

**OCEAN CITY BOARD OF EDUCATION
REGULAR MEETING AGENDA
WEDNESDAY, MAY 28, 2014
6:30 P.M. – HIGH SCHOOL COMMUNITY ROOM**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Student Board of Education Representatives
 - 2. Academic Achievements
 - a. Top 10 Students
 - b. Top Male and Female Students (grades 7 – 11)
 - 3. Student Recognitions
 - a. Raider Retailers Employee of the Year
 - b. South Jersey Coaches' Association Recognition
 - c. Space Station Experiments Program
 - d. American Sign Language
 - e. OCIS Stock Market Game
- F. Public Comments (on Agenda Items Only)
- G. Agenda – Annual School Year Approvals
- H. Vote on Board Resolutions
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolution G.49)
- J. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Instruction
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. Public Relations
- K. Vote on Board Resolutions (Full Board)
- L. Vote on Board Resolutions (Ocean City Representatives Only) (Resolution 1.A, 1. B, 2.J, 2.K, 3.Q 3.R, 4.R, 4.S, 4.T, 4.U, 4.V, 4.W, 4.X, 4.Y and 4.Z)
- M. Approval of Minutes
 - 1. Special Meeting – April 23, 2014 (Attachment M.1)
 - 2. Regular Meeting/Public Hearing and Executive Session – April 30, 2014 (Attachment M.2)
- N. Unfinished Business
- O. New Business
- P. Public Comments
- Q. Board Comments
- R. Board President's Report/Comments
- S. Executive Session (not open to the public)
- T. Reconvene Public Session
- U. Adjournment

G. AGENDA - ANNUAL SCHOOL YEAR APPROVALS

1. Designation of Board Secretary
 The Board approves Pat Yacovelli as the Board Secretary for the 2014-15 school year.

2. Designation of Custodian of Records
 The Board approves, in accordance with the Open Public Records Act, to appoint the Business Administrator/Board Secretary as the 2014-15 Custodian of Records and the Superintendent of Schools as Sub-Custodian of Records should the Custodian be absent and to approve the District Open Public Records Act request form for the 2014-15 school year.

3. Designation of Treasurer of School Monies
 The Board approves Frank Donato as Treasurer of School Monies for the 2014-15 school year.

4. Designation of Official Newspaper
 The Board approves the Ocean City Sentinel as the official newspaper. The Press of Atlantic City may be used when there is a deadline to be met. The Courier News shall be used solely for cooperative purchasing with Educational Data Services, Inc.

5. Compliance Officers
 The Board approves the following appointments for the 2014-15 school year:

Compliance Category	Staff Member Responsible
Affirmative Action Officer – Classroom	Director of Pupil Services
Affirmative Action Officer – Employees	Director of Pupil Services
Affirmative Action Officer – Contracts	School Business Administrator
Public Agency Compliance Officer	School Business Administrator
Title IX Coordinator	Athletic Director
Americans with Disabilities Coordinator	Director of Special Services
Section 504 Officer	Director of Special Services or Designee
Authorized Representative for “No Child Left Behind” Entitlement Program	Curriculum Directors
Asbestos Management/AHERA Officer	Director of Facilities
Safety & Health Designee	Director of Facilities
Indoor Air Quality Designee	Director of Facilities
Integrated Pest Management Coordinator	Director of Facilities
Chemical Hygiene Officer	Director of Facilities
Right to Know Officer	Director of Facilities
Homeless Liaison	Director of Pupil Services

District Liaison for Missing & Abused Children	Director of Pupil Services
Substance Awareness Coordinator	Student Assistance Counselor
Anti-Bullying District Coordinator	Director of Pupil Services
Primary School Anti-Bullying Specialist	Guidance Counselor
Alternate	Learning Disability/Teacher Consultant
Intermediate School Anti-Bullying Specialist	Social Worker
Alternate	Guidance Counselor
High School Anti-Bullying Specialist	School Psychologist
Alternate	Guidance Counselor
High School Extension School	Guidance Counselor
Alternate	School Psychologist

6. Implement Budget

The Board authorizes the Superintendent and the Business Administrators to implement the 2014-15 budget, once authorized and finalized, pursuant to local and state policies and regulations.

7. Authorization to Invest Monies

The Board approves the Business Administrator as authorized to invest monies in federally approved and State Governmental Unit Deposit Protection Act authorized banks with the award to be given to the bank quoting the highest return.

8. Designation of Transfer Authority

The Board approves, as provided by N.J.S.A. 18A: 22-8.1, the Superintendent or designee be designated to approve such line item budget transfers, as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

9. Resolution Authorizing Payment of Bills

The Board authorizes the School Business Administrator and the Superintendent of Schools to issue payment of bills in-between meetings for emergent issues, said bills will be presented for approval at the next scheduled Board of Education meeting.

