

MINUTES OF REGULAR MEETING
OCTOBER 15, 2014

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Joseph Clark on Wednesday, October 15, 2014 at 7:00 p.m. at the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Joseph Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Joseph Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Kim Breckley, Jill Casaccio, Raymond Clark, Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Mark A. Ritter, Interim Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport and Student Representatives Zachary Colao and BriarRose Ginn. Members absent were H. James Bauer and Jon Batastini. There were seven members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

PRESENTATIONS:

Curt Nath and Mikenzie Helphenstine made a comprehensive PowerPoint presentation on test score data in all three schools. They reported that test scores exceeded both the state average and comparable schools in Ocean City's District Factor Grouping in almost all areas.

SUPERINTENDENT'S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

Informational Items

Fire Drills

Ocean City High School	September 24, 2014
Ocean City Intermediate School	September 10, 2014
Ocean City Primary School	September 9, 2014

Security Drills

Ocean City High School	September 15, 2014
Ocean City Intermediate School	September 18, 2014
Ocean City Primary School	September 17, 2014

School Bus Emergency Evacuation Drills (Attachment)

Ocean City High School October 7, 2014

Ocean City Intermediate School October 1, 2014

Ocean City Primary School October 1, 2014

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
Mr. Oves gave a report of the committee meeting.

Motion by Mr. Raymond Clark, seconded by Mrs. Casaccio and carried unanimously, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.” Members absent were Mr. Batastini and Mr. Bauer.

2. Curriculum and Instruction

A. Out of District Placements

The Board approves the following out-of-district placements for the 2014-15 school year:

<u>Placement</u>	<u>Number of Students</u>	<u>School District</u>	<u>Tuition Cost</u>
COMPACT	1	OC	\$16,700
CMCSSSD	2	UT	\$51,750
Lower Cape May Regional HS	1+ 1:1 aide	UT	\$70,228

B. High School Field Trip Request

The Board approves the attached High School Field Trip list.

C. G.A.T.E. Program Handbook

The Board adopts the School District’s Gifted and Talented Education – G.A.T.E. Program Handbook.

- Curriculum and Student Affairs Committee Report – Mrs. Prettyman, Chairperson
Mrs. Prettyman gave a report of the committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for October 2014 in the amount of \$2,160,748.55.

B. Travel & Expense Reimbursement (Attachment #3.B)

The Board approves the October 2014 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Comprehensive Maintenance Plan and Form M-1 (Attachment #3.C)

The Board approves the 2014-15 Comprehensive Maintenance Plan and the annual Maintenance Budget Amount Worksheet (Form M-1) and authorizes the School Business Administrator to file the plan and worksheet with the County Office per N.J.A.C. 6A:26A.

D. Joint Transportation Agreement

The Board approves the 2014-2015 Joint Transportation Agreement with the Upper Township Board of Education. Ocean City (host) will transport one Upper Township (joiner) student, along with one Ocean City student, to Cape May County Technical High School on Route No. CMCTECH starting September 3, 2014 to June 30, 2015, at a joiner cost of \$1,800.

E. Quoted Transportation Contract

The Board approves the 2014-15 quoted transportation contract with Senior Transportation for transportation of two Ocean City resident students from Pleasantville to the Intermediate School in the amount of \$175 per diem beginning October 1, 2014 to on or before March 17, 2015 on Route No. PVLOCIS.

F. Homebound Instruction Services Contract*

The Board approves Daytop Village of NJ to provide homebound instruction services, on an as needed basis for the 2014-15 school year, at the rate of \$120.00 per day.

G. Donation

The Board accepts a donation in the amount of \$1,000 from the Ocean City High School PTO in order to subsidize the cost of CPR/AED Certification cards for all employees in the High School building.

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.A.C. 6:20-8.1 through 6:20-8.7 and N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Collective Negotiation Agreement (Attachment #4.A)

The Board accepts the attached Ocean City Education Association Collective Negotiation Agreement and authorizes the signatures on behalf of the Board.

B. Substitutes (Attachment #4.B)

The Board approves the attached criminal history approved/HIB trained substitutes for the 2014-15 school year.

C. High School Extension Program Teacher and Stipend

The Board approves Robert Citta, High School Extension Program Teacher of Science for the 2014-15 school year, at a stipend of \$30 per hour, not to exceed 2.25 hours per week.

D. New Employment – Interim School Business Administrator/Board Secretary

The Board ratifies the employment of Mark Ritter, Interim School Business Administrator/Board Secretary, effective October 7, 2014 through on or before June 30, 2015, at \$450 per diem for 3-5 days per week on an as needed basis, with an additional \$75.00 per hour for evening meetings other than regular School Board meetings.

