

MINUTES OF SPECIAL MEETING
AUGUST 6, 2014

CALL TO ORDER

The Special meeting of the Ocean City Board of Education was called to order by President Joseph Clark on Wednesday, August 6, 2014 at 7:00 p.m. at the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Joseph Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Joseph Clark led everyone present in a salute to the flag.

ADMINISTRATION OF OATH OF OFFICE:

Mr. Yacovelli administered the Oath of Office to Newly Appointed Board Member Gregory Whelan who will serve until the Reorganization meeting held in January 2016.

ROLL CALL OF MEMBERS

On roll call, members present were Jon Batastini, H. James Bauer, Kim Breckley, Raymond Clark, Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Pat Yacovelli, Business Administrator/Board Secretary and Michael Stanton, Esquire. Member absent was Jill Casaccio. There were members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Victor Staniec spoke on the Atlantic City School District's lawsuit for Longport students.

Mr. Stanton responded.

PRESENTATION:

Scott Weitz of New Road Construction gave an update on the Ocean City High School Mechanical upgrades.

SUPERINTENDENT'S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes and carried unanimously, the Board of Education approved the following Superintendent's recommendations by "roll call vote." Member absent was Mrs. Casaccio.

1. Curriculum and Instruction

A. Athletic Competition – Home-Schooled Child

The Board approves the request for a home-schooled child to participate in the Ocean City High School Athletic Program in accordance with Board Policy #2431, Athletic Competition.

2. Finance

A. Payment Application #4 to Thermal Piping (Attachment #2.A)

The Board approves Payment Application #4 in the amount of \$769,620.95 to Thermal Piping for the High School HVAC Mechanicals Project as certified by the Board Engineer.

B. Food Service Management Contract

Resolved that the Ocean City Board of Education approves the contract with ARAMARK Education Services, Inc., Philadelphia, PA (hereinafter "ARAMARK") for the provision of food service management services for the period July 1, 2014 through June 30, 2015, including but not limited to the following fees and guarantees:

1. The Ocean City School District shall reimburse ARAMARK for all Reimbursable Items. In addition, the Ocean City School District shall pay ARAMARK an allowance for its General and Administrative Expense of \$25,832 or \$0.0670 per meal served under the National School Lunch and Breakfast Programs and for each Meal Equivalent served. The Ocean City School District shall reimburse ARAMARK a Management Fee of \$7,942 or \$0.0206 per meal served under the National School Lunch and Breakfast Programs and for each Meal Equivalent served. The total of such reimbursable items, the allowance for ARAMARK's General and Administrative Expense, and the Management Fee shall be referred to as Ocean City School District's Financial Obligation. General and Administrative Expense means ARAMARK's allowance for the financial reporting, legal, tax and audit services, and the management oversight provided to client locations by ARAMARK at the regional and corporate levels.
2. The number of National School Lunch and Breakfast Program meals served to children shall be determined by actual count. A "Meal Equivalent" provided by ARAMARK is determined by dividing the total cash receipts, other than from sales of National school Lunch Program Meals and School Breakfast Program Meals or Cash Equivalents by the Equivalency Factor. The Equivalency Factor used to determine the number of meal equivalents served by ARAMARK shall be the amount of \$1.00.
3. ARAMARK estimates that Gross receipts for the Current Year shall not exceed the Ocean City School District's Total Food Service Costs for the Current Year for those items of revenue and expense set forth in the mutually agreed upon Projected Food Service Budget. Reimbursement: ARAMARK agrees to reimburse Ocean City School District for the amount, if any, by which Ocean City School District's actual Surplus for the Current Year is less than the Projected Surplus for the Current Year up to an amount equivalent to the General Administrative Fee and the Management Fee for such Current Year. The Ocean City School District shall be responsible for the amount, if any, by which the Ocean City School District's shortfall exceeds the General Administrative Fee and the Management Fee for the Current Year.

