

**OCEAN CITY BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
WEDNESDAY, MARCH 26, 2014  
7:00 P.M. – HIGH SCHOOL COMMUNITY ROOM**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Public Comments (on Agenda Items Only)
- F. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Instruction
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. Public Relations
- G. Vote on Board Resolutions (Full Board)
- H. Vote on Board Resolutions (Ocean City Representatives Only) (Resolution 1.A, 2.I, 2.J, 2.K, 2.L, 3.Q, 3.R, 4.N, 4.O. and 4.P)
- I. Approval of Minutes
  - 1. Special Meeting/Board Planning Retreat – February 13, 2014 (Attachment I.1)
  - 2. Special Meeting (Finance Committee of the Whole) – February 19, 2014 (Attachment I.2)
  - 3. Regular Meeting and Executive Session – February 19, 2014 (Attachment I.3)
  - 4. Special Meeting and Executive Session – February 26, 2014 (Attachment I.4)
- J. Unfinished Business
- K. New Business
- L. Public Comments
- M. Board Comments
- N. Board President's Report/Comments
- O. Executive Session (not open to the public)
- P. Reconvene Public Session
- Q. Adjournment

OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS

**TO:** Ocean City Board of Education  
**FROM:** Dr. Kathleen Taylor, Superintendent of Schools  
**RE:** March 26, 2014 Regular Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings and Grounds**

A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the High School and Intermediate School:

High School

Requested By: Ocean City Democratic and Republican Clubs  
Use: City Council Debates  
Date/Times: April 29, 2014 (Tues), 7:00PM-9:00PM  
Room: Auditorium  
Fee: \$200.00 (includes a one-time waiver of \$140 off of the original \$340 fee)

Requested By: Ocean City Democratic and Republican Clubs  
Use: Mayor Debates  
Date/Times: May 7, 2014 (Wed), 7:00PM-9:00PM  
Room: Auditorium  
Fee: \$200 (includes a one-time waiver of \$140 off of the original \$340 fee)

Requested By: Rowan University  
Use: Football Intra-Squad Scrimmage  
Date/Times: August 23, 2014 (Sat), 9:00AM-3:30PM  
Room: Locker Rooms  
Fee: No charge

Requested By: City of Ocean City  
Use: POPS Concert  
Date/Times: September 14, 2014 (Sun), 12:00PM-10:00PM, set up, rehearsal and performance at 7:30PM  
Rooms: Classrooms F105 & F107, Auditorium  
Fee: No charge

Requested By: City of Ocean City  
Use: POPS Concert for students  
Date/Times: September 15, 2014 (Mon), 9:00AM-10:00AM, set up with performance at 10:00AM  
Room: Auditorium  
Fee: No charge

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Requested By: National Multiple Sclerosis Society  
Use: Bike MS: City to Shore Ride 2014  
Dates/Times: September 26, 2014 (Fri), 8:00AM-5:00PM, set up  
September 27, 2014 (Sat), 8:00AM-10:00PM, event  
September 28, 2014 (Sun), 3:00AM-12:00PM  
September 28, 2014 (Sun), after 12:00PM, breakdown  
Rooms: Cafeteria, Kitchen, Fields and Auxiliary Gym (in event of rain)  
Fee: \$5,620.00

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Intermediate School

Requested By: City of Ocean City Recreation Department  
Use: Traveling Basketball Championship Games  
Dates/Times: March 8, 2014 (Sat), 12:00PM-4:30PM  
March 9, 2014 (Sun), 10:00AM-3:30PM  
Room: Gym  
Fee: No charge

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Requested By: Ocean City Police Department  
Use: After School Club  
Dates/Times: Wednesdays: March 19, April 2, April 23, May 7 and May 21, 2014.  
2:30PM-3:30PM  
Rooms: Gym, Fields, Basketball Court  
Fee: No charge

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Requested By: City of Ocean City Aquatic & Fitness  
Use: Friday with Friends  
Date/Times: March 21, 2014 (Fri), 7:00PM-10:00PM  
Rooms: Shell Parking Lot at 18<sup>th</sup> & Haven Avenue  
Fee: No charge

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Requested By: Ocean City Education Foundation  
Use: Drug and Alcohol Awareness  
Dates/Times: May 8, 2014 (Thurs), 6:30PM-9:30PM  
Room: Gym  
Fee: No charge

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Requested By: American Cancer Society  
Use: Relay for Life  
Dates/Times: June 13, 2014 (Fri), 3:00PM-8:00PM, set up  
June 14-15, 2014 (Sat-Sun), 9:00AM-9:00AM, event  
Room: Fields behind school  
Fee: \$535

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Requested By: Ocean City Beach Patrol  
Use: Annual Beach Patrol Meeting  
Date/Times: June 25, 2014 (Wed), 5:30PM-8:30PM  
Rooms: Multi-Purpose Room, Cafeteria, Fields  
Fee: No charge

### Informational Items

#### Fire Drills

Ocean City High School	February 27, 2014
Ocean City Intermediate School	February 21, 2014
Ocean City Primary School	February 19, 2014

#### Security Drills

Ocean City High School	February 19, 2014
Ocean City Intermediate School	February 20, 2014
Ocean City Primary School	February 20, 2014

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

**2. Curriculum and Instruction**

**A. Out of District Placement**

The Board approves the following out-of-district placement for the 2013-14 school year:

<u>Placement</u>	<u>Number of Students</u>	<u>School District</u>	<u>Tuition Cost</u>
Egg Harbor Township	1+ Paraprofessional + 1 Support	OC	\$39,805

**B. High School Field Trip Request (Attachment #2.B)**

The Board approves the attached High School Field Trip list.

**C. Revised 2013-2014 School Year Calendar (Attachment #2.C)**

The Board approves the revisions to the 2013-14 school year calendar to change the High School Graduation and the last day of school for all students from June 19, 2014 to June 23, 2014; and to change the last day of school for staff from June 23, 2014 to June 25, 2014. Additionally, High School Exams are changed to June 17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, and 20<sup>th</sup>. These revisions reflect the schools being closed on March 3, 2014 and March 17, 2014 due to inclement weather.

**D. Self-Assessment District/School Ratings**

The Board acknowledges the New Jersey Department of Education’s District/School Ratings on the School District/Schools Self Assessments of Core Elements for Determining Grades Under the Anti-Bullying Bill of Rights Act.

Primary School

C.E. #1 max 15	C.E. #2 max 9	C.E. #3 max 15	C.E. #4 max 6	C.E. #5 max 9	C.E. #6 max 6	C.E. #7 max 12	C.E. #8 3	School Grade max. 75	District Grade max. 75
13	6	12	6	8	5	12	3	65	63

Intermediate School

C.E. #1 max 15	C.E. #2 max 9	C.E. #3 max 15	C.E. #4 max 6	C.E. #5 max 9	C.E. #6 max 6	C.E. #7 max 12	C.E. #8 max 3	School Grade max. 75	District Grade max. 75
13	6	12	5	7	5	12	3	63	63

High School

C.E. #1 max 15	C.E. #2 max 9	C.E. #3 max 15	C.E. #4 max 6	C.E. #5 max 9	C.E. #6 max 6	C.E. #7 max 12	C.E. #8 max 3	School Grade max. 75	District Grade max. 75
10	6	12	5	7	5	12	3	60	63

- Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)
- Core Element #2: Training on BOE-approved HIB Policy (N.J.S.A. 18A:37-17b and c)
- Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:26-8.2)
- Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)
- Core Element #5: HIB Personnel (N.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A-37-21a)Core Element #6: School-Level HIB Incident Reporting Procedures (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A37-15b(6)(a))

- Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))
- Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)

E. Instructional Improvement System (IIS) Grant Program Application Submission

The Board authorizes the School District's submission of the Instructional Improvement System (IIS) Grant Program Application 14-RT04-A01 through EWEG.

F. 21st Century Challenge Program

The Board approves the offering of a 21<sup>st</sup> Century Summer Challenge Program for the students entering 4<sup>th</sup> through 8<sup>th</sup> grade from July 7, 2014 – July 18, 2014. This Program consists of 1 week for students entering grades 4 through 6 and 1 week for students entering grades 7 and 8.

G. Textbook Adoptions (Attachment #2.G)

The Board adopts the following new textbooks for 2014-15 school year.

- Bien dit, French 1, Houghton, Mifflin, Harcourt (Holt, McDougal), 2013 for French 1
- Bien dit, French 2, Houghton, Mifflin, Harcourt (Holt, McDougal), 2013 for French 2
- Bien dit, French 3, Houghton, Mifflin, Harcourt (Holt, McDougal), 2013 for French 3
- Essentials of Human Anatomy and Physiology, Pearson, 2013, for Advanced Anatomy & Physiology

H. Novel Exchange – Ocean City School District/Upper Township School District

The Board approves the novel exchange between the Ocean City School District and the Upper Township School District. Ocean City High School District will donate 20 copies to the Upper Township Middle School of Life As We Knew It by Susan Beth Pfeffer.

I. Intermediate School Field Trip Request (Attachment #2.I) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

J. Primary School Newspaper Club (Ocean City Representatives Only)

The Board approves the Primary School Newspaper Club with one volunteer advisor for the remainder of the 2013-14 school year. There is no cost to the School District for the Club.

K. Novels – Primary School (Attachment #2.K) (Ocean City Representatives Only)

The Board adopts the attached list of Nonfiction Leveled Novels for 2<sup>nd</sup> grade students to use in small groups. The novels will be used to meet the expectations of the Language Arts Common Core Standards and the PARCC Assessments. The novels are funded by the PTA.

L. Primary School Field Trip Request (Attachment #2.L) (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

Informational Items (Attachments)

Out-of-School Suspension Reports for February 2014.

Harassment, Intimidation and Bullying investigation report.

- Discussion
- Curriculum and Student Affairs Committee Report – Mr. Bauer, Chairperson

### 3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for March 2014 in the amount of \$3,490,202.94.

B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Reports for February 2014.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for February 2014.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the March 2014 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Program Monthly Report for February 2014.

F. Acceptance of Funds

The Board accepts the grant award from the Ocean City Free Public Library in the amount of \$17,000 for "Bringing the Wetlands into Ocean City Classrooms" for the 2013-14 school year.

G. Athletic Department Fees for Athletic Event Workers

The Board approves the following athletic fees, with no increase, for Athletic Event Workers for the 2013-14 school year:

Football (Fall Sports)

Cashier	\$ 40
Collector	\$ 35
Guards	\$ 35
Announcer	\$ 33
Score/Clock Operator	\$ 33
Site Manager	\$ 35
Int. School Site Manager	\$ 32
Site Manager at Away Events	\$ 50 Schools Outside League
Site Manager at Away Events	\$ 35 Schools Within League

Filming of Football Games

Scrimmage	\$ 65
(Plus Travel \$.31 mile)	
Game (Plus Travel \$.31 mile)	\$110

Basketball/Wrestling (Winter Sports)

Cashier (Basketball/2 Games)	\$ 50
(Wrestling/1 Match)	\$ 35 (Tri Match \$50) (Quad Match \$60)
Collector (Basketball)	\$ 42
(Wrestling/1 Match)	\$ 32 (Tri Match \$40) (Quad Match \$50)

Guard (Basketball/2 Games)	\$ 40
(Wrestling/1 Match)	\$ 32 (Tri Match \$40) (Quad Match \$50)
Clock (Basketball/1 Game)	\$ 42
Clock/Announcer (Wrestling/1 Match)	\$ 40 (Tri Match \$50) (Quad Match \$60)
Scorekeeper (Basketball/1 Game)	\$ 42
Announcer (Basketball/1 Game)	\$ 36
Site Manager	\$ 35
Int. School Site Manager	\$ 33

Spring (all sports)

High School	\$ 35
Intermediate School	\$ 33

H. Submission of Application for Capital Improvement Projects

The Ocean City Board of Education authorizes the architectural firm of REGAN YOUNG ENGLAND BUTERA, PC. (RYEBREAD) to submit to the Department of Education the necessary documentation for an “Other Capital Project”, thus the BOE is not seeking State funding for the Ocean City High School-Mechanical Upgrades at the Ocean City High School.

I. Bid Award - Mechanical Upgrades at the Ocean City High School

The Ocean City Board of Education awards the Mechanical Upgrades at the Ocean City High School to G.B.I. Inc. T/A Thermal Piping, 493 Sykesville Road, Wrightstown, NJ 08562 at a cost of \$2,772,000. The following bids were received:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alt. A-1</b>	<b>Alt. A-2</b>	<b>Alt. A-3</b>	<b>Total</b>
Thermal Piping	\$ 1,635,000	\$ 360,000	\$ 389,000	\$ 388,000	\$ 2,772,000
Gaudelli Brothers	\$ 1,642,000	\$ 378,000	\$ 500,000	\$ 429,000	\$ 2,949,000
Kappa Construction	\$ 1,558,000	\$ 350,000	\$ 598,000	\$ 630,000	\$ 3,136,000
Kisby Shore	\$ 1,728,000	\$ 350,000	\$ 650,800	\$ 494,780	\$ 3,223,580
Bernal Mechanical	\$ 1,835,000	\$ 340,000	\$ 718,000	\$ 560,000	\$ 3,453,000
AC Mechanical	\$ 2,108,300	\$ 370,039	\$ 570,221	\$ 484,011	\$ 3,532,571
Falasca Mechanical	\$ 2,076,000	\$ 376,000	\$ 620,000	\$ 598,600	\$ 3,670,600
Surety Mechanical	\$ 2,123,000	\$ 365,000	\$ 731,300	\$ 495,300	\$ 3,714,600
Framen Mechanical	\$ 2,423,000	\$ 333,000	\$ 590,000	\$ 490,000	\$ 3,836,000
Dolan Mechanical	\$ 2,360,000	\$ 366,000	\$ 619,000	\$ 515,000	\$ 3,860,000

J. Funding from UT and OC MAC and the Governor’s Council on Alcoholism & Drug Abuse 2014

The Board accepts funding for the Ocean City High School for January-June 2014 from the Upper Township and Ocean City Municipal Alliance Committee (UT & OC MAC) and the Governor’s Council on Alcoholism and Drug Abuse as follows:

Students Against Destructive Decisions	\$201.00
Intramural Program	\$199.50
Student Coalition Against Tobacco	\$198.75

K. 2012-2015 Race to the Top Amended Application

The Board authorizes the submission of the amended application for the 2012-2015 Race to the Top grant funding for the purpose of transferring between line items due to the cost of per pupil licenses and for professional development.



L. Shared Services Agreement - High School TV Studio

The Ocean City Board of Education approves entering into a shares service agreement with South Jersey Technology Partnership (SJTP) for the Ocean City High School TV Studio Upgrade Phase 1 in the amount of \$100,000.

M. State Contract Purchase – Vehicle Rental Services

The Ocean City Board of Education authorizes the approval of State Contract #83489 for Vehicle Rental Services to EAN Holdings, LLC D/B/A Enterprise Holdings, Inc. for the rates as specified in the state contract award documents.

N. MRESC Purchasing Co-op Purchase – Medical Equipment (AED)

The Ocean City Board of Education authorizes the purchase of 15 automatic external defibrillators from V.E. Ralph & Son, Inc. through the Middlesex Regional Educational Services Commission Purchasing Co-op Bid #MRESC 12/13-70 in the amount of \$28,338.50.

O. Revised Standard Operating Procedures Manual (SOP)

The Ocean City Board of Education approves the revised Standard Operating Procedures Manual for the Ocean City School District, as follows: The Purchase Order Form signature section is removing a redundant signature that is no longer required. The revision has been certified by the School District Auditor, Ford Scott & Associates.

P. Donation (Attachment #3.P)

The Board accepts a donation in the total amount of \$9,805.26 from the Ocean City Education Foundation for the awarding of grants as per the attached list.

Q. Donations (Ocean City Representatives Only)

The Board accepts the following donations from the OC PTA:

Intermediate School

NJ Hall of Fame Museum – traveling field trip that comes to the School	\$1,500
Field Trip for Student Council and National Junior Honor Society Awards Ceremony at Great Adventure	\$ 600
Installation of White Boards for 7 <sup>th</sup> & 8 <sup>th</sup> Grade classrooms	\$1,537
Breathe Easy Campaign	\$ 400

Primary School

Three document cameras for 2 <sup>nd</sup> Grade classrooms	\$1,050
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R. Acceptance of Funds (Ocean City Representatives Only)

The Board accepts the \$500 Sustained Edible School Garden Award for the Intermediate School from the AtlantiCare Foundation as a recipient of the 2013-14 AtlantiCare Healthy Schools Initiative Mini-Grant.

• Discussion

#### 4. Personnel

- A. Substitutes (Attachment #4.A) - roll call vote  
The Board approves the attached, criminal history approved/HIB trained substitutes, for the 2013-14 school year.
- B. Extended School Year Aide Rates – roll call vote  
The Board approves the extended school year aide rate of \$15/hour for the summer 2014.
- C. High School Extended School Year Teachers, Aides, and Stipends\* (Attachment #4.C) – roll call vote  
The Board approves the attached High School extended school year teachers, aides, and stipends for summer 2014.
- D. School Nurse for Summer School – roll call vote  
The Board approves Alice Wolf as the School Nurse for the summer 2014 programs at a rate of \$30\*\*/hour, total program not to exceed 96 hours.
- E. Substitute School Nurse for Summer School\* – roll call vote  
The Board approves Jill Geller as the substitute School Nurse for the summer 2014 programs at a rate of \$20/hour, total program not to exceed 96 hours.
- F. Child Study Team Summer Employment and Stipends (Attachment #4.F) – roll call vote  
The Board approves the attached Child Study Team employment and stipends for summer 2014, with total number of hours based on School District need.
- G. High School Credit Completion Teachers – roll call vote  
The Board approves the following High School credit completion teachers, effective May 27, 2014 through June 10, 2014, including two Saturdays, at a rate of \$30/hour on a rotating basis, program not to exceed a total of 118 hours (actual number of hours based on student enrollment):  
Christian Clark  
Matthew Oster  
Rebecca Santoro
- H. High School Extension Program Credit Completion Teacher – roll call vote  
The Board approves Margaret Corcoran, High School Extension Program credit completion teacher, effective four Saturdays, May 3, 2014 through June 7, 2014, at \$30/hour, total program not to exceed 28 hours (actual number of hours based on student enrollment).
- I. Supportive Staff Transfer – roll call vote  
The Board approves the following voluntary transfers effective March 31, 2014 through June 30, 2014, shift change, with no change in salary:  
Janice Rogers, from Primary School custodian to High School custodian  
Robert Krayer, from High School custodian to Primary School custodian

\*pending County approval

\*\*pending negotiations

J. Leaves of Absence – High School Supportive Staff (Attachment #4.J) - roll call vote

The Board approves the following supportive staff leaves of absence:

Employee #2100, an unpaid FMLA leave of absence, effective March 12, 2014 through March 17, 2014.

Employee #2616, a paid leave of absence, effective February 27, 2014 through ½ day March 4, 2014 and an unpaid FMLA leave of absence, effective ½ day March 4, 2014 through March 7, 2014, with a return date of March 10, 2014.

K. Revised Leave of Absence – High School Supportive Staff (Attachment #4.K) - roll call vote

The Board approves employee #2763, a revised unpaid FMLA leave of absence, effective February 14, 2014 through March 19, 2014, with a return date of March 20, 2014.

L. Revised Job Descriptions – (Attachment #4.L) - roll call vote

The Board approves the attached revised job descriptions for the following positions:

Principal (Secondary)  
Principal (Elementary/Middle School)  
Assistant Principal  
Full-Time Food Service Worker  
Part-Time Food Service Worker

M. New Job Descriptions – (Attachment #4.M) - roll call vote

The Board approves the attached new job descriptions for the following positions:

Homebound Teacher  
Early Childhood Education Teacher - Pre-School Disabilities Teacher

N. Intermediate and Primary Schools' Extended School Year Teachers, Aides, and Stipends\* (Attachment #4.N) – roll call vote (**Ocean City Representatives Only**)

The Board approves the attached Intermediate and Primary Schools' extended school year teachers, aides and stipends for summer 2014.

O. Intermediate School Summer Wilson/Reading Clinic Teacher and Stipend\* – roll call vote (**Ocean City Representatives Only**)

The Board approves Patricia Gallagher, as the Intermediate School Summer Wilson/Reading Clinic teacher, effective July 7, 2014 through July 24, 2014 (Mondays – Thursdays), at a stipend of \$30\*\*/hour, total program not to exceed 36 hours.

\*pending County approval

\*\*pending negotiations

P. Primary School Summer School Teachers and Stipends\* (Attachment #4.P) – roll call vote  
(Ocean City Representatives Only)

The Board approves the attached Primary School summer school teachers and stipends, effective June 30, 2014 through July 31, 2014 (Mondays - Thursdays) for summer 2014, total program not to exceed 225 hours.

\*pending County approval

- Discussion
- Negotiations Committee Report – Mr. Peter Madden, Chairperson

## 5. Policy

### A. Policies – 1st Reading (Attachment #5.A)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

#### 1. Deletion of Current Board Policies

- a. 3221 Evaluation of Teachers
- b. 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- c. 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

#### 2. New Policies

- a. 3221 Evaluation of Teachers
- b. 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- c. 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- d. 3224 Evaluation of Principals, Vice Principals, and Assistant Principals

- Discussion
- Policy Committee Report – Mrs. Jacqueline McAlister, Chairperson

**6. Public Relations**

- Discussion
- Public Relations Committee Report - Mr. Raymond Clark, Chairperson