

**Ocean City Board of Education**  
**Regular Meeting Agenda**  
**Wednesday, August 22, 2018**  
**6:30 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Executive Session (not open to the public)
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions 1.B, 2.F, 4.O, 4.P, 4.Q, 4.R, 4.S and 4.T)
- J. Approval of Minutes
  - 1. Regular Meeting - June 20, 2018 (Attachment #J.1)
  - 2. Regular Meeting - August 1, 2018 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Adjournment

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Ocean City Board of Education  
**FROM:** **Dr. Kathleen Taylor, Superintendent of Schools**  
**RE:** August 22, 2018 Regular Board Meeting

---

**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings and Grounds**

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: Prime Events  
Use: Basketball  
Dates/Times: December 15, 2018 (Sat), 10:30:00AM-12:00PM – set up  
December 15 and 16, 2018 (Sat and Sun), 12:00PM-8:30PM - event  
Rooms: Community Room, Main Gym and Auxiliary Gym  
Fee: \$1,012.50

---

Requested by: Prime Events  
Use: Basketball  
Dates/Times: January 26, 2019 (Sat), 10:30AM-12:00PM - set up  
January 26 and 27, 2019 (Sat and Sun), 12:00PM-8:30PM - event  
Rooms: Community Room, Main Gym and Auxiliary Gym  
Fee: \$1,012.50

---

Requested By: Prime Events  
Use: Basketball  
Dates/Times: March 27, 2019 (Wed), 6:00PM-9:00PM - practice  
March 30, 2019 (Sat), 11:30AM-1:00PM - set up with event 1:00PM-8:00PM  
Rooms: Main Gym  
Fee: \$472.50

---

Requested By: Rutgers University  
Use: Class on Information Systems  
Dates/Times: October 20, October 27 and November 3, 2018 (Sat), 8:00AM-1:00PM  
Room: Classroom A125  
Fee: No charge

---

Requested By: Ocean City PTA  
Use: District Appreciation Luncheon  
Date/Times: May 8, 2019 (Wed), 12:00PM-1:30PM with set up 11:00AM-12:00PM  
Rooms: Community Room  
Fee: No charge

**B. Use of Facilities (Ocean City Representatives Only)**

The Board approves the following requests for the use of the Intermediate School and Primary School:

Intermediate School

Requested By: City of Ocean City  
Use: Adult Open Gym Basketball  
Dates/Times: September 10, 2018-June 3, 2019 (Mon), 7:00PM-9:00PM  
Room: Gym  
Fee: No charge

---

Requested By: City of Ocean City  
Use: Adult Open Gym Basketball  
Dates/Times: September 12, 2018-June 5, 2019 (Wed), 6:00PM-8:00PM  
Room: Gym  
Fee: No charge

---

Requested By: Ocean City Cub Scouts  
Use: Cub Scout Meetings  
Dates/Times: 2018: 9/18 10/2, 10/16, 11/6, 11/20, 12/4 and 12/11 (Tues)  
2019: 1/8, 1/22, 2/5, 2/19, 3/5, 3/19, 4/16, 5/7, 5/21 and 6/4 (Tues),  
2:30PM-3:30PM  
Room: Classroom 412  
Fee: No charge

---

Requested By: Ocean City PTA  
Use: PTA General Public Meetings  
Dates/Times: 2018: October 9 (Tues) and December 6 (Thurs), 9:00AM-11:00AM  
2019: February 12, April 9 and June 4 (Tues), 9:00AM-11:00AM  
Room: Teachers' Lounge  
Fee: No charge

---

Requested By: Ocean City PTA  
Use/Dates/Rms: Back to School Night: 9/20/18 (Thurs), 7:00PM-8:00PM - Front Lobby  
Dodgeball: 10/12/18 (Fri), 5:00PM-9:00PM with set up 4:00PM-5:00PM  
Gym and Kitchen  
Book Fair set up: 10/26/18 (Fri), 1:00PM-3:00PM – Library  
Book Fair: 10/29/18-11/2/18 (Mon-Fri), 9:00AM-3:00PM – Library  
Secret Santa Workshop set up: 12/12/18 (Wed), 9:00AM-2:00PM –  
Library  
Secret Santa: 12/13/18 and 12/14/18 (Thurs & Fri), 8:30AM-1:30PM -  
Library  
Daddy & Daughter/Mom & Son Dance: 1/25/19 (Fri), 6:00PM-9:00PM  
with set up 1:00PM-4:00PM – Multi-Purpose Room/Cafeteria and Kitchen