C. Renewal of Transportation Contracts (Attachment #2.C)

The Board approves the following renewal of transportation contracts for the 2014-15 school year:

	<u>Route</u>	<u>Cost</u>
First Student	Route ESY 2014	\$ 11,696.00
	To/From School	\$641,985.01
		\$150,000.00 (estimated) for school-related activities
Sheppard Bus Service, Inc.	To/From CMCTECH	\$ 47,853.00

3. Personnel (All motions are upon Superintendent's recommendation:)

A. Substitutes

The Board approves the following criminal history approved/HIB trained substitute teachers for the 2014-15 school year:

Valentina Hines
Shannon O'Donnell

B. High School Coaches and Stipends* (Attachment #3.B)

The Board approves the attached High School coaches and stipends for the 2014-15 school year.

C. District Summer Employment and Stipends

The Board approves Patricia Henry, Special Education Aide, District summer employment for Brailing equipment training at \$15 per hour, not to exceed 20 hours.

D. New Employment – District Supportive Staff

The Board approves the employment of Marie Keiluhn, 12 month Secretary for Facilities and Curriculum, effective on or before September 8, 2014 through June 30, 2015, at step 1, \$37,496 (pro-rated).

E. New Employment – High School Certificated Staff

The Board approves the employment of Joseph Lehman, High School and Extension Program Teacher of Mathematics, effective September 1, 2014 through June 30, 2015, at MA, step 1, \$55,756*.

F. New Employment – High School Supportive Staff

The Board approves the employment of Anthony Johnson, High School custodian, effective August 11, 2014 through June 30, 2015, at step 1, \$36,741 (pro-rated).

G. Stipend – District Non-Affiliated Staff

The Board approves Shelley Plechner, Secretary to the Business Administrator, a stipend of \$650 for the 2014-15 school year.

H. Resignation – High School Certificated Staff

The Board accepts the resignation of Karen Arcidiacono Ludwig, High School Teacher of English, effective on or before September 26, 2014.

I. High School Fieldwork Placements

The Board approves the following High School Fieldwork placement students for fall 2014:

Richard Stockton College of New Jersey – 80 Observation Hours

Name: Melanie Trivelli

Placement: Matthew Oster, Teacher of Biological Science

Richard Stockton College of New Jersey – 80 Observation Hours

Name: Caitlin Votta

Placement: Barbara Daniel, Teacher of Social Studies

*pending negotiations

J. District and High School Federal Grant Salary Allocations

The Board authorizes the following District and High School salary allocations to be charged to the identified Federal Grants for the 2014-15 School year:

Charles Dolinsky, Special Education Teacher	\$8,000 – IDEA Basic FY15
Janice Annarelli, Special Education Aide	\$22,035 – IDEA Basic FY15
Katelyn Bell, Special Education Aide	\$20,886 – IDEA Basic FY15
Ronald Ewing, Special Education Aide	\$23,575 – IDEA Basic FY15
Nancy Filangieri, Special Education Aide	\$20,049 – IDEA Basic FY15
Joanne Martin, Special Education Aide	\$23,145 – IDEA Basic FY15
Melanie Vitale, Special Education Aide	\$21,792 – IDEA Basic FY15
Karen Wallenstein, Special Education Aide	\$20,886 – IDEA Basic FY15

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously by the Ocean City Board of Representatives, the Board of Education approved the following Superintendent's recommendations by "roll call vote."

K. New Employment – Intermediate School Certificated Staff (Ocean City Representatives Only)

The Board approves the employment of Andrew Benfer, Intermediate School Elementary School Teacher, effective September 1, 2014 through June 30, 2015, at BA, step 1, \$47,777*.

L. New Employment – Intermediate School Certificated Staff (Ocean City Representatives Only)

The Board approves the employment of Leigh Ann Lubas, Intermediate School Family and Consumer Science Teacher, effective September 1, 2014 through June 30, 2015, at BA, step 1, \$47,777*. Position is pending New Jersey Family and Consumer Science certification.

M. New Employment – Intermediate School Certificated Staff (Ocean City Representatives Only)

The Board approves the employment of Marianne Zelinski, Intermediate School Elementary School Teacher, effective September 1, 2014 through June 30, 2015, at BA, step 1, \$47,777*.

N. New Employment – Primary School Certificated Staff (Ocean City Representatives Only)

The Board approves the employment of Francesca Siligrini, Primary School Elementary School Teacher, effective September 1, 2014 through June 30, 2015, at BA, step 1, \$47,777*.

O. Primary School Summer School Federal Grant Stipend Allocations (Ocean City Representatives Only)

The Board authorized the following Primary School summer school stipend allocations to be funded through Title 1, Part A (total program not to exceed 240 hours, \$7,200):

Jennifer Farrell, Teacher	\$30* per hour
Bruce Hunt, Teacher	\$30* per hour
Mark Miedama, Teacher	\$30* per hour
Kristen Morey, Teacher	\$30* per hour
Susan Snyder, Teacher	\$30* per hour
George Bauer, Substitute Teacher	\$18 per hour
Heather Williams, Substitute Teacher	\$18 per hour

*pending negotiations

P. Primary and Intermediate Schools' Federal Grant Salary Allocations (Ocean City Representatives Only)

The Board authorizes the following Primary and Intermediate Schools' salary allocations to be charged to the identified Federal Grants for the 2014-15 School year:

Jennifer Farrell, Title I, Reading Specialist	\$55,756* – Title I, Part A
Kristen Morey, Title I, Reading Specialist	\$55,756* – Title I, Part A
Erin Porter, Title I, Mathematics Teacher	\$50,453* – Title I, Part A
Jennifer DeVlieger, Kindergarten Teacher	\$16,447 – Title II, Part A
Jennifer Eget, First Grade Teacher	\$29,000 – Title II, Part A
Danielle Landi, First Grade Teacher	\$15,000 – Title II, Part A
Dolores Vivarelli, Pre-School Disabilities Teacher	\$10,000 – IDEA Pre-School FY15
Janice Baldyga, Special Education Aide	\$23,012 – IDEA Basic FY15
Janice Comby, Special Education Aide	\$22,874 – IDEA Basic FY15
Sandra Kooker, Special Education Aide	\$24,295 – IDEA Basic FY15
Susan Richards, Special Education Aide	\$18,993 – IDEA Basic FY15
Bruce Twiggs, Special Education Aide	\$20,049 – IDEA Basic FY15

Q. Primary and Intermediate Schools' Summer Employment and Stipends (Attachment #3.Q) (Ocean City Representatives Only)

The Board approves the attached Primary and Intermediate Schools' summer employment and stipends for curriculum writing/professional development/departmental work, and training.

R. Certificated Staff Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the retirement of Mary Kathryn Zeigenfus, Primary School Elementary School Teacher, effective as of November 1, 2014.

*pending negotiations

Mr. Joseph Clark spoke on the new committee assignments that were emailed by Mr. Yacovelli.

- Negotiations Committee Report - Mr. Bauer, Chairperson

Mr. Bauer thanked the Negotiations' Committee for their work on the OCEA negotiations.

PUBLIC COMMENTS:

There were no Public Comments.

EXECUTIVE SESSION:

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously to adopt a resolution to go into Executive Session.

President Joseph Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss matters concerning negotiations, and specifically: OCEA negotiations and OCEAA grievance; matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Longport Board of Education vs. Atlantic City Board of Education; as well as matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Contract with Aramark.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session.

The meeting adjourned into Executive Session at 7:30 p.m.

ADJOURNMENT:

Motion by Mr. Bauer, seconded by Mr. Oves and carried unanimously to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Pat Yacovelli
Business Administrator/Board Secretary

/sp

OCEAN CITY BOARD OF EDUCATION
MINUTES OF EXECUTIVE SESSION
HELD ON AUGUST 6, 2014

Members present were Jon Batastini, H. James Bauer, Kim Breckley, Raymond Clark, Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Thomas R. Oves, Jr., J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Pat Yacovelli, Business Administrator/Board Secretary and Michael Stanton, Esquire. Member absent was Jill Casaccio.

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Longport Board of Education vs. Atlantic City Board of Education.

Mr. Stanton provided an update.

Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Contract with Aramark.

Discussion ensued on unpaid balances due.

Matters concerning negotiations, and specifically: OCEA negotiations and OCAA grievance.

Mr. Bauer provided an update on OCEA negotiations.

Mr. Joseph Clark provided an update on the OCAA grievance.

The Executive Session ended at 8:25 p.m.

Respectfully submitted,

Pat Yacovelli
Business Administrator/Board Secretary

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