10. Annual Establishment of Petty Cash Funds

The Board approves in accordance with Board of Education Policy #3451, Petty Cash, the establishment of revolving petty cash funds in the care of the following persons and in the following amounts for the 2014-15 school year:

School Business Administrator/Board Secretary	\$400
Each Building Principal	\$300
Child Study Team	\$300

11. Designation of Bank Depositories and Check Signatories (Attachment #G.11)

The Board approves the Designation of Bank Depositories and Check Signatories.

12. Resolution Authorizing Tax Shelter Providers (Attachment #G.12)

The Board approves the 403(b) Tax Shelter providers, 403(b) Plan Document and 457 Tax Shelter Providers.

13. Resolution Appointing Pat Yacovelli, Business Administrator, as the Qualified Purchasing Agent (Attachment #G.13)

The Board approves the resolution appointing Pat Yacovelli, Business Administrator, as the Ocean City Board of Education Qualified Purchasing Agent for the 2014-15 school year in accordance with the provisions of N.J.S.A. 18A-1 et. Seq.

14. Resolution Authorizing the Use of N.J. State Contract Vendors (Attachment #G.14)

The Board approves the resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2014-15 School Year.

15. Professional Services Limitations

The Board approves, for the 2014-15 school budget year, the maximum dollar limit for professional services of \$150,000 for school physician and various neurological, behavioral, psychological and related services, \$121,500 for legal services, \$30,000 for auditing services, \$54,000 for Architect of Record, engineering and environmental services, \$30,000 for homebound tutoring services and \$30,000 for employee benefits agent.

16. Substitute Pay Rates

The Board approves the following substitute pay rates for the 2014-15 school year:

Teacher	\$ 85/day
Summer School Teacher	\$ 18/hour
Short Term Leave Replacement Teacher	\$160/day up to 89 days
Long Term Leave Replacement Teacher	Professional Employees' Association Agreement, 90 days or more
School Nurse	\$125/day
Extension School School Nurse	\$ 20/hour
Summer School School Nurse	\$ 20/hour
Technical/Craftsman/Maintenance Substitute	\$ 17/hour
Secretary	\$ 15/hour
Custodian	\$ 15/hour
Nurse's Aide	\$ 17/hour
Aide	\$ 12/hour
Food Service Worker	\$ 9/hour

17. Board of Education Policies

The Board approves the adoption of the Rules for Board Governance (Bylaws, Policies, Regulations and Mandatory Regulations) for the 2014-15 school year.

18. Curricula, Assessment Plan and Textbooks (Attachment #G.18)

The Board adopts the Ocean City School District K-12 curricula, assessment plan and textbook list for the 2014-15 school year.

19. Principal Evaluation Model and Rubric (Attachment #G.19)

The Board approves Dr. James Stronge's Leadership Effectiveness Performance Evaluation System and the attached rubric as the School District's Principal Evaluation Instrument for the 2014-15 school year.

20. Teaching Evaluation Framework and Rubric (Attachment #G.20)

The Board approves Charlotte Danielson's Framework for Teaching and the attached rubric as the School District's Teacher Evaluation Instrument for the 2014-15 school year.

21. Ocean City District Plans/Manuals

The Board approves the Integrated Pest Management Plan, Indoor Air Quality Plan, Purchasing Manual, Comprehensive Equity Plan, Comprehensive Maintenance Plan, Mentoring Plan, Student Dismissal Plan, Emergency Crisis and Management Plan, Internal Controls Plan and Standard Operating Procedures, District Position Control Roster, Affirmative Action Plan, Student and Staff Handbooks, Employee Handbook, Student Teacher Handbook, Substitute Teacher Handbook, Teacher Evaluation Handbook, Administrative Evaluation Handbook and Athletic Coaches Handbook.

22. Insurance Risk Manager

The Board approves the McMahon Agency to provide Insurance Risk Manager Services for the 2014-15 school year.

23. Employee Benefits Agent

The Board approves Brown & Brown Benefit Advisors as the Employee Benefits Agent for the 2014-15 school year for the annual fee of \$30,000.

24. Policy Service Provider

The Board approves Strauss Esmay Associates LLP to provide Board of Education Policy update services for the 2014-15 school year for the fee of \$4,040.

25. Fixed Asset Appraisal Firm

The Board approves American Appraisal to provide fixed asset appraisal update services for the 2014-15 school year at an annual fee of \$950.

