

**OCEAN CITY BOARD OF EDUCATION
REGULAR MEETING AGENDA
WEDNESDAY, OCTOBER 16, 2013
7:00 P.M. – HIGH SCHOOL COMMUNITY ROOM**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Public Comments (on Agenda Items Only)
- F. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Instruction
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. Public Relations
- G. Vote on Board Resolutions (Full Board)
- H. Vote on Board Resolutions (Ocean City Representatives Only) (Resolution 1.A, 2.G, 2.H, 3.I, 4.I, 4.J, 4.K and 4.L)
- I. Approval of Minutes
 - 1. Regular Meeting and Executive Session – September 25, 2013 (Attachment I.1)
- J. Unfinished Business
- K. New Business
- L. Public Comments
- M. Board Comments
- N. Board President's Report/Comments
- O. Executive Session (not open to the public)
- P. Reconvene Public Session
- Q. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: **Dr. Kathleen Taylor, Superintendent of Schools**
RE: October 16, 2013 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the High School, Intermediate School and Primary School:

High School

Requested By: Ocean City Emergency Management
Use: Cert Training
Date/Times: November 7, 2013 (Thurs), 7:00PM-10:00PM
Rooms: Classroom E103 and Community Room
Fee: No charge

Requested By: Ocean City Junior Wrestling Club
Use: Junior Wrestling Practices
Dates/Times: November 11, 2013 – March 7, 2014* (Mon-Thurs), 5:45PM-8:00PM
*not available: 11/27/13, 11/28/13, 12/23/13-1/1/14; 1/20/14 and 2/17/14
as well as during home wrestling matches
Room: Wrestling Room
Fee: No charge

Requested By: Upper Township Schools' PTA
Use: Harlem Wizards Exhibition
Date/Times: January 12, 2014 (Sun), 10:00AM-1:00PM set up
January 12, 2014 (Sun), 1:00PM-4:00PM event
Rooms: Main Gym, Boys' Locker Room
Fee: \$1,200.00

Intermediate School

Requested By: Ocean City Junior Wrestling Club
Use: Junior Wrestling Matches
Dates/Times: Dates for 2014: 1/3, 1/10, 1/24, 1/31 and 2/21 (Fridays), 6:00PM-9:00PM
Room: Gym
Fee: No charge

Primary School

Requested By: North Cape May Girl Scouts Service Unit
Use: Craft Night
Dates/Times: November 15, 2013 (Fri), 6:00PM-9:00PM
Rooms: Multi-Purpose Room
Fee: No charge

Informational Items

Fire Drills

Ocean City High School September 13, 2013
Ocean City Intermediate School September 17, 2013
Ocean City Primary School September 18, 2013

Security Drills

Ocean City High School September 23, 2013
Ocean City Intermediate School September 12, 2013
Ocean City Primary School September 17, 2013

School Bus Emergency Evacuation Drills (Attachment)

Ocean City High School October 8, 2013
Ocean City Intermediate School October 9, 2013
Ocean City Primary School October 9, 2013

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Instruction

A. Out of District Placements

The Board approves the following out-of-district student placements for the 2013-14 school year:

<u>Placement</u>	<u>Number of Students</u>	<u>School District</u>	<u>Tuition Cost</u>
CMCSSSD	1	OC	\$33,500
CMCSSSD	1	UT	\$33,300

B. High School Field Trip Request (Attachment #2.B)

The Board approves the attached High School Field Trip list.

C. Electronic Violence and Vandalism Reporting System (EVVRS) (Attachment #2.C)

The Board acknowledges the submission of the attached EVVRS incidents occurring from January 1, 2013 to June 30, 2013 (Report Period 2) to the New Jersey Department of Education.

D. Textbook Adoption (Attachment #2.D)

The Board adopts a new textbook, *Principles of Biology*, Nature 2013, for High School Advanced Placement Biology as required by The College Board.

E. Revised English Language Arts Curricula (Attachment #2.E)

The Board approves the attached revised English Language Arts (ELA) curricula for grades 4-12 that are aligned to the Common Core Standards and the New Jersey Model Curriculum.

F. Revised Mathematics Curricula (Attachment #2.F)

The Board approves the attached revised mathematics curricula for grades 4, 5 and High School mathematics that are aligned to the Common Core Standards and the New Jersey Model Curriculum.

G. EASE Program and Title I Parent Meetings (Ocean City Representatives Only)

The Board approves the EASE Program for Title I students in grades K-3. The Program will run from October 21, 2013 to May 9, 2014. The cost of the Program is for 5 teachers @ \$30/hour, not to exceed a total of \$15,000. All expenses will be paid for with Title I funding.

H. Field Trip Request Intermediate School (Attachment #2.H) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

Informational Item (Attachments)

Out-of-School Suspension Reports for September 2013.

Harassment, Intimidation and Bullying investigation report.

- Discussion
- Curriculum and Student Affairs Committee Report – Mr. Bauer, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for October 2013 in the amount of \$2,485,467.80.

B. Travel & Expense Reimbursement (Attachment #3.B)

The Board approves the October 2013 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Food Service Report (Attachment #3.C)

The Board accepts the Food Service Program Monthly Finance Report for September 2013.

D. Comprehensive Maintenance Plan and Form M-1 (Attachment #3.D)

The Board approves the 2013-14 Comprehensive Maintenance Plan and the annual Maintenance Budget Amount Worksheet (Form M-1) and authorizes the School Business Administrator to file the plan and worksheet with the County Office per N.J.A.C. 6A:26A.

E. IDEA Fiscal Year 2014 Grant Acceptance

The Board approves the acceptance of the IDEA fiscal year 2014 grant funds in the following amounts:

IDEA Basic	\$421,359
IDEA Preschool	\$ 13,315

F. Tuition Contract Agreement

The Board approves the 2013-14 Tuition Contract Agreement with the Woodstown-Pilesgrove Regional School District Board of Education for one grade 12 student placed in a foster resource home and attending Woodstown High School in the amount of \$11,762.

G. Insurance settlement (Attachment #4.G)

The Board approves the attached Confidential Settlement Agreement and Release with ACE American Insurance Company.

H. Resolution Appointing Mark Ritter, Interim Business Administrator, as the Qualified Purchasing Agent (Attachment #3.H)

The Board approves the resolution appointing Mark Ritter, Interim Business Administrator, as the Ocean City Board of Education Qualified Purchasing Agent November 1, 2013 through December 13, 2013 in accordance with the provisions of N.J.S.A. 18A-1 et. seq.

I. Donation (Ocean City Representatives Only)

The Board accepts a donation from the Ocean City PTA in the amount of \$79.95 for the Intermediate School to purchase an online mock election for the NJ Governor's election.

- Discussion

4. Personnel

A. Substitutes (Attachment #4.A) - roll call vote

The Board approves the attached, criminal history approved/HIB trained substitutes, for the 2013-14 school year.

B. High School Coaches and Stipends* (Attachment #4.B) – roll call vote

The Board approves the attached High School coaches and stipends for the 2013-14 school year.

C. High School Co-Curricular Activity Sponsors and Stipends* – roll call vote

The Board approves the following High School co-curricular activity sponsors and stipends for the 2013-14 school year:

Ashley Schmid, Key Club advisor, \$1,746*, step 1

Debra Cathcart, Peer Mediation co-advisor, \$873*, ½ of step 1

Nicole McMaster, Peer Mediation co-advisor, \$873*, ½ of step 1

D. Revised Leave of Absence – District Certificated Staff (Attachment #4.D) – roll call vote

The Board approves employee #2419, a revised paid leave of absence, effective October 2, 2013 through November 12, 2013 and an FMLA unpaid leave of absence, effective November 13, 2013 through February 13, 2014, returning to work on February 14, 2014.

E. Change in Assignment – Supportive Staff – roll call vote

The Board approves the change in assignment for Deborah Kafkalas, from part-time High School food service worker to full-time High School food service worker, at step 1*, \$15,332* (pro-rated), effective October 21, 2013.

F. Certificated Staff New Employment – School Business Administrator/Board Secretary (Attachment #4.F) – roll call vote

Pending the Executive County Superintendent's approval, the Board approves the contract and employment of Pasquale Yacovelli, School Business Administrator/Board Secretary, effective on or before December 16, 2013 through June 30, 2014, at a salary of \$137,500 (pro-rated), with additional shared services stipends of \$3,500 (pro-rated) for Corbin City School District and \$10,000 (pro-rated) for Sea Isle City School District.

G. Revised Employment – Interim Business Administrator/Board Secretary (Attachment #4.G) – roll call vote

The Board approves the extension of Mark Ritter, Interim Business Administrator/Board Secretary's employment, effective November 1, 2013 through on or before December 13, 2013, at \$450.00 per diem for 3-5 days per week on an as needed basis.

H. Supportive Staff New Employment – roll call vote

The Board approves Mari-Anne Segich, High School part-time food service worker, effective November 1, 2013 through June 30, 2014, at step 1, \$9,966* (pro-rated).

*pending negotiations

I. Intermediate School Co-Curricular Activity Sponsors and Stipends* – roll call vote **(Ocean City Representatives Only)**

The Board approves the following Intermediate School co-curricular activity sponsors and stipends for the 2013-14 school year:

- Megan Maczonis, yearbook co-advisor, \$1,336.50*, ½ of step 1
- Cholehna Weaver, yearbook co-advisor, \$1,336.50*, ½ of step 1

J. Certificated Staff Retirement – roll call vote **(Ocean City Representatives Only)**

The Board accepts with deep regret the retirement of Lucy Masi, Intermediate School Teacher of Spanish, effective as of January 1, 2014.

K. Leave of Absence – Primary School Certificated Staff (Attachment #4.K) – roll call vote **(Ocean City Representatives Only)**

The Board approves employee #0733, a paid leave of absence, effective November 5, 2013 through January 22, 2014, returning to work on January 23, 2014.

L. Primary School EASE Before-School Program Teachers (Attachment #4.L) – roll call vote **(Ocean City Representatives Only)**

The Board approves the attached Primary School EASE Before-School Program teachers at a stipend of \$30 per hour. Program is funded by Title 1 – No Child Left Behind (NCLB), total program not to exceed \$15,000.

*pending negotiations

- Discussion
- Negotiations Committee Report – Mr. Joseph Clark, Chairperson

5. POLICY

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. Delete Policy
1522 School-Level Planning (M)
2. New Policies
3144.12 Certification of Tenure Charges – Inefficiency (M)
3144.3 Suspension Upon Certification of Tenure Charge

B. Policies – 1st Reading (Attachment #5.B)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

- New Policies
3372 Teaching Staff Member Tenure Acquisition
3373 Tenure Upon Transfer or Promotion
7523 School District Provided Technology Devices To Pupils

C. QSAC District Performance Review (Attachment #5.C)

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) for the 2013-14 school year for the following categories to the New Jersey Department of Education:

1. Instruction and Program
2. Fiscal Management
3. Governance
4. Operations
5. Personnel

D. QSAC Statement of Assurance (Attachment #5.D)

The Board approves the accuracy and submission of the attached New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for the 2013-14 school year for the following categories to the New Jersey Department of Education:

1. Instruction and Program
2. Fiscal Management
3. Governance
4. Operations
5. Personnel

- Discussion
- Policy Committee Report – Mrs. Tiffany Prettyman, Chairperson

6. Public Relations

- Discussion
- Public Relations Committee Report - Mr. Raymond Clark, Chairperson