

MINUTES OF REGULAR MEETING
MARCH 18, 2015

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Joseph Clark on Wednesday, March 18, 2015 at 6:15 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Joseph Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Joseph Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Kristie Chisholm, Raymond Clark, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Thomas R. Oves, Jr., Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Mark A. Ritter, Interim Business Administrator/Board Secretary, Michael Stanton, Esquire, Student Representative Zachary Colao and Daniel Tumolo from Sea Isle City. Members absent were Jon Batastini, H. James Bauer and Student Representative BriarRose Ginn. There were 26 members of the public present.

EXECUTIVE SESSION:

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes and carried unanimously to adopt a resolution to go into Executive Session.

President Joseph Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters of personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Staff Matter; Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Student Matter; as well as Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Tort Claim Notice.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session.

The meeting adjourned into Executive Session at 6:16 p.m.

RECONVENE MEETING:

Motion by Mr. Raymond Clark, seconded by Mrs. Chisholm and carried unanimously to reconvene the public meeting at 7:03 p.m.

PRESENTATIONS:

Mr. Matt Carey, Director of Special Services, introduced Macy Oteri who made a presentation about the Best Buddies program.

Dr. Taylor recognized three students from the Intermediate School who were prize winners in the Martin Luther King, Jr. essay contest.

Dr. Vicki Scheetz provided the Board with a comprehensive description of the Olweus Bullying Program that the District has been providing since 2011. After her presentation, she answered questions from various Board members.

Mr. Ritter presented the 2015-16 preliminary budget and answered questions from Board members.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Regarding the District's proposed purchase of a bus, Victor Staniec asked if funds were provided in the 2015-16 budget for bus drivers and bus repairs. Mr. Ritter replied that said funds are included in the budget.

Bill Fosbenner expressed concern that teachers were pulled out of classes to proctor the PARCC test.

SUPERINTENDENT'S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Raymond Clark, seconded by Mr. Holmes and carried unanimously, the Board of Education approved the following Superintendent's recommendations by "roll call vote." Members absent were Mr. Batastini and Mr. Bauer.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By:	Shiloh Baptist Church
Use:	Basketball Tournament
Date/Times:	May 2, 2015 (Sat), 8:30AM-5:00PM
Rooms:	Main Gym and Auxiliary Gym
Fee:	\$472.50

Requested By: City of Ocean City
Use: POPS Concert
Date/Times: September 20, 2015 (Sun), 11:30AM-10:00PM, set up, rehearsal, and performance at 7:30PM
Rooms: Classrooms F105 and F107, Auditorium
Fee: No charge

Requested By: City of Ocean City
Use: POPS Concert for students
Date/Times: September 21, 2015 (Mon), 9:00AM-10:00 set up with concert 10:00AM-12:00PM
Room: Auditorium
Fee: No charge

Requested By: City of Ocean City
Use: Nor'Easters Soccer Games
Dates/Times: June 20, 2015 (Sat), 4:30PM-10:00PM
June 26, 2015 (Fri), 4:30PM-10:00PM
June 28, 2015 (Sun), 4:30PM-10:00PM
July 3, 2015 (Fri), 4:30PM-10:00PM
July 5, 2015 (Sun), 4:30PM-10:00PM
July 11, 2015 (Sat), 4:30PM-10:00PM
July 12, 2015 (Sun) 4:30PM-10:00PM
July 19, 2015 (Sun), 4:30PM-10:00PM
July 24, 2015 (Fri), 1:00PM-10:00PM – Eastern Conference Playoffs
July 25, 2015 (Sat), 1:00PM-10:00PM – Eastern Conference Playoffs
July 26, 2015 (Sun), 4:30PM-10:00PM – Eastern Conference Playoffs
July 31, 2015 (Fri), 1:00PM-10:00PM
August 1, 2015 (Sat), 1:00PM-10:00PM – National Final Playoff
August 2, 2015 (Sun), 4:30PM-10:00PM – National Final Playoff
August 9, 2015 (Sun), 4:30PM-10:00PM
August 16, 2015 (Sun), 4:30PM-10:00PM
Rooms: Locker Rooms, Outside Rest Rooms
Fee: \$5,355.00

Informational Items

Fire Drills

Ocean City High School	February 27, 2015
Ocean City Intermediate School	February 25, 2015
Ocean City Primary School	February 5, 2015

Security Drills

Ocean City High School	February 18, 2015
Ocean City Intermediate School	February 20, 2015
Ocean City Primary School	February 19, 2015

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
Mr. Oves gave a report of the Committee meeting.

