

**MINUTES OF REGULAR MEETING**  
**JULY 23, 2014**

**CALL TO ORDER**

The Regular meeting of the Ocean City Board of Education was called to order by President Joseph Clark on Wednesday, July 23, 2014 at 7:00 p.m. at the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Joseph Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Joseph Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were Jon Batastini, H. James Bauer, Kim Breckley, Jill Casaccio, Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Thomas R. Oves, Jr., and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Pat Yacovelli, Business Administrator/Board Secretary and Michael Stanton, Esquire. Members absent were Raymond Clark and J. Tiffany Prettyman, There were members of the public present.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

There were no public comments.

**SUPERINTENDENT'S REPORT:**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings and Grounds**

Informational Items

Fire Drills

Ocean City High School	June 10, 2014
Ocean City Intermediate School	June 6, 2014
Ocean City Primary School	June 10, 2014

Security Drills

Ocean City High School	June 5, 2014
Ocean City Intermediate School	June 20, 2014
Ocean City Primary School	June 12, 2014

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson  
Mr. Oves gave a report of the committee meeting.

***Motion by Ms. Gallelli-Keys, seconded by Mr. Holmes and carried unanimously, the Board of Education approved the following Superintendent's recommendations by "roll call vote." Members absent were Mr. Raymond Clark and Mrs. Prettyman.***

## **2. Curriculum and Instruction**

### **A. Best Buddies Program**

The Board approves the Best Buddies Program at the Ocean City High School for the 2014-15 school year. Expenditures for this Program are being funded through the Special Education budget and the Life Skills Student Activities Account.

### **B. Foreign Exchange Student**

The Board approves the request made by the Ocean City/Upper Township Rotary Club for placement of a foreign exchange student from France to attend the High School for the 2014-15 school year. In accordance with Board Policy and Regulation #5111, Eligibility of Resident/ Nonresident Pupils, tuition will be waived for foreign exchange students on a J-1 or F-1 Visa.

### **Informational Items**

Out-of-School Suspension Reports for June 2014.

Harassment, Intimidation and Bullying investigation report.

- **Curriculum and Student Affairs Committee Report – Mr. Bauer, Chairperson**

No report.

## **3. Finance**

### **A. Bill List (Attachment #3.A)**

The Board approves payment of bills for July 2014 in the amount of \$966,400.37.

### **B. Travel & Expense Reimbursement (Attachment #3.B)**

The Board approves the July 2014 list of Board of Education Members and School District Staff travel and related expense reimbursements.

### **C. New Jersey School Board Association Annual Convention**

The Board approves the group registration for the 2014 New Jersey School Board Association Annual Workshop to be held October 28-30, 2014 at the Convention Center in Atlantic City, New Jersey. The cost for the group registration is \$1,200.

### **D. Food Service Report (Attachment #3.D)**

The Board accepts the Food Service Monthly Finance Report for June 2014.

### **E. Withdrawal of Funding for Capital Reserve**

The Board authorizes the withdrawal of funds from capital reserve for the High School Mechanical Upgrades (HVAC) project in the amount of \$2,884,950.

- F. Payment Application #3 to Thermal Piping (Attachment #3.F)  
The Board approves Payment Application #3 in the amount of \$676,756.15 to Thermal Piping for the High School HVAC Mechanicals Project as certified by the Board Engineer.
- G. Cape May County Special Service School District Agreement for Itinerant Services  
The Board approves the 2014-15 Agreement for Speech and Language Itinerant Services for home instruction and home services with the Cape May County Special Services School District.
- H. Tuition Contract Agreement  
The Board approves the 2013-14 Tuition Contract Agreement with the Ewing Board of Education for one grade 11 Upper Township student placed in a foster group home and attending Ewing High School effective April 7, 2014 in the amount of \$3,973.32 prorated.
- I. Tuition Contract Agreement  
The Board approves the 2013-14 Tuition Contract Agreement with the Washington Township Board of Education for one grade 9 Upper Township student placed in a foster group home and attending Washington Township High School effective April 16, 2014 in the amount of \$4,073.37 prorated.
- J. Interlocal Service Agreement  
The Board approves an interlocal services agreement with the Educational Information and Resource Center (EIRC) for technology products and services.
- K. Agreement  
The Board approves a High School Partnership Program Agreement between the Ocean City Board of Education and The Richard Stockton College of New Jersey with the tuition rate to be \$100 per academic credit. The following courses will be offered under this agreement for the 2014-15 school year:
- | <u>High School/District Course</u> | <u>Stockton Course</u>                                   |
|------------------------------------|--|
| Pre-Calculus                       | Math 1100 Pre-Calculus (4 cr.)                           |
| AP Biology                         | Biology 1200/1205 - Cells and Molecule (5 cr.)           |
| TV/Media Production 3 ADV          | GAH 1226 Techniques of Film and Video Production (4 cr.) |
- L. Agreement  
The Board approves a Project Lead the Way (PLTW) Articulation Agreement between Rowan University, College of Engineering and the Ocean City Board of Education. This agreement has two components: coursework at Ocean City High School and the PLTW end-of-course exam(s). High School PLTW students have to take and pass four courses including the PLTW end of course exam. After being admitted to Rowan's engineering program, they will be awarded credit for Freshman Engineering Clinic 1 (ENGR01101, 2 credits) and Freshman Engineering Clinic 2 (ENGR01102, 2 credits).
- O. Revised Uniform Shared Service and Consolidation Agreement  
The Board approves the revised shared services agreement with Sea Isle City School Board for Ocean City School District to provide a business office assistant, effective July 28, 2014 through June 30, 2015. Sea Isle City School Board is to pay a \$3,000 administrative fee to Ocean City School District and a \$25 hourly fee for contracted business office assistant services to Jason Frost.

**4. Personnel (All motions are upon Superintendent's recommendation:)**

A. Substitutes (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes for summer 2014 and the 2014-15 school year.

B. Homebound Instructor

The Board approves Nancy Barbetto, Elementary School Teacher as a homebound instructor for the 2014-15 school year at a rate of \$30\* per hour.

C. High School Coach Resignation

The Board accepts the resignation of Andrew Ludwig, JV Wrestling Coach, effective for the 2014-15 school year.

D. High School Coaches, Stipends and Volunteers\* (Attachment #4.D)

The Board approves the attached High School coaches, stipends and volunteers for the 2014-15 school year.

E. High School Co-Curricular Activity Sponsors and Stipends\* (Attachment#4.E)

The Board approves the attached High School co-curricular sponsors and stipends for the 2014-15 school year.

F. High School Summer Employment and Stipends (Attachment #4.F)

The Board approves the attached High School summer employment and stipends for curriculum writing/professional development/departmental work.

G. Revised Leave of Absence – High School Certificated Staff (Attachment #4.G)

The Board approves employee #3027, a revised unpaid FMLA/NJFLA leave of absence from September 1, 2014 through November 5, 2014, returning to work November 10, 2014.

H. Leave of Absence – High School Supportive Staff (Attachment #4.H)

The Board approves employee #2100, an unpaid FMLA leave of absence on June 16, 2014.

I. Support Staff Retirement

The Board accepts with deep regret the retirement of Ruby Moses, High School Custodian, effective as of September 1, 2014.

J. New Employment – High School Certificated Staff

The Board approves the employment of Corrine Schultheis, High School Family and Consumer Science Teacher, effective September 1, 2014 through June 30, 2015, at BA, step 1, \$47,777\*.

\*pending negotiations

**K. Superintendent's Goals**

The Board approves the achievement of two merit-based goals for Superintendent of Schools, Dr. Kathleen Taylor, which has been reviewed by the Cape May County Executive County Superintendent, Dr. Richard Stepura. The first goal conducted an audit of the current Strategic Plan for effectiveness and to develop a five year Strategic Plan for the School District. The second goal developed a comprehensive K-12 Parental Involvement Plan and Policy to effectively involve parents in the educational experiences of their children. The merit increase for achievement of each goal is  $\frac{1}{4}$  of 1% of salary, which equates to \$475.00 for each goal for a total of \$950.

**L. High School Fieldwork Placement**

The Board approves the following High School Fieldwork placement student for fall 2014:

Rowan University – 20 Observation Hours

Name: Lisa Brady

Placement: James Conroy, Special Education Teacher

• **Negotiations Committee Report**

Mr. Joseph Clark gave an update on Negotiations, stating that there will be an OCEA meeting on August 5, 2014.

**5. Policy**

**A. Policies – 1st Reading**

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. Delete Current Board Policies
  - a. 3125 Employment of Teaching Staff Members (M)
  - b. 4125 Employment of Support Staff Members (M)
2. New Policies
  - a. 3125 Employment of Teaching Staff Members (M)
  - b. 4125 Employment of Support Staff Members (M)
3. Annual Adoption of Policy
  - 2415.04A Title I - School Level-Parent Involvement - Ocean City Primary School
4. Revised Policy
  - 1110 Organizational Chart

**B. Policies – 2nd Reading**

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. New Policies
  - a. 6511 Direct Deposit
  - b. 8507 Breakfast Offer Versus Service (OVS)
  - c. 8508 Lunch Offer Versus Serve (OVS)

2. Delete Current Board Regulation
  - R3222 Evaluation of Tenured Teaching Staff Members
3. New Regulation
  - R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

- Policy Committee Report - Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the committee meeting.

#### 6. Public Relations

Dr. Taylor gave an update on the Athletic logos.

- Public Relations Committee Report – Mr. Raymond Clark, Chairperson  
No report.

*Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously by the Ocean City Board of Representatives, the Board of Education approved the following Superintendent’s recommendations by “roll call vote.” Members absent were Mr. Raymond Clark and Mrs. Prettyman.*

#### 3. Finance

##### M. Donations (Ocean City Representatives Only)

The Board accepts the following donations for school supplies from the PTA:

Ocean City Intermediate School	\$1,000
Ocean City Primary School	\$1,000

##### N. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the Intermediate School:

AtlantiCare Turn Your School Wellness into Wealth Program to fund additional health initiatives	\$ 300
Ocean City Gardens Civic Association in recognition of their continued support of the bike safety program	\$ 100

#### 4. Personnel

##### M. Intermediate School Coaches and Stipends\* (Attachment #4.M) (Ocean City Representatives Only)

The Board approves the attached Intermediate School coaches and stipends for the 2014-15 school year.

##### N. Intermediate and Primary Schools’ Co-Curricular Activity Sponsors and Stipends\* (Attachment #4.N) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools’ co-curricular sponsors and stipends for the 2014-15 school year.

\*pending negotiations

O. Intermediate and Primary Schools' Summer Employment and Stipends (Attachment #4.O) (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' summer employment and stipends for curriculum writing/professional development/departmental work.

P. Revised Salary – Supportive Staff (Ocean City Representatives Only)

The Board approves the revised salary of Theresa Boylan, full-time food service worker, \$19,084, step 11.

Q. Primary School Fieldwork Placement (Ocean City Representatives Only)

The Board approves the following Primary School Fieldwork placement student for fall 2014:

Rowan University – 20 Observation Hours

Name: Lisa Brady

Placement: Karin Stanton, Special Education Teacher

Richard Stockton College of New Jersey – 80 Observation Hours

Name: Chelsea Macauley

Placement: Susan Snyder, Kindergarten Teacher

**APPROVAL OF MINUTES:**

Motion by Mr. Oves, seconded by Mr. Holmes, the Board of Education unanimously approved the minutes of the Regular Meeting and Executive Session for June 25, 2014 as presented.

**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**NEW BUSINESS:**

Dr. Taylor spoke on changes to the District website, captions on pictures.

Mr. Batastini spoke on service organizations in the community that could use student learners and asked how do they go about contacting someone?

Discussion followed.

**PUBLIC COMMENTS:**

There were no Public Comments.

**BOARD COMMENTS:**

Board comments included: Congratulations to Mr. Whelan and thanks to other candidates; and asked for an update on the Space Program which Dr. Taylor responded.

**EXECUTIVE SESSION:**

Motion by Mr. Bauer, seconded by Ms. Gallelli-Keyes and carried unanimously to adopt a resolution to go into Executive Session.

President Joseph Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: staff matter; matters involving the purchase of real property and or/investment of public funds, and specifically: Interlocal with City for field usage; as well as matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Atlantic City vs. Longport.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session.

The meeting adjourned into Executive Session at 8:19 p.m.

**ADJOURNMENT:**

Motion by Mrs. Casaccio, seconded by Mr. Bauer and carried unanimously to adjourn the meeting at 9:05 p.m.

Respectfully submitted,

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Pat Yacovelli  
Business Administrator/Board Secretary

/sp



OCEAN CITY BOARD OF EDUCATION  
MINUTES OF EXECUTIVE SESSION  
HELD ON JULY 23, 2014

Members present were Jon Batastini, H. James Bauer, Kim Breckley, Jill Casaccio, Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Thomas R. Oves, Jr., and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Pat Yacovelli, Business Administrator/Board Secretary and Michael Stanton, Esquire. Members absent were Mr. Raymond Clark and Mrs. Prettyman.

**Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: staff matter.**

Dr. Taylor provided an update on a staff matter.

**Matters involving the purchase of real property and or/investment of public funds, and specifically: Interlocal with City for field usage.**

Mr. Oves and Mr. Joseph Clark provided an update on the football field and track.

**Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Atlantic City vs. Longport.**

Mr. Stanton provided an update on the Longport Send/Receive Agreement.

The Executive Session ended at 9:05 p.m.

Respectfully submitted,

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Pat Yacovelli  
Business Administrator/Board Secretary

/sp