26. Requisition for Taxes (Attachment #G.26)

The Board approves the Requisition for Taxes for July 1, 2014 through June 30, 2015.

27. AESOP Substitute Calling Services

The Board approves Frontline Technologies for the AESOP Software subscription for Substitute Calling Services for the 2014-15 school year at a cost of \$9,030.

28. Applitrack On-Line Applications

The Board approves Aspect Solutions for the Applitrack On-Line Application System subscription for the 2014-15 school year at a total cost of \$1,460.

29. Community Based Vocational Programs (Attachment #G.29)

The Board approves the attached Community Based Vocational Programs with Allies Incorporated for the 2014-15 school year to provide transition services for special needs students as follows:

\$55/hour for said services to the students, who are referred by the Child Study Team, with total hours not to exceed 25 hours per student per week
\$75/per student per day, if transportation is requested

30. Crisis Prevention/Intervention Contract (Attachment #G.30)

The Board approves the attached Crisis Prevention/Intervention contract between ABC Consultants, L.L.C. and the Ocean City School District, effective September 1, 2014 through June 30, 2015. The rates are as follows:

\$ 130/per hour	Direct and indirect service consultation
\$1,500/per day	Full-Day Crisis Prevention/Intervention Training
\$ 750/half day	Half-Day Crisis Prevention/Intervention Training
\$.55/per mile	Travel to/from site of service provision

31. Designation of School Physician*

The Board approves a professional services contract with Jerry Horowitz, D.O. in the amount of \$12,000 for the 2014-15 school year with Dr. Horowitz to serve as the School Physician.

32. Designation of Auditor for the Board of Education*

The Board approves a professional services contract with the auditing firm of Ford, Scott & Associates in the amount of \$23,900 for the 2013-14 school year audit to be conducted during the 2014-15 school year.

33. Designation of Bond Counsel*

The Board approves a professional services contract with the firm McManimon, Scotland & Baumann LLC for bond counsel services at the hourly rate of \$185 for the 2014-15 school year.

34. Designation of Labor Counsel*

The Board approves a professional services contract with the firm of Comegno Law Group P.C. for labor counsel services at the hourly rate of \$175 for the 2014-15 school year with Mark Toscano assigned to serve as Lead Counsel.

35. Designation of Architect*

The Board approves RYEBREAD Architects to provide service as Architect of Record for the 2014-15 school year.

36. Student Residency Investigator*

The Board approves DiJoseph Investigations, LLC as Student Residency Investigator at the hourly rate of \$75 for the 2014-15 school year on an as needed basis.

*These professional service appointments are recommended for approval as an authorized exception to the Public School Contracts Law (N.J.A.C. 6:20-8.1 through 6:20-8.7 and N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

37. Designation of Communication Coordinator*

The Board approves a professional services contract with Galetto Consulting Services with Paul Galetto to serve as communication coordinator at an amount not to exceed \$15,000 through December 31, 2014.

38. Designation of Firms for Regulatory Compliance*

The Board approves the following firms to provide regulatory and environmental compliance activities and services, including but not limited to AHERA, Right-to-Know and Indoor Air Quality, on an as needed basis for the 2014-15 school year:

Brinkerhoff Environmental
Coastal Environmental Compliance
Epic Environmental Services
RAMM Environmental

39. Designation of Engineering Firms*

The Board approves the following firms to provide engineering services on an as needed basis for the 2014-15 school year:

Dante Guzzi Engineering Associates, L.L.C.	Civil Engineering Services
Davinci Group	Mechanical/Electrical Engineering Services
Kelter & Gilligo Consulting Engineers	Mechanical Engineering Services

40. Occupational Therapy Renewal of Contract (Attachment #G.40)*

The Board approves the attached renewal of contract for Deborah L. Huber to provide occupational therapy services for the 2014-15 school year.

41. Physical Therapy Contracts (Attachment #G.41)*

The Board approves the attached contract for Kristina Bonstead to provide physical therapy services for the 2014-15 school year.

42. Neurological Services*

The Board approves the following providers for neurological services for the 2014-15 school year on an as needed basis:

Dr. Russell Abrams \$400/per evaluation and report

Barbara J. Leech, Ph.D. Neuropsychological evaluations
\$1500/Comprehensive Neuropsychological Evaluation**
\$175/per hour - Independent Evaluation
\$325/per hour - Trial Preparation and/or Consultation
\$225/per hour - Record Review
\$1500/half day (up to four hours) Deposition/Court Appearance
\$2600/full day (over four hours) Deposition/Court Appearance

**This evaluation includes comprehensive testing, interview, complete report (with diagnosis, interpretation, and recommendations), feedback session, and school visit (as needed)

