

**OCEAN CITY BOARD OF EDUCATION
REGULAR MEETING AGENDA
WEDNESDAY, NOVEMBER 13, 2013
7:00 P.M. – HIGH SCHOOL COMMUNITY ROOM**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Administration of Oath of Office to Ocean City Board Representative from Upper Township
- E. Roll Call
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Instruction
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. Public Relations
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolution 1.B, 2.D, 2.E, 2.F, 2.G, 4.K and 4.L)
- J. Approval of Minutes
 - 1. Special Meeting/Finance Committee of the Whole – October 16, 2013 (Attachment J.1)
 - 2. Regular Meeting – October 16, 2013 (Attachment J.2)
 - 3. Special Meeting/Board Planning Retreat (Attachment J.3)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**ADMINISTRATION OF OATH OF OFFICE TO OCEAN CITY BOARD REPRESENTATIVE
FROM UPPER TOWNSHIP: William Holmes.**

OFFICE OF THE
SUPERINTENDENT OF SCHOOLS

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: November 13, 2013 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Change Order (Attachment #1.A)

The Board approves the attached Change Order #1 for Levy Construction, Inc. for the Ocean City High School Auditorium Renovation in the amount of \$4,550.00 for the replacement of ten wood veneer panels along the lower walls of the auditorium adjacent to the stage steps.

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the High School and Intermediate School:

High School

Requested By: Ocean City Republican Club
Use: NBC 40 presentation on "Sandy"
Date/Times: November 19, 2013 (Tues), 6:30PM-8:30PM
Room: Community Room
Fee: \$60.00

Requested By: Ocean City Junior Wrestling Association
Use: Junior Wrestling Tournament
Dates/Times: March 8, 2014 (Sat), 5:00PM-8:00PM – set up
March 9, 2014 (Sun), 6:30AM-4:00PM - tournament
Rooms: Main Gym and Auxiliary Gym
Fee: No charge

Intermediate School

Requested By: Betsy Young Memorial Fund
Use: Benefit Dinner
Dates/Times: November 21, 2013 (Thurs), 3:00PM-5:00PM – set up
5:00PM-8:00PM - dinner
Room: Multi-Purpose Room/Cafeteria
Fee: No charge

Requested By: South Jersey Sports League
Use: Dodgeball
Date/Times: January 7, 2014 – March 18, 2014 (Tues), 8:30PM-10:00PM
Room: Gym
Fee: \$1,155.00

Informational Items

Fire Drills

Ocean City High School	October 15, 2013
Ocean City Intermediate School	October 29, 2013
Ocean City Primary School	October 18, 2013

Security Drills

Ocean City High School	October 17, 2013
Ocean City Intermediate School	October 18, 2013
Ocean City Primary School	October 17, 2013

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Instruction

- A. High School Field Trip Request (Attachment #2.A)
The Board approves the attached High School Field Trip list.
- B. No Child Left Behind (NCLB) Fiscal Year 2014 Grant Amendment Submission
The Board authorizes the School District's amended submission of the NCLB fiscal year 2014 grant application. This Amendment is being submitted for the movement of funds between line items.
- C. High School Winter Sports' Schedules (Attachment #2.C)
The Board approves the attached High School 2013-14 Winter Sports' Schedules.
- D. Intermediate School Winter Sports' Schedules (Attachment #2.D) (Ocean City Representatives Only)
The Board approves the attached Intermediate School 2013-14 Winter Sports' Schedules.
- E. Intermediate School After-School Tutoring Program (Ocean City Representatives Only)
The Board approves an Intermediate School after-school tutoring program in Language Arts and/or Mathematics. The program will run from mid-January 2014 through mid-April 2014 @ \$30/hour for a total of (not to exceed) 150 hours; total cost of program not to exceed \$4,500.00.
- F. Field Trip Request Intermediate School (Attachment #2.F) (Ocean City Representatives Only)
The Board approves the attached Intermediate School Field Trip list.
- G. Field Trip Request Primary School (Attachment #2.G) (Ocean City Representatives Only)
The Board approves the attached Primary School Field Trip list.

Informational Item (Attachments)

Out-of-School Suspension Reports for October 2013.

Harassment, Intimidation and Bullying investigation report.

- Discussion
- Curriculum and Student Affairs Committee Report – Mr. Bauer, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for November 2013 in the amount of \$3,096,319.03.

B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Reports for September 2013.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for September 2013. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September 2013.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the November 2013 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Tuition Contract Agreement

The Board approves the 2013-14 Tuition Contract Agreement with the Wildwood Board of Education for one grade 12 student placed in a foster group home and attending Wildwood High School effective August 29, 2013 through June 30, 2014 in the amount of \$19,825.

F. Olweus Bullying Prevention Program

The Board approves the Olweus Bullying Prevention Program through Atlantic Prevention Resources for the 2013-14 school year in the amount of \$1,250.00. This program includes training and consultation.

G. Donation

The Board accepts a donation from Ron and Denise Smith of a Jupiter Bari Saxophone valued at \$3,675.00 for the Instrumental Music Department in memory of Jerry Schwartz.

- Discussion

4. Personnel

A. Substitutes (Attachment #4.A) - roll call vote

The Board approves the attached, criminal history approved/HIB trained substitutes, for the 2013-14 school year.

B. High School Volunteer Coach – roll call vote

The Board approves Rebecca Jenkins as the volunteer boys' and girls' diving coach for the 2013-14 school year.

C. High School Co-Curricular Activity Sponsors and Stipends* – roll call vote

The Board approves the following co-curricular activity sponsors and stipends for the 2013-14 school year:

Kevin Humes, Chess Club Advisor, \$1,746*, step 1

Maureen Popp, fall play co-costume design, not to exceed \$100**

Nancy Karsner, fall play co-costume design, not to exceed \$100**

David Uhrich, fall play set construction, not to exceed \$1,000**

D. Certificated Staff Retirement – roll call vote

The Board accepts with deep regret the following High School retirements:

Alfred Angelo, Health and Physical Education Teacher, effective as of January 1, 2014

Patrick Mulvaney, Special Education Teacher, effective as of January 1, 2014

Margaret Kaighn, Special Education Teacher, effective as of February 1, 2014

E. Supportive Staff Retirement – roll call vote

The Board accepts with deep regret the retirement of Robert Gannon, High School Head Custodian, effective as of January 1, 2014.

F. Certificated Staff Resignation – roll call vote

The Board accepts the resignation of Donna Michalak, High School Teacher of English, effective as of January 1, 2014.

G. District Supportive Staff New Employment – roll call vote

The Board approves *name to be provided*, Interim Special Education Aide, effective November 14, 2013 through June 30, 2014, at step 1, \$17,513* (pro-rated), 6½ hours per day.

H. Revised Leave of Absence – High Certificated Staff (Attachment #4.H) – roll call vote

The Board approves employee #1622, a revised paid leave of absence, effective September 3, 2013 through November 11, 2013 and a revised unpaid FMLA/NJFLA leave of absence, effective November 12, 2013 through December 13, 2013, returning to work on December 16, 2013.

I. Leave of Absence – District Certificated Staff (Attachment #4.I) – roll call vote

The Board approves employee #3545, a paid leave of absence, effective February 10, 2014 through March 11, 2014 and an unpaid leave of absence, effective March 12, 2014 through March 24, 2014, returning to work on March 25, 2014.

*pending negotiations

**stipends paid from gate sales

- J. Short Term Leave Replacement – District Certificated Staff - roll call vote
The Board approves *name to be provided*, short term leave replacement Elementary/Technology Teacher, effective November 14, 2013 through January 22, 2014, at \$160 per day.
- K. Tenure – roll call vote (Ocean City Representatives Only)
The Board approves the granting of tenure to Franklin Butterick, Intermediate School Teacher of Music, effective January 3, 2014.
- L. Primary School EASE Before-School Program Teachers – roll call vote (Ocean City Representatives Only)
The Board approves Ellen Wright, Primary School EASE Before-School Program teacher at a stipend of \$30 per hour on a rotating basis. Program is funded by Title 1 – No Child Left Behind (NCLB), total program not to exceed \$15,000.
- Discussion
 - Negotiations Committee Report – Mr. Joseph Clark, Chairperson

5. POLICY

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

- New Policies
 - 3372 Teaching Staff Member Tenure Acquisition
 - 3373 Tenure Upon Transfer or Promotion
 - 7523 School District Provided Technology Devices To Pupils

B. Board Self-Evaluation and Goals

The Board approves the following that was discussed at their Special Meeting on October 17, 2013:

Board Self-Evaluation results, which reflect the majority perspectives are:

- Board Priorities:
 - o Board Operations
 - o Board and Community
- Board Goals:
 - o Ensure effective board operations through bylaws and effective meeting procedures
 - o Establish an effective community relations program
- Methods for Board Professional Development:
 - o NJ School Board Association weekly bulletins and monthly magazine
 - o NJ School Boards Association Annual Conference
 - o NJ School Boards Association Trainings
 - o Ocean City School Board Workshops and Trainings
- Discussion
- Policy Committee Report – Mrs. Tiffany Prettyman, Chairperson

6. Public Relations

- Discussion
- Public Relations Committee Report - Mr. Raymond Clark, Chairperson