

MINUTES OF REGULAR MEETING
OCTOBER 16, 2013

CALL TO ORDER

The Regular meeting of the Ocean City Board of Education was called to order by President Moiso on Wednesday, October 16, 2013 at 7:00 p.m. at the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Moiso announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Atlantic City Press.

President Moiso led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Kim Breckley, Jill Casaccio, Raymond Clark, H. Lloyd Hayes, Jacqueline McAlister, Thomas R. Oves, Jr., J. Tiffany Prettyman and Brenda Moiso. Also present were Kathleen Taylor, Ed.D., Superintendent, Mark A. Ritter, Interim Business Administrator/Board Secretary, Michael Stanton, Esquire and Student Representatives Maham Ahmad and Lauren Vetter. Members absent were H. James Bauer, Joseph S. Clark, Jr., and Debbie McLees. There were 15 members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

There were no public comments.

SUPERINTENDENT’S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

Informational Items

Fire Drills

Ocean City High School	September 13, 2013
Ocean City Intermediate School	September 17, 2013
Ocean City Primary School	September 18, 2013

Security Drills

Ocean City High School	September 23, 2013
Ocean City Intermediate School	September 12, 2013
Ocean City Primary School	September 17, 2013

School Bus Emergency Evacuation Drills (Attachment)

Ocean City High School	October 8, 2013
Ocean City Intermediate School	October 9, 2013
Ocean City Primary School	October 9, 2013

- Buildings and Grounds Committee Report – Mr. Oves, Chairperson
Mr. Oves gave a report of the committee meeting.

Motion by Mrs. Casaccio, seconded by Mr. Oves and carried unanimously, except as noted below, the Board of Education approved the following Superintendent's recommendations by "roll call vote." Members absent were Mr. Bauer, Mr. Joseph Clark and Mrs. McLees.

2. Curriculum and Instruction

A. Out of District Placements

The Board approves the following out-of-district student placements for the 2013-14 school year:

<u>Placement</u>	<u>Number of Students</u>	<u>School District</u>	<u>Tuition Cost</u>
CMCSSSD	1	OC	\$33,500
CMCSSSD	1	UT	\$33,300

B. High School Field Trip Request

The Board approves the attached High School Field Trip list.

C. Electronic Violence and Vandalism Reporting System (EVVRS) (Attachment #2.C)

The Board acknowledges the submission of the attached EVVRS incidents occurring from January 1, 2013 to June 30, 2013 (Report Period 2) to the New Jersey Department of Education.

D. Textbook Adoption

The Board adopts a new textbook, *Principles of Biology*, Nature 2013, for High School Advanced Placement Biology as required by The College Board.

E. Revised English Language Arts Curricula

The Board approves the attached revised English Language Arts (ELA) curricula for grades 4-12 that are aligned to the Common Core Standards and the New Jersey Model Curriculum.

F. Revised Mathematics Curricula

The Board approves the attached revised mathematic curricula for grades 4, 5 and High School mathematics that are aligned to the Common Core Standards and the New Jersey Model Curriculum.

Informational Item

Out-of-School Suspension Reports for September 2013.
Harassment, Intimidation and Bullying investigation report.

- **Curriculum and Student Affairs Committee Report – Mr. Bauer, Chairperson**
Dr. Taylor gave a report of the Committee meeting.

3. Finance

Motion carried with a vote to abstain on the following Finance agenda items: Mr. Raymond Clark.

A. Bill List (Attachment #3.A)

The Board approves payment of bills for October 2013 in the amount of \$2,485,467.80.

- B. Travel & Expense Reimbursement (Attachment #3.B)
The Board approves the October 2013 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- C. Food Service Report (Attachment #3.C)
The Board accepts the Food Service Program Monthly Finance Report for September 2013.
- D. Comprehensive Maintenance Plan and Form M-1 (Attachment #3.D)
The Board approves the 2013-14 Comprehensive Maintenance Plan and the annual Maintenance Budget Amount Worksheet (Form M-1) and authorizes the School Business Administrator to file the plan and worksheet with the County Office per N.J.A.C. 6A:26A.
- E. IDEA Fiscal Year 2014 Grant Acceptance
The Board approves the acceptance of the IDEA fiscal year 2014 grant funds in the following amounts:
- | | |
|----------------|-----------|
| IDEA Basic | \$421,359 |
| IDEA Preschool | \$ 13,315 |
- F. Tuition Contract Agreement
The Board approves the 2013-14 Tuition Contract Agreement with the Woodstown-Pilesgrove Regional School District Board of Education for one grade 12 student placed in a foster resource home and attending Woodstown High School in the amount of \$11,762.
- G. Insurance settlement
The Board approves the attached Confidential Settlement Agreement and Release with ACE American Insurance Company.
- H. Resolution Appointing Mark Ritter, Interim Business Administrator, as the Qualified Purchasing Agent (Attachment #3.H)
The Board approves the resolution appointing Mark Ritter, Interim Business Administrator, as the Ocean City Board of Education Qualified Purchasing Agent November 1, 2013 through December 13, 2013 in accordance with the provisions of N.J.S.A. 18A-1 et. seq.

4. Personnel

Motion carried with a vote to abstain on the following Personnel agenda items: Mr. Raymond Clark.

- A. Substitutes (Attachment #4.A)
The Board approves the attached, criminal history approved/HIB trained substitutes, for the 2013-14 school year.
- B. High School Coaches and Stipends* (Attachment #4.B)
The Board approves the attached High School coaches and stipends for the 2013-14 school year.

*pending negotiations

C. High School Co-Curricular Activity Sponsors and Stipends*

The Board approves the following High School co-curricular activity sponsors and stipends for the 2013-14 school year:

Ashley Schmid, Key Club advisor, \$1,746*, step 1

Debra Cathcart, Peer Mediation co-advisor, \$873*, ½ of step 1

Nicole McMaster, Peer Mediation co-advisor, \$873*, ½ of step 1

D. Revised Leave of Absence – District Certificated Staff (Attachment #4.D)

The Board approves employee #2419, a revised paid leave of absence, effective October 2, 2013 through November 12, 2013 and an FMLA unpaid leave of absence, effective November 13, 2013 through February 13, 2014, returning to work on February 14, 2014.

E. Change in Assignment – Supportive Staff

The Board approves the change in assignment for Deborah Kafkalas, from part-time High School food service worker to full-time High School food service worker, at step 1*, \$15,332* (pro-rated), effective October 21, 2013.

F. Certificated Staff New Employment – School Business Administrator/Board Secretary (Attachment #4.F)

The Board approves the contract and employment of Pasquale Yacovelli, School Business Administrator/Board Secretary, effective on or before December 16, 2013 through June 30, 2014, at a salary of \$137,500 (pro-rated), with additional shared services stipends of \$3,500 (pro-rated) for Corbin City School District and \$10,000 (pro-rated) for Sea Isle City School District. Contract has been approved by the Executive County Superintendent.

G. Revised Employment – Interim Business Administrator/Board Secretary (Attachment #4.G)

The Board approves the extension of Mark Ritter, Interim Business Administrator/Board Secretary's employment, effective November 1, 2013 through on or before December 13, 2013, at \$450.00 per diem for 3-5 days per week on an as needed basis.

H. Supportive Staff New Employment

The Board approves Mari-Anne Segich, High School part-time food service worker, effective November 1, 2013 through June 30, 2014, at step 1, \$9,966* (pro-rated).

- Negotiations Committee Report – Mr. Joseph Clark, Chairperson
No report.

*pending negotiations

5. POLICY

A. Policies – 2nd Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. Delete Policy

1522 School-Level Planning (M)

2. New Policies

- 3144.12 Certification of Tenure Charges – Inefficiency (M)
- 3144.3 Suspension Upon Certification of Tenure Charge

B. Policies – 1st Reading

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

- New Policies
 - 3372 Teaching Staff Member Tenure Acquisition
 - 3373 Tenure Upon Transfer or Promotion
 - 7523 School District Provided Technology Devices To Pupils

C. QSAC District Performance Review

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) for the 2013-14 school year for the following categories to the New Jersey Department of Education:

1. Instruction and Program
2. Fiscal Management
3. Governance
4. Operations
5. Personnel

D. QSAC Statement of Assurance

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for the 2013-14 school year for the following categories to the New Jersey Department of Education:

1. Instruction and Program
2. Fiscal Management
3. Governance
4. Operations
5. Personnel

- Policy Committee Report – Mrs. Tiffany Prettyman, Chairperson
Dr. Taylor gave a report of the Committee meeting.

6. Public Relations

- Public Relations Committee Report - Mr. Raymond Clark, Chairperson
Mr. Raymond Clark gave a report of the Committee meeting.

Motion by Mr. Raymond Clark, seconded by Mr. Oves and carried unanimously, except as noted below, by the Ocean City Board of Representatives, the Board of Education approved the following Superintendent's recommendations by "roll call vote." Members absent were Mr. Bauer and Mr. Joseph Clark.

1. Buildings and Grounds

**Motion carried with a vote to abstain on the following Building and Grounds' agenda items:
Mr. Raymond Clark and Mr. Oves.**

A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the High School, Intermediate School and Primary School:

High School

Requested By: Ocean City Emergency Management
Use: Cert Training
Date/Times: November 7, 2013 (Thurs), 7:00PM-10:00PM
Rooms: Classroom E103 and Community Room
Fee: No charge

Requested By: Ocean City Junior Wrestling Club
Use: Junior Wrestling Practices
Dates/Times: November 11, 2013 – March 7, 2014* (Mon-Thurs), 5:45PM-8:00PM
*not available: 11/27/13, 11/28/13, 12/23/13-1/1/14; 1/20/14 and 2/17/14
as well as during home wrestling matches
Room: Wrestling Room
Fee: No charge

Requested By: Upper Township Schools' PTA
Use: Harlem Wizards Exhibition
Date/Times: January 12, 2014 (Sun), 10:00AM-1:00PM set up
January 12, 2014 (Sun), 1:00PM-4:00PM event
Rooms: Main Gym, Boys' Locker Room
Fee: \$1,200.00

Intermediate School

Requested By: Ocean City Junior Wrestling Club
Use: Junior Wrestling Matches
Dates/Times: Dates for 2014: 1/3, 1/10, 1/24, 1/31 and 2/21 (Fridays), 6:00PM-9:00PM
Room: Gym
Fee: No charge

Primary School

Requested By: North Cape May Girl Scouts Service Unit
Use: Craft Night
Dates/Times: November 15, 2013 (Fri), 6:00PM-9:00PM
Rooms: Multi-Purpose Room
Fee: No charge

2. Curriculum and Instruction

G. EASE Program and Title I Parent Meetings (Ocean City Representatives Only)

The Board approves the EASE Program for Title I students in grades K-3. The Program will run from October 21, 2013 to May 9, 2014. The cost of the Program is for 5 teachers @ \$30/hour, not to exceed a total of \$15,000. All expenses will be paid for with Title I funding.

H. Field Trip Request Intermediate School (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

3. Finance

I. Donation (Ocean City Representatives Only)

The Board accepts a donation from the Ocean City PTA in the amount of \$79.95 for the Intermediate School to purchase an online mock election for the NJ Governor's election.

Motion carried with the following vote to abstain: Mr. Raymond Clark.

Motion by Mr. Hayes, seconded by Ms. Breckley, the Ocean City Board of Representatives of the Board of Education approved the following Superintendent's recommendations by "roll call vote." Members absent were Mr. Bauer and Mr. Joseph Clark.

J. Donation (Ocean City Representatives Only)

The Board accepts a donation from Fairness in Taxes in the amount of \$828.48 for the purchase of bike racks.

Motion carried with the following vote to abstain: Mr. Raymond Clark.

4. Personnel

Motion carried with a vote to abstain on the following Personnel agenda items: Mr. Raymond Clark.

I. Intermediate School Co-Curricular Activity Sponsors and Stipends* (Ocean City Representatives Only)

The Board approves the following Intermediate School co-curricular activity sponsors and stipends for the 2013-14 school year:

Megan Maczonis, yearbook co-advisor, \$1,336.50*, ½ of step 1

Cholehna Weaver, yearbook co-advisor, \$1,336.50*, ½ of step 1

J. Certificated Staff Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the retirement of Lucy Masi, Intermediate School Teacher of Spanish, effective as of January 1, 2014.

*pending negotiations

K. Leave of Absence – Primary School Certificated Staff (Attachment #4.K) (Ocean City Representatives Only)

The Board approves employee #0733, a paid leave of absence, effective November 5, 2013 through January 22, 2014, returning to work on January 23, 2014.

L. Primary School EASE Before-School Program Teachers (Attachment #4.L) (Ocean City Representatives Only)

The Board approves the attached Primary School EASE Before-School Program teachers at a stipend of \$30 per hour. Program is funded by Title 1 – No Child Left Behind (NCLB), total program not to exceed \$15,000.

APPROVAL OF MINUTES:

Motion by Mrs. Casaccio, seconded by Mr. Raymond Clark, the Board of Education approved the Minutes for the September 25, 2013 Regular meeting and Executive Session as presented.

Motion carried with the following vote to abstain: Mr. Hayes.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

There was no New Business.

PUBLIC COMMENTS:

There were no Public Comments.

BOARD COMMENTS:

Comments from the Student Representatives included: A report which highlighted the Club Carnival, Spirit Week, Freshmen Field Day, Movie Under the Stars and the upcoming scholarship dinner.

Board member comments were mostly to welcome the student representatives.

ADJOURNMENT:

Motion by Mr. Raymond Clark, seconded by Ms. Breckley and carried unanimously by roll call vote to adjourn the meeting at 7:37 p.m.

Respectfully submitted,

Mark A. Ritter
Interim Business Administrator/Board Secretary

/sp