*These professional service appointments are recommended for approval as an authorized exception to the Public School Contracts Law (N.J.A.C. 6:20-8.1 through 6:20-8.7 and N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

43. Psychological Services*

The Board approves the following psychiatrists for evaluations for the 2014-15 school year on an as needed basis:

Dr. Inua A. Momadu \$450/per evaluation

Dr. Thomas O'Reilly \$400/per evaluation; \$200/hour for consultation; \$200/hour for Individual therapy

Dr. Alexander Iofin \$300/per evaluation

44. Homebound Instruction/Bedside Services Contracts*

The Board approves the following contracts for the 2014-15 school year:

Alternatives Unlimited, Inc. to provide home instruction services, on an as needed basis, at the hourly rate of \$30.

Alfred I. DuPont Hospital for Children to provide hospital-based bedside instruction at the hourly rate of \$27 and at the hourly rate of \$35 for Special Education Instruction/Rehabilitation.

Educere to provide home instruction services, on an as needed basis, as follows:

\$29 an hour for All Major Core Courses and most electives

\$30 an hour for Art, Music and select electives

\$1,999 per seat for annual Founders Academy Seat License (for those students who are on home instruction for the full year)

Professional Education Services, Inc. to provide homebound instruction for bedside services for for \$30/hour at the following locations:

Princeton House Behavioral Health Systems

High Focus Centers

C.A.R.E.S. Program

South Jersey Health Care

45. Behavior Consultant Services (Attachment #G.45)*

The Board approves the attached Professional Services Contract for Behavior Consultant services provided by Brett DiNovi & Associates, L.L.C. for the 2014-15 school year.

46. Consultation Services (Attachment #G.46)*

The Board approves the attached professional services contract with Dr. Vincent Winterling, Ed.D., d/b/a Vincent Winterling Ed.D. Consultants to provide consultation services to students for the 2014-15 school year. Cost to be billed to the Sea Isle City Board of Education.

*These professional service appointments are recommended for approval as an authorized exception to the Public School Contracts Law (N.J.A.C. 6:20-8.1 through 6:20-8.7 and N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

47. Assistive Technology Consultation and Evaluation Services*

The Board approves the attached professional services contract with Advancing Opportunities to provide evaluations, consultations, assistive technology recommendations and training to staff and students for the 2014-15 school year as follows:

- \$880 per evaluation
- \$115 per hour for training
- \$ 55 per hour for travel

48. Language Translation and Interpretive Services (Attachment #G.48)*

The Board approves Para-Plus Translation Services for language translation and interpretive services for the 2014-15 school year and attached is the rate schedule.

49. Designation of Solicitor of the Board of Education* (Ocean City Representatives Only)

The Board approves the firm of McCrosson and Stanton, P.A. and the designation of Michael Stanton as Board Solicitor in the amount of \$36,000, for the 2014-15 school year. The hourly rate for "Additional Compensation" is \$125 per hour.

*These professional service appointments are recommended for approval as an authorized exception to the Public School Contracts Law (N.J.A.C. 6:20-8.1 through 6:20-8.7 and N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

OFFICE OF THE
SUPERINTENDENT OF SCHOOLS

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: May 28, 2014 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the High School and Intermediate School:

High School

Requested By: City of Ocean City
Use: Nor'Easters Soccer Games
Date/Times: May 14, 2014 and May 28, 2014(Wed), 5:00PM-10:00PM
June 7, 2014 (Sat), 5:00PM-10:00PM
June 10 or June 17, 2014 (Date-TBD) (Tues), 5:00PM-10:00PM
June 22, 2014 (Sun), 5:00PM-10:00PM
June 28, 2014 (Sat), 5:00PM-10:00PM
June 29, 2014 (Sun), 5:00PM-10:00PM
July 5, 2014 (Sat), 5:00PM-10:00PM
July 11, 2014 (Fri), 5:00PM-10:00PM
July 19, 2014 (Sat), 5:00PM-10:00PM
July 26, 2014 (Sat), 1:00PM-10:00PM – Eastern Conference Playoffs
July 27, 2014 (Sun), 5:00PM-10:00PM – Eastern Conference Playoffs
Room: Locker Rooms, Outside Rest Rooms
Fee: \$2,880.00

Requested By: City of Ocean City Police Department
Use: 5K Run
Date/Times: June 7, 2014 (Sat), 7:00AM-12:00PM
Room: Exterior Rest Rooms
Fee: No charge

Requested By: City of Ocean City Recreation Department
Use: Pickleball Games
Dates/Times: June 23, 2014-September 1, 2014, 8:30AM-11:30AM
Room: Blacktop area north of gym
Fee: No charge

