

OCEAN CITY BOARD OF EDUCATION
REGULAR MEETING AGENDA
WEDNESDAY, FEBRUARY 25, 2015
7:00 P.M. – HIGH SCHOOL COMMUNITY ROOM

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Recognition of Board Members
 - 2. Certificate of Appreciation from Stockton University
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Instruction
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. Public Relations
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolution 1.B, 2.G, 2.H, 2.I 2.J, 2.K, 2.L, 3.H, 3.I, 4.I and 4.J)
- J. Approval of Minutes
 - 1. Special Meeting and Executive Session – January 28, 2015 (Attachment J.1)
 - 2. Special Meeting/Finance Committee of the Whole – January 28, 2015 (Attachment J.2)
 - 2. Regular Meeting – January 28, 2015 (Attachment J.3)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: **Dr. Kathleen Taylor, Superintendent of Schools**
RE: February 25, 2015 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: City of Ocean City Recreation Department
Use: Summer Basketball League
Dates/Times: June 22, 2015-August 6, 2015 (Mon-Thurs), 5:30PM-10:00PM
Rooms: Main Gym and Auxiliary Gym
Fee: No charge

Requested By: City of Ocean City Recreation Department
Use: Basketball Camp
Dates/Times: July 13-17, 2015 (Mon-Fri), 8:00AM-2:00PM
July 27-August 7, 2015 (Mon-Fri), 8:00AM-2:00PM
Rooms: Main Gym, Auxiliary Gym
Fee: No charge

Requested By: City of Ocean City/OC Theatre Company
Use: Rehearsals and Show: *Damn Yankees*
Dates/Times: June 29, 2015-July 2, 2015 (Mon-Thurs), 9:00AM-10:00PM
July 3, 2015 (Fri), 4:30PM-10:00PM
July 5, 2015 (Sun), 4:30PM-10:00PM
July 6, 2015 (Mon), 9:00AM-11:00PM
July 7 and 8, 2015 (Tues and Wed), 5:00PM-11:00PM with shows at 7:30PM
July 9, 2015 (Thurs), 12:00PM-11:30PM with shows at 2:00PM and 7:30PM
Rooms: Cafeteria, Classrooms F105, F107, G110 and Auditorium
Fee: No charge

Requested By: City of Ocean City/OC Theatre Company
Use: Theatre Camps (Recreation Theatre Camp and Theatre Camp 2)
Dates/Times: July 6-10, 2015 (Mon-Fri), 8:30AM-12:30PM
July 13-16, 2015 (Mon-Thurs), 8:30AM-12:30PM
July 17, 2016 (Fri), 8:30AM-1:00PM – Rehearsal with show 5:30PM-9:00PM
July 30, 2015 (Thurs), 9:00AM-5:00PM
July 31, 2015 (Fri), 9:00AM-5:00PM – Rehearsal with show 7:00PM-9:30PM
Rooms: Cafeteria and Auditorium
Fee: No charge

Requested By: City of Ocean City/OC Theatre Company
Use: Rehearsals and Show: *Shrek*
Dates/Times: July 27-29, 2015 (Mon-Wed), 8:00AM-10:00PM
July 30, 2015 (Thurs), 5:30PM-10:30PM
August 1, 2015 (Sat), 9:00AM-3:00PM
August 3-6, 2015 (Mon-Thurs), 8:00AM-10:30PM
August 7, 2015 (Fri), 1:30PM-6:00PM
August 8, 2015 (Sat), 9:00AM-2:00PM
August 10, 2015 (Mon), 9:00AM-11:00PM
August 11, 2015 (Tues), 12:00PM-5:00PM – Rehearsal with show
5:00PM-11:00PM
August 12-14, 2105 (Wed-Fri), 5:00PM-11:00PM with shows at 7:30PM
August 15, 2015 (Sat), 9:00AM-3:00PM – load out
Rooms: Cafeteria, Classrooms F105, F107, G110 and Auditorium
Fee: No charge

Requested By: City of Ocean City/OC Theatre Company
Use: Jr. Company Show
Dates/Times: August 7, 2015 (Fri), 9:00AM-1:00PM Rehearsal with show 7:30PM-10:30PM
August 8, 2015 (Sat), 2:00PM-5:30PM – show
Rooms: Cafeteria, Classrooms F105, F107, G110 and Auditorium
Fee: No charge

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School and Primary School:

Requested By: Ocean City Beach Patrol
Use: Annual Beach Patrol Meeting
Date/Times: June 24, 2015 (Wed), 5:30PM-8:30PM
Rooms: Multi-Purpose Room, Cafeteria, Fields
Fee: No charge

Requested By: City of Ocean City Recreation Department
Use: Men's Softball League
Dates/Times: May 11-August 13, 2015 (Mon-Thurs), 5:45PM-8:00PM
Room: Fields at 20th & Haven Avenues
Fee: No charge

Requested By: City of Ocean City Recreation Department
Use: Pickleball
Dates/Times: June 19-September 7, 2015 (Mon-Fri), 8:00AM-12:00PM
Room: Pickleball Court (Blacktop area north of gym)
Fee: No charge

