

**MINUTES OF REGULAR MEETING**  
**NOVEMBER 12, 2014**

**CALL TO ORDER**

The Regular meeting of the Ocean City Board of Education was called to order by President Joseph Clark on Wednesday, November 12, 2014 at 7:00 p.m. in the Ocean City High School Auditorium, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Joseph Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Joseph Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were H. James Bauer, Raymond Clark, Cecilia Gallelli-Keyes, Jacqueline McAlister, Thomas R. Oves, Jr., Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Mark A. Ritter, Interim Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City and Student Representatives Zachary Colao and BriarRose Ginn. Members absent were Jon Batastini, Kim Breckley, Jill Casaccio, William Holmes and J. Tiffany Prettyman. There were members of the public present.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

There were no public comments.

**PRESENTATIONS:**

Dr. Taylor with help from Mr. Joseph Clark, Dr. Jamison, Mr. Haines and Mrs. Smith presented certificates to High School students who received National Merit commended status and Advanced Placement commended status. They also presented certificates to Intermediate and Primary school students who achieved perfect scores on the NJASK Math and/or Science test in Spring 2014.

**SUPERINTENDENT'S REPORT:**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings and Grounds**

Informational Items

Fire Drills

Ocean City High School	October 22, 2014
Ocean City Intermediate School	October 27, 2014
Ocean City Primary School	October 20, 2014

### Security Drills

Ocean City High School	October 15, 2014
Ocean City Intermediate School	October 30, 2014
Ocean City Primary School	October 21, 2014

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson  
Mr. Oves gave a report of the committee meeting.

***Motion by Mrs. McAlister, seconded by Ms. Gallelli-Keyes and carried unanimously, the Board of Education approved the following Superintendent's recommendations by "roll call vote." Members absent were Mr. Batastini, Ms. Breckley, Mrs. Casaccio, Mr. Holmes and Mrs. Prettyman.***

## **2. Curriculum and Instruction**

### A. Out of District Placements

The Board approves the following out-of-district placements for the 2014-15 school year:

<u>Placement</u>	<u>Number of Students</u>	<u>School District</u>	<u>Tuition Cost</u>
CMC SSD	2	OC	\$50,450
CMC SSD	2	UT	\$53,850
Ranch Hope Strang School	1	UT	\$47,302

### B. High School Field Trip Request

The Board approves the attached High School Field Trip list.

### C. High School Winter Sports' Schedules (Attachment #2.C)

The Board approves the attached High School 2014-15 Winter Sports' Schedules.

### Informational Items

Out-of-School Suspension Reports for October 2014.

- Curriculum and Student Affairs Committee Report – Mrs. Prettyman, Chairperson  
Mr. Bauer gave a report of the committee meeting.

## **3. Finance**

### A. Bill List (Attachment #3.A)

The Board approves payment of bills for November 2014 in the amount of \$4,074,349.44.

### B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Reports for September 2014.

### C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for September 2014. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September 2014.

D. Food Service Report (Attachment #3.D)

The Board accepts the Food Service Monthly Finance Report for September 2014.

E. Travel & Expense Reimbursement (Attachment #3.E)

The Board approves the November 2014 list of Board of Education Members and School District Staff travel and related expense reimbursements.

F. Tuition Contract Agreement

The Board approves the Ocean City High School 2014-15 Tuition Contract Agreement with Longport Board of Education for students in grades 9-12 in the amount of \$179,484.

G. Neuropsychology Psychotherapy Cognitive Rehabilitation\*

The Board approves Red Bank Neurorehabilitation Associates – Joseph Marcantuono, Ph.D., Clinical Psychologist to provide the following Rehabilitation services:

Comprehensive Neuropsychological Evaluations	\$200/hour
Depositions including travel time	\$400/hour
Case preparation including travel time	\$400/hour
Court appearance	\$4,000/day flat fee

H. Purchase Electric Generation Services (Attachment #3.H)

The Board approves the purchase of electric generation services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID #E8801-ACESCPS.

\*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.A.C. 6:20-8.1 through 6:20-8.7 and N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

**4. Personnel** (All motions are upon Superintendent's recommendation:)

A. Substitutes (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes for the 2014-15 school year:

B. Side Bar Agreement (Attachment #4.B)

The Board approves the attached Side Bar Agreement regarding co-curricular activity between the Ocean City Education Association and the Ocean City Board of Education.

C. High School Co-Curricular Sponsors and Stipends (Attachment #4.C)

The Board approves the attached High School co-curricular sponsors and stipends for the 2014-15 school year.

D. High School Volunteer Coaches and Volunteer Aide (Attachment #4.D)

The Board approves the attached High School volunteer coaches and volunteer aide for the 2014-15 school year.

E. Administrative Staff Retirement

The Board accepts with deep regret the retirement of Erik Ortolf, Director of Pupil Services, effective as of July 1, 2015.

F. Certificated Staff Retirement

The Board accepts with deep regret the retirement of Mark Impagliazzo, Health and Physical Education Teacher, effective as of January 1, 2015.

G. Temporary Change in Assignment – District Supportive Staff

The Board approves the temporary change in assignment for Marie Keiluhn, from Secretary to Curriculum and Facilities to acting Superintendent's Secretary, with an additional monthly stipend of \$1,042 (pro-rated), effective November 13, 2014 through on or after January 4, 2015.

H. Temporary Change in Assignment – District Supportive Staff

The Board approves the temporary change in assignment for Sara Maimone, from Library Aide to leave replacement Secretary to Curriculum and Facilities, with an additional monthly stipend of \$505.50 (pro-rated), effective November 13, 2014 through on or after January 4, 2015.

I. High School Prom Stipend

The Board approves Rosemary Millar, School Nurse for the High School Prom, at a stipend of \$30 per hour, not to exceed 5 hours.

J. Revised Leave of Absence – High School Certificated Staff (Attachment #4.J)

The Board approves employee #3489, a revised paid leave of absence, effective October 20, 2014 through October 31, 2014, and an unpaid leave of absence, effective November 1, 2014 through December 14, 2014, with an expected return date of December 15, 2014.

K. Leave of Absence – High School Certificated Staff (Attachment #4.K)

The Board approves employee #1369, a paid leave of absence, effective October 20, 2014 through on or before January 20, 2015.

L. Short-Term Leave Replacement – High School Certificated Staff

The Board approves William Boyle, High School short-term leave replacement Assistant Principal, effective October 20, 2014 through on or before January 20, 2015, at \$250 per diem.

M. Revised Short-Term Leave Replacement – High School Certificated Staff

The Board approves Maureen Popp, a revised High School short-term leave replacement Teacher of Family and Consumer Science, effective October 20, 2014 through December 12, 2014.

N. High School Clinical Practice Placement

The Board approves the following High School clinical practice placement student for winter/spring 2015:

Rowan University – 50 Hours

Name: Jill Geller

Placement: Beth Kelly, Health and Physical Education Teacher

- Negotiations Committee Report – Mr. Bauer, Chairperson  
No report.

## 5. Policy

### A. Policies – 1st Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. New Policy
  - a. 4216 Dress and Grooming (Support Staff Members)
2. Revised Policy
  - a. 5117 Interdistrict Public School Choice

### B. Policies – 2nd Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. New Policies
  - a. 5339 Screening for Dyslexia (M)
  - b. 5756 Transgender Students
2. Revised Policies
  - a. 5200 Attendance (M)
  - b. 5305 Health Services Personnel
  - d. 5308 Student Health Records (M)
3. Revised Regulation
  - R 5200 Attendance (M)

- Policy Committee Report - Mrs. McAlister, Chairperson  
No report.

## 6. Public Relations

- Public Relations Committee Report – Mr. Raymond Clark, Chairperson  
Mr. Raymond Clark gave a report of the committee meeting.

***Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously, except where noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote." Members absent were Mr. Batastini and Mrs. Prettyman.***

### 1. Buildings and Grounds

#### A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the High School, Intermediate School and Primary School:

High School

Requested By: Ocean City Junior Wrestling Club  
Use: Annual Junior Wrestling Tournament  
Dates/Times: March 7, 2015 (Sat), 5:00PM-8:00PM - set up  
March 8, 2015 (Sun), 6:00AM-6:00PM - event  
Room: Wrestling Room, Main Gym and Auxiliary Gym  
Fee: No charge

**Motion carried with the following vote to abstain: Mr. Oves.**

Intermediate School

Requested By: City of Ocean City Recreation Department  
Use: Dixie Howell Basketball Tournament  
Dates/Times: December 12, 2014 (Fri), 4:30PM-7:30PM  
December 13, 2014 (Sat), 9:00AM-4:00PM  
December 15-17, 2014 (Mon-Wed), 3:30PM-8:30PM  
Room: Gym  
Fee: No charge

---

Requested By: South Jersey Sports League  
Use: Adult Dodgeball  
Dates/Times: January 13-March 17, 2015 (Tuesdays), 8:30PM-10:00PM with set up 8:15PM-8:30PM  
Room: Gym  
Fee: \$1,050.00

Primary School

Requested By: Ocean City PBA  
Use: Christmas Party  
Dates/Times: December 22, 2014 (Mon), 5:00PM-9:00PM  
Rooms: Multi-Purpose Room and Cafeteria  
Fee: No charge

**2. Curriculum and Instruction**

**D. Intermediate School Field Trip Request (Ocean City Representatives Only)**

The Board approves the attached Intermediate School Field Trip list.

**E. Intermediate School Winter Sports' Schedules (Attachment #2.E) (Ocean City Representatives Only)**

The Board approves the attached Intermediate School 2014-15 Winter Sports' Schedules.

**F. Primary School Field Trip Request (Ocean City Representatives Only)**

The Board approves the attached Primary School Field Trip list.

G. Primary School After-School Knitting Club (Ocean City Representatives Only)

The Board approves a Primary School Knitting Club. The program will help 2<sup>nd</sup> grade students learn basic knitting skills. The Club will be overseen by one volunteer advisor for the 2014-15 school year; therefore, there is no cost to the School District.

H. Intermediate School After-School Tutoring Program (Ocean City Representatives Only)

The Board approves an Intermediate School after-school tutoring program in Language Arts and/or Mathematics. The Program will run from January 2015 through April 2015 @ \$30/hour for a total of (not to exceed) 150 hours; total cost of program not to exceed \$4,500.00

I. Intermediate School Grant Application (Ocean City Representatives Only)

The Board authorizes the Intermediate School's submission of a grant application through Rutgers University, Youth Political Participation Program/State House Express. If the Intermediate School were to receive the grant, 7<sup>th</sup> grade students would have the opportunity to visit the New Jersey State House in Trenton. All field trip costs would be covered by the grant.

J. Harassment, Intimidation, and Bullying (HIB) Case Findings (Ocean City Representatives Only)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

3. **Finance**

I. Bid Proposals for Primary School (Ocean City Representatives Only)

The Board authorizes the School Business Administrator to advertise for bid proposals for the Ocean City Primary School Renovations Project and the Ocean City Primary School Exterior Doors' project.

J. Approval of the Execution and Delivery of SDA Section 15 Grant Agreement for the Ocean City Primary School and Delegation of Authority (Ocean City Representatives Only)

The Ocean City Board of Education authorizes execution and delivery of the Grant Agreement for Primary Elementary School Exterior Door Replacement DOE Project Number 3780-070-14-1004.

Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project for Primary Elementary School Exterior Door Replacement DOE Project Number 3780-070-14-1004.

K. South Jersey's "Energy for the Arts" Grant (Ocean City Representatives Only)

The Board accepts the 2014 Energy for the Arts Grant through South Jersey Industries in the amount of \$1,000 awarded to the Ocean City Intermediate School Instrumental Music program.