Requested By: Ocean City Exchange Club
Use: Practice for Miss Ocean City Pageant
Date/Times: August 4-7, 2014 (Mon-Thurs), 5:00PM-9:00PM
August 9, 2014 (Sat), 11:00AM-4:00PM
Rooms: Cafeteria and Classrooms G103, G105 and B111 for August 4-7, 2014 and
Community Room for August 9, 2014
Fee: No charge

Intermediate School

Requested By: New Jersey Center for Technology & Learning
Use: Physics Certification Courses
Date/Times: Summer 2014 (Mon-Thurs), 8:00AM-2:00PM: 6/30, 7/1, 7/2, 7/3, 7/7,
7/8, 7/9, 7/10, 7/14, 7/15, 7/16, 7/17, 7/21, 7/22, 7/23, 7/24, 7/28, 7/29
7/30 and 7/31
Room: Classrooms 405 and 407
Fee: No charge

B. Dual Use Classrooms (Ocean City Representatives Only)

The Board approves the dual instructional use for the following classrooms for the 2014-15 school year and authorizes the School District to request approval from the New Jersey Department of Education:

Primary School Room 401 / Basic Skills Instruction / ESL
Intermediate School Room 411 / Reading / Physical Therapy

Informational Items

Fire Drills

Ocean City High School April 23, 2014
Ocean City Intermediate School April 9, 2014
Ocean City Primary School April 24, 2014

Security Drills

Ocean City High School April 8, 2014
Ocean City Intermediate School April 25, 2014
Ocean City Primary School April 10, 2014

School Bus Emergency Evacuation Drills (Attachment)

Ocean City High School April 22, 2014
Ocean City Intermediate School May 19, 2014
Ocean City Primary School May 7, 2014

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Instruction

A. Out of District Placements – Extended School Year (ESY)

The Board approves the following out-of-district placements for the 2014-15 school year Extended School Year Program:

<u>Placement</u>	<u>Number of Students</u>	<u>School District</u>	<u>Tuition Cost</u>
CMCSSD	4 (1:1 aides for 3 students)	OC	\$15,080
Yale	1	OC	\$ 8,090
CMCSSSD	3 (1:1 aides for 2 students)	UT	\$10,870
Bancroft	2 (1:1 aide for 2 students)	UT	\$25,940
Pineland Learning Center	1	UT	\$ 7,463
Hollydell School	1	UT	\$ 6,441
Delaware Valley Friends School	1	UT	\$ 2,900
CMCSSSD	3 (1:1 aide for 2 students)	SIC	\$10,870

B. High School Field Trip Request (Attachment #2.B)

The Board approves the attached High School Field Trip list.

C. Foreign Exchange Student

The Board approves the request made by the Ocean City/Upper Township Rotary Club for placement of a foreign exchange student from Columbia to attend the High School for the 2014-15 school year. In accordance with Board Policy and Regulation #5111, Eligibility of Resident/ Nonresident Pupils, tuition will be waived for foreign exchange students on a J-1 or F-1 Visa.

D. Vocational Technical Education Plan

The Board approves the Ocean City High School Vocational Technical Education Plan for the 2014-15 school year. Vocational Technical Educational Programming is afforded to general education and special education students on a shared time or full time basis with the Cape May County Vocational Technical High School. All programs are in accordance with N.J.S.A. 18A:54 and N.J.A.C. 6A:19.

E. Ocean City High School Extension Program

The Board approves the Ocean City High School Extension Program for the 2014-15 school year, pursuant to N.J.A.C.: A:16-1.3 & 9.2. The Extension Program offers 11th and 12th grade students an alternative path to a High School diploma.

F. Membership Resolution in NJSIAA (Attachment #2.F)

The Board approves the submission of the Membership Resolution for the Ocean City High School to continue membership in the New Jersey State Interscholastic Athletic Association for the 2014-15 school year, with \$2,150.00 for annual dues.

G. Bilingual/ESL Plan (Attachment #2.G)

The Board approves the attached District Bilingual/ESL Three-Year Program Plan for 2014-2017 and authorizes submission to the New Jersey Department of Education.

H. ESL Waiver

The Board approves the request to submit the ESL District Waiver Request for the 2014-15 school year for the continuation of the High-Intensity ESL program.

I. Nursing Services Plan

The Board adopts the School District's Nursing Services Plan for the 2014-15 school year that describes nursing services for students by the following school nurses in consultation with the school physician, Dr. Jerry Horowitz.