Dodgeball: 2/8/19 (Fri), 5:00PM-9:00PM, with set up 4:00PM-5:00PM - Gym and Kitchen  
Spring Carnival set up: 3/15/19 (Fri), 2:30PM-6:00PM - Multi-Purpose Room, Gym and Kitchen  
Spring Carnival: 3/16/19 (Sat), 10:00AM-2:00PM - Multi-Purpose Room, Gym and Kitchen  
Pep Rally for Fun Run: 3/27/19 (Wed), 8:30AM-9:30AM - Gym  
Spring Book Fair set up: 4/5/19 (Fri), 1:00PM-3:00PM – Library  
Spring Book Fair: 4/8/19-4/12/19 (Mon-Fri), 9:00AM-3:00PM – Library  
Teacher Appreciation Luncheon: 5/7/19 (Tues), 10:00AM-1:00PM with set up 8:30AM-10:00AM – Faculty Lounge and Kitchen  
Annual Hoagie Band Dinner Pick up: 5/14/19 (Tues), 4:00PM-6:00PM – Kitchen  
8<sup>th</sup> Grade Sun & Fun: 6/10/19 (Mon), 10:30AM-1:00PM with set up 7:00AM-9:00AM – Gym, Kitchen, Basketball Courts and Fields

Primary School

Requested by: Ocean City Cub Scouts  
Use: Pinewood Derby Race  
Dates/Times: February 2, 2019 (Sat), 9:00AM-12:00PM - set up with event 12:00PM-3:00PM  
Room: Multi-Purpose Room  
Fee: No charge

---

Requested By: Ocean City PTA  
Use: PTA General Public Meetings  
Dates/Times: Tuesdays: November 6, 2018, January 8, 2019, March 12, 2019 and May 7, 2019, 9:00AM-11:00AM  
Room: Faculty Lounge  
Fee: No charge

---

Requested By: Ocean City PTA  
Use/Dates/Rms: Kindergarten Welcome Dinner: 9/19/18 (Wed), 5:30PM-6:30PM with set up 4:00PM-5:00PM – Multi-Purpose Room/Cafeteria and Kitchen  
Back to School Night: 9/27/18 (Thurs), 7:00PM-8:00PM - Front Lobby  
Scholastic Book Fair set-up: 9/28/18 (Fri), 1:00PM-3:00PM – Classrooms 506 and 507  
Scholastic Book Fair: 10/1/18-10/5/18 (Mon-Fri), 9:00AM-3:00PM – Classrooms 506 and 507  
Atlantic City Aquarium: 10/4/18 (Thurs), 3:00PM-4:00PM with set up 2:30-3:00PM - Playground  
Halloween Craft: 10/18/18 (Thurs), 3:00PM-4:00PM, with set up 2:30PM-3:00PM - Multi-Purpose Room and Kitchen  
Thanksgiving Craft: 11/15/18 (Thurs), 3:00PM-4:00PM with set up 2:30PM-3:00PM - Multi-Purpose Room and Kitchen  
Secret Santa Workshop set up: 12/7/18 (Fri), 9:00AM-2:00PM – Classrooms 506 and 507

Secret Santa Workshop: 12/10/18 and 12/11/18 (Mon & Tues), 8:30AM-1:30PM – Classrooms 506 and 507  
Christmas Craft: 12/13/18 (Thurs), 3:00PM-4:00PM with set up 2:30PM-3:00PM – Multi-Purpose Room and Kitchen  
Cape May Zoo to You: 1/18/19 (Fri), 3:00PM-4:00M with set up 2:30PM-3:00PM – Multi-Purpose Room and Kitchen  
Daddy & Daughter/Mommy & Son Dance: 2/1/19 (Fri), 6:00PM-9:00PM with set up 1:00PM-4:00PM – Multi-Purpose Room/Cafeteria and Kitchen  
Valentine’s Day Craft: 2/13/19 (Wed), 3:00PM-4:00PM with set up 2:30PM-3:00PM – Multi-Purpose Room and Kitchen  
Parent Appreciation Breakfast: 2/14/19 (Thurs), 7:30AM-8:45AM with set up 7:00AM-7:30AM - Multi-Purpose Room and Kitchen  
Spring Book Fair set up: 2/22/19 (Fri), 1:00PM-3:00PM – Classrooms 506 and 507  
Spring Book Fair: 2/25/19-3/1/19 (Mon-Fri), 9:00AM-3:00PM – Classrooms 506 and 507  
Bowfish Fashion and Talent Show: 2/28/19 (Thurs), 6:00PM-8:00PM - Multi-Purpose Room and Kitchen  
Easter Craft: 4/11/19 (Thurs), 3:00PM-4:00PM with set up 2:30-3:00PM - Multi-Purpose Room and Kitchen  
Teacher Appreciation Luncheon: 5/9/19 (Thurs), 10:00AM-1:00PM with set up 8:30AM-10:00AM – Kitchen and Classrooms 506 and 507

Fee: No charge

Informational Items

Fire Drills for June and July

Ocean City High School	June 5, 2018 and July 10, 2018
Ocean City Intermediate School	June 12, 2018 and July 30, 2018
Ocean City Primary School	June 18, 2018 and July 10, 2018

Security Drills

Ocean City High School	June 7, 2018 and July 13, 2018
Ocean City Intermediate School	June 12, 2018 and July 17, 2018
Ocean City Primary School	June 7, 2018 and July 17, 2018

- Discussion
- Buildings and Grounds Committee Report – Mr. Braun, Chairperson

## 2. Curriculum and Student Affairs

### A. Out-of-District Placements

The Board approves the following out-of-district student placements for the 2018-19 school year.

<u>Placement</u>	<u>Number of Students</u>	<u>School District</u>	<u>Tuition</u>
CMCSSSD	6	OC	\$293,600
ACSSSD	1	OC	\$ 89,460
CMCSSSD	4	UT	\$159,250
ACSSSD	1	UT	\$ 97,560
Bancroft-Haddonfield	2	UT	\$188,878
CMCSSSD	3	SIC	\$156,400

### B. Student Safety Data System (SSDS) (Attachment #2.B)

The Board acknowledges the submission of the NJDOE SSDS - reporting incidents, trainings and programs occurring from September 6, 2017 - June 30, 2018 to the New Jersey Department of Education.

### C. 2018 NJSIAA Girls' Gymnastics Competition

The Board approves ten students, who will compete in the New Jersey State Interscholastic Athletic Association Girls' Gymnastics, to represent the Ocean City High School in this interscholastic competition.

### D. Athletic Competition - Home Schooled Child

The Board approves the request for a home-schooled child to participate in the Ocean City High School Athletic Program in accordance with Board Policy #2431, Athletic Competition.

### E. High School Field Trip Request (Attachment #2.E)

The Board approves the attached High School Field Trip list.

### F. Intermediate School Field Trip Request (Attachment #2.F) (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

### Informational Items (Attachments)

Out-of-School Suspension Reports for June 2018

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

### 3. Finance

- A. Bill List (Attachment #3.A)  
The Board approves payment of bills for August 2018 in the amount of \$1,347,676.57.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)  
The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for May 2018 and June 2018.
- C. Line Item Transfers (Attachment #3.C)  
The Board approves the revenue and appropriation transfers for May 2018 and June 2018. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for May 2018 and June 2018.
- D. Travel & Expense Reimbursement (Attachment #3.D)  
The Board approves the August 2018 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (Attachment #3.E)  
The Board accepts the Food Service Monthly Finance Report for year end.
- F. Resolution Authorizing Award of Educational Data Services Cooperative Bid (Attachment #3.F)  
The Board accepts the Educational Data Services' bids received by the Glen Rock School District for the NJ Cooperative Bid members and awards the Ocean City School District portions to the low bidders as identified on the attached.
- G. Acceptance of Nonpublic Textbook Aid  
The Board accepts Nonpublic Textbook Aid for Westminster Christian Academy for the 2018-19 school year in the amount of \$3,952.00.
- H. Acceptance of Nonpublic Technology Aid  
The Board accepts Nonpublic Technology Aid for Westminster Christian Academy for the 2018-19 school year in the amount of \$2,664.00.
- I. Acceptance of Nonpublic Security Aid  
The Board accepts Nonpublic Security Aid for Westminster Christian Academy for the 2018-19 school year in the amount of \$5,550.00.

