

MINUTES OF REGULAR MEETING
JANUARY 30, 2019

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, January 30, 2019, at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Peter Horowitz and Andrea Teofanova. Member absent was William Sooy. There were 15 members of the public present.

PRESENTATIONS

Mrs. McAlister spoke regarding New Jersey School Board Member Recognition Month.

Mr. Carey and Dr. Taylor recognized Ms. Marya Parral for her work with the district SEPAG (Special Education Parent Advisory Group).

Dr. Taylor recognized Mrs. Joan Vicari on her achievement of being recognized the New Jersey State Library Media Specialist of the Year.

Dr. Matthew Jamison updated the Board on current education and prevention efforts surrounding vaping.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT'S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent's recommendations.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
Ocean City Police Department	Police Academy Graduation	6/7/19 (Fri), 9:30am (rehearsal) 4:00pm-6:00pm (event)	Auditorium	No Charge

Informational Items

School	Date	Drills
High School	December 11, 2018	Fire
	December 13, 2018	Security
Intermediate School	December 3, 2018	Fire
	December 11, 2018	Security
Primary School	December 13, 2018	Fire
	December 12, 2018	Security

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
Mr. Braun gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. Out-of-District Placement

The Board approves the following out-of-district placement for the 2018-19 school year:

Placement	# of Students	District	Tuition
YALE – Cherry Hill	1	OC	\$27,489.80

B. High School Field Trip Requests

The Board approves the attached High School Field Trip list.

C. Summer Program

The Board approves the following summer program at the High School:

Program	Dates	Days of Week
Special Education Extended School Year (ESY)	6/27/19 – 8/1/19	Monday - Thursday

G. Harassment, Intimidation and Bullying (HIB) Case Finding

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items

Out-of-School Suspension Reports for December 2018.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. Gallelli-Keyes gave a report of the Committee meeting.

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for January 2019 in the amount of \$9,192,828.93.

Motion carried with vote to abstain from Mr. Braun on check #189922.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for November and December 2018.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for November and December 2018. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for November and December 2018.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the January 2019 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for December 2018.

F. 2017-18 Annual School District Audit

After reviewing and discussing the annual School District Audit with the auditor, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor’s Management Report on Administrative Findings – Financial, Compliance and Performance for the 2017-18 school year as prepared by Ford, Scott and Associates, LLC. There are no audit findings.

G. Grant Acceptances

The Board accepts the following grants for the 2018-19 school year:

School	Name	Funded By	Amount
High School	School Wellness	AtlantiCare	\$800.00
High School	NJDOE Advanced Computer Science Competitive Grant	NJDOE	\$55,518.00

H. Award Acceptance

The Board accepts the following award for the 2018-19 school year:

School	Awarded By	Amount	Awarded To	Comments
High School	New Jersey Association of School Librarians	\$500	Joan Vicari	Media Specialist of the Year

4. Personnel (All motions are upon Superintendent’s recommendation)

A. Statement of Assurance – roll call vote (*Attachment #4.A*)

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the January 31, 2019, submission to the New Jersey Department of Education.

B. New Employment Appointments/Change in Employment Status – Certificated Staff

The Board approves the following appointments of certificated staff members by roll call vote:

#	Name	Position	School/Location	Compensation	Effective Dates
1	Brittany Ackerman	LT Leave Replacement English Teacher	High School	\$49,577.00 BA, step 1 (prorated)	3/4/19 - 6/30/19
2	Carolann Stephens	ST Leave Replacement English Teacher	High School	\$160.00 per day	3/25/19 - 6/7/19
3	Lee Styer	ST Leave Replacement English Teacher	High School	\$160.00 per day	3/25/19 - 5/31/19

C. New Employment Appointments/Change in Employment Status – Non-Certificated Staff

The Board approves the following appointments of non-certificated staff members by roll call vote:

#	Name	Position	School/Location	Compensation	Effective Date
1	Chiarina Merion	Change in assignment from supervisory aide to interim special education aide	District	\$21,865 (prorated) 7 hours per day, step 3	1/31/19
2	Kimberly Gray	Interim special education aide	District	\$21,459 (prorated)	1/31/19
3	James Kennedy	Long-Term leave replacement custodian	High School	\$38,647 (prorated)	2/1/19

D. Leaves of Absence (*Attachment #4.D*)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
3545	District	0	15	FMLA	2/1/19 – 2/22/19
0512	High School	16	0	Medical	3/28/19 – 4/26/19

E. Resignation

The Board accepts the following resignation by roll call vote:

Name	School/Location	Position	Effective Date
Shane McGrath	High School	Assistant Softball Coach	12/19/18

F. Extra-Curricular Assignments/Stipend Positions

The Board approves the following extra-curricular/stipend positions for the 2018-19 school year by roll call vote:

Staff Member	Description	School	Compensation
Cholehna Weaver	Accompanist – Winter Concert	High School	\$350.00
Cholehna Weaver	Accompanist – Spring Concert	High School	\$350.00
Positions for Spring Musical*			
Hanna Breed	Choreographer	High School	\$1,000.00
Cholehna Weaver	Piano Services	High School	\$1,500.00
Franklin Butterick, III	Pit Musician	High School	\$600.00
John Hoffmann	Pit Musician	High School	\$600.00
Robert Portnoy	Pit Musician	High School	\$600.00
Katherine Wyatt	Pit Musician	High School	\$600.00

Staff Member	Description	School	Compensation
Gregory Wheeldon	Set Construction	High School	\$1,000.00

*stipends listed are maximum amount, as they are based on and paid for from ticket sales.

G. Coaches, Volunteer Coaches and Volunteer Coaches' Aides

The Board approves the following coaches, volunteer coaches and volunteer coaches' aides for the 2018-19 school year by roll call vote:

Sport	Coach	Position	Stipend
Wrestling	Brian Mecouch	Assistant coach*	\$5,233.00
Wrestling	Sean Matthews	Freshman/Novice coach	\$4,892.00 (prorated)
Boys' Crew	Kevin Wallace	Assistant coach	\$5,233.00
Boys' Crew	Raymond Conover	Freshman/Novice coach	\$4,892.00
Boys' Crew	Matthew Miccarelli	Volunteer coaches' aide	N/A
Softball	Erica Reis	Assistant coach	\$5,233.00
Softball	Beth Kelly	Volunteer coach	N/A
Baseball	Christopher Banks	Volunteer coach	N/A
Baseball	Craig Mensinger	Volunteer coach	N/A
Baseball	Mark Bruno	Volunteer coaches' aide	N/A
Baseball	Ronald Moretti	Volunteer coaches' aide	N/A
Boys' Lacrosse	Brent Earl	Volunteer coach	N/A
Boys' Lacrosse	Steven Scheffler	Volunteer coach	N/A
Boys' Lacrosse	Dane Brasslett	Volunteer coaches' aide	N/A
Girls' Lacrosse	Britney Stein	Volunteer coaches' aide	N/A
Boys' Track	Jerry Filangieri	Volunteer coach	N/A
Boys' Track	Stephen Hoffman	Volunteer coaches' aide	N/A
Boys' Track	Anthony Johnson	Volunteer coaches' aide	N/A
Boys' Track	John Oberg	Volunteer coaches' aide	N/A
Boys' Track	Teresa O'Connor	Volunteer coaches' aide	N/A
Girls' Track	Samantha Piergross	Volunteer coach	N/A

*originally approved as freshman/novice coach.

H. 2019-20 Fall Coaches, Stipends and Volunteer Coaches

The Board approves the following High School fall coaches and stipends for the 2019-20 school year by roll call vote:

Sport	Coach	Position	Stipend
Boys' Cross Country	Matthew Purdue	Head Coach	\$6,807.00
Girls' Cross Country	Patricia Henry	Head Coach	\$6,807.00
Field Hockey	Kelsey Mitchell	Head Coach	\$6,807.00
Field Hockey	Patricia Pepe	Assistant Coach	\$5,233.00
Field Hockey	Mikenzie Helphenstine	Freshman Coach	\$4,892.00
Football	Kevin Smith	Head Coach	\$6,807.00
Football	Paul Callahan	Assistant Coach	\$5,233.00
Football	Timothy M. Kelley	Assistant Coach	\$5,233.00
Football	Frank LaSasso, IV	Assistant Coach	\$5,233.00
Football	Sean Matthews	Assistant Coach	\$5,233.00
Football	Paul Baruffi	Freshman Coach	\$4,892.00

Sport	Coach	Position	Stipend
Football	Michael Williscroft	Freshman Coach	\$4,892.00
Boys' Soccer	Aaron Bogushefsky	Head Coach	\$6,807.00
Boys' Soccer	R. Scott Bloomstead	Freshman Coach	\$4,892.00
Girls' Soccer	Kelly Halliday	Head Coach	\$6,807.00
Girls' Soccer	Lisa Cuneo	Assistant Coach	\$5,233.00
Girls' Soccer	Ashley Schmid	Freshman Coach	\$4,892.00
Girls' Tennis	Samantha DiMatteo	Head Coach	\$6,807.00
Girls' Tennis	John Kloos	Assistant Coach	\$5,233.00

Motion carried with vote of nay from Mrs. McAlister.

I. Substitutes

The Board approves the following criminal history approved/HIB trained substitutes for the 2018-19 school year by roll call vote:

Name	Position
Cassen Brunetti	Teacher
Jill Caccia	Teacher
Lori Eggert	Teacher
Randal Hedel	Teacher
Melissa Kleva	Teacher/Special Education Aide
Ronald Rios	Teacher/Special Education Aide
Ryan Santiago	Teacher/Special Education Aide
Jane Scheuermann-Rodriquez	Teacher
Christine Wilson	Teacher
Robert Young, Jr.	Teacher

- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. **Policy**

A. Policies – 1st Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	New	Revised	Mandated
P-2431.3	Practice and Pre-Season Heat Acclimation for School-Sponsored Interscholastic School-Sponsored Intercolastic Athletics and Extra-Curricular Activities		X	
P-8860	Memorials		X	

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
No report.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried by roll call vote, except for a vote of nay by Mrs. McAlister, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Primary School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of OC/ Ocean City Fishing Club	Fishing	10/25/19 (Fri), 4:00pm-7:30pm	Multi-Purpose Room; cafeteria	No Charge
	Tournament Headquarters	10/26/19 (Sat), 5:30am-5:00pm (event/breakdown)		

2. Curriculum and Student Affairs

D. Intermediate School Field Trip Requests (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

E. Summer Programs (Ocean City Representatives Only)

The Board approves the following summer programs at the Primary and Intermediate Schools:

School	Program	Dates	Days of Week
Intermediate School	Special Education Extended School Year (ESY)	6/27/19 – 8/1/19	Monday – Thursday
Intermediate School	Summer School – students entering grades 5-8	7/1/19 – 7/25/19	Monday – Thursday
Intermediate School	Wilson Reading Summer Program/Clinic	7/1/19 – 7/25/19	Monday – Thursday (10 sessions total)
Intermediate School	21 st Century Challenge Program (application to operate)	7/8/19 – 7/19/19	Monday – Friday
Primary School	Special Education Extended School Year (ESY)	6/27/19 – 8/1/19	Monday – Thursday
Primary School	Summer School Title I – students entering grades K-4 (funded through Title I Federal Program)	7/1/19 – 7/25/19	Monday - Thursday
Primary School	Summer School ELL Program – students entering grades K-4	7/1/19 – 7/25/19	Monday - Thursday

- F. Primary School Field Trip Requests (Ocean City Representatives Only)
The Board approves the attached Primary School Field Trip list.