E. Resolution Appointing Mark Ritter, Interim Business Administrator, as the Qualified Purchasing Agent (Attachment #4.E)

The Board approves the resolution appointing Mark Ritter, Interim Business Administrator, as the Ocean City Board of Education Qualified Purchasing Agent October 7, 2014 through on or before June 30, 2015 in accordance with the provisions of N.J.S.A. 18A-1 et. seq.

F. Revised Leave of Absence – District Certificated Staff (Attachment #4.F)

The Board approves employee #0906, a revised paid leave of absence, effective September 2, 2014 through January 2, 2015, with an expected return date of January 5, 2015.

G. Revised Leave of Absence – High School Supportive Staff (Attachment #4.G)

The Board approves employee #2100, a revised unpaid FMLA leave of absence, effective, ½ day on August 28, 2014 through September 26, 2014, and an unpaid leave of absence, effective September 29, 2014 through November 14, 2014.

H. Leaves of Absence – High School Certificated Staff (Attachment #4.H)

The Board approves the following High School Certificated Staff leaves of absence:

Employee #0512, a paid leave of absence, effective September 4, 2014 and September 5, 2014.

Employee #2499, a paid leave of absence, effective December 22, 2014 through March 6, 2015, and an unpaid FMLA/NJFLA leave of absence, effective March 9, 2015 through June 5, 2015, along with an unpaid leave of absence effective June 8, 2015 through June 30, 2015.

I. Short-Term Leave Replacement – High School Certificated Staff

The Board approves Maureen Popp, High School short-term leave replacement Teacher of Family and Consumer Science, effective November 3, 2014 through December 12, 2014, at \$160 per diem.

M. Leave of Absence – Non-Affiliated Staff (Attachment #4.M)

The Board approves employee #1898, a paid leave of absence effective October 14, 2014 through January 4, 2015, with an expected return date of January 5, 2015.

- Negotiations Committee Report – Mr. Bauer, Chairperson

No report.

5. Policy

A. Policies – 1st Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. New Policies

- a. 5339 Screening for Dyslexia (M)
- b. 5756 Transgender Students

2. Revised Policies
 - a. 5200 Attendance (M)
 - b. 5305 Health Services Personnel
 - c. 5308 Student Health Records (M)
 - d. 5310 Health Services
3. Revised Regulation
 - R 5200 Attendance (M)

B. QSAC Statement of Assurance

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for the 2014-15 school year for the following categories to the New Jersey Department of Education:

1. Instruction and Program 100%
2. Fiscal Management 100%
3. Governance 100%
4. Operations 100%
5. Personnel 100%

- Policy Committee Report - Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the committee meeting.

6. Public Relations

- Public Relations Committee Report – Mr. Raymond Clark, Chairperson
No report.

Motion by Mrs. McAlister, seconded by Ms. Gallelli-Keyes and carried unanimously, except where noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote." Members absent were Mr. Batastini and Mr. Bauer.

1. Buildings and Grounds

A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the High School and Primary School:

High School

Requested By: Shiloh Baptist Church
Use: Cooking for Block Party
Date/Times: October 10, 2014 (Fri), 5:00PM-10:00PM
Rooms: Kitchen
Fee: \$150.00

Requested By: Ocean City Junior Wrestling Club
Use: Wrestling Practice
Dates/Times: November 10, 2014 – March 5, 2015 (Mon-Thurs), 6:00PM-8:00PM
Rooms: Wrestling Room
Fee: No charge

Motion carried with the following vote to abstain: Mr. Oves.

Requested By: MAC/City of OC/Ocean City Police Department
Use: Friday with Friends
Date/Times: December 5, 2014 (Fri), 7:00PM-10:00PM
Rooms: Main Gym and Auxiliary Gym
Fee: No charge

Requested By: First Night Ocean City
Use: New Year's Celebration
Date/Times: December 31, 2014 (Wed), 2:00PM-Midnight
Rooms: Community Room, Auditorium, Main Gym, Auxiliary Gym, Cafeteria and Kitchen
Fee: No charge

Requested By: Starstruck Dance Academy
Use: Dance Recital
Dates/Times: June 12, 2015 (Fri), 2:00PM-10:00PM, Rehearsal
June 13, 2015 (Sat), 11:00AM-7:00PM, Event
Rooms: Classrooms F105, F107 and Auditorium
Fee: \$2,846.00

Primary School

Requested By: First Night Ocean City
Use: New Year's Celebration
Dates/Times: December 31, 2014 (Wed), 2:00PM-11:00PM
Rooms: Multi-Purpose Room, Cafeteria and Kitchen
Fee: No charge

2. Curriculum and Instruction

D. Intermediate School Grant Application Submissions (Ocean City Representatives Only)

The Board authorizes the Intermediate School's submission of two (2) grant applications to the Energy for the Arts Grants as follows. One grant would allow the Intermediate School Bank Program to purchase music and instrument lockers. The other grant would give the Intermediate Chorus the opportunity to perform at a Choral Festival in the surrounding area.

E. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

- F. Research Project by Staff Member (Ocean City Representatives Only)
The Board approves a Primary School graduate program research project that will involve making video tapes of a teacher teaching lessons in order to improve the teacher's practice. This request is being made in accordance with Board Policy #3245, Research Projects by Staff Members.
- G. Ease Program and Title I Parent Meetings (Ocean City Representatives Only)
The Board approves the EASE Program for the Title I students in grades K-3. The Program will run from mid-October to April 2, 2015. The cost of the Program is for 6 teachers @ \$30/hour, not to exceed a total of \$17,820. All expenses will be paid for with Title I funding.
- H. Primary School Field Trip Request (Ocean City Representatives Only)
The Board approves the attached Primary School Field Trip list.
- I. After-School Theatre Camp (Ocean City Representatives Only)
The Board approves an after-school Theatre Camp for grades 2-3-4-5, each grade is one week. Additionally, the Board approves one to two (depending on enrollment) site monitors for the Theatre Camp for 5-7 hours per week @ a rate of \$30/hr, for a total not to exceed \$1,680.00. The Theatre Camp is being funded by the Sea Isle City School District and the Site Monitors are being funded by Ocean City School District.
- J. Harassment, Intimidation, and Bullying (HIB) Case Finding (Ocean City Representatives Only)
The Board adopts and approves the attached Harassment, Intimidation and Bullying (HIB) Case Finding as reported.

3. Finance

- H. Donation (Ocean City Representatives Only)
The Board accepts a donation of \$642.31 from the Ocean City PTA to purchase 3 book bins for the Ocean City Primary School.

4. Personnel (All motions are upon Superintendent's recommendation:)

- J. Revised Certificated Staff Resignation (Ocean City Representatives Only)
The Board approves the revised resignation date for Kendra Allegretto, English as a Second Language teacher from October 24, 2014 to on or before November 21, 2014.
- K. Primary School Co-Curricular Sponsors and Stipends (Ocean City Representatives Only)
The Board approves the following Primary School newspaper sponsors for the 2014-15 school year:
Randall Howell, co-sponsor, ½ of tier 1, \$899
Mary Frances Riley, co-sponsor, ½ of tier 1, \$899
- L. Primary School EASE Program Teachers and Stipends (Attachment #4.L) (Ocean City Representatives Only)
The Board approves the attached Primary School EASE Program teachers at a stipend of \$30 per hour. Program is funded by Title 1 – No Child Left Behind (NCLB), total program not to exceed \$17,820.

6. Public Relations

A. Athletic Logos (Ocean City Representatives Only)

The Board approves the attached Ocean City Primary and Intermediate Schools' Athletic Logos.

APPROVAL OF MINUTES:

Motion by Mrs. McAlister, seconded by Mr. Holmes, the Board of Education approved the minutes of the following minutes as presented:

Regular Meeting and Executive Session – September 24, 2014.

Motion carried with the following vote to abstain: Mr. Raymond Clark and Mr. Holmes (abstained on Executive Session only).

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

Dr. Taylor stated that the November 19th Regular Board meeting will be changed to November 12th.

PUBLIC COMMENTS:

There were no Public Comments.

BOARD COMMENTS:

Student Representatives comments included: Highlighted the Club Carnival, Spirit Week, Freshman Field Day, Movie under the Stars and the upcoming scholarship dinner.

Board comments included: Welcome to the Student Representatives and a thank you to Curt and Mikenzie.

EXECUTIVE SESSION:

Motion by Mr. Raymond Clark, seconded by Ms. Gallelli-Keyes and carried unanimously to adopt a resolution to go into Executive Session.

President Joseph Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters concerning negotiations, and specifically: OCEA Negotiations; as well as Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel matter.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session.

The meeting adjourned into Executive Session at 8:09 p.m.

RECONVENE MEETING:

The Board returned to Executive Session at 9:30 p.m.

Motion by Mr. Raymond Clark, seconded by Ms. Gallelli-Keyes to approve the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby suspends Employee #1230, without pay, effective immediately.

Motion carried by roll call vote with the following vote to abstain: Ms. Breckley.

ADJOURNMENT:

Motion by Mr. Oves, seconded by Mrs. McAlister and carried unanimously to adjourn the meeting at 9:31 p.m.

Respectfully submitted,

Mark A. Ritter
Interim Business Administrator/
Board Secretary

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