- J. Tuition Contracts with the Cape May County Special Services School District - Students Sent  
The Board approves the 2018-19 tuition contracts with the Cape May County Special Services School District - students sent as follows:

<u>CMC Special Services</u>	<u>Tuition Rate Per Pupil</u>
2018-19 Behavior Disabilities	\$42,750
2018-19 Multiple Disabilities	\$38,250
2018-19 Autism	\$40,000
2019-19 Pre-School Disabilities	\$34,500
2018-19 One-to-One Aide	\$19,950
2018-19 Extended School Year Agreement (Four Week Program)	\$ 2,675
2018-19 One-to-One Aides (Four Week Program)	\$ 2,000

- K. Outstanding Checks (Attachment #3.K)

The Board approves the cancellation of the attached, outstanding, stale-dated checks.

- L. Student Transportation Services Bid Award

The Board accepts the following bid for student transportation services for 2018-19 Student Transportation Services (additional routes) subject to contract approval by the Executive County Superintendent of Schools:

Bid #2019-01 - 2018-19 Student Transportation Services (additional routes)

*(Bidder Information To Be Provided)*

Base Bid

And awards the Base Bid to *To Be Determined* in the amount of \$\_\_\_\_\_ per diem.

- M. OceanFirst Bank Resolutions (Attachment #3.M)

The Board approves the attached Board of Education Agreements and Corporate Resolutions for continued banking services with OceanFirst Bank.

- Discussion



**4. Personnel** (All motions are upon Superintendent's recommendation:)

A. Memorandum of Agreement (Attachment #4.A) - roll call vote

The Board ratifies the memorandum of agreement between the Ocean City Board of Education and the Ocean City Administrators' Association, effective July 1, 2018 through June 30, 2021. Said agreement has been ratified by the OCAA on July 20, 2018.

B. Memorandum of Agreement (Attachment #4.B) - roll call vote

The Board ratifies the memorandum of agreement between the Ocean City Board of Education and the Ocean City Educational Supportive Staff, effective July 1, 2018 through June 30, 2021. Said agreement has been ratified by the OCESSA on July 17, 2018.

C. Substitutes and Sporting Event Workers (Attachment #4.C) – roll call vote

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2018-19 school year.

D. Resignation – District Supportive Staff – roll call vote

The Board accepts the resignation of Nikki Boylan, District special education aide and High School fall and winter assistant cheerleading co-curricular advisor.

E. New Hire – District Supportive Staff – roll call vote

The Board approves Kasey Simone, District special education aide, effective September 1, 2018 through June 30, 2019 at a salary of \$21,068\*, step 1, 7 hours per day.

F. New Hire – District Supportive Staff – roll call vote

The Board approves Gianna Moore, District part-time food service worker, effective September 1, 2018 through June 30, 2019 at a salary of \$10,575\* step 1.

G. District Federal Grant Salary Allocations – roll call vote

The Board authorizes the following District special education aides' salary allocations to be charged to Federal Grant IDEA Basic FY19 for the 2018-19 school year:

Janice Annarelli	\$23,940
Jason Bourgeois	\$21,068
Raymond Conover	\$21,270
Nancy Filangieri	\$21,076
Joyce Franks	\$22,081
Elizabeth Frisby	\$20,468
Patricia Gallagher	\$21,676
Sandra Kooker	\$26,457
Kathryn Lavin	\$27,057
Maria Mateer	\$21,676
Patricia Richards	\$28,262
Frank Sicurella	\$21,270
Bruce Twiggs	\$21,676
Kathryn Zammit	\$20,670

\*pending negotiations

- H. District and High School Administrative Staff 2018-19 Retroactive Salaries (Attachment #4.H) - roll call vote  
The Board ratifies the attached District and High School administrative staff retroactive salaries for the 2018-19 school year.
- I. Non-Affiliated Staff 2018-19 Retroactive Salaries (Attachment #4.I) - roll call vote  
The Board ratifies the attached non-affiliated retroactive salaries for the 2018-19 school year.
- J. Resignation – District Supportive Staff – roll call vote  
The Board accepts the resignation of Kieran Keyser, High School boys’ assistant soccer coach.
- K. High School 2018-19 Co-Curricular Activity/Club Advisors, Volunteer and Stipends (Attachment #4.K) - roll call vote  
The Board approves the attached High School 2018-19 co-curricular activity/club advisors, volunteer and stipends.
- L. High School 2018-19 Coach and Stipend – roll call vote  
The Board approves Michael Millar, High School 2018-19 head boys’ crew coach, at a stipend of \$6,807.
- M. High School 2018-19 Extension Program Certificated Staff and Stipends (Attachment #4.M) - roll call vote  
The Board approves the attached 2018-19 Extension Program certificated staff and stipends.
- N. Short-Term Leave Replacement - High School Certificated Staff - roll call vote  
The Board approves Marcia Vogel, High School short-term leave replacement teacher of mathematics, effective September 17, 2018 through October 29, 2018 at a stipend of \$160 per diem.
- O. New Hire - Intermediate School Certificated Staff (Attachment #4.O) – roll call vote (Ocean City Representatives Only)  
The Board approves Carl P. Veit, Intermediate School teacher of physical science, effective September 1, 2018 through June 30, 2019, at a salary of \$49,577, BA, step 1.
- P. Resignation – Intermediate School Certificated Staff Leave Replacement – roll call vote (Ocean City Representatives Only)  
The Board accepts the resignation of Carol Varallo, Intermediate School short-term leave replacement elementary school teacher.
- Q. Short-Term Leave Replacement - Intermediate School Certificated Staff - roll call vote (Ocean City Representatives Only)  
The Board approves George Plamantouras, Intermediate School short-term leave replacement fifth grade teacher, effective September 4, 2018 through November 30, 2018 at a stipend of \$160 per diem.

- R. Intermediate School 2018-19 Co-Curricular Activity/Club Advisors and Stipends (Attachment #4.R) - roll call vote (Ocean City Representatives Only)  
The Board approves the attached Intermediate School 2018-19 co-curricular activity/club advisors and stipends.
- S. Intermediate and Primary Schools' Administrative Staff 2018-19 Retroactive Salaries (Attachment #4.S) - roll call vote (Ocean City Representatives Only)  
The Board ratifies the attached Intermediate and Primary Schools' administrative staff retroactive salaries for the 2018-19 school year.
- T. Primary School Federal Grant Salary Allocations - roll call vote (Ocean City Representatives Only)  
The Board authorizes a \$10,000 allocation of Karin Stanton, preschool teacher's salary be charged to Federal Grant IDEA Preschool FY19 for the 2018-19 school year.

Informational Item

The members of the Safety Team (HIB) for the High School, Intermediate School and Primary School for the 2018-19 school year are as follows:

High School

Dane Tabano, Guidance Counselor – Anti-Bullying Specialist  
Jill Berenato, Nurse/Student Assistance Coordinator - Alternate Anti-Bullying Specialist  
Dr. Wendy O'Neal, Assistant Principal  
Michael Pomatto, Teacher  
Catherine Kline, Teacher  
Margaret Corcoran, Guidance Counselor – Extension Program Liaison

Intermediate School

Shannon Pruitt, Guidance Counselor – Anti-Bullying Specialist  
Dr. Vicki Scheetz, School Social Worker – Alternate Anti-Bullying Specialist  
Geoffrey Haines, Principal  
Pamela Wilson, Learning Disabilities/Teacher Consultant  
Amber Wira, Teacher  
Cholehna Weaver, Teacher

Primary School

Joel Dougan, Guidance Counselor – Anti-Bullying Specialist  
Ivory Williams, School Social Worker - Alternate Anti-Bullying Specialist  
Cathleen Smith, Principal  
Daniel Calhoun, Teacher  
Jennifer Gatto, Teacher

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

## 5. Policy

### A. Policies and Regulations– 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

#### New Policy

2431.8 Varsity Letters for Interscholastic Extracurricular Activities

#### Revised Policies

2431 Athletic Competition

5350 Student Suicide Prevention

5533 Student Smoking

5535 Passive Breath Alcohol Sensor Device

#### Deleted Policy

5450 Athletic Awards

#### Revised Regulation

2431.2 Medical Examination Prior to Participation

### B. Bylaw

The Board suspends Bylaw #0131 in order to adopt Policy #5512 with one reading as recommended by Strauss Esmay Associates, LLP. This is a state mandated policy that must be enacted by September 1, 2018.

### C. Revised Policy (Attachment #5.C)

The board approves the following replacement to the Board Policy Manual.

5512 Harassment, Intimidation, and Bullying

### D. Policies and Regulations– 1st Reading (Attachment #5.D)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

#### New Policy

1613 Disclosure and Review of Applicant's Employment History

#### Revised Policy

5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

**6. District Communications**

- Discussion
- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson