

MINUTES OF REGULAR MEETING
SEPTEMBER 26, 2018

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, September 26, 2018 at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, Michael James, Jacqueline McAlister, Suzanne Morgan, Andrea Olenik-Hipkins, J. Tiffany Prettyman (arrived at 7:57 p.m.), William Sooy, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Daniel Tumolo from Sea Isle City and Carl Tripician from Longport. Member absent was Fran Newman. There were 11 members of the public present.

PRESENTATIONS:

Preschool Program – presentation by Mrs. Lauren Gunther, Director of Curriculum

District Assessment Results – presentation by Mr. Curt Nath, Director of Academic Services

Pathways to Graduation – presentation by Mr. Curt Nath, Director of Academic Services

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Mr. Victor Staniec, Ocean City, commend on the Preschool presentation.

SUPERINTENDENT'S REPORT:

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun and carried unanimously, the Board of Education approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By: City of Ocean City
Use: Men's Basketball League
Date/Times: October 24, 2018 (Wed), 6:30PM-10:00PM
Room: Main Gym
Fee: No charge

Requested By: City of Ocean City
Use: Travel Basketball Practice
Date/Times: November 6, 2018 (Tues), 5:15PM-8:00PM
Room: Main Gym
Fee: No charge

Requested By: Ocean City Jr. Wrestling
Use: Registration
Dates/Times: November 5 and November 6, 2018 (Mon & Tues), 5:30PM-6:15PM
Room: Lobby outside of Main Gym
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Youth Wrestling Practice
Dates/Times: November 12, 2018-March 1, 2019* (Mon-Thurs), 5:45PM-7:45PM
*not available when school is closed or during High School home wrestling practices/matches
Room: Wrestling Room
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Parents' Meeting
Date/Time: 2018: November 20 and December 18 (Tues)
2019: January 8, February 12 and February 26 (Tues)
6:00PM-6:30PM
Room: Cafeteria
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Junior Wrestling Tournament
Dates/Times: March 2, 2019 (Sat), 3:00PM-6:00PM – set up
March 3, 2019 (Sun), 7:00AM-5:00PM – event
Rooms: Main Gym, Auxiliary Gym and Lobby outside of Main Gym
Fee: No charge

C. Lead Testing Statement of Assurance

The Board approves the submission of the 2017-2018 Lead Testing Program Statement of Assurance (SOA) to the New Jersey Department of Education.

Informational Items

Fire Drills

Ocean City High School	August 7, 2018
Ocean City Intermediate School	August 17, 2018
Ocean City Primary School	August 7, 2018

Security Drills

Ocean City High School	August 8, 2018
Ocean City Intermediate School	August 30, 2018
Ocean City Primary School	August 8, 2018

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
Mr. Braun gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. Ocean City Free Public Library Grant Application Submission

The Board authorizes the District's submission of a grant application to the Ocean City Free Public Library for "Bringing the Wetlands to Life in Ocean City" for students in grades K-12. The program will take place from January 2019 to June 2019.

B. Student Spaceflight Experiments Program (SSEP): Mission 13 to the International Space Station

The Board approves the Student Spaceflight Experiments Program (SSEP) Agreement and the Ocean City School District's participation in the SSEP Mission 13 to the International Space Station. The Program's participation cost is \$24,500.

C. Revised Educator Evaluation Rubric

The Board adopts the adjusted mSGP rates for tested teachers in the Educator Evaluation Rubric as issued by the NJDOE in August 2018.

D. High School Field Trip Request

The Board approves the attached High School Field Trip list.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves payment of bills for September 2018 in the amount of \$3,724,812.43.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for July 2018 and August 2018.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for July 2018 and August 2018. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for July 2018 and August 2018.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the September 2018 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Tuition Contract Agreement

The Board approves the 2018-19 Tuition Contract Agreement with the Atlantic County Vocational School Board of Education for one grade 11 Upper Township student attending the Atlantic County Alternative High School in the amount of \$17,115.

F. Hunterdon County ESC Cooperative Purchasing - Participation Resolution

The Board authorizes participation in a Cooperative Pricing Agreement with Hunterdon County Educational Services Commission as per the following Resolution:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on September 26, 2018, the governing body of the Ocean City Board of Education, County of Cape May, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Ocean City Board of Education

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

4. Personnel (All motions are upon Superintendent's recommendation:)

- A. Statement of Assurance (Attachment #4.A)
The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the September 30, 2018 submission to the New Jersey Department of Education.
- B. Substitutes and Sporting Event Workers (Attachment #4.B)
The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2018-19 school year.
- C. Resignation - District Supportive Staff
The Board accepts the resignation of Jason Bourgeois, District special education aide and High School diving instructor and volunteer gymnastic coach, effective August 31, 2018.
- D. Resignation - District Supportive Staff
The Board accepts the resignation of Kasey Simone, District special education aide, effective as of September 24, 2018.
- E. Transfer of District Supportive Staff
The Board approves the transfer of Lisa Patrone from District part-time food service worker to High School clerical aide, effective October 1, 2018 at a revised salary of \$23,839 (pro-rated), step 1, 8 hours per day.
- F. New Hire - District Supportive Staff
The Board approves Melissa Hennessy, District part-time food service worker, effective on or after October 1, 2018 through June 30, 2019 at a salary of \$10,711 (pro-rated), step 1.
- G. New Hire - District Supportive Staff
The Board approves Erica Reis, District interim special education aide, effective October 1, 2018 through June 30, 2019 at a salary of \$21,459 (pro-rated), step 1, 7 hours per day.
- H. New Hire - District Supportive Staff
The Board approves Osborn Jordan, District interim special education aide, effective October 1, 2018 through June 30, 2019 at a salary of \$20,859 (pro-rated), step 1, 7 hours per day.
- I. New Hire - District Non-Affiliated Staff
The Board approves Linda Persia, District 12-month secretary to the School Business Administrator, effective on or after November 1, 2018 through June 30, 2019, at a salary of \$53,000 (pro-rated).
- J. High School 2018-19 Extension Program Certificated Staff and Stipend
The Board approves Candita Suppi, High School 2018-19 Extension Program school nurse at a stipend of \$32 an hour, working on a rotating basis, not to exceed 15 hours per week.
- K. High School 2018-19 Coach and Stipend
The Board ratifies Steven Zellers, High School 2018-19 assistant boys' soccer coach, at a stipend of \$5,135.

L. High School 2018-19 Student Spaceflight Experiment Mission 13 Tutoring Program Teacher and Stipend

The Board approves Catherine Georges as the High School 2018-19 Student Spaceflight Experiment Mission 13 Tutoring Program teacher at a stipend of \$32 per hour, total hours not to exceed 60.

M. Leave of Absences - High School Certificated Staff (Attachment #4.M)

The Board approves the following leave of absences:

Employee #1453, an unpaid FMLA/NJFLA intermittent leave of absence through June 30, 2018.

Employee #3705, a paid leave of absence, effective on or around March 25, 2019 through May 3, 2019 and an unpaid FMLA/NJFLA leave of absence, effective on or around May 6, 2019 through May 31, 2019 with an expected return date of June 3, 2018.

N. Retirements - High School Certificated Staff

The Board accepts with deep regret the following High School certificated staff retirements:

Radmilla Lalovic-Cox, mathematics teacher, effective as of July 1, 2019

Timothy Cox, music and social studies teacher, effective as of July 1, 2019

O. District and High School 2018-19 Certificated Staff Salary Classifications Changes (Attachment #4.O)

The Board ratifies the attached District and High School 2018-19 certificated staff salary classification changes.

P. District and High School 2018-19 Supportive Staff Retroactive Salaries (Attachment #4.P)

The Board ratifies the attached District and High School 2018-19 supportive staff retroactive salaries.

- Negotiations Committee Report – Mr. Bauer, Chairperson

Mr. Bauer gave a report of the Committee meeting.

5. Policy

A. Policies – 2nd Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation Manuals.

New Policy

1613 Disclosure and Review of Applicant's Employment History

Revised Policy

5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

For Your Information

Disclosure:

Attached are the listing of documents/records that the schools collect on students and staff members who have access to those records, per Policy 8330 – Student Records, and Family Educational Rights and Privacy Act (FERPA).

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun carried unanimously, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations by "roll call vote."

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By: City of Ocean City
Use: Travel Basketball Practices
Dates/Times: November 1, 2018-March 14, 2019* (Tues and Thurs), 5:15PM-9:00PM
*not available when school is closed
Room: Gym
Fee: No charge

Requested By: City of Ocean City
Use: Dixie Howell Basketball Tournament
Dates/Times: December 14, 2018 (Fri), 4:00PM-7:30PM
December 15, 2018 (Sat), 9:00AM-3:30PM
December 17, 18 and 19, 2018 (Mon, Tues and Wed), 3:30PM-8:30PM
Room: Gym
Fee: No charge

Requested By: Ocean City Junior Wrestling
Use: Junior Wrestling Matches
Dates/Times: 2019: 1/4, 1/11, 1/18, 1/25, 2/1 and 2/22 (Fri), 5:30PM-9:00PM
Room: Gym
Fee: No charge

Requested By: Ocean City PTA
Use: Glazed Over Craft Time
Date/Times: October 23, 2018 (Tues), 2:00PM-3:00PM - set up with event 3:00PM-4:30PM
Room: Cafeteria
Fee: No charge

Requested By: Ocean City PTA
Use: Pep Rally Assembly for Fun Run
Date/Times: March 27, 2019 (Wed), 8:30AM-9:30AM
Room: Gym
Fee: No charge

Requested By: Ocean City PTA
Use: Fun Run
Date/Times: April 5, 2019 (Fri), 8:00AM-10:00AM
Rooms: Fields or Gym (rain only)
Fee: No charge

2. Curriculum and Student Affairs

- E. Intermediate School Extended Support Program for Students (Ocean City Representatives Only)
The Board approves the Afterschool Help Program for Students in grades 4-8. The Program will run from early December 2018 through April 2019. The cost of the Program is for 10 teachers @ \$32/hour, not to exceed 140 hours or a total of \$4,500.
- F. Preschool Education Expansion Aid (PEEA) (Ocean City Representatives Only)
The Board approves the submission of the Preschool Education Expansion Aid (PEEA) application to the New Jersey Department of Education (FY19). The total amount of funds requested is \$257,040.
- G. Ease Program (Ocean City Representatives Only)
The Board approves the EASE Program for the Title I students in grades K-3. The Program will run from October 15, 2018 to April 18, 2019. The cost of the Program is for a maximum of 8 teachers @ \$32/hour, not to exceed 658 hours or a total of \$21,056. All expenses will be paid for with FY2019 ESSA/ESEA Title I funding.
- H. Lowe's Toolbox for Education Grant Application (Ocean City Representatives Only)
The Board approves the submission of the Lowe's Toolbox for Education grant application for the Ocean City Primary School for the "*Tech Studio*" Model Classroom Creation project.
- I. Lowe's Toolbox for Education Grant Application (Ocean City Representatives Only)
The Board approves the submission of the Lowe's Toolbox for Education Grant for the Ocean City Intermediate School for an outdoor and indoor gardening program.

3. Finance

- G. Donations (Ocean City Representatives Only)
The Board accepts the following donations for the Intermediate School from the Ocean City PTA:
- | | |
|---|------------|
| Minecraft: Education Edition Subscription | \$ 130.00 |
| Field Trip | \$1,720.13 |

4. Personnel (All motions are upon Superintendent's recommendation:)

Q. Intermediate and Primary Schools' 2018-19 Certificated Staff Salary Classification Changes (Attachment #4.Q) (Ocean City Representatives Only)

The Board ratifies the attached Intermediate and Primary Schools' 2018-19 certificated staff salary classification changes.

R. Intermediate and Primary School's 2018-19 Supportive Staff Retroactive Salaries (Attachment #4.R) (Ocean City Representatives Only)

The Board ratifies the attached Intermediate and Primary Schools' 2018-19 supportive staff retroactive salaries.

S. Intermediate School 2018-19 After School Yoga Sessions Site Monitors and Stipends (Ocean City Representatives Only)

The Board approves the following Intermediate School 2018-19 after school yoga sessions site monitors, working on a rotating basis at a stipend of \$32 per hour. Program funded by Sustainable for Jersey School Grant, not to exceed \$1,000:

Leigh Ann Lubas
Cory Terry

Michelle Tornblom

T. Intermediate School 2018-19 After School Garden Club Site Monitors and Stipends (Ocean City Representatives Only)

The Board approves the following Intermediate School 2018-19 after school Garden Club site monitors, working on a rotating basis at a stipend of \$32 per hour. Program funded by Sustainable for Jersey School Grant, not to exceed \$1,000:

Jennifer Kramm-Rowe
Elizabeth Lehman

Leigh Ann Lubas
Cory Terry

U. Leave of Absence - Intermediate School Certificated Staff (Attachment #4.U) (Ocean City Representatives Only)

The Board approves employee #3544, a paid leave of absence, effective December 10, 2018 through on or around January 21, 2019 and an unpaid FMLA/NJFLA leave of absence, effective on or around January 22, 2019 through on or around April 12, 2019, with an expected return date of April 15, 2019.

V. Primary School 2018-19 Title 1 and EASE Program Teachers and Stipends (Attachment #4.V) (Ocean City Representatives Only)

The Board approves the attached 2018-19 Primary School Title 1 and EASE Program teachers at a stipend of \$32 per hour, total program not to exceed 658 hours. All expenses paid by FY2019 NCLB, Title I funding.

W. Resignation - Primary School Supportive Staff (Ocean City Representatives Only)

The Board accepts the resignation of Tracy Calabrese, Primary School part-time supervisory aide, effective September 18, 2018.

X. Retirement - Primary School Certificated Staff (Ocean City Representatives Only)

The Board accepts with deep regret the retirement of Janet Romano Schubert, Primary School music teacher, effective as of January 1, 2019.

APPROVAL OF MINUTES:

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the August 22, 2018 Regular Meeting and Executive Session as presented.

Motion carried with votes to abstain from Mr. James, Mrs. McAlister and Mr. Sooy.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Dr. Taylor commented on the upcoming instant decision for high school students; the upcoming college planning conference; and the National Teacher of the Year who is visiting the Ocean City High School on September 27.

PUBLIC COMMENTS:

Mr. Victor Staniec, Ocean City, commented on the use of district facilities.

BOARD COMMENTS:

Board comments included the upcoming “walk for the fallen;” the SSEP program approved at this meeting; the upcoming joint county school boards association meeting; school “back-to-school nights;” and congratulations for the retirees on this meeting’s agenda.

BOARD PRESIDENT COMMENTS:

President Clark congratulated the retirees approved at the meeting; commented on the upcoming NJSBA county meeting; and how the District approached a recent storm with minor flooding to keep schools open and safe for students.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun and carried unanimously to adjourn the meeting at 8:37 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/sp