2. Curriculum and Instruction

A. Out of District Placements

The Board of Education approves the following out-of-district student placement for the 2014-15 School Year:

<u>Placement</u>	<u># of Students</u>	<u>District</u>	<u>Tuition</u>
CMC High School (shared time)	1	UT	\$16,712

B. Revised School Calendar (Attachment #2.B)

The Board approves the revisions to the 2014-15 School Calendar:

- March 5th & 6th – School Closed due to Inclement Weather
- Last Day of School for Students and Graduation will be June 19, 2015
- Tentative Graduation Date is June 19, 2015
- Last Day for Staff will be June 24, 2015

C. 2015-16 School Calendar (Attachment #2.C)

The Board approves the attached 2015-16 School Calendar.

D. High School Field Trip Request

The Board approves the attached High School Field Trip list.

E. Textbook Adoptions

The Board adopts the following new textbooks for the 2015-16 school year.

- *Units of Study in Opinion, Information and Narrative Writing*, Lucy Calkins (First Hand) 2013 for K-3
- *Earth as a Living Planet*, Botkin and Keller (Kaye Pace), 2011 for AP Environmental Science
- *Master ASL Level Two*, Jason E. Zinza (Sign Media, Inc.), 2015 for American Sign Language
- *Realidades*, Boyles, Met, Sayers, Wargin (Pearson), 2014 for Spanish 1

K. Harassment, Intimidation and Bullying (HIB) Case Findings

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items

Out-of-School Suspension Reports for February 2015.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

Mrs. McAlister gave a report of the committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for March 2015 in the amount of \$1,586,368.74.

B. Travel & Expense Reimbursement (Attachment #3.B)

The Board approves the March 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Certified Per Pupil Costs and Certified Report of Enrollment and Attendance

The Board accepts the 2013-14 Certified Per Pupil Costs and the 2013-14 Certified Report of Enrollment and Attendance.

D. Tuition Rates

The Board approves the following tuition rates for the 2015-16 school year:

- Kindergarten - \$12,000
- Grades 1-5 - \$14,500
- Grades 6-8 - \$16,000
- Grades 9-12 - \$15,537
- Learning/Language Disabilities - \$20,000
- Behavioral Disabilities - \$41,000
- Multiple Disabilities - \$35,000
- Preschool Disabilities (Part Time) - \$20,000

E. Tuition Contracts

The Board approves the following Ocean City High School 2015-16 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time regular and special education students:

- Corbin City - \$296,503
- Longport - \$201,981
- Sea Isle City - \$1,273,365
- Upper Township - \$10,929,773

F. Preliminary Budget

The Board approves the Preliminary Budget for the 2015-16 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2015-16 as follows, subject to final approval or modification at the public hearing on April 29, 2015.

- A. General Fund \$41,025,294
Amount to be raised by local taxes \$21,965,332
- B. Special Revenue Fund \$678,056
- C. Debt Fund \$2,925,108
Amount to be raised by local taxes \$2,591,509

and, BE IT FURTHER RESOLVED; that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval:

and, BE IT FURTHER RESOLVED; that the public hearing for the 2015-16 school year budget will be held on Wednesday, April 29, 2015, in the High School Community Room at 7:00 p.m., and will be followed by a regular meeting.

and, BE IT FURTHER RESOLVED; that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in the Ocean City Sentinel in accordance with the format required by the State Department of Education and according to law.

G. Athletic Department Fees for Athletic Event Workers

The Board approves the following athletic fees, with no increase, for Athletic Event Workers for the 2015-16 school year:

Football (Fall Sports)

Cashier	\$ 40
Collector	\$ 35
Guards	\$ 35
Announcer	\$ 33
Score/Clock Operator	\$ 33
Site Manager	\$ 35
Int. School Site Manager	\$ 32
Site Manager at Away Events	\$ 50 Schools Outside League
Site Manager at Away Events	\$ 35 Schools Within League

Filming of Football Games

Scrimmage	\$ 65
(Plus Travel \$.31 mile)	
Game (Plus Travel \$.31 mile)	\$110

Basketball/Wrestling (Winter Sports)

Cashier (Basketball/2 Games)	\$ 50
(Wrestling/1 Match)	\$ 35 (Tri Match \$50) (Quad Match \$60)
Collector (Basketball)	\$ 42
(Wrestling/1 Match)	\$ 32 (Tri Match \$40) (Quad Match \$50)
Guard (Basketball/2 Games)	\$ 40
(Wrestling/1 Match)	\$ 32 (Tri Match \$40) (Quad Match \$50)
Clock (Basketball/1 Game)	\$ 42
Clock/Announcer (Wrestling/1 Match)	\$ 40 (Tri Match \$50) (Quad Match \$60)
Scorekeeper (Basketball/1 Game)	\$ 42
Announcer (Basketball/1 Game)	\$ 36
Site Manager	\$ 35
Int. School Site Manager	\$ 33

Spring (all sports)

High School	\$ 35
Intermediate School	\$ 33

H. New Jersey Safe Routes to School Resolution (Attachment #3.H)

The Board approves the attached Resolution to support the New Jersey Safe Routes to School program.

I. Joint Transportation Agreement

The Board approves the 2014-15 Joint Transportation Agreement with the Upper Township Board of Education. Upper Township (host) will transport one Ocean City (joiner) student along with three Upper Township students to YALE School on Route No. YALCST starting December 8, 2014 to March 1, 2015, at a joiner cost of \$1,538.84.

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes for the 2014-15 school year.

B. High School Co-Curricular Sponsors, Stipends, and Volunteer (Attachment #4.B)

The Board approves the attached criminal history approved/HIB trained co-curricular sponsors, stipends and volunteer for the 2014-15 school year.

C. High School Technician and Stipend

The Board approves Gregory Wheeldon, spring play technician, at a stipend of \$30 per hour, total hours not to exceed 28 hours.

D. High School Teacher and Stipend

The Board approves Charles Dolinsky, High School Special Education Teacher, to accompany a student on a co-curricular activity, at a stipend of \$30 per hour, not to exceed 30 hours.

E. Revised Leave of Absence – High School Certificated Staff (Attachment #4.E)

The Board approves Employee #2499, a revised paid leave of absence, effective December 12, 2014 through ½ day March 12, 2015 and an unpaid FMLA/NJFLA leave of absence, effective ½ day March 12, 2015 through June 30, 2015.

F. Leave Replacement – High School Supportive Staff

The Board approves Janice Hillemann, leave replacement High School Library Aide, effective March 19, 2015 through on or before June 30, 2015, at \$14.84 per hour, 8 hours per day.

G. New Job Descriptions – (Attachment #4.G)

The Board approves the attached new job descriptions for the following positions:

- Primary School Guidance Counselor
- Intermediate School Guidance Counselor
- High School Guidance Counselor
- School Social Worker (Mental Health)

H. High School Credit Completion Teachers and Stipends

The Board approves the following High School credit completion teachers, effective May 26, 2015 through June 9, 2015, including two Saturdays, on a rotating basis, at a rate of \$30 per hour, total program not to exceed 118 hours (actual number of hours based on student enrollment):

- Christian Clark
- Matthew Oster
- Rebecca Santoro

I. High School Extension Program Credit Completion Teacher and Stipend

The Board approves Margaret Corcoran, High School Extension Program credit completion teacher, effective four Saturdays, May 2, 2015 through June 6, 2015, total program not to exceed 28 hours (actual number of hours based on student enrollment).

J. High School Summer School Teacher and Stipend

The Board approves Mary McDowell Campo, academic support/student services for the High School summer school program, at a rate of \$30 per hour, effective June 25, 2015 through August 15, 2015, program not to exceed 25 hours (actual number of hours based on student enrollment).

K. Child Study Team Summer Employment and Stipends (Attachment #4.K)

The Board approves the attached Child Study Team employment and stipends for summer 2015, with total number of hours based on School District need.

L. School Nurses for Summer School and Stipends

The Board approves Alice Wolf and Connie Meng, School Nurses on a rotating basis, for summer 2015, at a rate of \$30 per hour, total program not to exceed 100 hours.

M. Substitute School Nurse for Summer School and Stipends

The Board approves Jill Geller, Substitute School Nurse for summer 2015, at a rate of \$20 per hour.

N. Extended School Year Aide Rate

The Board approves the extended school year aide rate of \$15 per hour, for summer 2015.

O. High School Extended School Year Teachers, Aides, and Stipends (Attachment #4.O)

The Board approves the attached High School extended school year teachers, aides, and stipends, for summer 2015.

R. Revised Leave of Absence – High School Certificate Staff (Attachment #4.R)

The Board approves the revised leave of absence for employee #1369, pending the outcome of the required mental and physical examination as consistent with N.J.S.A. 18A:16-2.

- Negotiations Committee Report – Mr. Bauer, Chairperson
Mr. Joseph Clark gave a report of the Committee meeting.

5. Policy

A. Policies – 1st Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. Revised Policies

- a. 7510 Use of Facilities
- b. 8630 Bus Driver Responsibility

B. Bylaw – 1st Reading

The Board approves the following replacements, additions and or deletions to the Board Bylaws:

1. New Bylaw:

- a. 0170 Use of Communication Technologies by Board Members

C. Policies – 2nd Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. Revised Policies

- a. 2622 Student Assessment
- b. 6641 Pupil Meal Charges

- Policy Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

6. **Public Relations**

- Public Relations Committee Report – Mr. Raymond Clark, Chairperson
Mr. Raymond Clark gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Oves and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations by “roll call vote.” Members absent were Mr. Batastini and Mr. Bauer.