Ms. Rosemary Millar– Certified School Nurse – High School

Ms. Connie Meng – Certified School Nurse – Intermediate School

Ms. Alice Wolf – Certified School Nurse – Primary School

Ms. Jill Geller –Nurse's Aide - High School

J. Intermediate School Field Trip Request (Attachment #2.J) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

K. Primary School Field Trip Request (Attachment #2.K) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

Informational Items (Attachments)

Out-of-School Suspension Reports for April 2014.

Harassment, Intimidation and Bullying investigation reports.

- Discussion
- Curriculum and Student Affairs Committee Report – Mr. Bauer, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for May 2014 in the amount of \$3,527,113.95.

B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Reports for April 2014.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for March 2014.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the May 2014 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Agreement to Deliver Food Service Commodities (Attachment #3.E)

The Board approves the attached agreement with Paul's Commodity Hauling to deliver food service commodities effective September 1, 2014 – June 30, 2015.

F. Payment Application #1 to Thermal Piping (Attachment #3.F)

The Board approves Payment Application #1 in the amount of \$61,122.60 to Thermal Piping for the High School HVAC Mechanicals Project as certified by the Board Engineer.

G. Memorandum of Understanding with Corbin City Board of Education (Attachment #3.G)

The Board approves the Memorandum of Understanding with the Corbin City Board of Education for School Business Administrator services for the 2014-15 fiscal year:

Computer Services/Supplies/Copying	\$ 3,885.00
Business Administrator	\$ 3,500.00
Assistant Business Administrator	<u>\$13,000.00</u>
Total	\$20,385.00

H. Digital Production Services (Attachment #3.H)

The Board approves the extension of the contract with Just Right TV Productions LLC to provide digital production recording services for Board of Education meetings for July 1, 2014 through June 30, 2015 as specified in the Interlocal Services Agreement with the City of Ocean City. The rates for services are as follows:

Rate for services rendered up to a minimum of 2 hours	\$240.00
Rate for service that exceeds the 2 hour minimum in ½ hr. intervals	\$ 15.00
Fee per additional copy of prerecorded DVD	\$ 7.00
Rate for digital recording services for special events and/or recording sessions that are beyond the scope of work outlined and in addition to the scheduled meetings in 1 hour increments	\$120.00

I. Cape May County Special Services School District Agreement for Transportation Services
 The Board approves the 2014-15 Shared Services Transportation Contract with the Cape May County Special Services School District on an as needed basis.

J. Tuition Contracts with the Cape May County Special Services School District – Students Sent
 The Board approves the 2014-15 tuition contracts with the Cape May County Special Services School District – students sent as follows:

<u>CMC Special Services</u>	<u>Tuition Rate Per Pupil</u>
2014-15 Multiple Disabilities	\$33,425
2014-15 Autism	\$36,825
2014-15 One-to-One Aide	\$17,025
2014-15 Extended School Year Agreement (Four Week Program)	\$ 2,450
2014-15 One-to-One Aides (Four Week Program)	\$ 1,760
2014-15 Cape Educational Compact Agreement (Billed Monthly)	\$16,700 per student
2014-15 Cape Educational Compact Hybrid Agreement (Billed Monthly)	\$18,500 per student

K. No Child Left Behind (NCLB) Fiscal Year 2015 Grant Application Submission

The Board authorizes the District’s submission of the NCLB fiscal year 2015 grant application for the following amounts:

Title I Part A:	\$267,206
Title II Part A:	\$ 82,975
Title III:	<u>\$ 3,569</u>
Total Allocation:	\$353,750

L. Title III Consortium

The Board authorizes Middle Township School District to be the lead agency in a Title III Consortium with Upper Township School District and Ocean City School District.

M. Transfer of Current Year Surplus to Tuition Reserve

WHEREAS, NJAC 6A:23-3.1(f) permits a Board of Education to establish and/or deposit into tuition reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts no later than June 30, 2014 by board resolution for foreseeable future tuition adjustments for formal sending/receiving relationships, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$600,000 for the 2014-15 year is a reasonable tuition reserve and is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

N. Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts no later than June 30, 2014 by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$1,500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

O. Approval of U.S. Communities Government Purchasing Alliance

The Ocean City Board of Education authorizes membership in the U.S. Communities Government Purchasing Alliance for the 2014-15 fiscal year at no cost to become a member.

P. Donation

The Board accepts the following donations for the Student Space Flight Experiment Program:

Cash Donation	\$2,084.32
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Q. Donation (Ocean City Representatives Only)

The Board accepts a donation of \$200 from AtlantiCare Foundation for the Intermediate School Sustainable Garden in honor of Linda Spengler being awarded the 2014 AtlantiCare Healthy Educator of the Year award.

R. Approval of the execution and delivery of SDA Section 15 Grant Agreement for the Ocean City Primary School and Delegation of Authority (Ocean City Representatives Only)

The Ocean City Board of Education authorizes execution and delivery of the Grant Agreement for Primary Elementary School, DOE Project Number 3780-070-13-1003.

Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project for Primary Elementary School, DOE Project Number 3780-070-13-1003.

Informational Item

Discussion of Bond Sale results

4. Personnel (All motions are upon Superintendent's recommendation:)

A. Memorandum of Agreement (Attachment #4.A) – roll call vote

The Board ratifies the memorandum of agreement on schedules B and C, between the Ocean City Board of Education and the Ocean City Education Association, effective July 1, 2011 through June 30, 2014. Said agreement has been ratified by the OCEA on May 20, 2014.

B. Substitute - roll call vote

The Board approves Seamus McManus as a criminal history approved/HIB trained substitute teacher and aide for the 2013-14 school year.

C. Homebound Instructors – roll call vote

The Board approves the School District's Certificated Staff and substitute certificated teachers as homebound instructors, based on their availability and on an as needed basis, for summer 2014 and the 2014-15 school year at a rate of \$30* per hour.

D. High School Coaches and Revised Stipends (Attachment #4.D) – roll call vote

The Board ratifies the attached High School coaches and revised stipends for the 2013-14 school year.

E. High School Coaches and Stipends* (Attachment #4.E) – roll call vote

The Board approves the attached High School Coaches and stipends for the 2014-15 school year.

F. High School Co-Curricular Sponsors and Revised Stipends (Attachment #4.F) – roll call vote

The Board ratifies the attached High School co-curricular sponsors and revised stipends for the 2013-14 school year.

G. High School Team Leaders (Attachment #4.G) – roll call vote

The Board approves the attached High School team leaders for the 2014-15 school year.

H. High School Cafeteria Person-in-Charge – roll call vote

The Board approves Gretchen Smith as the High School cafeteria person-in-charge for the 2014-15 school year at a stipend of \$400 per year.

I. Extension Program Faculty – roll call vote

The Board approves the following High School faculty assigned to the Extension Program for the 2014-15 school year:

Margaret Corcoran	Teacher-In-Charge
Eric Grimley	Teacher

J. District and High School Supportive Staff and Salaries (Attachment #4.J) – roll call vote

The Board approves the attached District and High School supportive staff and their salaries for the 2014-15 school year.

*pending negotiations

- K. Increment Withholding – High School Certificated Staff (Attachment #4.K) – roll call vote
WHEREAS, it has been determined that employee #1230 has performed in an unsatisfactory manner, and that same provides a sufficient basis to withhold this employee’s increments pursuant to N.J.S.A. 18A:29-14; IT IS HEREBY RESOLVED, that upon the recommendation of the Superintendent, employee #1230’s employment and adjustment increments for the 2014-15 school year shall be withheld; and IT IS FURTHER RESOLVED that the Superintendent will provide employee #1230 with written notice of this action within ten (10) days pursuant to N.J.S.A. 18A:29-14.
- L. Leaves of Absence – High School Supportive Staff (Attachment #4.L) – roll call vote
The Board approves the following High School Supportive Staff leaves of absence:
Employee #1775, a paid leave of absence, effective May 7, 2014 through July 31, 2014, returning on August 1, 2014.

Employee #2100, an unpaid FMLA leave of absence, effective May 2, 2014 and May 20, 2014 through May 23, 2014.
- M. New Employment – High School Certificated Staff (Attachment #4.M) – roll call vote
The Board approves the employment of Patricia Pepe, High School Special Education Teacher, effective September 1, 2014 through June 30, 2015, at MA, step 2, \$58,383*.
- N. High School Prom – roll call vote
The Board ratifies Rosemary Millar, School Nurse, for 5.5 hours at the High School Prom at a stipend of \$30 per hour.
- O. New Job Description (Attachment #4.O) – roll call vote
The Board approves the Technical/Craftsman/Maintenance Substitute job description.
- P. High School Revised Federal Grant Salary Allocations – roll call vote
The Board authorizes the following revised salary allocations to be charged to the identified Federal Grants for the 2013-14 School year:
- | | |
|--|----------------------------|
| Katelyn Bell, Special Education Aide | \$20,468 – IDEA Basic FY14 |
| Ronald Ewing, Special Education Aide | \$23,156 – IDEA Basic FY14 |
| Nancy Filangieri, Special Education Aide | \$19,630 – IDEA Basic FY14 |
| Patricia Henry, Special Education Aide | \$19,630 – IDEA Basic FY14 |
| Melanie Vitale, Special Education Aide | \$21,373 – IDEA Basic FY14 |
- Q. High School Practicum Placement - roll call vote
The Board approves the following High School Practicum placement student for fall 2014:
Rowan University – 50 Hours
Name: Jill Geller
Placement: Rosemary Millar, School Nurse

*pending negotiations

- R. Intermediate School Coaches and Revised Stipends (Attachment #4.R) – roll call vote **(Ocean City Representatives Only)**
The Board ratifies the attached Intermediate School coaches and revised stipends for the 2013-14 school year.
- S. Intermediate School Coaches and Stipends* (Attachment #4.S) – roll call vote **(Ocean City Representatives Only)**
The Board approves the attached Intermediate School Coaches and stipends for the 2014-15 school year.
- T. Intermediate and Primary Schools' Co-Curricular Sponsors and Revised Stipends (Attachment #4.T) - roll call vote **(Ocean City Representatives Only)**
The Board ratifies the attached Intermediate and Primary Schools' co-curricular sponsors and revised stipends for the 2013-14 school year.
- U. Intermediate School Cafeteria Person-in-Charge – roll call vote **(Ocean City Representatives Only)**
The Board approves Marianne Naddeo as the Intermediate School cafeteria person-in-charge for the 2014-15 school year at a stipend of \$400 per year.
- V. Primary School Cafeteria Person-in-Charge – roll call vote **(Ocean City Representatives Only)**
The Board approves Theresa Boylan as the Primary School cafeteria person-in-charge for the 2014-15 school year at a stipend of \$400 per year.
- W. Primary School Summer Employment and Stipends– roll call vote **(Ocean City Representatives Only)**
The Board approves the following Primary School summer employment and stipends for curriculum writing/professional development/departmental work at \$30* per hour.
Jennifer Farrell, Title 1 Reading and Mathematics Pacing Guides, not to exceed 5 hours
Kristen Morey, Title 1 Reading and Mathematics Pacing Guides, not to exceed 5 hours
Erin Porter, Title 1 Reading and Mathematics Pacing Guides, not to exceed 5 hours
- X. Certificated Staff Retirement – roll call vote **(Ocean City Representatives Only)**
The Board accepts with deep regret the retirement of Kenneth Porter, Elementary School Teacher, effective as of July 1, 2014.
- Y. Leave of Absence – Intermediate School Certificated Staff (Attachment #4.Y) – roll call vote **(Ocean City Representatives Only)**
The Board approves employee #1374 a paid leave of absence, effective May 20, 2014 through June 19, 2014, returning on June 20, 2014.

*pending negotiations

Z. Intermediate and Primary Schools' Revised Federal Grant Salary Allocations – roll call vote **(Ocean City Representatives Only)**

The Board authorizes the following revised salary allocations to be charged to the identified Federal Grants for the 2013-14 School year:

Janice Annarelli, Special Education Aide	\$21,616 – IDEA Basic FY14
Janice Baldyga, Special Education Aide	\$22,593 – IDEA Basic FY14
Susan Richards, Special Education Aide	\$18,604 – IDEA Basic FY14
Bruce Twiggs, Special Education Aide	\$19,630 (pro-rated) – IDEA Basic FY14
Karen Wallenstein, Special Education Aide	\$20,468 – IDEA Basic FY14

- Discussion
- Negotiations Committee Report – Mr. Peter Madden, Chairperson

5. Policy:

A. Policies – 1st Reading (Attachment #5.A)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. Delete Current Board Bylaw
 - 0141 Board Member Number and Term
2. New Bylaw
 - 0141 Board Member Number and Term
3. New Policy
 - 1581 Victim of Domestic or Sexual Violence Leave (M)
4. Revised Policies
 - a. 3230 Outside Activities
 - b. 3240 Professional Development for Teachers & School Leaders (M)
 - c. 4230 Outside Activities
5. Delete Current Board Regulation
 - R3222 Evaluation of Tenured Teaching Staff Members
6. New Regulations
 - a. R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
 - b. R3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)

B. Policies – 2nd Reading (Attachment #5.B)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. New Policy
 - 2415.04B District-Wide Parental Involvement
2. Revised Policies
 - a. 4146 Nonrenewal of Nontenured Support Staff Member
 - b. 5512 Harassment, Intimidation, and Bullying
3. Deletion of Current Board Regulation
 - 3221 Evaluation of Nontenured Teaching Staff Members
4. New Regulation
 - R3221 Evaluation of Teachers

• Discussion

• Policy Committee Report – Mrs. Jacqueline McAlister, Chairperson

6. Public Relations

- Discussion
- Public Relations Committee Report - Mr. Raymond Clark, Chairperson