

MINUTES OF REGULAR MEETING
NOVEMBER 13, 2013

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Moiso on Wednesday, November 13, 2013 at 7:00 p.m. at the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Moiso announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Moiso led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Joseph S. Clark, Jr., Raymond Clark, H. Lloyd Hayes, William Holmes, Jacqueline McAlister, Thomas R. Oves, Jr., J. Tiffany Prettyman and Brenda Moiso. Also present were Kathleen Taylor, Ed.D., Superintendent, Mark A. Ritter, Interim Business Administrator/Board Secretary, Michael Stanton, Esquire and Student Representative Lauren Vetter and Alternate Student Representative Liza Barrick. Members absent were Kim Breckley, Jill Casaccio and Student Representative Maham Ahmad. There were eight members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

David Powell noted that several retirements were on the agenda and he stated that while all retirees will be missed, he particularly wanted to acknowledge the contributions made by Patrick Mulvaney during his career.

SUPERINTENDENT'S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Raymond Clark, seconded by Mr. Oves and carried unanimously, the Board of Education approved the following Superintendent's recommendations by "roll call vote." Members absent were Ms. Breckley and Mrs. Casaccio.

1. Buildings and Grounds

A. Change Order (Attachment #1.A)

The Board approves the attached Change Order #1 for Levy Construction, Inc. for the Ocean City High School Auditorium Renovation in the amount of \$4,550.00 for the replacement of ten wood veneer panels along the lower walls of the auditorium adjacent to the stage steps.

Informational Items

Fire Drills

Ocean City High School	October 15, 2013
Ocean City Intermediate School	October 29, 2013
Ocean City Primary School	October 18, 2013

Security Drills

Ocean City High School	October 17, 2013
Ocean City Intermediate School	October 18, 2013
Ocean City Primary School	October 17, 2013

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
Mr. Oves gave a report of the committee meeting.

2. Curriculum and Instruction

A. High School Field Trip Request

The Board approves the attached High School Field Trip list.

B. No Child Left Behind (NCLB) Fiscal Year 2014 Grant Amendment Submission

The Board authorizes the School District's amended submission of the NCLB fiscal year 2014 grant application. This Amendment is being submitted for the movement of funds between line items.

C. High School Winter Sports' Schedules (Attachment #2.C)

The Board approves the attached High School 2013-14 Winter Sports' Schedules.

Informational Item

Out-of-School Suspension Reports for October 2013.

Harassment, Intimidation and Bullying investigation report.

- Curriculum and Student Affairs Committee Report – Mr. Bauer, Chairperson
Mr. Bauer gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for November 2013 in the amount of \$3,096,319.03.

B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Reports for September 2013.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for September 2013. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September 2013.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the November 2013 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Tuition Contract Agreement

The Board approves the 2013-14 Tuition Contract Agreement with the Wildwood Board of Education for one grade 12 student placed in a foster group home and attending Wildwood High School effective August 29, 2013 through June 30, 2014 in the amount of \$19,825.

F. Olweus Bullying Prevention Program

The Board approves the Olweus Bullying Prevention Program through Atlantic Prevention Resources for the 2013-14 school year in the amount of \$1,250.00. This program includes training and consultation.

G. Donation

The Board accepts a donation from Ron and Denise Smith of a Jupiter Bari Saxophone valued at \$3,675.00 for the Instrumental Music Department in memory of Jerry Schwartz.

4. Personnel

A. Substitutes (Attachment #4.A)

The Board approves the attached, criminal history approved/HIB trained substitutes, for the 2013-14 school year.

B. High School Volunteer Coach

The Board approves Rebecca Jenkins as the volunteer boys' and girls' diving coach for the 2013-14 school year.

C. High School Co-Curricular Activity Sponsors and Stipends*

The Board approves the following co-curricular activity sponsors and stipends for the 2013-14 school year:

Kevin Humes, Chess Club Advisor, \$1,746*, step 1

Maureen Popp, fall play co-costume design, not to exceed \$100**

Nancy Karsner, fall play co-costume design, not to exceed \$100**

David Uhrich, fall play set construction, not to exceed \$1,000**

D. Certificated Staff Retirement

The Board accepts with deep regret the following High School retirements:

Alfred Angelo, Health and Physical Education Teacher, effective as of January 1, 2014

Patrick Mulvaney, Special Education Teacher, effective as of January 1, 2014

Margaret Kaighn, Special Education Teacher, effective as of February 1, 2014

E. Supportive Staff Retirement

The Board accepts with deep regret the retirement of Robert Gannon, High School Head Custodian, effective as of January 1, 2014.

F. Certificated Staff Resignation

The Board accepts the resignation of Donna Michalak, High School Teacher of English, effective as of January 1, 2014.

*pending negotiations

**stipends paid from gate sales

G. District Supportive Staff New Employment

The Board approves Anthony DeLeo, Interim Special Education Aide, effective November 18, 2013 through June 30, 2014, at step 1, \$17,513* (pro-rated), 6½ hours per day.

H. Revised Leave of Absence – High Certificated Staff (Attachment #4.H)

The Board approves employee #1622, a revised paid leave of absence, effective September 3, 2013 through November 11, 2013 and a revised unpaid FMLA/NJFLA leave of absence, effective November 12, 2013 through December 13, 2013, returning to work on December 16, 2013.

I. Leave of Absence – District Certificated Staff (Attachment #4.I)

The Board approves employee #3545, a paid leave of absence, effective February 10, 2014 through March 11, 2014 and an unpaid leave of absence, effective March 12, 2014 through March 24, 2014, returning to work on March 25, 2014.

J. Short Term Leave Replacement – District Certificated Staff

The Board approves Joseph Lehman, short term leave replacement Elementary/Technology Teacher, effective November 18, 2013 through January 22, 2014, at \$160 per day.

- Negotiations Committee Report – Mr. Joseph Clark, Chairperson
Mr. Joseph Clark gave a report of the Committee meeting.

*pending negotiations

5. POLICY

A. Policies – 2nd Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

- New Policies
 - 3372 Teaching Staff Member Tenure Acquisition
 - 3373 Tenure Upon Transfer or Promotion
 - 7523 School District Provided Technology Devices To Pupils

B. Board Self-Evaluation and Goals

The Board approves the following that was discussed at their Special Meeting on October 17, 2013:

Board Self-Evaluation results, which reflect the majority perspectives are:

- Board Priorities:
 - o Board Operations
 - o Board and Community
- Board Goals:
 - o Ensure effective board operations through bylaws and effective meeting procedures
 - o Establish an effective community relations program

- Methods for Board Professional Development:
 - o NJ School Board Association weekly bulletins and monthly magazine
 - o NJ School Boards Association Annual Conference
 - o NJ School Boards Association Trainings
 - o Ocean City School Board Workshops and Trainings

Informational Item

QSAC District Performance Review

The Ocean City School District submitted a revised New Jersey Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) to the New Jersey Department of Education in the category of Instruction and Program. This revision reflects a change to the graduation rate that was Board approved on October 16, 2013.

- Policy Committee Report – Mrs. Tiffany Prettyman, Chairperson
No report.

After Board discussion on whether or not they wanted the Administration to look into busing of choice students, Administration was asked to investigate the possibility of courtesy busing of all Ocean City students before transportation of choice students would be considered.

6. Public Relations

- Public Relations Committee Report - Mr. Raymond Clark, Chairperson
Mr. Raymond Clark gave a report of the Committee meeting.

Motion by Mr. Hayes, seconded by Mr. Joseph Clark and carried unanimously by the Ocean City Board of Representatives, the Board of Education approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the High School and Intermediate School:

High School

Requested By: Ocean City Republican Club
Use: NBC 40 presentation on "Sandy"
Date/Times: November 19, 2013 (Tues), 6:30PM-8:30PM
Room: Community Room
Fee: \$60.00

Requested By: Ocean City Junior Wrestling Association
Use: Junior Wrestling Tournament
Dates/Times: March 8, 2014 (Sat), 5:00PM-8:00PM – set up
March 9, 2014 (Sun), 6:30AM-4:00PM - tournament
Rooms: Main Gym and Auxiliary Gym
Fee: No charge

Intermediate School

Requested By: Betsy Young Memorial Fund
Use: Benefit Dinner
Dates/Times: November 21, 2013 (Thurs), 3:00PM-5:00PM – set up
5:00PM-8:00PM - dinner
Room: Multi-Purpose Room/Cafeteria
Fee: No charge

Requested By: South Jersey Sports League
Use: Dodgeball
Date/Times: January 7, 2014 – March 18, 2014 (Tues), 8:30PM-10:00PM
Room: Gym
Fee: \$1,155.00

2. Curriculum and Instruction

D. Intermediate School Winter Sports' Schedules (Attachment #2.D) (Ocean City Representatives Only)

The Board approves the attached Intermediate School 2013-14 Winter Sports' Schedules.

E. Intermediate School After-School Tutoring Program (Ocean City Representatives Only)

The Board approves an Intermediate School after-school tutoring program in Language Arts and/or Mathematics. The program will run from mid-January 2014 through mid-April 2014 @ \$30/hour for a total of (not to exceed) 150 hours; total cost of program not to exceed \$4,500.00.

F. Field Trip Request Intermediate School (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

G. Field Trip Request Primary School (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

3. Finance

H. Primary School Architectural Services (Attachment #3.H) (Ocean City Representatives Only)

The Board approves the attached letter of authorization with Regan Young England Butera (RYEBREAD) to perform architectural services from the design phase through construction document phase for the Primary School Upgrades project, scheduled to be performed in summer 2015. Compensation to be in the amount of \$391,950.

4. Personnel

K. Tenure (Ocean City Representatives Only)

The Board approves the granting of tenure to Franklin Butterick, Intermediate School Teacher of Music, effective January 3, 2014.

L. Primary School EASE Before-School Program Teachers (Ocean City Representatives Only)

The Board approves Ellen Wright, Primary School EASE Before-School Program teacher at a stipend of \$30 per hour on a rotating basis. Program is funded by Title 1 – No Child Left Behind (NCLB), total program not to exceed \$15,000.

APPROVAL OF MINUTES:

Motion by Mrs. Prettyman, seconded by Mr. Raymond Clark, the Board of Education approved the following minutes as presented.

Special Meeting/Finance Committee of the Whole – October 16, 2013

Motion carried with the following vote to abstain: Mr. Bauer, Mr. Joseph Clark and Mr. Hayes.

Regular Meeting – October 16, 2013

Motion carried with the following vote to abstain: Mr. Bauer, Mr. Joseph Clark and Mr. Hayes.

Special Meeting/Board Planning Retreat – October 17, 2013

Motion carried with the following vote to abstain: Mr. Bauer, Mr. Raymond Clark and Mr. Hayes.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

Mr. Stanton described the process that will be followed due to Mr. Jon Batastini winning both a three year term (as a write-in candidate) and the one year unexpired term at the November 5, 2013 election. Since Mr. Batastini selected the three year term, the Board is required to appoint a person to fill the one year unexpired term. An advertisement will be placed shortly and it is expected that the Board will conduct a special meeting on December 18, 2013 to interview candidates and to make an appointment.

PUBLIC COMMENTS:

Victor Staniec asked if Upper Township members of the Ocean City Board would have a vote for the person filling the unexpired term. Mr. Stanton replied that they would not be able to vote since Ocean City Board members are elected only by Ocean City residents.

Dale Braun opined that the Board should seriously consider courtesy busing for all Ocean City students.

Dave Breeden expressed his thanks for being asked to serve on the ad hoc transportation committee. He also noted that while he is comfortable paying high salaries to teachers, he wants to make sure that they are performing at a high level.

BOARD COMMENTS:

Student Representatives' comments included: Highlighted the Scholarship Dinner; Thanksgiving Food Drive and Amazing Race.

Board members' comments included: Special recognition for Bob Gannon, High School Head Custodian, on his retirement.

EXECUTIVE SESSION:

Motion by Mr. Raymond Clark, seconded by Mr. Joseph Clark and carried unanimously to adopt a resolution to go into Executive Session.

President Moiso stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: Student Residency Issue.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session.

The meeting adjourned into Executive Session at 8:34 p.m.

RECONVENE:

The Board reconvened at 8:50 p.m.

Motion by Mr. Bauer, seconded by Mr. Oves to approve the following resolution regarding disenrollment of a student:

WHEREAS, on or about October 31, 2013 the parent of one (1) student whose name is on file in the Superintendent's Office was provided notice that the Ocean City School District (hereinafter referred to as the "District") had determined that said student was not eligible to attend the Ocean City Schools tuition-free because said student was not domiciled or residing within the boundaries of the District (hereinafter referred to as "Notice of Disenrollment"); and

WHEREAS, on or about November 13, 2013 the parent of said student was provided an opportunity to appear before the Ocean City Board of Education (hereinafter referred to as the "Board") to dispute the District's determination that his/her child is not domiciled or residing within the boundaries of the District; and

WHEREAS, the parent has not provided documentation to the District establishing residency entitling their child to attend school in the District free of charge; and

WHEREAS, on or about October 31, 2013 the District notified the parent that his/her child would be disenrolled unless they requested a hearing before the Board on November 13, 2013; and

WHEREAS, the parent did not request a hearing before the Board and have not, to the present time, submitted documentation establishing residency entitling his/her child to attend school in the District free of charge.

NOW, THEREFORE, BE IT RESOLVED that said student shall be disenrolled from the Ocean City School District (hereinafter referred to as the "District") twenty-one (21) days from the date hereof; provided, however, that if the parent of said student contests the Board's decision before the Commissioner of Education, then the student shall remain enrolled in the Ocean City School District while the appeal is pending before the Commissioner of Education.

Motion carried with the following vote to abstain: Mr. Hayes.

ADJOURNMENT:

Motion by Mr. Hayes, seconded by Mr. Joseph Clark and carried unanimously by roll call vote to adjourn the meeting at 8:54 p.m.

Respectfully submitted,

Mark A. Ritter
Interim Business Administrator/Board Secretary

/sp

OCEAN CITY BOARD OF EDUCATION
MINUTES OF EXECUTIVE SESSION
HELD ON NOVEMBER 13, 2013

Members present were H. James Bauer, Joseph S. Clark, Jr., Raymond Clark, H. Lloyd Hayes, William Holmes, Jacqueline McAlister, Thomas R. Oves, Jr., J. Tiffany Prettyman and Brenda Moiso. Also present were Kathleen Taylor, Ed.D., Superintendent, Mark A. Ritter, Interim Business Administrator/Board Secretary and Michael Stanton, Esquire. Members absent were Kim Breckley and Jill Casaccio.

Matters, which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: Student Residency Issue.

Mr. Stanton advised the Board on the steps taken to establish that three students do not legitimately live in Ocean City. Action taken – recommend approval of disenrollment for one student. A second student has already disenrolled voluntarily. The third student has asked for a Board hearing at the December Board of Education meeting.

Motion by Mrs. Prettyman, seconded by Mr. Joseph Clark and carried unanimously to close executive session and return to open session.

The Executive Session ended at 8:50 p.m.

Respectfully submitted,

Mark A. Ritter
Interim Business Administrator/Board Secretary

/sp