4. **Personnel (All motions are upon Superintendent's recommendation:)**

O. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.O) (Ocean City Representatives Only)

The Board approves employee #3433 an unpaid FMLA/NJFLA leave of absence, effective January 19, 2015 through March 1, 2015, with an expected return date of March 2, 2015.

- P. Intermediate School Co-Curricular Sponsor and Stipend (Ocean City Representatives Only)  
The Board approves Jesse Parker, Intermediate School after-school sports sponsor, at \$30 per hour, for the 2014-15 school year.
- Q. Intermediate School Site Monitor and Stipend (Ocean City Representatives Only)  
The Board approves Andrew Benfer, Intermediate School site monitor for Theater Camps, at a stipend of \$30 per hour, not to exceed 5-7 hours per week.
- R. Intermediate School Student Teacher Placement (Ocean City Representatives Only)  
The Board approves the following Intermediate School student teacher placement for winter/spring 2015:  
Richard Stockton College of New Jersey  
Name: Ashlee (Brown) Symanski  
Placement: Lindsay Morris, Teacher of Mathematics
- S. Primary School Site Monitor and Stipend (Ocean City Representatives Only)  
The Board approves Francesca Siligrini, Primary School site monitor for Theater Camps, at a stipend of \$30 per hour, not to exceed 5-7 hours per week.
- T. Primary School Student Teacher Placements (Ocean City Representatives Only)  
The Board approves the following Primary School student teacher placements for winter/spring 2015:  
Richard Stockton College of New Jersey  
Name: Kristin Reid  
Placement: Maureen Gordon, Second Grade Teacher  
  
Richard Stockton College of New Jersey  
Name: Chelsea Macauley  
Placement: Susan Snyder, Kindergarten

**APPROVAL OF MINUTES:**

Motion by Mr. Bauer, seconded by Mrs. Gallelli-Keyes, the Board of Education unanimously approved by roll call vote the minutes of the October 15, 2014 Regular Meeting and Executive Session as presented.

**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**NEW BUSINESS:**

There was no New Business.

**PUBLIC COMMENTS:**

There were no Public Comments.

**BOARD COMMENTS:**

Student Representatives comments included: Highlighted the successes of the sports' teams, Peer Leadership Club and the upcoming Amazing Race.



Board comments included: Thanks to Dr. Taylor for the student recognition, acknowledgement of the positive manner the students involved in the space program handled themselves following the disaster and congratulations to the sports' teams.

**EXECUTIVE SESSION:**

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously to adopt a resolution to go into Executive Session.

President Joseph Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving anticipated or pending litigation, including matters of attorney-client privilege and specifically: Student Cafeteria Outstanding Balances.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session.

The meeting adjourned into Executive Session at 8:21 p.m.

**ADJOURNMENT:**

Motion by Mr. Whelan, seconded by Mr. Raymond Clark and carried unanimously to adjourn the meeting at 9:31 p.m.

Respectfully submitted,

---

Mark A. Ritter  
Interim Business Administrator/  
Board Secretary

/sp

OCEAN CITY BOARD OF EDUCATION  
MINUTES OF EXECUTIVE SESSION  
HELD ON NOVEMBER 12, 2014

Members present were H. James Bauer, Raymond Clark, Cecilia Gallelli-Keyes, Jacqueline McAlister, Thomas R. Oves, Jr., Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Mark A. Ritter, Interim Business Administrator/Board Secretary and Michael Stanton, Esquire. Members absent were Jon Batastini, Kim Breckley, Jill Casaccio, William Holmes and J. Tiffany Prettyman.

**Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Student Cafeteria Outstanding Balances.**

Mr. Ritter provided an update on the issue. It is recommended that Board policy #6641 be amended to state that any student who owes \$10 or more will receive an alternate meal and will not be allowed to purchase a regular meal or snacks. It will also be amended to state that the District will not process transcript requests if a cafeteria balance is owed.

The Executive Session ended at 9:30 p.m.

Respectfully submitted,

---

Mark A. Ritter  
Interim Business Administrator/  
Board Secretary

/sp