Requested By: City of Ocean City Recreation Department
Use: Summer Basketball Leagues
Dates/Times: June 22-August 13, 2015 (Mon-Thurs), 4:30PM-10:00PM
Rooms: Gym and Basketball Courts
Fee: No charge

Requested By: City of Ocean City Recreation Department
Use: Aquatic Center Fun & Fitness Camp
Dates/Times: June 22-August 14, 2015* (Mon-Fri), 8:30AM-12:15PM
*not available July 3, 2015
Room: Multi-Purpose Room
Fee: No charge

Requested By: City of Ocean City Recreation Department
Use: Ocean City/Upper Township Lacrosse Practices
Dates/Times: March 12-May 28, 2015 (Thurs), 5:00PM-7:00PM
Room: Fields (Cage – 18th & Bay Avenue)
Fee: No charge

Primary School

Requested By: Ocean City PTA
Use: Happy Hearts Event
Date/Times: February 27, 2015 (Fri), 3:00PM-4:00PM, with set up 2:30PM-3:00PM
Rooms: Multi-Purpose Room & Cafeteria
Fee: No charge

Informational Items

Fire Drills

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| Ocean City High School | January 23, 2015 |
| Ocean City Intermediate School | January 23, 2015 |
| Ocean City Primary School | January 13, 2015 |

Security Drills

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| Ocean City High School | January 13, 2015 |
| Ocean City Intermediate School | January 13, 2015 |
| Ocean City Primary School | January 16, 2015 |

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Instruction

A. High School Field Trip Request (Attachment #2.A)

The Board approves the attached High School Field Trip list.

B. Summer School Program – High School

The Board approves the High School Summer School Program through the online service, EDUCERE (60 hour remediation in any core subject areas including world language), from June 22, 2015 – August 14, 2015.

C. Credit Completion Programs

1. The Board approves the offering of the 2014-15 High School Credit Completion Program. The Program will run from May 26, 2015 – June 9, 2015 (including two Saturdays). The cost of the Program is for 4 teachers with a maximum of 30 hours each, not to exceed a total of 118 hours aggregate, pending enrollment. The cost of the Program will not exceed \$3,540.00.
2. The Board approves the offering of the 2014-15 Extension School Credit Completion Program. The Program will run for 4 Saturday Sessions between May 2, 2015 – June 6, 2015. The cost of the Program is for 1 staff member, not to exceed a total of 28 hours, pending enrollment. Total cost for the Program is \$840.00.

D. Special Education Extended School Year Programs (ESY) – High School

The Board approves the High School Special Education ESY Program, June 29, 2015 – July 30, 2015 Monday–Thursday, with Resource 1:1 Program June 22, 2015 – August 28, 2015 Monday-Friday.

E. Submission of Project Lead The Way (PLTW) Agreement

The Board approves the Project Lead The Way (PLTW) Agreement for the 2015-16 school year.

F. Revised School Calendar (Attachment #2.F)

The Board approves the revisions to the 2014-15 school year calendar:

- February 17, 2015 – School Closed due to Inclement Weather
- Last Day of School for Students will be June 17, 2015
- Tentative High School Graduation will be June 17, 2015
- Last Day of School for Staff will be June 22, 2015

G. Special Education Extended School Year Programs (ESY) (Ocean City Representatives Only)

The Board approves the Special Education ESY Programs at the Primary School and Intermediate School, June 29, 2015 – July 30, 2015, Monday–Thursday.

H. Summer School Program – Intermediate School (Ocean City Representatives Only)

The Board approves the Summer School Program for students entering into 5th through 8th grades from July 6, 2015 – July 30, 2015, Monday-Thursday.

- I. Summer School Program – Primary School (Ocean City Representatives Only)
The Board approves the Title 1 Summer School Program for students entering into Kindergarten through 4th grades from July 6, 2015 – July 30, 2015, Monday-Thursday.
- J. Primary School After School Multicultural Club (Ocean City Representatives Only)
The Board approves a Primary School Multicultural Club. The program will help 2nd and 3rd grade students develop awareness of geography, promote patriotism and promote cultural awareness. The Club will be overseen by one volunteer advisor for the 2014-15 school year; therefore, there is no cost to the School District.
- K. Primary School Field Trip Request (Attachment #2.K) (Ocean City Representatives Only)
The Board approves the attached Primary School Field Trip list.
- L. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.L) (Ocean City Representatives Only)
The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for January 2015.

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for February 2015 in the amount of \$3,359,712.91.

B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Report for January 2015.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for January 2015. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for January 2015.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the February 2015 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for January 2015.

F. Middlesex Regional Educational Services Commission (MRESC) Resolution

The Board approves the following resolution accepting MRESC's competitive contracting results.

