.

Employee #2505, a revised paid leave of absence, effective April 21, 2015 through June 16, 2015.

J. Revised Leaves of Absence – High School Supportive Staff (Attachment #4.J) – roll call vote

The Board approves employee #3394 a revised paid leave of absence, effective ½ day April 20, 2015 through June 2, 2015, a revised unpaid FMLA leave of absence, effective June 3, 2015 through June 21, 2015, and a revised unpaid FMLA/NJFLA leave of absence effective June 22, 2015 through June 30, 2015.

- K. Short-Term Leave Replacement – District Supportive Staff – roll call vote
The Board approves Mary Baldini, District short-term leave replacement Special Education Aide, effective May 4, 2015 through June 30, 2015, at \$14.84 per hour, 7 hours per day.
- L. Short-Term Leave Replacement – High School Certificated Staff – roll call vote
The Board approves Marcia Vogel, High School short-term leave replacement Teacher of Mathematics, effective April 30, 2015 through June 16, 2015, at a stipend of \$160 per diem.
- M. Short-Term Leave Replacement – High School Supportive Staff – roll call vote
The Board approves Diane McManus, High School short-term leave replacement Nurse's Aide, effective May 4, 2015 through June 30, 2015, at a salary of \$31,276 (pro-rated), step 1.
- N. Extended Leave Replacement – High School Certificated Staff – roll call vote
The Board extends William Boyle, High School leave replacement Assistant Principal, through on or before June 30, 2015 at a stipend of \$300 per diem.
- O. District Certificated Staff Retirement – roll call vote
The Board accepts with deep regret the retirement of Dr. Ellen Wright, Learning Disabilities Teacher/Consultant, effective as of July 1, 2015, along with Dr. Wright's resignation for CST summer 2015 work.
- P. District Supportive Staff Retirement – roll call vote
The Board accepts with deep regret the retirement of Laura Thomas, Superintendent's Secretary, effective as of July 1, 2015.
- Q. Certificated Staff New Employment – School Business Administrator/Board Secretary (Attachment #4.Q) – roll call vote
With the Executive County Superintendent's approval, the Board approves the contract and employment of Timothy E. Kelley, School Business Administrator/Board Secretary, effective July 1, 2015 through June 30, 2016, at a salary of \$135,000, with additional shared services stipends of \$3,500 for Corbin City School District and \$10,000 for Sea Isle City School District.
- R. New Job Description – (Attachment #4.R) – roll call vote
The Board approves the attached job description for High School Guidance Counselor (College & Career).
- S. Tenure – District and High School Certificated Staff – roll call vote
The Board approves the granting of tenure to the following District and High School certificated staff, effective September 1, 2015:
Christopher Banks, Guidance Counselor
Laurie Casteen, Speech Therapist
Amy DePasquale, Teacher of English
Alyssa Preis, Teacher of Health and Physical Education

- T. District and High School Administrative Staff and Salaries* (Attachment #4.T) – roll call vote
The Board approves the attached District and High School administrative staff and their salaries for the 2015-16 school year.
- U. District and High School Certificated Staff and Salaries (Attachment #4.U) – roll call vote
The Board approves the attached District and High School certificated staff and their salaries for the 2015-16 school year.
- V. District and High School Supportive Staff and Salaries* (Attachment #4.V) – roll call vote
The Board approves the attached District and High School supportive staff and their salaries for the 2015-16 school year.
- W. Non-Affiliated Managers and Salaries* (Attachment #4.W) – roll call vote
The Board approves the attached non-affiliated managers and their salaries for the 2015-16 school year.
- X. Non-Affiliated Employees and Salaries* (Attachment #4.X) – roll call vote
The Board approves the attached non-affiliated employees and their salaries for the 2015-16 school year.
- Y. Tenure – Primary School Certificated Staff – roll call vote (Ocean City Representatives Only)
The Board approves the granting of tenure to the following Primary School certificated staff, effective September 1, 2015:
Joel Dougan, Guidance Counselor
Danielle Landi, Elementary School Teacher
- Z. Intermediate and Primary Schools’ Administrative Staff and Salaries* (Attachment #4.Z) – roll call vote (Ocean City Representatives Only)
The Board approves the attached Intermediate and Primary Schools’ administrative staff and their salaries for the 2015-16 school year.
- AA. Intermediate and Primary Schools’ Certificated Staff and Salaries (Attachment #4.AA) – roll call vote (Ocean City Representatives Only)
The Board approves the attached Intermediate and Primary Schools’ certificated staff and their salaries for the 2015-16 school year.
- BB. Intermediate and Primary Schools’ Supportive Staff and Salaries* (Attachment #4.BB) – roll call vote (Ocean City Representatives Only)
The Board approves the attached Intermediate and Primary Schools’ supportive staff and their salaries for the 2015-16 school year.

*pending negotiations

CC. 21st Century Challenge Summer Program Teachers and Stipends – roll call vote (Ocean City Representatives Only)

The Board approves the following 21st Century Challenge Program teachers for summer 2015, at a rate of \$30 per hour, total program not to exceed 111 hours, program pending enrollment:

Ashley Bobbins
David Ferrante
Jessica Kriegner

DD. Java Summer Camp Program Teacher and Stipend – roll call vote (Ocean City Representatives Only)

The Board approves Devan Fogarty, Java Summer Camp teacher, for summer 2015, at a rate of \$30 per hour, total program not to exceed 22.5 hours, program pending enrollment.

EE. Summer Wilson/Reading Clinic Teacher and Stipend – roll call vote (Ocean City Representatives Only)

The Board approves Patricia Gallagher, as the Summer Wilson/Reading Clinic teacher, for summer 2015, at a rate of \$30 per hour, total program not to exceed 36 hours, program pending enrollment.

FF. Summer ELL Program Teachers and Stipends – roll call vote (Ocean City Representatives Only)

The Board approves the following ELL teachers, for summer 2015, at a rate of \$30 per hour, total program not to exceed 96 hours, pending enrollment:

Carole Maurer
Ashley Schmid

GG. Leave of Absence – Intermediate School Supportive Staff (Attachment #4.GG) – roll call vote (Ocean City Representatives Only)

The Board approves employee #2006 an unpaid FMLA/NJFLA intermittent leave of absence, effective April 14, 2015 through June 30, 2015.

HH. Intermediate School Coaches and Stipends (Attachment #4.HH) – roll call vote (Ocean City Representatives Only)

The Board approves the attached Intermediate School fall and winter coaches and stipends for the 2015-16 school year.

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policy – 1st Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- New Policy
8635 Pupil Transportation Vehicles and School Buses

B. Policies – 2nd Reading (Attachment #5.B)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

- Revised Policies
7510 Use of School Facilities
8630 Bus Drivers/Bus Aide Responsibility

C. Bylaw – 1st Reading (Attachment #5.C)

The Board approves the following replacements, additions and/or deletions to the Board Bylaw.

- New Bylaw
0149 Dress and Grooming

D. Bylaw – 2nd Reading (Attachment #5.D)

The Board approves the following replacements, additions and/or deletions to the Board Bylaw.

- New Bylaw
0170 Use of Communication Technologies by Board Members

- Discussion
- Policy Committee Report – Ms. Gallelli-Keyes, Chairperson

6. Public Relations

- Discussion
- Public Relations Committee Report - Mr. Raymond Clark, Chairperson