1. **Buildings and Grounds**

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School and Primary School:

Intermediate School

Requested By: City of Ocean City Recreation Department
Use: Morning Sports Program
Dates/Times: June 22-July 3, 2015 (Mon-Fri), 8:30AM-12:30PM
July 13-August 7, 2015 (Mon-Fri), 8:30AM-12:30PM
Rooms: Haven Avenue Fields, Outdoor Basketball Courts, Indoor Rest Rooms*
(*Not available July 3)
Fee: No charge

Requested By: City of Ocean City Recreation Department
Use: Field Hockey Camp
Dates/Times: July 6-10, 2015 (Mon-Fri), 8:00AM-12:00PM
Rooms: Gym (July 6) and Gym (July 7-10 rain only); All Fields and Indoor Rest Rooms
Fee: No charge

Requested By: City of Ocean City Recreation Department
Use: Field Hockey Pick-Up Games/Clinics
Dates/Times: June 23-July 30, 2015 (Tues & Thurs), 5:00PM-7:30PM
Room: Fields (Cage – 18th & Bay Avenue)
Fee: No charge

Primary School

Requested By: Ocean City PTA
Use: Scholastic Book Fair
Date/Times: April 17, 2015 (Fri), 9:00AM-3:00PM, set up
April 20-24, 2015 (Mon-Fri), 9:00AM-3:00PM – event
Rooms: Classrooms 506 and 507
Fee: No charge

2. Curriculum and Instruction

- F. Intermediate School Field Trip Request (Ocean City Representatives Only)
The Board approves the attached Intermediate School Field Trip list.
- G. Summer School Program – Intermediate School (Ocean City Representatives Only)
The Board approves the JAVA Camp for students entering 7th and 8th grades July 27, 2015 – July 31, 2015.
- H. Summer 21st Century Challenge Program- Intermediate School (Ocean City Representatives Only)
The Board approves the Summer 21st Century Challenge Program for the Intermediate School from July 6, 2015 – July 17, 2015.
- I. Summer School Program – Intermediate School (Ocean City Representatives Only)
The Board approves the Wilson Reading Summer Program/Clinic for Intermediate School students July 6, 2015 – July 23, 2015.
- J. Summer School Program – Primary School (Ocean City Representatives Only)
The Board approves the ELL Summer School Program for students entering into Kindergarten through 4th grades from July 6, 2015 – July 30, 2015.

3. Finance

- J. Transportation Bid Award (Ocean City Representatives Only)
Bids were accepted on March 3, 2015 for transportation of two Ocean City resident students from Pleasantville to the Ocean City Intermediate School beginning March 18, 2015 – June 30, 2015 (Route PVLOCIS.) There was one bidder, Senior Transportation. The Board awards the contract to Senior Transportation at the rate of \$175 per day.
- K. Donations (Ocean City Representatives Only)
The Board accepts the following donations from the OC PTA for the Intermediate and Primary Schools:

Intermediate School

Annual 7th & 8th Grade Battle of the Books Prizes \$ 800.00

Primary School

Pi-Rate Reading Challenge Gift Cards & Supplies \$ 300.00
iPad Keyboards with stands for 3rd Grade Classrooms \$5,898.20
Buddy Bench for the Playground \$ 508.48
Cinco de Mayo Celebration for 3rd Grade \$ 400.00

4. Personnel (All motions are upon Superintendent's recommendation:)

P. Intermediate and Primary Schools' Extended School Year Teachers, Aides, and Stipends (Attachment #4.P) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' extended school year teachers, aides, and stipends, for summer 2015.

Q. Intermediate and Primary Schools' Summer School Teachers and Stipends (Attachment #4.Q) – (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' summer school teachers and stipends, for summer 2015.

APPROVAL OF MINUTES:

Motion by Mr. Whelan, seconded by Ms. Gallelli-Keyes, the Board of Education approved by roll call vote the following minutes as presented:

Special Meeting/Finance Committee of the Whole – February 25, 2015

Regular Meeting – February 25, 2015

Motion carried with the following votes to abstain: Mrs. Chisholm and Mr. Holmes.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

There was no New Business.

PUBLIC COMMENTS:

There were no public comments.

BOARD COMMENTS:

Student Representatives comments included: Highlighted Pi Day; Drama Guild pancake breakfast; rescheduling the Blood Drive; and the beginning of spring sports. A special mention was made of the value of the CPR training provided to seniors.

ADJOURNMENT:

Motion by Mr. Raymond Clark, seconded by Mr. Oves and carried unanimously to adjourn the meeting at 9:02 p.m.

Respectfully submitted,

Mark A. Ritter
Interim Business Administrator/
Board Secretary

/sp