Whereas the Middlesex Regional Educational Services Commission (MRESC) is acting as the lead agency for the Alliance for Competitive Telecommunications (ACT); and

Whereas the MRESC operates the State approved Cooperative Pricing System #65MCESCCPS for the provision of services to its members; and

Whereas the MRESC has developed RFP specifications, for the New Jersey Digital Readiness Learning & Assessment Broadband Component, Wide Area Network & Internet Cooperative Purchasing Initiative (DRLAP) in accordance with E-Rate guidelines; and

Whereas the MRESC, used a competitive contracting format as approved by the Division of Local Government Services; and

Whereas the MRESC posted a 470 form listing all districts submitting a letter or intent to participate in DRLAP and those public school district members of the MRESC Cooperative Pricing System not submitting a letter of intent to participate; and

Whereas the MRESC advertised this bid in accordance with 18A:18A-21 and publicly opened and read the DRLAP bid on September 17, 2014; so

Therefore be it resolved that the Ocean City Board of Education awards the DRLAP contract to Comcast Enterprise Services for Internet Bandwidth services.

G. Internet Access Agreement (Attachment #3.G)

The Board approves the attached 36 month agreement, starting on July 1, 2015, with Comcast Enterprise Services, for Internet access at the monthly rate of \$1,799.58 plus an additional 3% administrative fee. These services (less the 3% fee) are eligible for discount through the federal e-rate program.

H. Participation in Sustainable Jersey for Schools Certification Program (Attachment #2.H) (Ocean City Representatives Only)

The Board approves the attachment resolution to participate in Sustainable Jersey for Schools. Mr. Geoff Haines, Ocean City Intermediate School Principal, is to be the District's liaison to Sustainable Jersey for Schools.

I. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the PTA for the Intermediate and Primary Schools:

Intermediate School

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|---|-----------|
| Terrapin Turtle Head-Start Program for 4 th Grade | \$ 143.00 |
| Voice Activated Recording Device for 4 th -6 th Grades | \$ 128.37 |
| T-shirts for "Raider Fit" Program for 4 th -6 th Grades | \$ 550.00 |

Primary School

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|---|------------|
| Aquarium Maintenance for Pre-K | \$ 125.00 |
| Six Ergo Seats for Kindergarten | \$ 466.83 |
| Field Trip Transportations Requests for 2014-15 | \$3,338.80 |

- Discussion

4. **Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A) - roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes for the 2014-15 school year:

B. High School Co-Curricular Sponsors and Stipends (Attachment #4.B) – roll call vote

The Board approves the attached High School co-curricular sponsors and stipends for the spring 2015 play.

C. New Employment – District Certificated Staff (Attachment #4.C) – roll call vote

The Board approves Lauren Sacs, Student Assistance Coordinator, effective on or before March 16, 2015 through June 30, 2015, at \$55,946 (pro-rated), MA, step 1.

D. New Employment – High School Certificated Staff (Attachment #4.D) – roll call vote

The Board approves Heather Cox, Teacher of Art, effective March 1, 2015 through June 30, 2015, at \$47,940 (pro-rated), BA, step 1.

E. Leave of Absence – High School Supportive Staff (Attachment #4.E) – roll call vote

The Board approves employee #3394, a paid leave of absence, effective May 11, 2015 through June 3, 2015, an unpaid FMLA leave of absence, effective June 4, 2015 through June 18, 2015, and an unpaid FMLA/NJFLA leave of absence, effective June 19, 2015 through June 30, 2015.

F. Leave of Absence – High School Certificated Staff (Attachment #4.F) – roll call vote

The Board approves employee #2505, a paid leave of absence, effective April 28, 2015 through June 22, 2015.

G. Revised Leaves of Absence – High School Certificated Staff (Attachment #4.G) – roll call vote

The Board approves the following revised leaves of absence:

Employee #1369, a revised paid leave of absence, effective October 20, 2014 through February 24, 2015.

Employee #2499, a revised paid leave of absence, effective December 12, 2014 through ½ day March 10, 2015 and an unpaid FMLA/NJFLA leave of absence, effective ½ day March 10, 2015 through June 30, 2015.

H. Extended Leave Replacement – High School Certificated Staff – roll call vote

The Board extends William Boyle, High School leave replacement Assistant Principal, through February 25, 2015 at a stipend of \$300 per diem.

I. Temporary Change in Assignment – Primary School Supportive Staff (Ocean City Representatives Only)

The Board approves the temporary change in assignment for Susan Morand, from part-time Food Service Worker, to full-time Cafeteria Person-In-Charge, effective March 1, 2015 through June 30, 2015, increasing her hours from 3.9 to 6 hours per day with an additional stipend of \$400 (pro-rated).

J. Leave of Absence – Primary School Supportive Staff (Attachment #4.J) – roll call vote (Ocean City Representatives Only)

The Board approves employee #2393, a paid leave of absence effective May 4, 2015 through May 19, 2015, an unpaid FMLA leave of absence, effective May 20, 2015 through June 12, 2015, and an unpaid FMLA/NJFLA leave of absence, effective June 13, 2015 through June 30, 2015.

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policies – 1st Reading (Attachment #5.A)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. Revised Policies

- a. 2622 Student Assessment
- b. 6641 Pupil Meal Charges

- Discussion
- Policy Committee Report – Ms. Gallelli-Keyes, Chairperson

6. Public Relations

- Discussion
- Public Relations Committee Report - Mr. Raymond Clark, Chairperson