

MINUTES OF REGULAR MEETING
DECEMBER 12, 2018

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, December 12, 2018 at 7:03 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, Jacqueline McAlister, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Daniel Tumolo from Sea Isle City, and Student Representatives Peter Horowitz and Andrea Teofanova. Members absent were Michael James, Andrea Olenik-Hipkins and William Sooy. There were eight members of the public present.

PRESENTATIONS

Dr. Taylor recognized Mrs. Janet Romano on her retirement from the Ocean City Primary School.

Dr. Matthew Jamison presented the Ocean City High School Program of Studies.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT'S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent's recommendations.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By:	City of Ocean City
Use:	Martin Luther King, Jr. Service
Dates/Times:	January 19, 2019 (Sat), 12:00PM-3:00PM - set up January 21, 2019 (Mon), 7:00AM-6:00PM - event

Rooms: Auditorium, Cafeteria and Kitchen Facilities
Fee: No charge

Requested By: National Multiple Sclerosis Society
Use: Bike MS: City to Shore
Dates/Times: September 20, 2019 (Fri), 8:00AM-5:00PM - set up
September 21, 2019 (Sat), 8:00AM-10:00PM - event
September 22, 2019 (Sun), 3:00AM-12:00PM - event
Rooms: Cafeteria, Kitchen, Auxiliary Gym (in case of inclement weather)
Fee: \$4,375.00

C. Health and Safety Evaluation of School Buildings Checklist Statement of Assurance (Attachment #1.C)

The Board approves the submission of the 2018-2019 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance (SOA) to the New Jersey Department of Education.

Informational Items

Fire Drills

Ocean City High School	November 14, 2018
Ocean City Intermediate School	November 29, 2018
Ocean City Primary School	November 12, 2018

Security Drills

Ocean City High School	November 15, 2018
Ocean City Intermediate School	November 1, 2018
Ocean City Primary School	November 13, 2018

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
No report. Thank you to the PTA for winter decorations at the Primary School.

2. Curriculum and Student Affairs

A. High School Field Trip Request

The Board approves the attached High School Field Trip list.

B. Program of Studies – High School

The Board approves the attached High School Program of Studies for the 2019-20 school year.

E. Harassment, Intimidation, and Bullying (HIB) Case Findings

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items

Out-of-School Suspension Reports for November 2018.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
No report.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for December 2018 in the amount of \$2,126,174.54.

Motion carried with votes to abstain from Mr. Whelan on check #189751 and Mr. Clark on check #189763.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2018.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for October 2018. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2018.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the December 2018 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for November 2018.

F. Joint Transportation Agreement

The Board approves the 2018-2019 Joint Transportation Agreement with Cape May County Special Services, Shared Services Transportation. Cape May County Special Services (host) will transport six Ocean City (joiner) students along with three CMCSS-Sea Isle City students to Cape May County Special Services on Route No. CMSS04 starting September 1, 2018 to June 30, 2019, at a joiner cost of \$54,360.

G. Joint Transportation Agreement

The Board approves the 2018-2019 Joint Transportation Agreement with Cape May County Special Services, Shared Services Transportation. Ocean City (host) will transport one CMCSS-Sea Isle City (joiner) student, along with seven Ocean City students, to Cape May County Technical High School on Route No. CMCTECH starting September 24, 2018 to June 30, 2019, at a joiner cost of \$5,792.64.

H. Ocean City Free Public Library Grant

The Board accepts the Bringing Wetlands to Life in Ocean City program for the 2018-19 school year. This grant is provided by the Ocean City Free Public Library who funds the program in the amount of \$23,000.

4. Personnel (All motions are upon Superintendent's recommendation)

A. Substitutes and Sporting Event Workers (Attachment #4.A)

The Board approves the attached criminal history approved/HIB trained substitutes and sporting event workers for the 2018-19 school year.

B. Leaves of Absence – District Staff (Attachment #4.B)

The Board approves the following leaves of absence:

Employee #4359, revised
10/9/2018-10/29/2018 paid
10/20/2018-1/18/2019 unpaid

Employee #1411, revised
10/29/2018-12/21/2018 paid

C. Resignations – District Supportive Staff

The Board accepts the following resignations:

Maria Mateer, special education aide, effective January 1, 2019.

Melissa Hennessy, part-time food service worker, effective December 10, 2018.

D. Preschool Education Expansion Aid (PEEA) Grant Salary Allocations

The Board authorizes the following District aides' salary allocations to be charged to the Preschool Education Expansion Aid Grant for the 2018-19 school year:

Haley Stadler - \$12,876
Monique Cione – \$12, 998

E. District Federal Grant Revised Salary Allocations

The Board authorizes the following District special education aides' revised salary allocations to be charged to Federal Grant IDEA Basic FY19 for the 2018-19 school year:

Janice Annarelli	\$24,791
Raymond Conover	\$21,865
Nancy Filangieri	\$21,670
Joyce Franks	\$22,689
Elizabeth Frisby	\$21,062
Patricia Gallagher	\$22,270
James Graham	\$21,662
Sandra Kooker	\$27,197
Kathryn Lavin	\$27,435
Maria Mateer	\$22,270
Patricia Richards	\$29,001
Frank Sicurella	\$21,865
Bruce Twiggs	\$22,270
Laura Watts	\$21,662
Kathryn Zammit	\$21,265

F. Resignation – High School Certificated Staff

The Board accepts the resignation of David Castellini, High School head wrestling coach, effective November 15, 2018.

G. High School 2018-19 Coaches, Volunteer Coaches and Volunteer Coaches' Aides (Attachment #4.G)

The Board approves the attached High School 2018-19 coaches, volunteer coaches and volunteer coaches' aides.

H. Leaves of Absence – High School Staff (Attachment #4.H)

The Board approves the following leaves of absence:

Employee #3453
3/28/2019-5/9/2019 paid
5/10/2019-6/30/2019 unpaid

Employee #3294
12/10/2018-3/3/2019 intermittent/unpaid
3/4/2019-6/30/2019 unpaid

Employee #1502, extended
1/3/2019-6/30/19 unpaid

- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. Policy

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School:

Requested By:	Ocean City Beach Patrol
Use:	General Meeting/Lifeguard Training
Dates/Times:	May 18, 2019 (Sat), 9:00AM-4:00PM
Rooms:	Multi-Purpose Room and two classrooms
Fee:	No charge

2. Curriculum and Student Affairs

C. Intermediate School Field Trip Request (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

D. Intermediate School Grant Application Submission (Ocean City Representatives Only)

The Board authorizes the Intermediate School's grant application submission to the Sustainable Jersey for Schools Small Grants Program. The grant would be used to help support the green team and the sustainability efforts, along with the outdoor classroom/garden.

3. Finance

I. Donation (Ocean City Representatives Only)

The Board accepts a donation from the Ocean City PTA in the amount of \$1,000 for an Intermediate School Stokes field trip.

4. Personnel (All motions are upon Superintendent's recommendation)

I. Intermediate School Fieldwork Placements (Ocean City Representatives Only)

The Board approves the following Intermediate School introductory fieldwork placements:

Stockton University – Spring 2019 (80 hours)

Name: Nicholas Zimmerman

Placement: Jessica Kreigner, sixth grade mathematics teacher

J. Intermediate School 2018-19 Grades 4-8 After School Help Advisors (Ocean City Representatives Only)

The Board approves the following Intermediate School 2018-19, grades 4-8, after-school help advisors at a stipend of \$32 per hour, program not to exceed 5-7 hours per week per monitor (number of teachers based on enrollment):

Regina Juliano

Elizabeth Lehman

Ashley Schmid

K. Salary Adjustment – Primary School Certificated Staff (Ocean City Representatives Only)

The Board approves a salary adjustment for Amanda Stanco, Primary School pre-school teacher effective January 2, 2019, to a salary of \$55,080 (prorated), BA+30, step 1.

L. New Hire – Primary School Certificated Staff (Ocean City Representatives Only)

The Board approves Abigail Barrett, Primary School music teacher, effective on or before February 13, 2019, at a salary of \$55,080 (prorated), BA+30, step 1.

M. Preschool Education Expansion Aid (PEEA) Grant Salary Allocations (Ocean City Representatives Only)

The Board authorizes the following Primary School certificated staff salary allocations to be charged to the Preschool Education Expansion Aid Grant for the 2018-19 school year:

Amanda Stanco, Pre-School Teacher – \$33,048

Amanda McCormick, Pre-School Teacher - \$31,412

N. Primary School Federal Grant Revised Salary Allocation (Ocean City Representatives Only)

The Board authorizes a revised \$8,000 allocation of preschool teacher Karin Stanton's salary be charged to Federal Grant IDEA Preschool FY19 for the 2018-19 school year.

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the November 14, 2018, Finance Committee of the Whole Meeting as presented.

Motion carried unanimously by roll call vote with votes to abstain from Mrs. Prettyman and Mr. Whelan.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the November 14, 2018, Regular Meeting as presented.

Motion carried unanimously by roll call vote with votes to abstain from Mrs. Prettyman and Mr. Whelan.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Dr. Taylor updated the Board on the preschool program.

PUBLIC COMMENTS

There were no public comments.

BOARD COMMENTS

Student Representatives noted the upcoming student events as well as winter break.

Board comments included discussion of the full day preschool program which will begin in January. The program is funded by the State of New Jersey through Preschool Education Expansion Aid (PEEA). Board comments also included warm wishes to Mrs. Romano on her retirement.

BOARD PRESIDENT COMMENTS

There were no Board President comments.

EXECUTIVE SESSION

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Two Special Education Matters.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 7:42 p.m.

RECONVENE MEETING

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to reconvene the meeting at 8:19 p.m.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adjourn the meeting at 8:19 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp