

**OCEAN CITY BOARD OF EDUCATION
REGULAR MEETING AGENDA
WEDNESDAY, SEPTEMBER 25, 2013
7:00 P.M. – HIGH SCHOOL COMMUNITY ROOM**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Public Comments (on Agenda Items Only)
- F. Presentation
 - 1. Board Member Recognition
 - 2. Strategic Plan 2013-18
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Instruction
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. Public Relations
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolution 1.A, 1.B, 2.E, 2.F, 3.L, 3.M, 4.M, 4.N, 4.O, 4.P, and 4.Q)
- J. Approval of Minutes
 - 1. Special Meeting – August 14, 2013 (Attachment J.1)
 - 2. Regular Meeting and Executive Session – August 28, 2013 (Attachment J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

OFFICE OF THE
SUPERINTENDENT OF SCHOOLS

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: September 25, 2013 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings and Grounds

A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the High School and Primary School:

High School

Requested By: Starstruck Dance Academy
Use: Dance Recital
Date/Times: June 27, 2014 (Fri), Rehearsal - 2:00PM-10:00PM
June 28, 2014 (Sat), Recital - 11:00AM-7:00PM
Rooms: Auditorium and Classrooms F105 and F107
Fee: \$2,846.00

Requested By: First Night of Ocean City
Use: New Year's Eve
Date/Times: December 31, 2013 (Tues), 2:00PM-12:00AM
Room: Community Room, Auditorium, Main Gym, Auxiliary Gym, Cafeteria
and Kitchen
Fee: No charge

Primary School

Requested By: First Night of Ocean City
Use: New Year's Eve
Dates/Times: December 31, 2013 (Tues), 2:00PM-12:00AM
Rooms: Multi-Purpose Room and Kitchen
Fee: No charge

B. Dual Use Classrooms (Ocean City Representatives Only)

The Board approves the dual instructional use for following classroom for the 2013-14 school year and authorizes the School District to request approval from the New Jersey Department of Education:

Intermediate School Rooms 411 / Reading / Physical Therapy

- Discussion
- Buildings and Grounds Committee Report – Mr. Oves, Chairperson

2. Curriculum and Instruction

A. Out-of-District Placements

The Board approves the following out-of-district student placements for the 2013-14 school year:

<u>Placement</u>	<u>Number of Students</u>	<u>School District</u>	<u>Tuition Cost</u>
Yale – Voorhees	1	OC	\$57,349
REAL Center <i>(In Laurel Springs)</i>	1	UT	\$33,300

B. High School Field Trip Request (Attachment #2.B)

The Board approves the attached High School Field Trip list.

C. Atlantic Cape Community College Agreement (Attachment #2.C)

The Board approves the Dual Credit Agreement between Atlantic Cape Community College and Ocean City High School for the following classes:

- ACCT130 Financial Accounting, 4 credits @ \$45 per credit
- BUSN101 Intro to Business, 3 credits @ \$45 per credit
- ECON110 Principles of Economics I, 3 credits @ \$45 per credit
- ECON111 Principals of Economics II, 3 credits @ \$45 per credit

D. IDEA Consortium 2014

The Board authorizes the Ocean City School District to be the lead agency in the fiscal year 2014 IDEA Consortium with the Sea Isle City School District as the participant agency.

E. Revised CAP Agreement of Services (Attachment #2.E) (Ocean City Representatives Only)

The Board approves the revised Agreement of Services with the Atlantic/Cape May County Child Assault Prevention (CAP) Program for the School District's Kindergarten thru 6 grades. This Agreement was previously approved on July 24, 2013 for Kindergarten only. The Ocean City PTA will fund this Program.

F. Intermediate School Field Trip Request (Attachment #2.F) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

- Discussion
- Curriculum and Student Affairs Committee Report – Mr. Bauer, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for September 2013 in the amount of \$3,990,359.20.

B. Secretary and Treasurer Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Treasurer of School Funds' Reports for July 2013 and August 2013.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for July 2013 and August 2013. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for July 2013 and August 2013.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the September 2013 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Quoted Transportation Contract

The Board approves the 2013-14 quoted transportation contract with First Student, Inc. for transportation of one student to Shop Rite of Rio Grande, Monday - Wednesday, and to Acme of Cape May Court House, Thursday - Friday, as part of student's instructional program at Cape May County Special Services School District, in the amount of \$10 per diem beginning September 23, 2013 to June 30, 2014 on Route No. CMCALTHSWP, for a total contract amount of \$1,670.

F. Bedside Services' Contract*

The Board approves a contract with Barbara Mark-Wojtowicz (BMW Enterprises, LLC) to provide bedside instruction services at Carrier Clinic. The fee for the service is \$75.00 per hour, for the 2013-14 school year.

G. Acceptance of Nonpublic Textbook Aid

The Board accepts Nonpublic Textbook Aid for Westminster Christian Academy for the 2013-14 school year in the amount of \$2,743.00.

H. Acceptance of Nonpublic Technology Aid

The Board accepts Nonpublic Technology Aid for Westminster Christian Academy for the 2013-14 school year in the amount of \$1,000.00.

I. Ocean City Free and Public Library Grant Application

The Board approves the submission of a grant application to the Ocean City Free and Public Library for "Bringing the Wetlands into Ocean City's Classrooms" for the 2013-14 school year in the amount of \$17,000.

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.A.C. 6:20-8.1 through 6:20-8.7 and N.J.S.A. 18A: 18A-1, et seq.) competitive bidding requirements.

J. IDEA Fiscal Year 2014 Grant Application Submission

The Board authorizes the District's submission of the IDEA fiscal year 2014 grant application for the following amounts:

IDEA Basic	\$421,359
IDEA Preschool	\$ 13,315

K. No Child Left Behind (NCLB) Fiscal Year 2014 Grant Acceptance

The Board approves the acceptance of the NCLB fiscal year 2014 grant funds in the amount of \$366,106.00.

L. Cape Educational Grant (Attachment #3.L) (Ocean City Representatives Only)

The Board approves the submission and receipt of \$497.90 Cape Educational Grant money for the Intermediate School Cape Educational Grant application, "Just Jump."

M. Disposal of Textbooks (Attachment #3.M) (Ocean City Representatives Only)

The Board approves the disposal of the attached textbooks that are no longer needed as per N.J.S.A. 18A34-3.

- Discussion

4. Personnel

- A. Substitutes (Attachment #4.A) - roll call vote
The Board approves the attached, criminal history approved/HIB trained substitutes, for the 2013-14 school year.
- B. High School Coach Stipend* – roll call vote
The Board approves Ashley Schmid, Girls' Soccer freshman coach, a revised stipend of \$4,000*, step 1, for the 2013-14 school year.
- C. High School Co-Curricular Activity Sponsors and Stipends* – roll call vote
The Board approves the following co-curricular activity sponsors and stipends for the 2013-14 school year:
Shane McGrath, co-strength and conditioning coach, \$2,619*, ½ of step 1
Sean Matthews, co-strength and conditioning coach \$2,619*, ½ of step 1
- D. Extension Program Teachers – roll call vote
The Board approves Geralyn Williscroft, Extension Program Teacher of English 11 and English 12, for the 2013-14 school year at \$30/hour, not to exceed 6.5 hours per week.
- E. Change in Assignment – Supportive Staff – roll call vote
The Board approves the change in assignment for Gretchen Smith, from full-time High School food service worker to full-time High School cafeteria person-in-charge, position carries an addition \$400 stipend.
- F. Revised Leave of Absence – High School Supportive Staff (Attachment #4.F) – roll call vote
The Board approves employee #2815, a revised FMLA unpaid leave of absence effective August 28, 2013 through October 5, 2013, returning to work on October 7, 2013.
- G. Leave of Absence – High School Supportive Staff (Attachment #4.G) – roll call vote
The Board approves employee #2763, a paid leave of absence effective October 15, 2013 through ½ day on November 4, 2013, and an unpaid FMLA leave of absence, effective ½ day on November 4, 2013 through November 19, 2013 with an expected return date of November 20, 2013.
- H. Short Term Leave Replacement – District Certificated Staff – roll call vote
The Board approves Timothy Adamcik, short term leave replacement Speech Language Specialist, effective October 15, 2013 through February 13, 2014, at \$160 per day.
- I. Employment – District Supportive Staff - roll call vote
The Board approves Bruce Twiggs, Special Education Aide, effective September 30, 2013 through June 30, 2014, at \$18,860* (pro-rated), step 1, 7 hours a day, with salary charged to IDEA Basic FY14 Federal Grant.
- J. Transfer of Supportive Staff – roll call vote
The Board ratifies the transfer of Therese Hudson, from a District Special Education Aide to the Library Aide in the Intermediate School, effective September 19, 2013 through June 30, 2014, no change in salary, 8 hour day.

*pending negotiations

K. Transfer of Supportive Staff – roll call vote

The Board ratifies the transfer of Sandra Kooker, from Intermediate School Library Aide to District Special Education Aide, effective September 19, 2013 through June 30, 2014, with no change in salary, 7 hour day.

L. High School Federal Grant Salary Allocations – roll call vote

The Board authorizes the following salary allocations to be charged to the identified Federal Grants for the 2013-14 School year:

Charles Dolinsky, Special Education Teacher	\$8,000 – IDEA Basic FY14
Katelyn Bell, Special Education Aide	\$19,698 – IDEA Basic FY14
Ronald Ewing, Special Education Aide	\$22,386 – IDEA Basic FY14
Nancy Filangieri, Special Education Aide	\$18,860 – IDEA Basic FY14
Patricia Henry, Special Education Aide	\$18,860 – IDEA Basic FY14
Bruce Twiggs, Special Education Aide	\$18,860 (pro-rated) – IDEA Basic FY14
Melanie Vitale, Special Education Aide	\$20,603 – IDEA Basic FY14

M. Salary Classification Changes for District and High School Faculty (Attachment #4.M) – roll call vote

The Board approves the attached District and High School faculty salary classification changes for the 2013-14 school year.

N. Salary Classification Changes for Intermediate and Primary Schools' Faculty (Attachment #4.N) – roll call vote (Ocean City Representatives Only)

The Board approves the attached Intermediate and Primary Schools' faculty salary classification changes for the 2013-14 school year.

O. Intermediate and Primary Schools' Federal Grant Salary Allocations – roll call vote (Ocean City Representatives Only)

The Board authorizes the following salary allocations to be charged to the identified Federal Grants for the 2013-14 School year:

Jennifer Farrell, Title I, Reading Specialist	\$55,756 – Title I
Kristen Morey, Title I, Reading Specialist	\$55,756 – Title I
Erin Porter, Title I, Mathematics Teacher	\$50,453 – Title I
Jennifer DeVlieger, Kindergarten Teacher	\$16,727 – Title IIA
Jennifer Eget, First Grade Teacher	\$29,441 – Title IIA
Danielle Landi, First Grade Teacher	\$15,136 – Title IIA
Dolores Vivarelli, Pre-School Disabilities Teacher	\$10,000 – IDEA Preschool FY14
Janice Annarelli, Special Education Aide	\$20,846 – IDEA Basic FY14
Janice Baldyga, Special Education Aide	\$21,103 – IDEA Basic FY14
Susan Richards, Special Education Aide	\$17,889 – IDEA Basic FY14
Karen Wallenstein, Special Education Aide	\$19,698 – IDEA Basic FY14

P. Leave of Absence – Primary School Certificated Staff (Attachment #4.P) - roll call vote (Ocean City Representatives Only)

The Board approves employee #1245, a paid leave of absence, effective November 11, 2013 through December 11, 2013.

Q. Short Term Leave Replacement – Intermediate School Certificated Staff - roll call vote (Ocean City Representatives Only)

The Board approves Joseph M. Lehman, short term leave replacement Teacher of Mathematics, effective September 26, 2013 through October 10, 2013, at \$160 per day.

Informational Items

The members of the Safety Team (HIB) for the High School, Intermediate School and Primary School for the 2013-14 school year are as follows:

High School

Heather Kelly, School Psychologist – Anti-Bullying Specialist
Raymond Martin, Guidance Counselor – Alternate Anti-Bullying Specialist
Margaret Corcoran, Guidance Counselor – Extension Program Liaison
Susan Palmer, Assistant Principal
Rosemary Millar, School Nurse
Dr. Aaron Wohlrab, Teacher
Catherine Kline, Teacher

Intermediate School

Dr. Vicki Scheetz, School Psychologist - Anti-Bullying Specialist
Shannon Pruitt, Guidance Counselor - Alternate Anti-Bullying Specialist
Geoffrey Haines, Principal
Curt Nath, Curriculum Director for K-12 Humanities and Secondary Education
Connie Meng, School Nurse
Patricia Stineman-Horvath, Student Assistance Coordinator
Pamela Wilson, Learning Disabilities/Teacher Consultant
Franklin Butterick, Teacher

Primary School

Joel Dougan, Guidance Counselor - Anti-Bullying Specialist
Dr. Ellen Wright, Learning Disabilities/Teacher Consultant – Alternate Anti-Bullying Specialist
William Boyle, Interim Principal
Cathleen Smith, Principal, effective October 15, 2013
Alice Wolf, School Nurse
Jennifer Farrell, Teacher

Parent invitee members not identified for publication.

- Discussion
- Negotiations Committee Report – Mr. Joseph Clark, Chairperson

5. POLICY

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. Revised Bylaw
0000.02 Introduction

2. Revised Policies
5120 Assignment of Pupils
5533 Pupil Smoking
7434 Smoking in School Buildings and on School Grounds

B. Policies – 1st Reading (Attachment #5.B)

The Board approves the following replacements, additions and or deletions to the Board Policy and/or Regulation Manuals.

1. Delete Policy
1522 School-Level Planning (M)

2. New Policies
3144.12 Certification of Tenure Charges – Inefficiency (M)
3144.3 Suspension Upon Certification of Tenure Charge

- Discussion

- Policy Committee Report – Mrs. Tiffany Prettyman, Chairperson

6. Public Relations

- Discussion
- Public Relations Committee Report - Mr. Raymond Clark, Chairperson