3. Finance

- I. Tuition Contract Agreements (Ocean City Representatives Only)
The Board approves the following 2018-19 Tuition Contract Agreements:

Attending District	Grade	Effective Dates	Per Diem Rate	Total Cost	Comments
Somerdale BOE	4	11/29/18 – 6/30/19	\$86.11 (127 days)	\$10,935.97	McKinney-Vento
Somerdale BOE	7	11/29/18 – 6/30/19	\$90.00 (127 days)	\$11,430.00	McKinney-Vento
Somerdale BOE	7	11/29/18 – 6/30/19	\$90.00 (127 days)	\$11,430.00	McKinney-Vento

- J. Grant Acceptance (Ocean City Representatives Only)
The Board accepts the following grant for the 2018-19 school year:

School	Name	Funded By	Amount
Primary School	Sustained Edible School Garden	AtlantiCare	\$800.00

- K. Donations (Ocean City Representatives Only)
The Board accepts the following donations for the 2018-19 school year:

School	Donor	Amount	Use
Intermediate School	Ocean City PTA	\$150.00	Tone Therapy System
		\$395.75	8 th Grade Non-fiction Books
		\$395.75	8 th Grade Non-fiction Books

4. Personnel (All motions are upon Superintendent's recommendation)

- J. Leave of Absence (Ocean City Representatives Only) (Attachment #4.J)
The Board approves the following leave of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2321	Intermediate School	0	15	FMLA	4/29/19 - 5/17/19

- K. Retirement (Ocean City Representatives Only)
The Board accepts with deep regret the following retirement by roll call vote:

Name	School/Location	Position	Effective Date
Carol Gorny	Primary School	Special Education Teacher	6/30/19

- L. Extra-Curricular Assignment/Stipend Position (Ocean City Representatives Only)
The Board approves the following extra-curricular/stipend position for the 2018-19 school year by roll call vote:

Staff Member	Description	School	Compensation
Mikenzie Helphenstine	EASE Program Teacher	Primary School	\$32.00/hr; Title I

M. **2019-20 Fall Coaches and Stipends (Ocean City Representatives Only)**

The Board approves the following Intermediate School fall coaches and stipends for the 2019-20 school year by roll call vote:

Sport	Coach	Position	Stipend
Co-Ed Soccer	Bruce Hunt	Coach	\$4,892.00
Cross Country	Patricia Kelly	Co-coach	\$2,446.00
Cross Country	Sonia Parker	Co-coach	\$2,446.00

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the December 12, 2018, Finance Committee of the Whole Meeting as presented.

Motion carried unanimously by roll call vote with votes to abstain from Mr. Holmes and Mr. James.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the December 12, 2018, Regular Meeting as presented.

Motion carried unanimously by roll call vote with votes to abstain from Mr. Holmes and Mr. James.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the January 2, 2019, Reorganization/Regular Meeting as presented.

Motion carried unanimously by roll call vote with a vote to abstain from Mr. Holmes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Dr. Taylor updated the Board on the upcoming visit of Education Commissioner Repollet on Friday, February 1, 2019.

PUBLIC COMMENTS

Victor Staniec, Ocean City, addressed the Board regarding high school wrestling and vaping.

Amy Gould, Upper Township, addressed the Board on the high school wellness center.

BOARD COMMENTS

Student Representatives noted the upcoming student events as well as winter break.

Board comments included discussion on vaping, Coach Bruno's 400th win as a basketball coach, Coach Perdue being named New Jersey Track Coach of the Year, and the 2018 audit results.

BOARD PRESIDENT COMMENTS

President Clark commented on the Raider Ready Program and congratulated newly appointed Ocean City Police Chief Jay Prettyman.

EXECUTIVE SESSION

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Two Special Education Matters.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education may return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 8:41 p.m.

RECONVENE MEETING

Motion by. Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to reconvene the meeting at 9:20 p.m.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried by roll call vote, except for a vote of nay by Mrs. McAlister, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.

The Board approves the settlement agreement in the matter of MF and JF vs. Ocean City Board of Education. OAL Docket Number EDS 08824-18

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adjourn the meeting at 9:20 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp