

**MINUTES OF REGULAR MEETING**  
**SEPTEMBER 24, 2014**

**CALL TO ORDER**

The Regular meeting of the Ocean City Board of Education was called to order by President Joseph Clark on Wednesday, September 24, 2014 at 7:00 p.m. at the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were Jon Batastini, H. James Bauer, Kim Breckley, Jill Casaccio, Cecilia Gallelli-Keyes, Jacqueline McAlister, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Terrence J. Crowley, Board Secretary and Michael Stanton, Esquire. Members absent were Raymond Clark and William Holmes. There were members of the public present.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

There were no public comments.

**PRESENTATIONS:**

Erik Ortolf, Director of Pupil Services, spoke on Janet's Law.

Matthew Carey, Director of Special Services, gave a status report on Best Buddies International.

**SUPERINTENDENT'S REPORT:**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings and Grounds**

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson  
Mr. Oves gave a report of the committee meeting.

**Motion by Ms. Gallelli-Keyes, seconded by Mrs. Casaccio and carried unanimously, except where noted, the Board of Education approved the following Superintendent's recommendations by "roll call vote." Members absent were Mr. Raymond Clark and Mr. Holmes.**

## 2. Curriculum and Instruction

### A. High School Field Trip Request

The Board approves the attached High School Field Trip list.

### B. Uniform State Memorandum of Agreement

The Board approves the Uniform State Memorandum of Agreement (MOA) between the Ocean City School District and the Ocean City Police Department for the 2014-15 school year.

### C. School Self-Assessment

The Board approves the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill Rights Act* for July 1, 2013 – June 30, 2104. The schools' grades are as follows:

OCHS – 69                      OCIS – 68                      OCPS – 69

### G. Out of District Placements

The Board approves the following out-of-district placements for the 2014-15 school year:

<u>Placement</u>	<u>Number of Students</u>	<u>School District</u>	<u>Tuition Cost</u>
CMCSSSD	8 + 4 1:1 aides	OC	\$320,375
EHT/Alder Avenue School	1 + 1 1:1 aide/other services	OC	\$ 47,410
CMCSSSD	9 + 2 1:1 aides	UT	\$274,987
Bancroft - Haddonfield	3 + 3 1:1 aides/other services	UT	\$243,264
Yale - Northfield	1	UT	\$ 57,265
CMCSSSD	3 + 2 1:1 aides	SIC	\$137,725

### Informational Item:

#### 2014-15 Bilingual Program Waiver Request

The New Jersey Department of Education approved our School District's 2014-15 Bilingual Program Waiver request.

- Curriculum and Student Affairs Committee Report – Mrs. Prettyman, Chairperson  
Mrs. Prettyman gave a report of the committee meeting.

## 3. Finance

### A. Bill List (Attachment #3.A)

The Board approves payment of bills for September 2014 in the amount of \$3,203,245.51.

### B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Reports for July 2014 and August 2014.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for July 2014 and August 2014. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for July 2014 and August 2014.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the September 2014 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Student Transportation Services Bid

The Board rejects the Student Transportation Services Bid award for the CHOP and EHT-ALDER Routes awarded on August 27, 2014 to 5 Starr Transportation due to notification from the County Superintendent of 5 Starr's noncompliance with transportation regulations.

F. Student Transportation Services Bid

The Ocean City Board of Education awards the following transportation bids for the fiscal year 2014-15, due to the rejection of the lowest bid received from 5 Starr Transportation, subject to contract approval by the Executive County Superintendent:

Route	Vendor	Cost per day
CHOP	First Student Transportation	\$199
EHT-ALDER	Sheppard Bus Services	\$147

G. Tuition Contract Agreement

The Board approves the 2014-15 Tuition Contract Agreement with the Ewing Board of Education for one grade 11 Upper Township student placed in a foster group home and attending Ewing High School effective September 3, 2014 in the amount of \$13,754.

H. Payment Application #6 to Thermal Piping (Attachment #3.H)

The Board approves Payment Application #6 in the amount of \$189,022.40 to Thermal Piping for the High School HVAC Mechanical Project as certified by the Board Engineer.

I. Cape Educational Grant

The Board approves the submission and receipt of \$500.00 Cape Educational Grant money for the High School Cape Educational Grant application, "Exploring the Great Egg Harbor Watershed."

J. Ocean City Free and Public Library Grant Application

The Board approves the submission of a grant application to the Ocean City Free and Public Library for "Bringing the Wetlands into Ocean City's Classrooms" for the 2014-15 school year in the amount of \$17,300.

**Motion carried with the following vote to abstain: Mr. Batastini.**

K. Homebound Instruction Services Contract\*

The Board approves a contract with Ark Educational Services to provide home instruction services, on an as needed basis, at the hourly rate of \$30 as well as full 60 hour summer school courses for credit at the rate of \$199.00.

L. Revised Contract for Communication Coordinator\*

The Board approves the revised professional services contract with Galetto Consulting Services as communication coordinator to change to an hourly rate of \$150/hour through December 31, 2014.

M. Business Office/Board Secretary Services\*

The Board approves the professional services contract with Mr. Terrence Crowley to provide Business Office/Board Secretary services effective September 24, 2014 through December 31, 2014 at the rate of \$60/hour, not to exceed 35 hours per week.

N. Blind and Visually Impaired Services

The Board approves the N.J. Commission for the Blind and Visually Impaired contract to provide services for an Upper Township student for the 2014-15 school year at the fee of \$12,000.

O. Ocean City Community Team DYK Billboard

The Board approves a month's sponsorship and payment of \$1100 for the Ocean City Community Team DYK (Did You Know) Billboard on Roosevelt Boulevard as part of the District and Community's Drug Awareness/Prevention program.

\*These professional service appointments are recommended for approval as an authorized exception to the Public School Contracts Law (N.J.A.C. 6:20-8.1 through 6:20-8.7 and N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

4. **Personnel** (All motions are upon Superintendent's recommendation:)

A. Memorandum of Understanding (Attachment #4.A)

The Board ratifies the memorandum of understanding between the Ocean City Board of Education and the Ocean City Educational Association, effective July 1, 2014 through June 30, 2017. Said agreement has been ratified by the OCEA on September 3, 2014.

B. Substitutes (Attachment #4.B)

The Board approves the attached criminal history approved/HIB trained substitutes for the 2014-15 school year.

C. District and High School Certificated Staff 2014-15 Retroactive Salaries (Attachment #4.C)

The Board ratifies the attached District and High School Certificated Staff retroactive salaries for the 2014-15 school year. In addition, the attached retroactive salaries reflect achieved salary classification changes for the 2014-15 school year. Both are contingent upon full execution of the collective negotiation agreement.

D. High School Coaches' Revised Stipends (Attachment #4.D)

The Board approves the attached High School coaches' revised stipends for the 2014-15 school year.

- E. High School Coaches and Stipends (Attachment #4.E)  
The Board approves the attached High School coaches and stipends for the 2014-15 school year.
- F. High School Co-Curricular Sponsor Resignation  
The Board accepts the resignation of Kyle Clayton, volunteer sponsor for Fellowship of Christian Athletes, effective for the 2014-15 school year.
- G. High School Co-Curricular Sponsors' Revised Stipends (Attachment #4.G)  
The Board approves the attached High School co-curricular sponsors' revised stipends for the 2014-15 school year.
- H. High School Co-Curricular Sponsors and Stipends (Attachment #4.H)  
The Board approves the attached High School co-curricular sponsors and stipends for the 2014-15 school year.
- I. District Supportive Staff revised salary  
The Board ratifies Sara Maimone, a revised retroactive salary of \$25,483, for the 2014-15 school year, as per the OCESSA Agreement regarding continuing education credits.
- J. Resignation – District Certificated Staff  
The Board accepts the resignation of Pasquale Yacovelli, School Business Administrator/Board Secretary, effective as of October 7, 2014.
- K. New Employment – District Certificated Staff  
The Board approves the employment of Carole Maurer, District English as a Second Language Teacher, effective on or before November 24, 2014 through June 30, 2015, at MA, step 1, \$55,946 (pro-rated).
- L. New Employment – High School Certificated Staff  
The Board approves the employment of Katharine Vanderschuere, High School Teacher of English, effective September 25, 2014 through June 30, 2015, at BA+15, step 1, \$50,625 (pro-rated).
- M. New Employment – High School Supportive Staff  
The Board approves the employment of Gerard Gilroy, High School custodian, effective September 25, 2014 through June 30, 2015, at step 1, \$36,741 (pro-rated).
- N. Leave of Absence – High School Certificated Staff (Attachment #4.N)  
The Board approves employee #3489, a paid leave of absence, effective November 3, 2014 through November 18, 2014 and an unpaid leave of absence, effective November 19, 2014 through December 12, 2014, with an expected return date of December 15, 2014.
- O. Revised Leave of Absence – High School Supportive Staff (Attachment #4.O)  
The Board approves employee #2100, a revised unpaid FMLA leave of absence effective, ½ day on August 28, 2014 through September 23, 2014, with an expected return date of September 24, 2014.

P. District Practicum Placement

The Board approves the following District practicum placement students for 2014-15 school year:

Richard Stockton College of New Jersey – 400 Hours

Name: Ivory Williams

Placement: Lorraine Baldwin, Learning Disabilities Teacher/Consultant

Coastal Carolina University – 60 hours

Name: Mary Baldini

Placement: Eileen Ruane-Graham, Special Education Teacher

• Negotiations Committee Report – Mr. Bauer, Chairperson

Mr. Bauer gave an update on Negotiations.

5. **Policy**

A. Policies – 2<sup>nd</sup> Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. New Policies

- a. 3283 Electronic Communications Between Teaching Staff Members and Students
- b. 4283 Electronic Communications Between Support Staff Members and Students
- c. 5613 Removal of Students for Assaults with Weapons Offenses
- d. 6641 Pupil Meal Charges

2. Revised Policies

- a. 2412 Home Instruction Due to Health Condition
- b. 2417 Student Intervention and Referral Services
- c. 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
- d. 5300 Automated External Defibrillators (AEDS)
- e. 5610 Suspension
- f. 5611 Removal of Students for Firearms Offenses
- g. 5612 Assaults on District Board of Education Members or Employees
- h. 5620 Expulsion
- i. 8462 Reporting Potentially Missing or Abused Children

3. New Regulations

- a. R 5612 Assaults on District Board of Education Members or Employees
- b. R 5613 Removal of Students for Assaults with Weapons Offenses

4. Revised Regulations

- a. R 5610 Suspension
- b. R 5611 Removal of Students for Firearms Offenses
- c. R 8462 Reporting Potentially Missing or Abused Children

- Policy Committee Report - Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the committee meeting.

## 6. Public Relations

- Public Relations Committee Report – Mr. Raymond Clark, Chairperson  
No report.

*Motion by Mr. Bauer, seconded by Mrs. McAlister and carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote." Member absent was Mr. Raymond Clark.*

## 2. Curriculum and Instruction

### D. Primary School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

### E. CAP Agreement of Services (Ocean City Representatives Only)

The Board approves submission of an Agreement of Services with the Atlantic/Cape May County Child Assault Prevention (CAP) Third Grade Bullying Prevention Program for the 2014-2015 school year. The Ocean City PTA will fund this Program.

### F. Harassment, Intimidation, and Bullying (HIB) Case Findings (Ocean City Representatives Only)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attachment.

## 3. Finance

### P. Authorization to Dispose of Obsolete Assets (Ocean City Representatives Only)

The Board authorizes the Business Administrator to dispose of the wrestling mats at the Intermediate School which have been classified as obsolete by the District and no longer needed for public use. The Board also authorizes the use of GovDeals.com for the on-line auction pursuant to Local Finance Notice 2008-9, the terms and conditions of this agreement are available on the vendor's website and in the office of the Board Secretary.

## 4. Personnel (All motions are upon Superintendent's recommendation:)

### Q. Intermediate and Primary Schools' Certificated Staff 2014-15 Retroactive Salaries (Attachment #4.Q) (Ocean City Representatives Only)

The Board ratifies the attached Intermediate and Primary Schools' Certificated Staff retroactive salaries for the 2014-15 school year. In addition, the attached retroactive salaries reflect achieved salary classification changes for the 2014-15 school year. Both are contingent upon full execution of the collective negotiation agreement.

- R. Intermediate School Coaches' Revised Stipends (Attachment #4.R) (Ocean City Representatives Only)  
The Board approves the attached Intermediate School coaches' revised stipends for the 2014-15 school year.
- S. Intermediate School Coach and Stipend (Ocean City Representatives Only)  
The Board approves Megan Rattray, as the Intermediate School Field Hockey co-coach, at ½ of the stipend, \$2,400.50, for the 2014-15 school year.
- T. Intermediate School Co-Curricular Sponsor Revised Stipend (Ocean City Representatives Only)  
The Board approves Megan Duffey, Intermediate School Student Council sponsor, revised stipend of \$3,480, tier 4, for the 2014-15 school year.
- U. Intermediate School Co-Curricular Sponsors and Stipends (Attachment #4.U) (Ocean City Representatives Only)  
The Board approves the attached Intermediate School co-curricular sponsors and stipends for the 2014-15 school year.
- V. Revised Leave of Absence – Intermediate School Supportive Staff (Attachment #4.V) (Ocean City Representatives Only)  
The Board approves employee #0732, a revised paid leave of absence effective, July 8, 2014 through September 26, 2014, with a return date of September 29, 2014.
- W. Primary School Certificated Staff Training (Ocean City Representatives Only)  
The Board ratifies the following Primary School teachers, 9 hours each for training in “Teaching Strategies of Gold,” at a stipend of \$30 per hour, total program not to exceed 27 hours:  
Jennifer DeVliieger  
Jane Leavens  
Susan Snyder
- X. Revised Primary School Federal Grant Salary Allocations (Ocean City Representatives Only)  
The Board authorizes the following revised Primary School salary allocations to be charged to the identified Federal Grants for the 2014-15 School year:
- |   |                            |
|---|----------------------------|
| Jennifer Farrell, Title I, Reading Specialist | \$58,583 – Title I, Part A |
| Kristen Morey, Title I, Reading Specialist    | \$58,583 – Title I, Part A |
| Erin Porter, Title I, Mathematics Teacher     | \$53,261 – Title I, Part A |

**APPROVAL OF MINUTES:**

Motion by Mr. Bauer, seconded by Mrs. McAlister, the Board of Education approved the minutes of the following minutes as presented:

Regular Meeting and Executive Session – August 27, 2014.

**Motion carried with the following vote to abstain: Mrs. McAlister and Mr. Joseph Clark.**



**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**NEW BUSINESS:**

Dr. Taylor spoke on High School Instant Decision Day for colleges' acceptance program and there will be various dates. She also stated Back to School nights were well attended.

**PUBLIC COMMENTS:**

Victor Staniec commented on security and use of athletic fields.

Dan Tumolo welcomed Mr. Crowley.

**BOARD COMMENTS:**

Board comments included: Welcome to Mr. Crowley; Dr. Taylor's speech on the Did You Know billboard was inspiring; and AED Plan is great.

Mr. Crowley thanked the Board.

**EXECUTIVE SESSION:**

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously to adopt a resolution to go into Executive Session.

President Joseph Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Personnel Matters; matters concerning negotiations, and specifically: Sending and Receiving Contract; matters involving the purchase of real property and/or the investment of public funds, and specifically: Turf field and track; and matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Cafeteria Account.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session.

The meeting adjourned into Executive Session at 8:10 p.m.

**ADJOURNMENT:**

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously to adjourn the meeting at 9:08 p.m.

Respectfully submitted,

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Terrence J. Crowley  
Board Secretary

/sp

OCEAN CITY BOARD OF EDUCATION  
MINUTES OF EXECUTIVE SESSION  
HELD ON SEPTEMBER 24, 2014

Members present were Jon Batastini, H. James Bauer, Kim Breckley, Jill Casaccio, Cecilia Gallelli-Keyes, William Holmes (arrived at 8:55 p.m.), Jacqueline McAlister, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Terrence J. Crowley, Board Secretary, Michael Stanton, Esquire and Mark Toscano. Member absent was Raymond Clark.

**Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Personnel Matters.**

Mr. Toscano provided an update on a staff matter.

**Matters concerning negotiations, and specifically: Sending and Receiving Contract.**

Dr. Taylor gave an update on sending/receiving relationship.

**Matters involving the purchase of real property and/or the investment of public funds, and specifically: Turf field and track.**

Dr. Taylor, Mr. Crowley and Mr. Oves gave an update on the turf field and track.

**Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Cafeteria Account.**

Mr. Crowley gave an update on the status of the outstanding food service balances.

The Executive Session ended at 9:08 p.m.

Respectfully submitted,

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Terrence J. Crowley  
Board Secretary

/sp